



Haines Borough
Planning Commission Meeting
February 12, 2015
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG** – Chairman **Goldberg** called the meeting to order at 6:30 p.m. in Assembly Chambers and led the pledge to the flag.
2. **ROLL CALL** – **Present:** Chairman Rob **Goldberg**, Commissioners Lee **Heinmiller**, Robert **Venables**, Heather **Lende**, Brenda **Josephson**, Rob **Miller** and Don **Turner III**.
Staff Present: David **Sosa**/Manager, Tracy **Cui**/Planning & Zoning Technician III, Bill **Mandeville**/Community & Economic Development Director, Phil **Benner**/Harbormaster, and Carlos **Jimenez**/Public Facilities Director.
Also Present: Mike **Case** (Assembly liaison), Norm **Hughes**, Ron **Jackson** and Annette **Smith**.
3. **APPROVAL OF AGENDA**
Motion: **Turner** moved to “approve the agenda.” **Venables** seconded it. The motion carried unanimously.
4. **APPROVAL OF MINUTES**– January 15, 2015 Regular Meeting Minutes
Motion: **Heinmiller** moved to “approve the January 15, 2015 minutes.” **Turner** seconded it. The motion carried unanimously.
5. **PUBLIC COMMENTS** - None
6. **CHAIRMAN’S REPORT**
Goldberg welcomed the new planning commissioners, Brenda **Josephson** and Rob **Miller**. **Goldberg** discussed reasons for developing a Borough-owned gravel pit. **Sosa** stated that it is premature to discuss this. Staff will conduct a cost-benefit analysis.
7. **STAFF REPORTS**
 - A. **Planning & Zoning Staff Report**
Cui reported monthly permits, and discussed upcoming public hearing items and discussion items.
8. **PUBLIC COMMENTS** – None
9. **UNFINISHED BUSINESS** – None
10. **NEW BUSINESS**
 - A. **Historic District/Building Review**
 1. **The Port Chilkoot Company - Access Ramp for Barracks Building**
The commission performed the Historic District/Building Review of the Port Chilkoot Company’s proposed access ramp.

Motion: Venables moved to “approve the installation of an ADA compliant ramp without comment on the possible seasonal use, and the applicant must comply with all state and federal regulations regarding the proposed access ramp.” **Turner** seconded it. The motion carried unanimously with **Heinmiller** recused.

B. Haines Borough Code Amendments – None

C. Project Updates – None

D. Other New Business

1. Classification of Borough Lands for Sale

Turner, Lende, Cui and Dean Olsen met as a committee and looked at three possible Borough-owned properties. A summary was presented at the meeting. After the discussion, the commission unanimously agreed to request a more detailed report and to postpone this item until the next regular meeting.

2. South Portage Cove Harbor Expansion Project

Hughes presented the project drawings and discussed dredging degree, cost, dock infrastructures, and upland improvements in regards to the parking lot expansion.

Goldberg asked how many new slips, and **Hughes** said 50 new slips as 90 boats are waiting for slips, with only 140 slips now available. **Lende** expressed concerns that the area may become more industrial and less a tourist area.

Hughes stated due to safety and cost, the parking lot will be part of dredging the whole front and will save Borough money in hauling dredge material elsewhere.

More discussion ensued.

Heinmiller asked whether the lookout park should not be removed until future funding is found to relocate the park. **Josephson** stated that people choose to launch boats elsewhere because the current boat launch area needs to be repaired. **Miller** reminded the commission the project will require a budget for maintenance.

Josephson asked if a maintenance cost schedule has been done. **Benner** stated the maintenance schedule was done a few years ago.

Goldberg thanked **Hughes** for his presentation and the commission unanimously agreed to further review the project with the 65% design completion.

11. COMMISSION COMMENTS—None

12. CORRESPONDENCE - None

13. SET MEETING DATES

A. Regular Meeting—Thursday, March 12, 2015.

14. ADJOURNMENT– 8:00 p.m.