



HAINES BOROUGH, ALASKA
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October 10, 2013

To: Haines Borough Planning Commission

From: Tracy Cui, Planning & Zoning Technician III

Re: Possibly Reducing Permitting Fees relating to Animal Husbandry

At the September 12, 2013 meeting, the Planning Commission determined to reduce the fees to \$25 for permits relating to animal husbandry. Because the commission is considering decreasing the fees, a cost analysis was performed by the administration. Based on the following cost breakdown the Borough is requesting re-consideration from the Planning Commission for application fees covering the Title 18 permitting process.

- Per HBC 18.70.040, the following chart summarized the uses allowed for animal husbandry, townsite planning/zoning district and the zones therein.

	= Permit Required				= Permit Not Required			
Specific Zoning Districts →	Heavy Industrial	Light Industrial/Commercial	Single Residential	Multiple Residential	Rural Residential	Rural Mixed Use	Multiple Use	Recreational
USES ↓	I/H	I/L/C	SR	MR	RR	RMU	MU	REC
Animal Husbandry	UBR	UBR	CU	CU	UBR	UBR	UBR	CU

- Title 18 permitting process fees are found in HBC18.30.070.

Land Use Permit	\$50.00
Conditional Use/Variance Permit	\$150.00

➤ Title 18 “Animal Husbandry” Permit Processing Cost Analysis

	Avg. cost for staff to process	Avg. cost to notify property owners/adjacent property owners	Avg. cost for advertising	Grand Total
LUP	\$75	N/A	N/A	\$75
CU	\$175	\$10	\$65	\$250

Note: staff processing includes application review, vehicle use, researching, site visits, making maps, issuing permits. This estimate does not include regular Planning Commission meeting attendance required by the Borough ordinance.

Thank you for considering this information.