



# Haines Borough Planning Commission Regular Meeting Agenda

## COMMISSIONERS:

ROB GOLDBERG, CHAIR  
LEE HEINMILLER, VICE-CHAIR  
ROBERT VENABLES  
HEATHER LENDE  
DON TURNER III  
BRENDA JOSEPHSON  
ROB MILLER

Thursday, December 10, 2015 - 6:30 p.m.

Assembly Chambers, 213 Haines Hwy.

1. CALL TO ORDER / PLEDGE TO THE FLAG
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES: November 12, 2015
5. PUBLIC COMMENTS [Items not scheduled for public hearing]
6. CHAIRMAN'S REPORT
7. STAFF REPORT
  - A. Planning & Zoning Report - None
8. PUBLIC HEARINGS:
  - A. Turner Construction – Resource Extraction Conditional Use Permit Renewal: Turner Construction is requesting for the Planning Commission to approve the renewal of their conditional use permit to operate the gravel pit on Allen road.  
Possible motion: Approve Turner Construction conditional use permit renewal.
9. UNFINISHED BUSINESS:
  - A. Michael Wilson – Heliport Conditional Use Proposal – Action Item – Property owner Wilson has requested the Planning Commission approve a conditional use permit to allow the installation of a helipad at 36 Mile Haines Highway. At the 11/12/15 PC meeting a public hearing occurred for this proposal and a motion was passed to postpone the decision until all adjacent property owners were identified and notified. On 11/17/15 a letter was sent to Mr. Kokotovich, requesting names and addresses of adjacent property owners that are heirs to the adjacent native allotment; an email was sent to Jamie Katzeek at the Chilkat Indian Village, requesting contact information for Mr. Kokotovich; a phone message was left for Mr. Kokotovich on 11/24/15; and an email from Jamie Katzeek was received on 11/24/15, requesting an extension due to Mr. Kokotovich being out of town on 12/10/15. Mike Case withdrew his request, as his relatives' property is not adjacent to Mr. Wilson's at 36 Mile.
10. NEW BUSINESS:
  - A. Historic District/Building Review – None
  - B. Haines Borough Code Amendments:
    1. Clarify "Temporary Commercial Structure" – Discussion Item – Commercial trailers are becoming more prevalent in town. The use of temporary commercial trailers is not currently addressed in the Borough code. Staff is seeking advice from the commission.
    2. Clarify "Building Height" – The description of how building height is calculated does not match its definition in Code.
    3. Plan Review for Borough Projects – Code says that the Planning Commission must review the plans for Borough projects, but it is unclear at what point in the plan design that review will take place.
    4. Election of Officers – Code requires that the Planning Commission elect officers every year.
  - C. Project Updates: None
  - D. Other New Business – None
11. COMMISSION COMMENTS
12. CORRESPONDENCE
13. SCHEDULE MEETING DATE
  - A. Regular Meeting – Thursday, January 7, 2016 6:30 p.m.
14. ADJOURNMENT