



**Haines Borough
Planning Commission Meeting
January 14, 2016
MINUTES**

Draft

1. **CALL TO ORDER/PLEDGE TO THE FLAG** – Chairman **Goldberg** called the meeting to order at 6:33 p.m. in Assembly Chambers and led the pledge to the flag.
2. **ROLL CALL** – **Present:** Chairman Rob **Goldberg**, Commissioners Lee **Heinmiller**, Brenda **Josephson**, Larry **Geise** and Rob **Miller**. **Absent:** Heather **Lende** and Don **Turner III**.
Staff Present: Brad **Ryan**, Interim Manager
Also Present: Diana **Lapham**, Emily **Files** and Karen **Garcia**.
3. **APPROVAL OF AGENDA**
Goldberg explained the reasons behind the postponement of Michael Wilson’s appeal of his Heliport CUP application decision. Julie Cozzi, as acting Borough Manager, had made the decision on prior use by right for the heliport, but she was not available to answer questions about her reasons for making the decision. Also, with two commissioners absent, and four votes needed for approval, it would be fairer to the appellant to have his appeal heard by the entire seven member commission.
Miller asked to add an Item i. under #10B2 Project Updates, regarding the harbor project and report from Harvey Smith. **Josephson** asked to add an Item ii. under #10B2 Project Updates, regarding 25-35 heliport planning. The other commissioners agreed.
Motion: **Miller** moved to “approve the agenda as amended.” **Josephson** seconded it. The motion carried unanimously.
4. **APPROVAL OF MINUTES** – December 10, 2015 Regular Meeting Minutes
Josephson asked to have #4 Approval of Minutes Motion corrected, removing the word “at” before “35 mile” in the first sentence, and changing #9A Motion from “send the Wilson’s conditional use proposal to the Borough Manager for a decision as to whether the proposed heliport is a use-by-right” to “send the Wilson’s request for pre-existing use-by-right to the Borough Manager for a decision.”
Motion: **Heinmiller** moved to “approve the December 10, 2015 minutes.” **Josephson** seconded it. The motion carried unanimously.
5. **PUBLIC COMMENTS**—None
6. **CHAIRMAN’S REPORT**—None
7. **STAFF REPORTS**
 - A. **Planning & Zoning Staff Report**—None
8. **PUBLIC HEARINGS**—None
9. **UNFINISHED BUSINESS**
 - A. **Michael Wilson – Heliport Conditional Use Proposal**—**Postponed** until the February 11, 2016 Planning Commission meeting.

10. NEW BUSINESS

A. **Historic District/Building Review:** None

B. **Haines Borough Code Amendments:**

1. **Clarify “Building Height”—Postponed** after discussion. **Miller** will work on revising the wording and have the revisions ready for the February 11, 2016 Planning Commission meeting.

2. **Project Updates**

i. **Harbor Project**—Report from Harvey Smith, State Coastal Engineer

Miller reported on a preliminary report of the harbor project, compiled by Harvey Smith. **Miller** will make sure the Planning Commissioners, the Ports & Harbor Committee, the Mayor, the Interim Manager and the Assembly receives emailed copies of the report.

ii. **25-35 Mile Heliport Planning**

Josephson asked for an update on Motion #8B from the November 12, 2015 Minutes: “request Assembly to set aside funds and task staff to identify possible sites for a heliport between 25 mile and at 35 mile”. **Goldberg** informed Commissioners of results of letters sent out to various organizations on a public heliport site at Chilkat Lake Road, and feedback received.

C. **Other New Business**—None

11. **COMMISSION COMMENTS**—Welcome to new Commissioner, Larry **Geise**, and Liaison, Diana **Lapham**

12. **CORRESPONDENCE** - None

13. **SET MEETING DATES**

A. Regular Meeting—Thursday, February 11, 2015.

14. **ADJOURNMENT**— 7:55 p.m.