

# HAINES BOROUGH PUBLIC NOTICE

## REQUEST FOR QUALIFICATIONS/PROPOSALS

### WOOD PELLET SUPPLY



#### 1. Overview

The Haines Borough is issuing a Request for Qualifications/Proposals ("RFQ" or "RFP") for the supply of wood pellets to three facilities in Haines, Alaska:

1. Haines School, located at 604 Haines Highway
2. Sewage Treatment Plant, located at 42 Fair Drive
3. Senior Center, located at 33 Mission Street

Potentially, the Haines Borough plans to integrate biomass heating systems into seven additional buildings to become more environmentally responsible and economical with heating costs.

The Haines Borough is seeking a supplier to:

- Supply approximately 12 to 65 tons of wood pellets per month
- Deliver to Haines in bulk or Super Sacks

Only Premium Grade or better wood pellets will be considered. Pellet fuel shall meet the minimum Commercial Densified Fuel Standards established by the Pellet Fuels Institute (PFI). Biomass fuel must be in compliance with federal and state laws and regulations.

#### 2. General Guidelines

Biomass Fuel Proposal Package(s), signed by a person having proper authority to legally obligate the offering company, along with additional supporting material, must be received no later than 4:00pm Alaska time, **August 20, 2014**. All proposals are to be submitted by email to [cbaskaya@haines.ak.us](mailto:cbaskaya@haines.ak.us) or delivered in an envelope marked:

Haines Borough  
Attn: Community & Economic Development - Wood Pellet Supply  
P.O. Box 1209  
Haines, AK 99827

The right to reject any or all proposals or to accept any proposal deemed most satisfactory is reserved by the Haines Borough. The Haines Borough reserves the right to waive any informalities or irregularities in any or all proposals.

The Haines Borough will not pay any costs incurred in the proposal preparation, printing or demonstration process. All costs shall be borne by the Suppliers.

Further information is available in the proposal documents at [www.hainesalaska.gov/rfps](http://www.hainesalaska.gov/rfps).