HAINES BOROUGH, ALASKA
P.O. BOX 1209, HAINES, ALASKA 99827
Administration 907.766.2231 ♦ (fax) 907.766.2716
Tourism 907.766.2234 ♦ (fax) 907.766.3155
Police Dept. 907.766.2121 ♦ (fax) 907.766.2190
Fire Dept. 907.766.2115 ♦ (fax) 907.766.3373

October 10, 2012

TO ALL BID DOCUMENT HOLDERS
2012-13 SNOW REMOVAL FOR THE PUBLIC SCHOOLS-HAINES TOWNSITE

The following addendum was issued today. Please acknowledge receipt of the addendum on your bid documents. Thank you.

Sincerely,

Julie Cozzi, MMC
Borough Clerk

HAINES BOROUGH
2012-13 SNOW REMOVAL FOR PUBLIC SCHOOLS-HAINES TOWNSITE

ADDENDUM TO THE RFP DOCUMENTS

Addendum No:	**1**	**CURRENT BID OPENING DATE:**
		Monday, October 15th, 2012
Pages This Addendum:	One (1)	**12:00 noon Local Time**
Previous Addenda:	None	

To: All Perspective Bidders of Record **October 10, 2012**

The RFP documents are modified as indicated herein. All other terms and conditions remain unchanged. Bidders are required to acknowledge this addendum on the Bid Form. Make the following changes to the contract documents:

1. PAGE ONE - **III. BID PROPOSAL REQUIREMENTS**

   PURPOSE: **Add** the following bullet point:

   - All contractors must submit a $100 certified check at the time of bid submittal. Checks are to be included with the sealed bid. Bidder's deposit will be returned following contract award. The deposit will be forfeit if the bid is named apparent lowest responsive bidder and then withdraws from consideration.

2. PAGE THREE - **VI. SELECTION PROCEDURE**

   Attachment B, as referenced in the Bid Document, form was omitted from the original posting. This form has now been attached to this addendum.

END OF ADDENDUM NO 1.

HAINES BOROUGH

Contractor Insurance Requirements

Without limiting the Contractor's indemnification, it is agreed that the Contractor shall purchase at its own expense and maintain in force at all times during the performance of services under Contract the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the Contractor's policy contains higher limits, the Haines Borough shall be entitled to coverage to the extent of such higher limits. Failure to maintain insurance is a material breach and grounds for termination of the Contractor's services.

(a) Worker's Compensation Insurance: The Contractor shall provide and maintain, for all employees of the Contractor engaged in work under this Contract, Worker's Compensation Insurance as required by AS 23.30.045. The Contractor shall be responsible for Worker's Compensation Insurance for any subcontractor who directly or indirectly provides services under this Contract. If the Contractor does not have employees, this insurance requirement is waived.

(b) General Liability Insurance: The Contractor must maintain General Liability Insurance in an amount sufficient to cover any suit that may be brought against the Contractor. This amount must be at least five-hundred thousand dollars ($500,000) combined single limit. The Contractor must assume all insurable risks and bear any loss or injury to property or persons occasioned by neglect or accident during the terms of this Contract, except for sole negligence on the part of the Borough.

(c) Comprehensive Automobile Liability Insurance: Covering all vehicles utilized in connection with this project with coverage limits not less than $100,000 per person, $300,000 per occurrence bodily injury, and $50,000 Property damage.