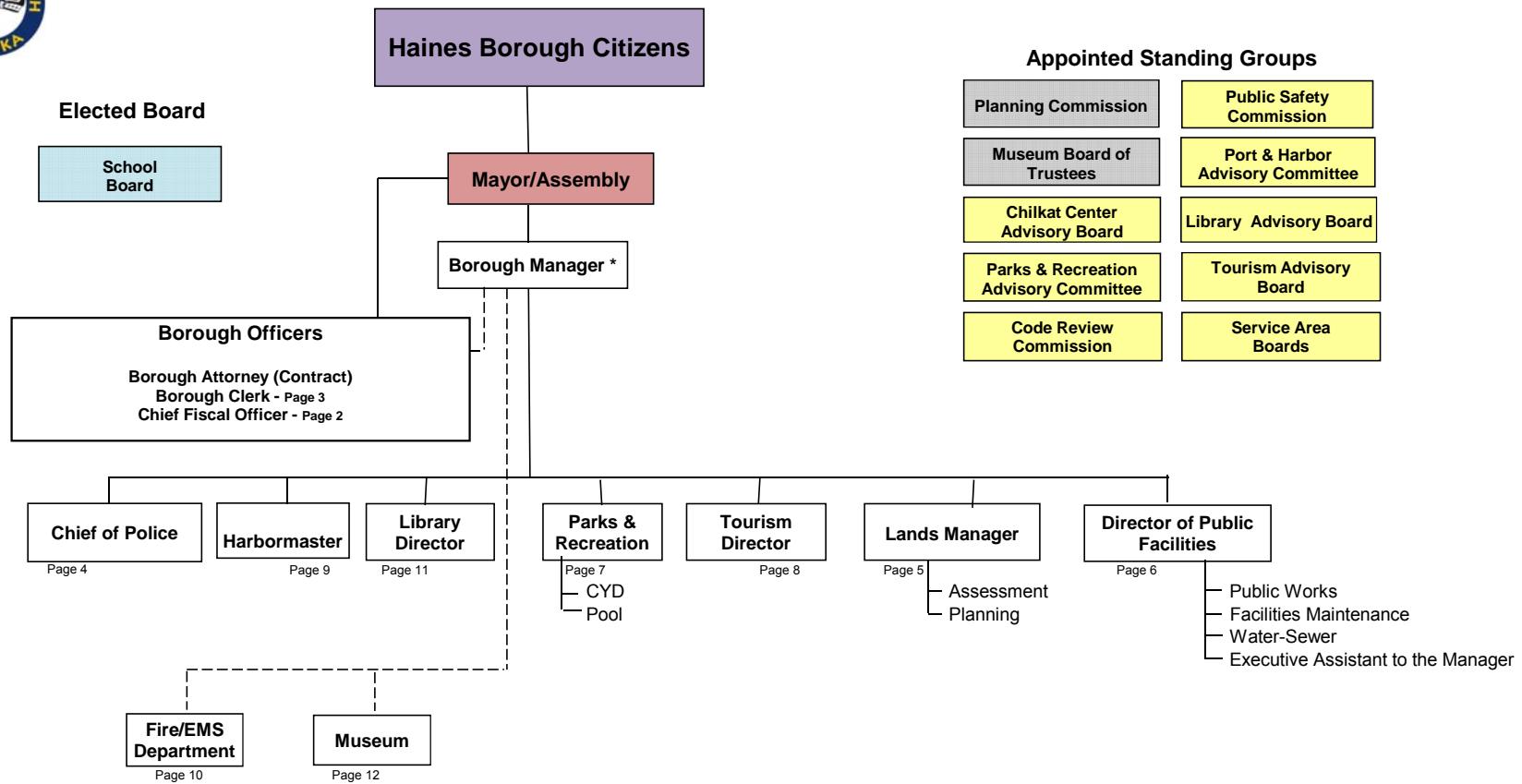


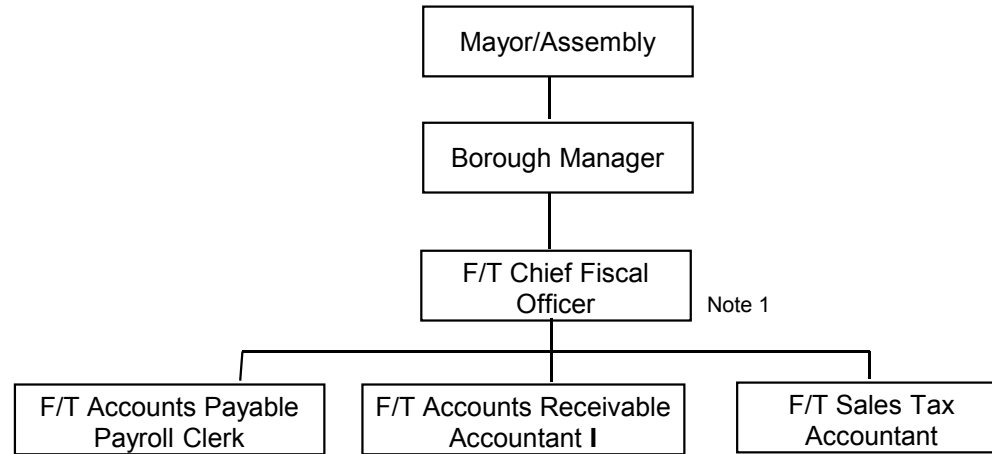
Haines Borough Organization Chart - Effective September 10, 2019



Notes:

- The appointed groups shaded in gray are "Empowered Boards." (That term is explained on Page 13.)
- Appointed Groups and their duties are mandated by ordinance. Members serve at the pleasure of the mayor. Appointments are by the mayor subject to assembly confirmation.
Note: From time to time, ad hoc Groups are created for a specific purpose and are intended to have a limited timeframe and scope. These are typically created by resolution or motion.
- A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship
- An asterisk (*) indicates that the position is a borough officer. Officers are appointed by and serve at the pleasure of the assembly. However, each one works under the direct supervision of the Borough Manager.
- In the Borough Manager's absence, the Borough Clerk will act as manager followed by other Borough Officers in order of seniority.
- The Executive Assistant to the Manager supports the Director of Public Facilities with special projects, grants administration and contract administration.

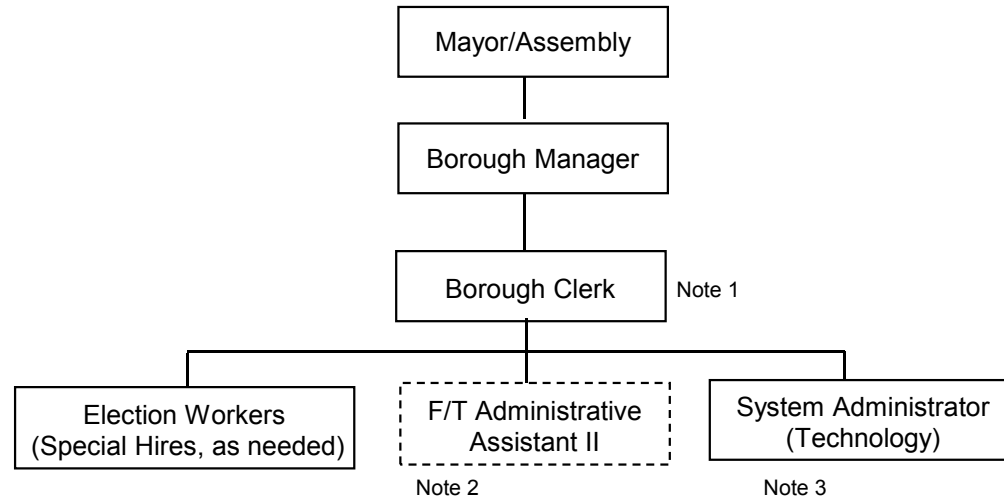
FINANCE DEPARTMENT



Notes:

1. The Chief Fiscal Officer is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. This position is more commonly known as Finance Director.

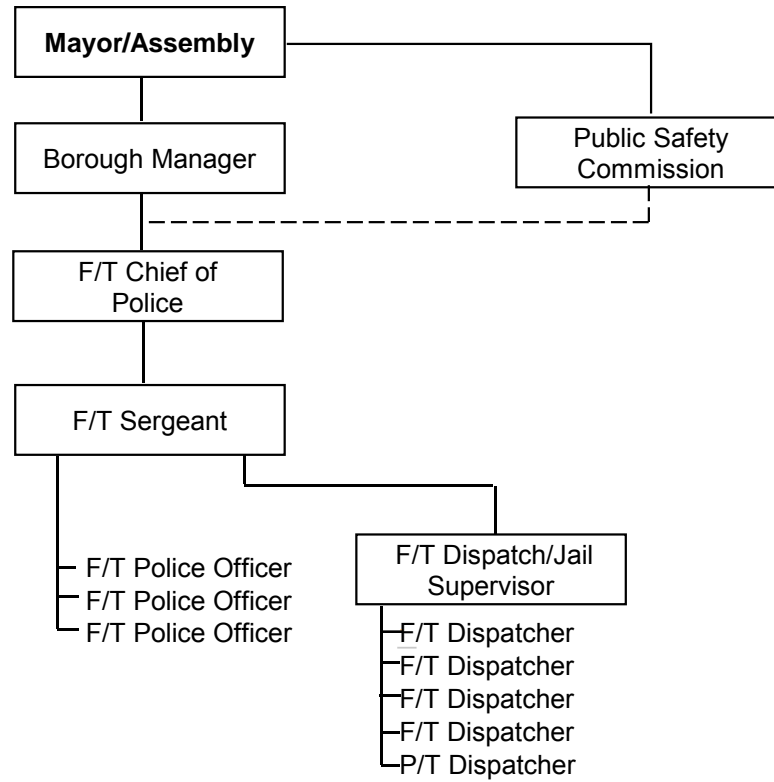
CLERK'S OFFICE



Notes:

1. The Borough Clerk is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. The Borough Clerk also serves as the Deputy Lands Manager.
2. This position reports to the Borough Clerk and serves both the Lands and Administration Departments.
3. Currently a contract position.

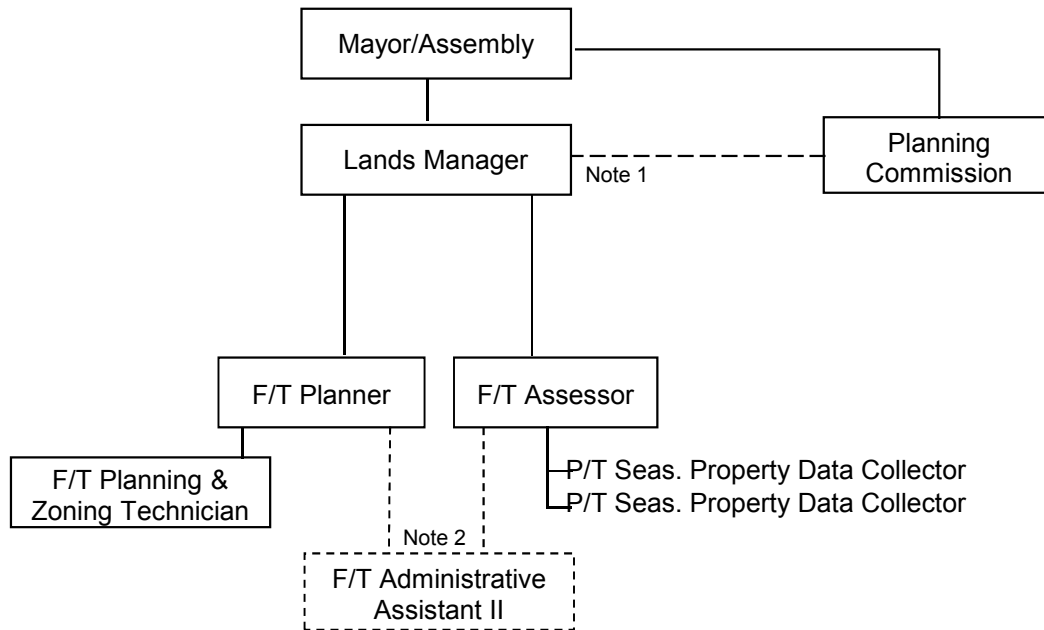
POLICE DEPARTMENT



Notes:

1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

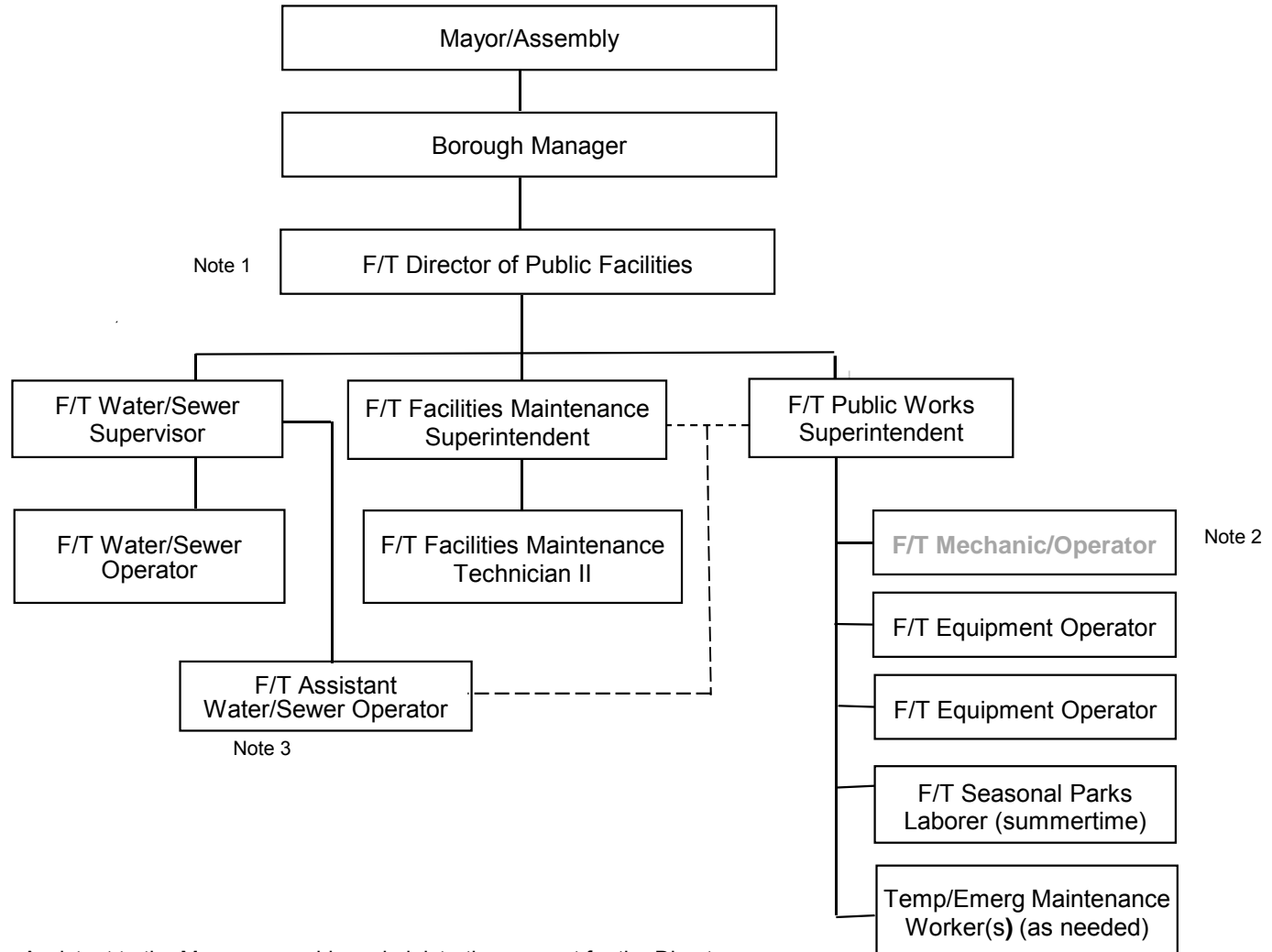
LANDS MANAGEMENT / ASSESSMENT DEPARTMENT



Notes:

1. The borough manager serves as Lands Manager.
2. This position supports both the Lands and Administration Departments.

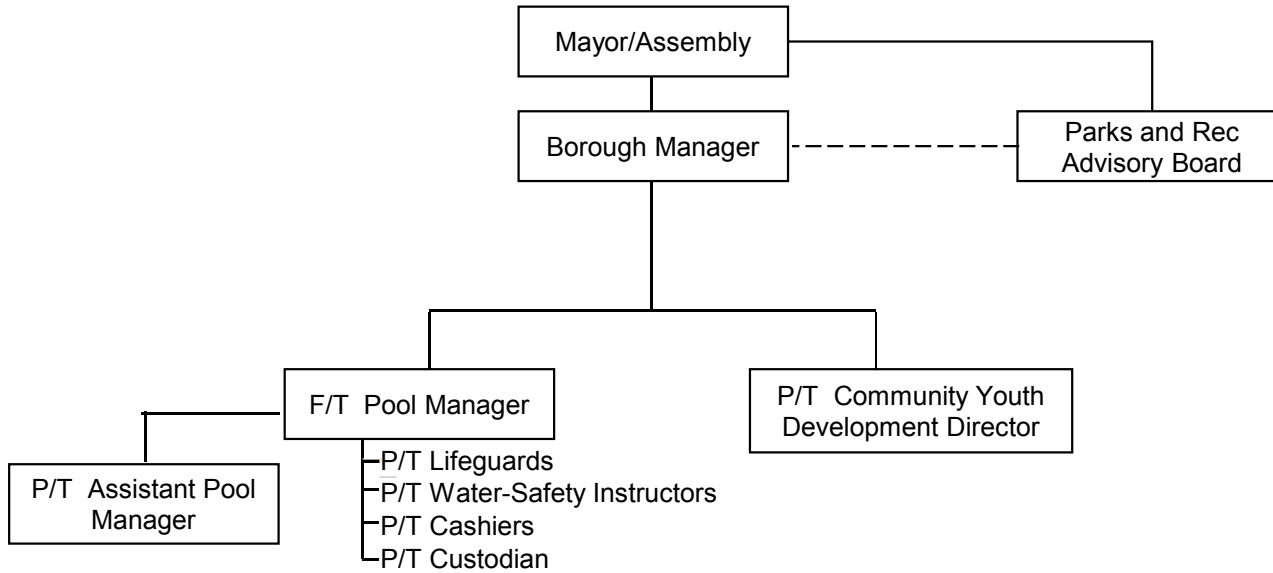
DEPARTMENT OF PUBLIC FACILITIES



Notes:

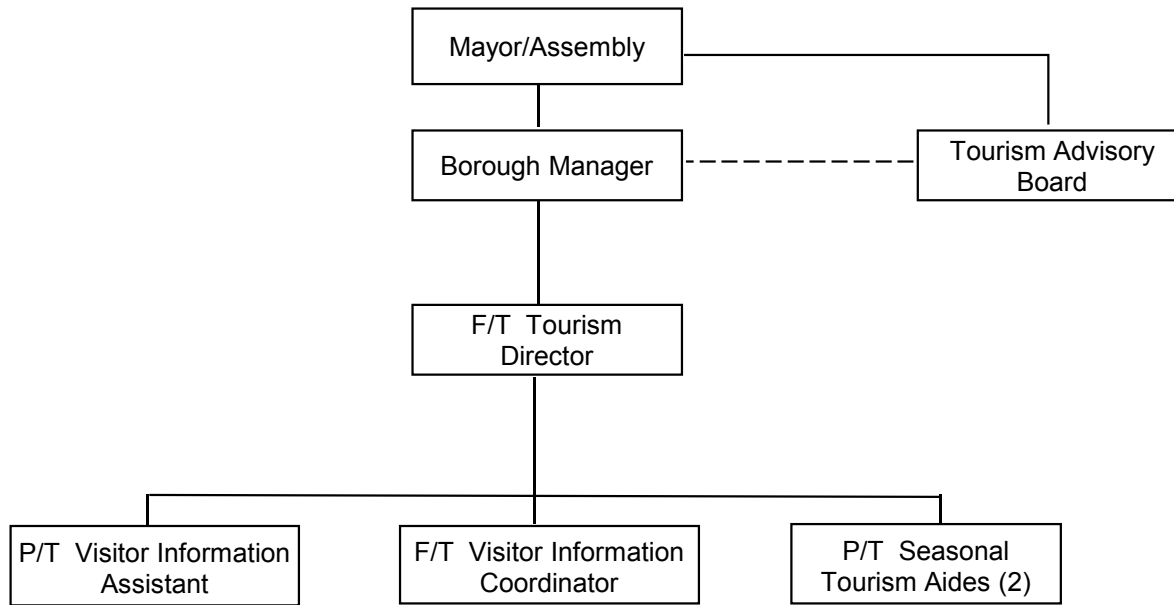
1. The Executive Assistant to the Manager provides administrative support for the Director.
2. Grayed-out text means this position is not currently filled and is not budgeted for FY20.
3. This position reports to the W/S Supervisor but splits time between water/wastewater, public works, and facilities maintenance.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

PARKS AND RECREATION DEPARTMENT



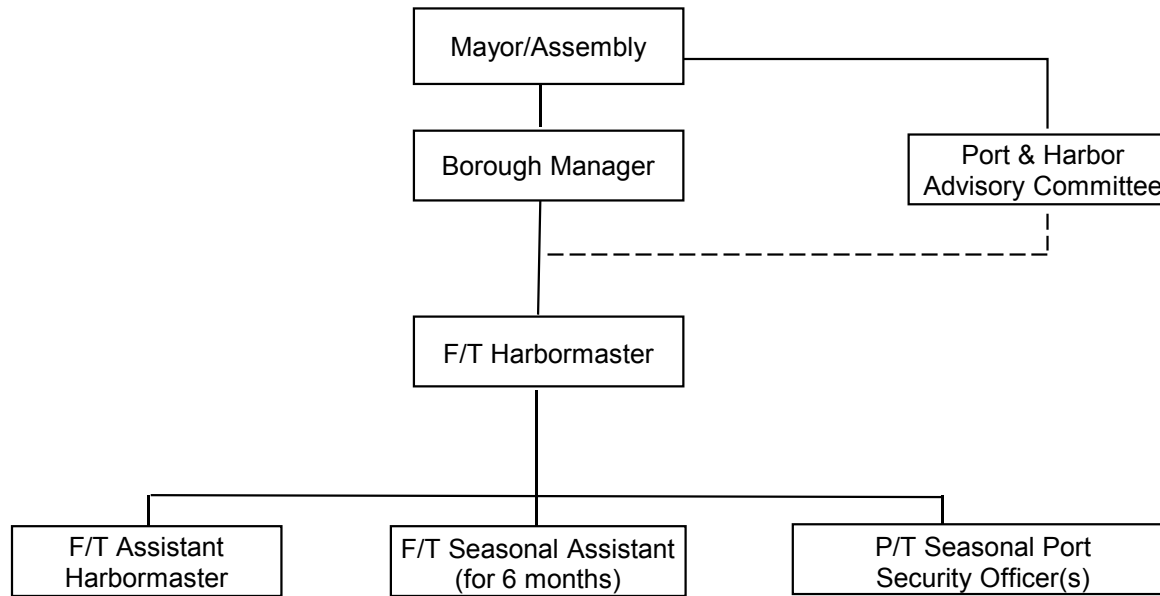
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

TOURISM



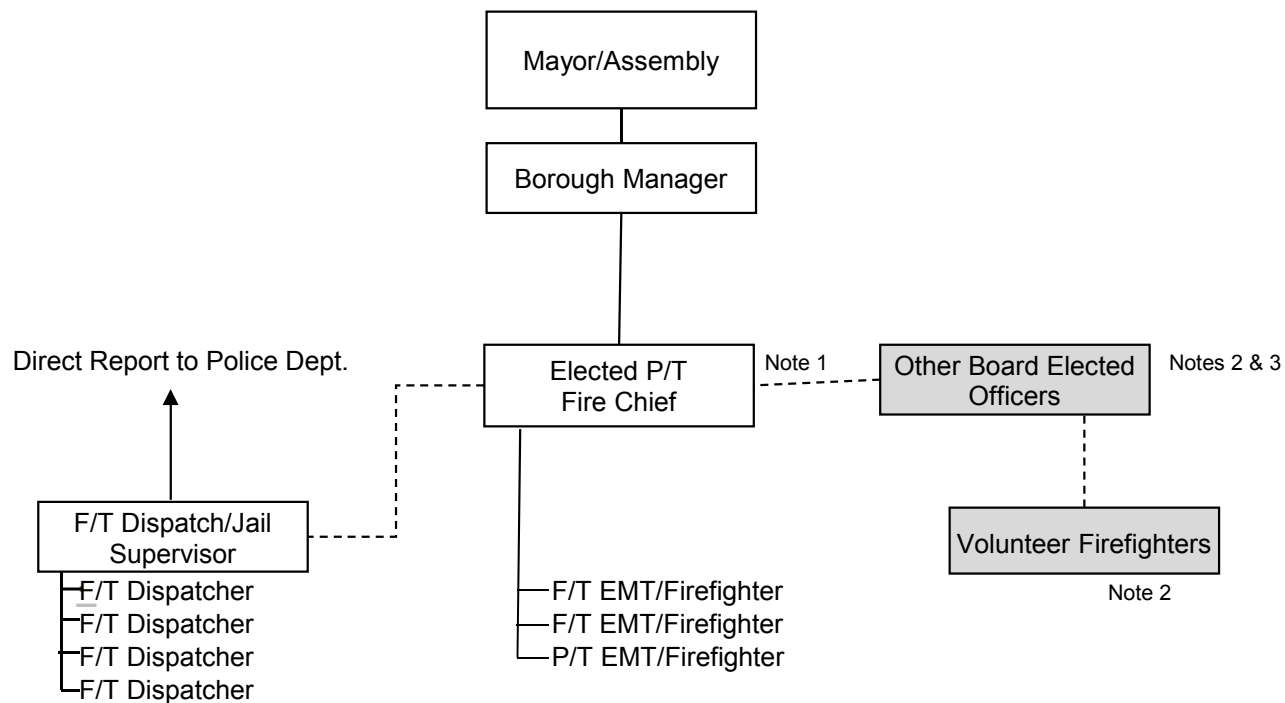
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

PORTS & HARBORS



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

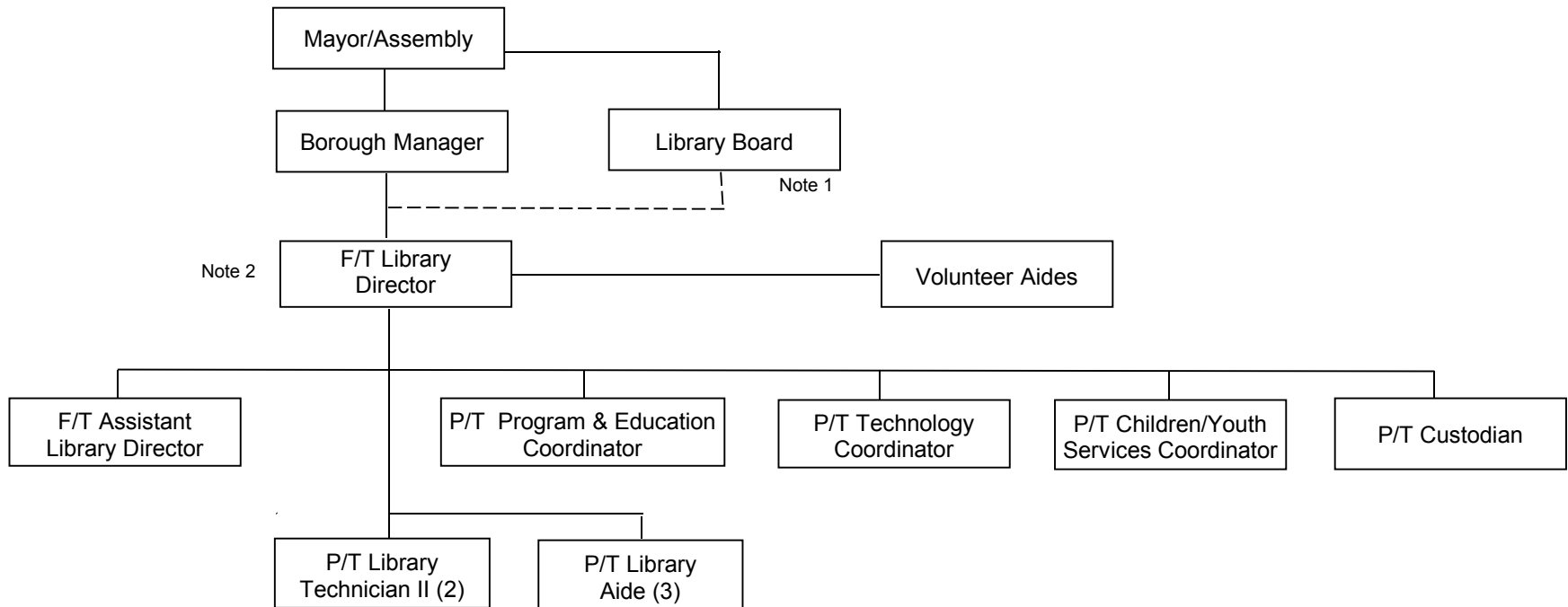
FIRE DEPARTMENT / EMERGENCY SERVICES



Notes:

1. The Fire Chief reports directly to both the Manager and the Fire Department (per code).
This position receives a monthly stipend paid through the borough's payroll system.
2. Gray-shading means these are not borough employees.
3. Assistant Fire Chief, Secretary, and Treasurer.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

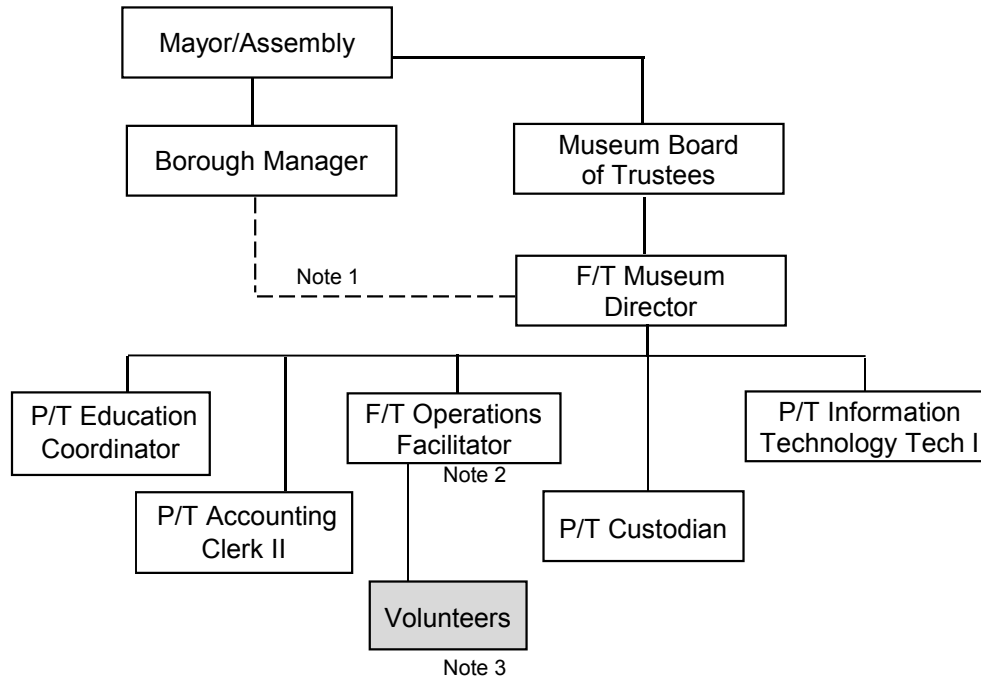
LIBRARY



Notes:

1. The library is a department of the borough with a somewhat empowered board per HBC 2.98.
2. The Library Director reports directly to the Borough Manager. The library staff members are Borough employees; the volunteers are not.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

MUSEUM



Notes:

1. The museum staff members are Borough Employees. The Museum Director reports directly to the Museum Board of Trustees but has a functional support relationship with the manager (and the manager's staff as so delegated for payroll and accounting services). Funds for the operation of the museum are appropriated by the assembly each year. To the extent the museum's expenses exceed such appropriations, the deficit is made up from unrestricted grants and income to the museum.
2. This position is also known as "Community Coordinator."
3. Gray-shading means this is not a borough-funded position; volunteers are unpaid.
4. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

Empowered Boards

The Planning Commission and the Museum Board of Trustees and, to a certain extent, the Library Board are designated as "empowered" boards although the respective enabling codes do not use that term. Members are appointed.

The School Board is an "empowered" board, as well, but its members are elected during the Haines Borough General Municipal Election.

An empowered board has overall authority to...

- Assume responsibility and stewardship over assets
- Promulgate regulations, fees, charges, and policies
- Negotiate and enter into contracts and grant agreements
- Apply for and administer funds from state and federal agencies (as well as from the borough assembly)