

Property Tax Assessments Ad Hoc Advisory Board
April 4, 2024 5:30 pm

Members: Glenda **Gilbert**, Paul **Rogers**, Stacey **Prior**, Kevin **Forster**

Absent: Scott **Hansen**, Dan **Humphrey**

Others present: Kiersten **Long**/Deputy Clerk, Jila **Stuart**/CFO, Martins **Onskulis**/Contract Assessor, Mayor **Morphet**, Kim **Rosado**, Blythe **Carter**, Jenifer **Canfield**, Joyce **Stockbridge**, Katey Emma **Begly**, Brenda **Josephson**, Roy **Josephson**, Lori **Smith**

On zoom: Donna Lambert, and others

1. Roll Call
2. Approval of the Agenda

*Absent Objection **Rogers** removed item 3 and moved to hear 5C before 5B

Motion: **Forster** moved to “approve the agenda” and the motion carried unanimously

- *3. Minutes of 3-6-24
4. Public Comment –

B. Josephson – House Bill 347 has been moved for a hearing in the rules committee on Monday at 6:00 pm; letter from the attorney

Rosado – Disagrees with the letter from the attorney; 5A Exchange of Information

Mayor **Morphet** – Spoke with the lawyer regarding a super majority

5. Old Business

- a. Exchange of Information: 11B3

Board Discussion

3.72.105 (a) – Change the word from working days to business days

3.72.105 (b) – Shall be notified by email unless one isn’t given on appeal form then you’ll be notified by first class mail.

3.72.105 (c) – Change it from 5 working days to 10 working days.

Motion: **Rogers** moved to “Phrase 3.72.105 (a) as follows: Information to be presented to the board by the assessor’s office shall be made available to the appellant at least 10 business days prior to the BOE hearing date scheduled for the appeal. For the purpose of this section information consists of documents, photos, and other recorded or printed material” and the motion carried unanimously.

Motion: **Rogers** moved to “Have 3.72.105 (B) read as follows: The appellant shall be provided a link to the information on the borough website by email, unless one is not provided on the appeal form in which case they will be notified by first class mail” and the motion carried unanimously.

Motion: Rogers moved to “Change 3.72.105 (C) to read: The appellant must provide their information by first class mail, email or personally delivering it to the Haines Borough office 10 business days before the appeal hearing date scheduled” and the motion carried unanimously

Motion: Rogers moved to “add item 3.72.105 (D) to read: nothing in this section shall preclude the assessor and the appellant from conferring to resolve an alleged error in an assessment prior to the BOE hearing the appeal” and the motion carried unanimously

Motion: Rogers moved to “add line 3.72.105 (E) Borough shall provide public access on the parcel viewer to all property card data related to property tax assessments” and the motion carried unanimously.

Motion: Rogers moved to “add 3.72.105 (F) The documents that were not previously copied and exchanged with the other party will be admitted over objection of the other party, at the discretion of the BOE, only if there is a good faith reason for its failure not to be included” and the motion carried unanimously.

***Clerk's note: The below items on the agenda were not addressed due to time constraints*

- b. BOE Membership & Duties: 11B1
 - C. Super Majority Requirements for BOE
 - d. Final BOE Rules by Resolution
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- 6. New Business
 - 7. Public Comment:
 - 8. Committee Member Comments:

Adjourned: 8:30 pm