**Solid Waste Working Group**

**Dec. 19, 3pm Assembly Chambers**

**Solid Waste Working Group:**

               Takshanuk Watershed Council Seat- Stephanie Scott  alt. Darsie Culbeck

               Haines Friends of Recycling – Melissa Aronson

               Haines Chamber of Commerce- Reilly Kosinski

               Community Waste Solutions- Sally Garton

               Resident Seat Applications (3):  Diana Lapham, Jeremy Stephens, Philip Reeves

               Chair of Commerce Committee - Margaret Friedenauer (non-voting)

               Director of Facilities- Brad Ryan (non-voting)

**Agenda:**

**Idea for general agenda outline - first meeting – keep to one hour!**

* **Introduction** (5-10 minutes) *(this piece facilitated by Margaret)*
	+ People introductions and representations
	+ State goal of working group (according to assembly action) and goal of this meeting
	+ State Background (short version –will be expanded at future meetings)
* **Assign tasks/officers** (5 minutes) *(chair takes over facilitation once elected)*
	+ Elect chair and vice chair (meeting coordinators/facilitators)
	+ Note taker (keeps track of progress. Officials minutes produced by deputy clerk)
	+ Researchers
	+ Other roles?
* **Problem Identification / Topics** (15-20 minutes)
	+ What is scope of problem/issues this group will work to address? (Broad scope)
	+ What is the desired outcome?
* **Wrap up:** (10-15 minutes)
	+ Create timeline of events and set due date
* **Final thoughts:** working group comments (10 minutes)