



Haines Borough
**BOROUGH ASSEMBLY
ACTION REQUEST**

DATE:

TO: Borough Assembly

FROM: XXXXXX Committee

ACTION:

[put motions and voting results here]

RATIONALE:

[outline the board's reasons here...attach more information, if necessary]

BOARD REQUEST:

[Put here specifically what the board/committee wants the Assembly to do]

SUBMITTED BY _____

[Name], Chair
XXX Advisory Committee