Haines Borough
BOROUGH ASSEMBLY
ACTION REQUEST

DATE:

TO: <u>Borough Assembly</u>

FROM: <u>XXXXXX Comittee</u>

<u>ACTION</u>:

[put motions and voting results here]

<u>RATIONALE</u>:

[outline the board's reasons here…attach more information, if necessary]

<u>BOARD REQUEST:</u>

[Put here specifically what the board/commitee wants the Assembly to do]

SUBMITTED BY _____
                    [Name], Chair
                    XXX Advisory Committee