

Haines Borough
Borough Assembly Meeting #275
AGENDA



August 12, 2014 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Debra Schnabel, MPA
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Jerry Lapp,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Fire Department Report
- 9A – PRAC Minutes
- 9B – DRC Report
- 11A2 – Resolution 14-08-581
- 11A3 – Resolution 14-08-582
- 11B1 – Ordinance 14-08-389
- 11C2 – Election Policy re. Polling Place Visitation
- 12A – ADOT Letter re. Telecommuting

* 4. APPROVAL OF MINUTES – 7/29/14 Regular

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Ordinance 14-07-384 – First hearing

An Ordinance of the Haines Borough placing a proposition on the October 7, 2014 Haines Borough General Election ballot to amend Borough Charter Section 16.04 to remove the requirement for a runoff election if a candidate does not receive at least 40% of votes cast to be elected to borough office.

*This ordinance is in response to one of the assembly's 2014 legislative priorities. It was introduced on 7/29. **Motion:** Advance Ordinance 14-07-384 to a second public hearing on 8/26/14.*

B. Ordinance 14-07-385 – First hearing

An Ordinance of the Haines Borough to amend Borough Code Section 11.48.50 to provide that candidates receiving the greatest number of votes cast shall be declared the winners of an election even if the greatest number of votes cast is less than 40% of the total votes cast and to eliminate the requirement for a runoff election.

*This ordinance amends the borough code pursuant to voter ratification of the proposition in Ordinance 14-07-384 and was introduced on 7/29. **Motion:** Advance Ordinance 14-07-385 to a second public hearing on 8/26/14.*

C. Ordinance 14-07-386 – First hearing

An Ordinance of the Haines Borough providing for the addition or amendment of specific line items to the FY14 budget.

*This ordinance is recommended by the borough manager. It was introduced on 7/29. **Motion:** Advance Ordinance 14-07-386 to a second public hearing on 8/26/14.*

7A. PUBLIC HEARINGS ---continued---

D. Ordinance 14-07-387 – First hearing

A non-code Ordinance of the Haines Borough approving the sale to Haines Brewing Company Inc. of Lot [TBD], Primary School Subdivision Plat No. 2014-[TBD], Haines Recording District, First Judicial District, State of Alaska.

*The manager has negotiated this land sale, as directed by the assembly on 6/25, and he took the sales proposal to the Planning Commission as required by code. The commission recommends it be considered by the assembly. It was introduced on 7/29. **Motion:** Advance Ordinance 14-07-387 to a second public hearing on 8/26/14.*

E. Ordinance 14-07-388 – First hearing

An Ordinance of the Haines Borough authorizing the issuance of General Obligation Bonds in an aggregate amount not to exceed \$4,722,079 to finance up to four projects for capital improvements to school facilities of the Borough; authorizing submission to the qualified voters of the Borough at the regular Election to be held on October 7, 2014, of four propositions, one for each of the capital improvement projects authorized by this ordinance; appropriating funds for those projects that are approved by the voters; and providing for an effective date.

*This ordinance was prepared by the borough's bond counsel. He advised a single ordinance could place multiple propositions on the ballot, and this draft includes a ballot question for four different school major maintenance projects. This is a result of applications made to the Alaska Department of Education (DEED) for school project funding reimbursement. The assembly and school board met jointly 3/4/14 and authorized staff to go forward with that application process, and the result is that most of the projects have been approved for 70% reimbursement. The project for pool mechanical, locker room, and ADA compliance upgrades has not as yet qualified. The ordinance was introduced on 7/29. School Superintendent Ginger Jewell will give a brief presentation on the Vocational Education Program in response to a request by the assembly. **Motion:** Advance Ordinance 14-07-388 to a second public hearing on 8/26/14.*

8. STAFF/FACILITY REPORTS

A. Borough Manager – 8/12/14 Report

* B. Fire Department – Report of July 2014

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

* A. Parks and Recreation Advisory Committee – Minutes of 6/18/14

* B. Downtown Revitalization Committee – Report

This is an FYI, at this point. This is an ad hoc subcommittee to the planning commission, and the report has been submitted to them.

C. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

1. Resolution 14-08-579

A Resolution of the Haines Borough Assembly approving the Borough's participation in a proposed refinancing by the Alaska Municipal Bond Bank of certain of the Bond Bank's general obligation bonds, which provided funds to purchase the Borough's General Obligation School Bond, 2005, under a loan agreement between the Borough and the Bond Bank; and authorizing the Borough's finance director to approve a revised schedule of principal and interest payments on the Borough's 2005 Bond, in accordance with the loan agreement, if the Bond Bank successfully refinances its bonds.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 14-08-579.*

* 2. Resolution 14-08-581

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with Cal Worthington Ford of Anchorage to purchase a pickup for Public Works for an amount not-to-exceed \$34,248.

*This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-08-581.*

11A. NEW BUSINESS/Resolutions ---continued---

* 3. Resolution 14-08-582

A Resolution of the Haines Borough Assembly requesting that the Alaska Department of Natural Resources, Division of Parks & Outdoor Recreation (DPOR), make the Chilkat State Park cabin available for public use for a nightly fee using DPOR's online cabin rental system.

*This resolution is recommended by the Parks and Recreation Advisory Committee. **Motion:** Adopt Resolution 14-08-582.*

B. Ordinances for Introduction

* 1. Ordinance 14-08-389

An Ordinance of the Haines Borough providing for the addition or amendment of specific line items to the FY15 budget.

*This ordinance is recommended by the borough manager. **Motion:** Introduce Ordinance 14-08-389 and set a first public hearing for 8/26/14.*

C. Other New Business

1. Board Appointments

*An appointment application has been received for a seat on the Museum Board. The mayor plans to make the appointment and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of Ginger Jewell to the Museum Board of Trustees for a term ending November 2017.*

* 2. Policy re. Borough Clerk Visits to Polling Places on Election Day.

*On 5/27/14, the assembly passed a motion directing "the manager to establish a written election policy that the clerk or assistant will visit each polling place on Election Day and then bring the policy to the assembly." **Motion:** Confirm the administrative policy requiring the borough clerk or assistant to visit each Borough Election Day polling place.*

12. CORRESPONDENCE/REQUESTS

- * A. Letter from ADOT Commissioner Kemp – response to Mayor's 7/7/14 telecommuting letter

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT