


Haines Borough
Borough Assembly Meeting #279
AGENDA

October 14, 2014 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Debra Schnabel, MPA
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Jerry Lapp,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Financial Report
- 8C – Chilkat Center Report
- 8D – Library Report
- 8E – Fire Department Report
- 9A – Library Board Minutes
- 11A1 – Resolution 14-10-591
- 11A2 – Resolution 14-10-592
- 11A3 – Resolution 14-10-593
- 11B2 – Ordinance 14-10-392

*** 4. APPROVAL OF MINUTES – 9/23/14 Regular**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

A. Proclamation –November 1, 2014 - "Extra Mile Day" for Volunteerism

7. PUBLIC HEARINGS

A. Ordinance 14-08-390 – Second hearing

An Ordinance of the Haines Borough amending Borough Code Section 5.04.020 to change the definition for "special ski competition event"; and Section 5.18.080 to allow up to two permits for special ski events each calendar year, to enable a request for temporary additions to the ski map to be submitted prior to a ski season, and to clarify that permitted special ski events are not subject to the Shared Use Policy.

*This ordinance was originally requested by Assembly Member Campbell. On 8/26, it was referred to the Commerce Committee and staff for a recommendation to come to the assembly on 9/23. The committee met on 9/2/14 and prepared a new draft that was introduced. The first public hearing was on 9/23, and the ordinance was further amended before being scheduled for this second hearing. It was also referred once again to the Commerce Committee, and a substitute ordinance was drafted as a result of a 9/30 committee meeting. **Motion:** Adopt Ordinance 14-08-390.*

B. Ordinance 14-05-383 – Fourth hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18, Chapter 18.90 to provide clarification of purpose, sign standards by district, off premise signage, portable and sandwich signage.

*This ordinance was introduced on 5/27 and had hearings on 6/10 and 6/24. Following the second hearing, it was referred to the Commerce Committee (CC) for more work. That committee returned with a substantially different draft, and that version was accepted for a third hearing that took place on 9/23. To give the CC and the Planning Commission (PC) time for another review of the comprehensive changes, the ordinance was scheduled for a fourth hearing. The PC discussed the draft on 10/9 and recommends against adoption. They ask that it be returned to them. Also, the CC has not yet met. Therefore, it is suggested this be postponed until such time as the Planning Commission, Commerce Committee, and staff are ready to move a new signage code forward. **Motion:** Postpone Ordinance 14-05-383 to a time when a new draft is ready for assembly consideration.*

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 10/14/14 Report
- * B. Chief Fiscal Officer – Financial Report
- * C. Chilkat Center – Financial Report of September 2014
- * D. Library Director – Report of August 2014
- * E. Fire Department – Report of September 2014
- F. Director of Public Facilities – Snow Removal Plan

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * A. Library Board – Minutes of 8/20/14
- B. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

A. Resolution 14-09-590

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Romtec in the amount of \$27,500 for the purchase of a Model 1008 pre-fabricated restroom building module as part of the Picture Point Wayside Improvements project.

This resolution is recommended by the Picture Point Design Committee. On 9/23, the assembly postponed it to this meeting at the manager's request to provide time to get additional information.

Motion: Adopt Resolution 14-09-590.

11. NEW BUSINESS

A. Resolutions

* 1. Resolution 14-10-591

A Resolution of the Haines Borough Assembly adopting written findings of the September 23, 2014 appeal hearing of the Keller Shooting Range cease and desist order.

A resolution adopting the findings is a step required by HBC 8.12.130(H). **Motion:** Adopt Resolution 14-10-591.

* 2. Resolution 14-10-592

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with MRV Architects for an amount not-to-exceed \$51,318 for Haines Library Addition Design and an alternate cost estimation fee proposal.

This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-10-592.

* 3. Resolution 14-10-593

A Resolution of the Haines Borough Assembly authorizing disposition of public records in accordance with HBC 2.64.030(B) and the Haines Borough Records Retention Schedule.

This resolution is recommended by the borough clerk. **Motion:** Adopt Resolution 14-10-593.

B. Ordinances for Introduction

1. Ordinance 14-10-391

An Ordinance of the Haines Borough amending Haines Borough Code Title 3 to add the upper level of the Soboleff-McRae Veterans Village & Wellness Center owned by Haines Senior Assisted Living Inc. to the list of community purpose exemptions in HBC 3.70.040.

State law mandates certain required exemptions, and the State Assessor determined that all but the second floor of the new Veteran's Building (owned by Haines Assisted Living) qualifies for mandatory status. On 6/10/14, the assembly adopted Ordinance 14-02-370 removing HAL from the list of optional exemptions in code. The exempt HAL property includes the land and main floor of the new Veteran's Center. Subsequently HAL applied for an optional "community purpose exemption" status for the second floor of the Veteran's Building. Currently, properties with community purpose exemption status are listed in code, so this requires an ordinance.

Motion: Introduce Ordinance 14-10-391 and set a first public hearing for 10/28/14.

* 2. Ordinance 14-10-392

An Ordinance of the Haines Borough amending Haines Borough Code Title 3 Section 3.60.190 to modify the manager authorization limit for change orders.

This ordinance is recommended by the borough clerk. **Motion:** Introduce Ordinance 14-10-392 and set a first public hearing for 10/28/14.

11. NEW BUSINESS ---continued---

C. Other New Business

1. Board Appointments

*Appointment applications have been received for seats on the Library Board and the Public Safety Commission, and the boards recommend them. The mayor plans to make the appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of Tracy Wirak to the Library Board of Trustees for a term ending 11/30/16 and Judy Ewald to the Public Safety Commission for a term ending 11/30/17.*

12. CORRESPONDENCE/REQUESTS

A. Alaska DOT&PF Regional Boundaries Changes

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT