

Haines Borough  
Borough Assembly Meeting #281

AGENDA

November 12, 2014 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,  
Mayor

Dave Berry Jr.,  
Assembly Member

Diana Lapham,  
Assembly Member

Mike Case  
Assembly Member

Joanne Waterman,  
Assembly Member

George Campbell,  
Assembly Member

Ron Jackson,  
Assembly Member

David Sosa, MPA  
Borough Manager

Julie Cozzi, MMC  
Borough Clerk

Krista Kielsmeier  
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8C – Chilkat Center Report
- 8D – Finance Director Report
- 8E – Fire Department Report
- 8F – Public Library Report
- 8G – Museum Report
- 9A – Library Board Minutes
- 11A1 – Resolution 14-11-595
- 11A2 – Resolution 14-11-596
- 11A3 – Resolution 14-11-597
- 11C2 – Amend Previously-adopted Resolution 14-10-594
- 11C3 – Support for TWC grant application

\*4. APPROVAL OF MINUTES – 10/28/14 Regular

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

A. 2014 Haines Harbor Employee of the Year - Tina Olsen

7. PUBLIC HEARINGS

A. Ordinance 14-10-392 – Second hearing  
**An Ordinance of the Haines Borough Haines Borough Code Title 3 Section 3.60.190 to modify the manager authorization limit for change orders.**

*This ordinance is recommended by the borough clerk. It was introduced on 10/14 and had a first hearing on 10/28. **Motion:** Adopt Ordinance 14-10-392.*

B. Resolution 14-11-600

**A Resolution of the Haines Borough Assembly approving a proposed stipulation resolving disputed revenue requirement issues and request to vacate remaining procedural schedule and hearing date in Docket Number U-14-002.**

*This resolution was prepared by the borough attorney. Although this is not a public hearing in the true sense of the term, a public discussion of the resolution is expected. Therefore, the decision was made to include this item at this point in the agenda. Following public discussion of the resolution, the assembly may go into executive session to discuss the settlement (litigation strategy, counter-offers, etc.). The assembly will be somewhat limited in what can be said in public forum. **Motion:** Adopt Resolution 14-11-600.*

8. STAFF/FACILITY REPORTS

A. Borough Manager – 11/12/14 Report

B. Borough Auditor – Report of 2014 Financial Audit – Max Mertz, Elgee Rehfeld Mertz LLC

\* C. Chilkat Center – Financial Report of October 2014

\* D. Finance Director – Quarterly Financial Report

\* E. Fire Department – Report of October 2014

\* F. Public Library – Report of September 2014

\* G. Sheldon Museum – Report of October 2014

## 9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- \* A. Library Board – Minutes of 9/24/14
- B. Assembly Standing Committee Reports

## 10. UNFINISHED BUSINESS - None

## 11. NEW BUSINESS

### A. Resolutions

#### \* 1. Resolution 14-11-595

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract change order with Southeast Road Builders for the Third Avenue Improvements project for an amount not to exceed \$24,269.40.

*This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-11-595.*

#### \* 2. Resolution 14-11-596

A Resolution of the Haines Borough Assembly accepting an FY 2015 Alaska Energy Authority (AEA) grant in the amount of \$1,237,400 for the Haines Borough Municipal Building Biomass Project and authorizing the Borough Manager to enter into a grant agreement with the AEA.

*This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-11-596.*

#### \* 3. Resolution 14-11-597

A Resolution of the Haines Borough Assembly accepting an FY 2015 Designated Legislative Grant in the amount of \$60,000 for the purpose of High School Roof upgrades and authorizing the Borough Manager to enter into a grant agreement with the Department of Commerce, Community, and Economic Development.

*This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-11-597.*

#### 4. Resolution 14-11-598

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to award and execute a contract for the Picture Point Wayside project for an amount not to exceed \$120,000.

*This resolution is recommended by the Director of Public Facilities. **Motion:** Adopt Resolution 14-11-598.*

#### 5. Resolution 14-11-599

A Resolution of the Haines Borough Assembly correcting a manifest clerical error involving real property account C-MIS-02-0100 for tax year 2013 and authorizing a refund in the amount of approximately \$950.00.

*This resolution is recommended by the Manager. **Motion:** Adopt Resolution 14-11-599.*

### B. Ordinances for Introduction

### C. Other New Business

#### 1. Board Appointments

*(Re)appointment applications have been received for seats on the Library Board and the Port & Harbor Advisory Committee. The mayor plans to make the appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of James Alborough, Heather Lende and Joann Ross Cunningham to the Library Board for terms ending 11/30/17 and Brad Badger, Norman Hughes and Bill Rostad to the Port & Harbor Advisory Committee for terms ending 11/30/16.*

#### \* 2. Amend Previously Adopted Resolution – Sealed Bid Auction for Surplus Items

*On 10/28/14, the assembly adopted Resolution 14-10-594, authorizing the Borough Manager to dispose of four surplus vehicles and a visitor information kiosk by public sealed bid auction to the highest bidder as specified in Haines Borough Code 14.24.010 (Disposal of personal property). The resolution was adopted with the consent agenda, and proposed staff amendments to include a 12-foot Western truck plow in the auction inadvertently were not taken up at that meeting. Robert's Rules of Order allows a motion to amend something previously adopted. **Motion:** Amend Resolution 14-10-594 adopted at the 10/28/14 meeting by inserting additional language as proposed by borough staff.*

**11C. NEW BUSINESS/Other New Business ---continued---**

**\* 3. Takshanuk Watershed Council Request for Letter of Support**

*The Takshanuk Watershed Council is applying for grant funding and has requested a letter of support from the borough. **Motion:** Authorize the draft letter of borough support for Takshanuk Watershed Council's application to the State Parks Recreational Trails grant program for the development of the interpretive trail (Area 3) as designed in the Picture Point Wayside Project conceptual designs.*

**12. CORRESPONDENCE/REQUESTS**

**A. Southeast Conference Herbicide Resolution**

**B. Alaska Power Company (APC) Rate Increase Request – S. Scott**

**13. SET MEETING DATES**

**14. PUBLIC COMMENTS**

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**16. ADJOURNMENT**