

Haines Borough
Borough Assembly Meeting #289
AGENDA



April 14, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA & CONSENT AGENDA**
[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

 - 4 – Approve Assembly Meeting Minutes
 - 8B – Museum Report
 - 8C – Fire Dept. Report
 - 8D – Chilkat Center Report
 - 9A – PHAC Minutes
 - 11A1 – Resolution 15-04-619
 - 11A2 – Resolution 15-04-620
 - 11A3 – Resolution 15-04-621
 - 11B1 – Ordinance 15-04-405
 - 11B2 – Ordinance 15-04-406
 - 11C1 – Liquor License Premises Extension, Distillery
 - 12A – Correspondence, Yukon F&G Assn
- * 4. **APPROVAL OF MINUTES – 3/24/15 Regular**
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR’S COMMENTS/REPORT**
 - A. **Results of Borough Manager’s Performance Evaluation**
7. **PUBLIC HEARINGS**
 - A. **Ordinance 15-03-402** – Second Hearing
An Ordinance of the Haines Borough amending Haines Borough Code Title 3 Subsection 3.80.090 to modify the threshold for eligibility for quarterly sales tax filing.
This ordinance is recommended by the borough manager and was introduced on 3/10/15. The first hearing was 3/24. Motion: Adopt Ordinance 15-03-402.
 - B. **Ordinance 15-03-403** – First Hearing
An Ordinance of the Haines Borough classifying for disposal the borough-owned property known as the Human Resource Building.
This ordinance is recommended by the borough manager and planning commission and was introduced on 3/24/15. The assembly already scheduled the second hearing for 4/28/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.
 - C. **Ordinance 15-03-404** – First Hearing
An Ordinance of the Haines Borough amending Haines Borough Code Sub-Section 16.28.010(D) to modify prohibited acts for port and harbor facility users.
This ordinance is recommended by the Port & Harbor Advisory Committee and was introduced on 3/24/15. The assembly already scheduled the second hearing for 4/28/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.
8. **STAFF/FACILITY REPORTS**
 - A. **Borough Manager – 4/14/15 Report**
 - * B. **Sheldon Museum – Staff Report of February 2015**
 - * C. **Fire Department – Staff Report of March 2015**
 - * D. **Chilkat Center – Facility Report of March 2015**

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * **A. Port & Harbor Advisory Committee – Minutes of 2/23/15 and 3/6/15**
- B. Assembly Standing Committee Reports**
 - 1. **Finance Committee Report**

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

* 1. **Resolution 15-04-619**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Southeast Road Builders for the Allen Road 2015 Water System Upgrade project for an amount not to exceed \$468,748.

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-04-619.*

* 2. **Resolution 15-04-620**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Premier Electric for the Haines Borough Vocational Education Building Upgrade project for an amount not to exceed \$750,000.

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-04-620.*

* 3. **Resolution 15-04-621**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with the Alaska Department of Transportation and Public Facilities to chip seal a 1.1-mile portion of Chilkat Lake Road for an amount not to exceed \$137,879.

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-04-621.*

B. Ordinances for Introduction

* 1. **Ordinance 15-04-405**

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to adjust the order of business for borough assembly meetings.

*This ordinance is proposed by the mayor and assembly member Case. **Motion:** Introduce Ordinance 15-04-405 and set a first public hearing for 4/28/15 and a second public hearing for 5/12/15.*

* 2. **Ordinance 15-04-406**

An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$500,000 with the Alaska Department of Environmental Conservation for the Replace Allen Road AC Pipe project.

*This ordinance is proposed by the manager. **Motion:** Introduce Ordinance 15-04-406 and set a first public hearing for 4/28/15 and a second public hearing for 5/12/15.*

C. Other New Business

* 1. **Liquor License Premises Extension – Port Chilkoot Distillery**

*The Alaska Alcohol Beverage Control (ABC) Board has notified the Borough of a pending liquor license premises extension request from the distillery. The business is constructing an outside patio addition. The ABC Board's final decision is pending local government review of the diagram included in the packet. **Motion:** The Assembly does not object to the ABC Board's approval of the liquor license premises extension for Port Chilkoot Distillery.*

12. CORRESPONDENCE/REQUESTS

- * **A. Yukon Fish and Game Association – Re. Alaska Fishing**

13. SET MEETING DATES

- A. Board of Equalization – 6pm, Monday, May 11**

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT