


Haines Borough
Borough Assembly Meeting #291
AGENDA

May 12, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor
Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8C – Staff Report – HM/CED
- 9A – PHAC Minutes
- 11A1 – Adopt Resolution 15-05-628
- 11C2 – Introduce Ordinance 15-05-410
- 12A – Correspondence – HARK Funding
- 12B – Correspondence – Harbor Expansion Project

*** 4. APPROVAL OF MINUTES – 4/28/15 Regular**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Ordinance 15-04-406 – Second Hearing

An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$500,000 with the Alaska Department of Environmental Conservation for the Replace Allen Road AC Pipe project.

*This ordinance is recommended by the borough manager and was introduced on 4/14/15. The first hearing was on 4/28/15. **Motion:** Adopt Ordinance 15-02-406.*

B. Ordinance 15-04-407 – First Hearing

An Ordinance of the Haines Borough, Alaska, providing for the establishment and adoption of the budget of the Haines Borough for the period July 1, 2015 through June 30, 2016.

This ordinance is recommended by the borough manager and was introduced on 4/28/15. The assembly already scheduled the second hearing for 5/26/15. No motion is needed now unless the second hearing date needs to change or some other action is desired such as a motion to amend the budget.

C. Ordinance 15-04-408 – First Hearing

An Ordinance of the Haines Borough providing for the addition or amendment of specific line items to the FY15 budget.

This ordinance is recommended by the borough manager and was introduced on 4/28/15. The assembly already scheduled the second hearing for 5/26/15. No motion is needed now unless the second hearing date needs to change or some other action is desired such as a motion to amend the ordinance.

D. Ordinance 15-04-409 – First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.100.025 to allow with planning commission approval lot line adjustments and lot consolidations resulting in lot(s) non-conforming in size.

This ordinance is recommended by the borough manager and was introduced on 4/28/15. The assembly already scheduled the second hearing for 5/26/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.

8. STAFF/FACILITY REPORTS

A. **Borough Manager** – 5/12/15 Report

B. **Community & Economic Development Director** – Report re. Cruise Ship Waivers and Request for referral. Motion: Refer the proposed Cruise Ship Waiver Program to the Commerce Committee with instructions that they present their recommendations at the July 14, 2015 Assembly meeting.

* C. **Harbormaster and CED Director** – Cost Benefit Analysis Report – Small Boat Harbor

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

* A. **Port and Harbor Advisory Committee** – Minutes of 3/23/15, 3/26/15, and 4/22/15

B. **Assembly Standing Committee Reports**

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

* 1. **Resolution 15-05-628**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a "special use agreement" with Alaska Excursions for routine use of the Port Chilkoot Dock Lightering Float for the 2015 summer tourism season.

This resolution is recommended by the borough manager. Motion: Adopt Resolution 15-05-628.

B. Ordinances for Introduction

1. **Ordinance 15-05-410**

An Ordinance of the Haines Borough establishing a surcharge for enhanced 911 (E-911) service.

This ordinance is recommended by the borough manager. Motion: Introduce Ordinance 15-05-410 and set a first public hearing for 5/26/15 and a second public hearing for 6/9/15.

C. Other New Business

1. **Board Appointment**

An appointment application has been received for a seat on the Parks & Rec Committee. With only five members, the committee is currently having difficulty establishing a quorum to make a recommendation. The mayor plans to make the appointment to enable them to meet and seeks assembly confirmation. Motion: Confirm the mayor's appointment of Burl Sheldon to the Parks and Recreation Advisory Committee for a term ending 11/30/17.

* 2. **Sales Tax Exemption Request – Haines Hot Shots**

AKSCTP Haines Hot Shots, a 501(c)3 organization, has applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations. Motion: Approve the request from the Haines Hot Shots for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.

3. **Hire Confirmation - Interim Chief of Police**

This is a department head position hired by the manager but it must be confirmed by the assembly. Motion: Confirm the borough manager's decision to hire Robert Griffiths as Interim Chief of Police.

12. CORRESPONDENCE/REQUESTS

* A. **Letter re. HARK Funding – T. Mikowski, Executive Director**

Note: This item includes the manager's email response

* B. **Citizen Comments re. Harbor Expansion Project – submitted in petition form by T. Gregg**

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT