

Haines Borough
Borough Assembly Meeting #297

AGENDA

August 11, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg

Jan Hill,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

4 – Approve Assembly Meeting Minutes

8B – Accept Museum Report

9A – Accept Museum Board Minutes

11A1 – Adopt Resolution 15-08-637

11B1 – Introduce Ordinance 15-08-418

11C1 – Approve Sales Tax Exemption Request

* 4. APPROVAL OF MINUTES – 7/28/15 Regular

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

A. Representative Sam Kito plans to attend

7. PUBLIC HEARINGS

Important Reminder! - Sign-up prior to or at the beginning of the assembly meeting is required in order to make comments during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself at the start of the assembly meeting. Written comments are also welcome.

A. **New Commercial Tour – Chilkat River Adventures**

Chilkat River Adventures has applied to add a new tour to their permitted 2015 commercial tour activities. They propose to pick up guests at the Port Chilkoot Dock in an airporter-style vehicle for a one-hour town tour to include Main Street, Front Street, Picture Point, Fort Seward, Dalton City, and the Cannery. The tourism director, police chief, and harbormaster have reviewed the proposed tour and have no objection. HBC Title 5 requires a public hearing before the assembly for all new tour activities. **Motion:** Authorize the borough clerk to process the Chilkat River Adventures application to add a town tour to the company's list of permitted commercial tour activities.

B. **Ordinance 15-07-416** - Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 16 Section 16.08.010 to change the composition of the Port and Harbor Advisory Committee.

This ordinance is recommended by the borough manager and was introduced on 7/14/15. The first hearing was on 7/28/15. **Motion:** Adopt Ordinance 15-07-416.

C. **Ordinance 15-07-417** - Second Hearing

An Ordinance of the Haines Borough amending Borough Code Chapter 2.76; Subsection 2.82.050(b); Chapters 2.84, 2.86, and 2.88; and Section 2.92.010 to change to a combined leave system and clarify various other requirements and descriptions.

This ordinance is recommended by the borough manager and was introduced on 7/14/15. The first hearing was on 7/28/15. The Personnel Committee recommends adoption. **Motion:** Adopt Ordinance 15-07-417.

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 8/11/15 Report
- * B. Sheldon Museum – Report of July 2015

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * A. Museum Board of Trustees – Minutes of 5/12/15
- B. Assembly Board Liaison Reports
- C. Assembly Standing Committee Reports
 - 1. Personnel Committee – 8/3/15 Meeting

10. UNFINISHED BUSINESS

A. Ordinance 15-06-415

An Ordinance of the Haines Borough adopting a revised fee schedule for harbor facility usage.

This ordinance was introduced on 6/23/15 and had hearings on 7/14 and 7/28. Following the second hearing, the assembly postponed adoption to this meeting so staff could look into the costs and benefits of the proposed moorage rate increase and the cost of hazardous material disposal. The manager and harbormaster will address this question during the meeting.

Motion already on the Table: Adopt Ordinance 15-06-415.

11. NEW BUSINESS

A. Resolutions

* 1. Resolution 15-08-637

A Resolution of the Haines Borough Assembly adopting written findings of the July 14, 2015 appeal hearing of the Eagle's Nest Trailer Park nuisance abatement order.

*A resolution adopting the findings is a step required by HBC 8.12.130(H). **Motion:** Adopt Resolution 15-08-637.*

B. Ordinances for Introduction

* 1. Ordinance 15-08-418

An Ordinance of the Haines Borough amending Haines Borough Code Title 13, Section 13.08.260 to allow the discharge of cooling water into the municipal sewer system with specific approval from a designated borough official.

*This ordinance is recommended by the borough manager, director of public facilities, and water-sewer operator. **Motion:** Introduce Ordinance 15-08-418 and set a first public hearing for 8/25/15 and a second public hearing for 9/8/15.*

C. Other New Business

* 1. Sales Tax Exemption Request – Breast Cancer Detection Center of Alaska

*Breast Cancer Detection Center of Alaska, a 501(c)3 organization, has applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations. **Motion:** Approve the request from the Breast Cancer Detection Center of Alaska for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.*

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT