

  
**Haines Borough**  
**Borough Assembly Meeting #299**  
**AGENDA**

**September 8, 2015 - 6:30 p.m.**

**Location: Assembly Chambers, Public Safety Bldg**

*Jan Hill,*  
Mayor

*Dave Berry Jr.,*  
Assembly Member

*Diana Lapham,*  
Assembly Member

*Mike Case*  
Assembly Member

*Joanne Waterman,*  
Assembly Member

*George Campbell,*  
Assembly Member

*Ron Jackson,*  
Assembly Member

*David Sosa, MPA*  
Borough Manager

*Julie Cozzi, MMC*  
Borough Clerk

*Krista Kielsmeier*  
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA & CONSENT AGENDA**  
*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*  
Consent Agenda:
  - 4 – Approve Assembly Meeting Minutes
  - 8B – Accept Library Director Report
  - 8C – Accept Police Chief Report
  - 9A – Accept Public Safety Commission Minutes
  - 9B – Accept Library Advisory Board Minutes
  - 11A1 – Adopt Resolution 15-09-641
  - 11B1 – Introduce Ordinance 15-09-419 & Schedule Public Hearings
  - 11B2 – Introduce Ordinance 15-09-420 & Schedule Public Hearings
- \* 4. **APPROVAL OF MINUTES – 8/25/15 Regular**
5. **PUBLIC COMMENTS - Sign-up is NOT required**  
*[This is for any topics not scheduled for public hearing.]*
6. **MAYOR'S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**  
***Important Reminder!** - Sign-up prior to or at the beginning of the assembly meeting is required in order to give testimony during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself before the meeting starts. Written testimony is also welcome.*
  - A. **Ordinance 15-06-413** – Second Hearing  
**An Ordinance of the Haines Borough amending various provisions of the Haines Borough Code to designate certain violations of Borough law as minor offenses and to establish a fine schedule for certain offenses and to provide for other penalties for violations.**  
*This ordinance is recommended by the borough manager and was introduced on 6/9/15. At that time, it was referred for review by the Government Affairs & Services Committee and the Public Safety Commission and has since then also been referred to other groups such as the Port & Harbor Advisory Committee to look at pertinent sections. The first hearing was on 8/25/15. **Motion:** Adopt Ordinance 15-06-413.*
  - B. **Ordinance 15-08-418** – Second Hearing  
**An Ordinance of the Haines Borough amending Haines Borough Code Title 13, Section 13.08.260 to allow the discharge of cooling water into the municipal sewer system with specific approval from a designated borough official.**  
*This ordinance is recommended by the borough manager and was introduced on 8/11/15. The first hearing was on 8/25/15. **Motion:** Adopt Ordinance 15-08-418.*
8. **STAFF/FACILITY REPORTS**
  - A. Borough Manager – 9/8/15 Report
  - \* B. Library Director – Report of July 2015
  - \* C. Chief of Police – Report
9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**
  - \* A. Public Safety Commission – Minutes of 4/13/15
  - \* B. Library Advisory Board – Minutes of 7/24/15
  - C. Assembly Board Liaison Reports
  - D. Assembly Standing Committee Reports

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

**A. Resolutions**

**\* 1. Resolution 15-09-641**

**A Resolution of the Haines Borough Assembly Appointing Election Officials for the Regular Election to be held October 6, 2015, and establishing the wages.**

*This resolution is required by HBC 11.40.010. **Motion:** Adopt Resolution 15-09-641.*

**2. Resolution 15-09-642**

**A Resolution of the Haines Borough Assembly adopting the Borough's 2016 federal priorities.**

*This resolution is recommended by the borough manager and the Government Affairs and Services Committee. **Motion:** Adopt Resolution 15-09-642.*

**3. Resolution 15-09-643**

**A Resolution of the Haines Borough Assembly adopting the Haines Borough Multi-Hazard Mitigation Plan.**

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 15-09-643.*

**4. Resolution 15-09-644**

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with the U.S. Coast Guard in Sitka to purchase three biomass boilers and all associated equipment for an amount not to exceed \$60,000.**

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 15-09-644.*

**B. Ordinances for Introduction**

**\* 1. Ordinance 15-09-419**

**An Ordinance of the Haines Borough amending Title 11, Section 11.28.010 to change the ballot instructions to match the 2014 charter and code amendments that eliminated the requirement to get 40% of the vote in order to be elected.**

*This is a housekeeping ordinance recommended by the borough clerk. **Motion:** Introduce Ordinance 15-09-419 and set a first public hearing for 9/22/15 and a second public hearing for 10/13/15.*

**\* 2. Ordinance 15-09-420**

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.100.025 to allow a nonconforming lot when it is created as a result of the borough acquiring a portion of a lot to be used exclusively for public utility purposes in the best interest of the borough.**

*This ordinance is recommended by staff. The planning commission will review it on 9/10/15 and make a recommendation prior to the first hearing. **Motion:** Introduce Ordinance 15-09-420 and set a first public hearing for 9/22/15 and a second public hearing for 10/13/15.*

**C. Other New Business**

**1. Hire Confirmation – Director of Public Facilities**

*This is a department head position hired by the borough manager but it must be confirmed by the assembly. **Motion:** Confirm the borough manager's decision to hire Brad Ryan as Director of Public Facilities.*

**12. CORRESPONDENCE/REQUESTS**

**13. SET MEETING DATES**

**A. Election Canvass – Tuesday, October 13, 6:00 p.m.**

**B. Assembly Committee of the Whole – either Wednesday, September 23 or Thursday, September 24, 5:00 p.m. - Topic: Noise Study Presentation**

**14. PUBLIC COMMENTS**

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**16. ADJOURNMENT**