# Haines Borough Borough Assembly Meeting #302 AGENDA

#### October 27, 2015 - 6:30 p.m.

2.

**Jan Hill**, Mayor

Dave Berry Jr., Assembly Member Margaret Friedenauer, Assembly Elect

Diana Lapham, Assembly Member

Mike Case Assembly Member

Joanne Waterman, Assembly Member Tresham Gregg, Assembly Elect

George Campbell, Assembly Member

**Ron Jackson**, Assembly Member

**David Sosa**, MPA Borough Manager

Julie Cozzi, MMC Borough Clerk

Krista Kielsmeier Deputy Clerk

# 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

# APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Location: Assembly Chambers, Public Safety Bldg.

Consent Agenda: 3 – Approve Assembly Meeting Minutes

- 8B Accept Finance Report
  - 11A3 Adopt Resolution 15-10-648
- **\* 3.** APPROVAL OF MINUTES 10/13/15 Regular, 10/13/15 Election Canvass
  - 4. **PUBLIC COMMENTS** Sign-up is NOT required [This is for any topics <u>not</u> scheduled for public hearing.]
  - 5. 2015 BOROUGH ELECTION
    - A. Certification of October 6<sup>th</sup> Borough Election
    - B. Administration of Oath to Newly-Elected Assembly Members

# 6. MAYOR'S COMMENTS/REPORT

# 7. PUBLIC HEARINGS

**Important Reminder!** - <u>Sign-up prior to or at the beginning of the assembly meeting is</u> required in order to give testimony during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself before the meeting starts. Written testimony is also welcome.

#### A. Ordinance 15-09-421 - Second Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY16 budget.

*This ordinance is recommended by the borough manager and was introduced on 9/22/15. The first public hearing was on 10/13.* <u>Motion</u>: Adopt Ordinance 15-09-421.

#### B. Ordinance 15-10-423 - First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.60.010(I) and 18.100.092(A) to be consistent with the State Department Of Environmental Conservation (DEC) on-site wastewater regulations.

This ordinance is recommended by the borough manager and was introduced on 10/13/15. The assembly already scheduled the second hearing for 11/10/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.

# 8. STAFF/FACILITY REPORTS

- A. Borough Manager 10/27/15 Report
- **\*** B. Finance Director 9/30/15 Permanent Fund Snapshot

## 9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- A. Assembly Board Liaison Reports
- B. Assembly Standing Committee Reports

#### **10. UNFINISHED BUSINESS**

#### A. Ordinance 15-01-398

# An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.60.020(H) to clarify the criteria for temporary residence permits.

Note: This ordinance was recommended by the planning commission and introduced on 1/27/15. It had public hearings on 2/10 and 2/24 after which it was referred to the GAS Committee. Following a meeting, that committee referred it back to the planning commission with a committee recommendation. The commission met on 5/14, 7/9, and 8/13 and worked with staff to prepare a substitute ordinance for consideration. On 9/22/15, the assembly unanimously accepted the substitute ordinance and scheduled a third hearing for the public's sake. That hearing took place on 10/13. Subsequently, a motion to adopt the ordinance was made and then postponed to this meeting. The assembly asked the planning commission to explain its consideration of the GAS Committee's recommendation. The planning commission discussed this request on 10/15.

This is NOT a public hearing, and a motion is already on the table. Therefore, the assembly may proceed with the vote or enter into additional debate.

Motion already on the Table: Adopt Ordinance 15-01-398.

#### 11. NEW BUSINESS

#### A. Resolutions

1. <u>Resolution 15-10-646</u>

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services contract with Haines Animal Rescue Kennel to provide animal control services from September 1, 2015 through June 30, 2016 for \$23,784.

This resolution is recommended by the manager. Motion: Adopt Resolution 15-10-646.

#### 2. <u>Resolution 15-10-647</u>

A Resolution of the Haines Borough Assembly urging the state to maintain a viable marine highway system while deploying ferries to maximize economic benefit to the state and traveling public.

On 10/13/15, Mayor Hill explained the Alaska Marine Highway System is accepting comments on the draft Summer 2016 Ferry Schedule. That schedule can be accessed through a link at FerryAlaska.com. For assembly consideration, staff has prepared drafts of both a resolution and a letter. With assembly authorization, these will constitute the borough's comments and will be distributed to the AMHS, the Governor, the Lt. Governor, and the legislature. <u>Motion</u>: Adopt Resolution 15-10-647 and authorize the letter of comments to be sent to the AMHS, Governor Walker, and others.

#### **\*** 3. <u>Resolution 15-10-648</u>

# A Resolution of the Haines Borough Assembly authorizing disposition of public records in accordance with HBC 2.64.030(B) and the Haines Borough Records Retention Schedule.

The assembly passed a similar resolution in 2014, and authorization is required for those records that are routinely scheduled for disposition in 2015. This resolution is recommended by the borough clerk. **Motion:** Adopt Resolution 15-10-648.

#### B. Ordinances for Introduction - None

#### C. Other New Business

#### 1. Appeal of 2016 Skier Day Allocation

AMG and AH both filed timely appeals of the manager's skier day allocation for 2016. Per HBC 5.18080(C)(4), all permittees are parties to this appeal and will have the opportunity to make their case before the assembly. <u>Motion</u>: Uphold the borough manager's skier day allocation for the 2016 heliskiing season.

#### 2. Local Bidder Preference

*On 9/22, in response to a request from Haines Contractors, the assembly directed the manager to investigate this and bring a recommendation to this meeting.* <u>Motion</u>: Direct the Manager to prepare an ordinance revising the local bidder preference from 3% to 5% and clarifying that the percent difference is calculated as the difference between the low overall bid and the lowest local bid; and, additionally, that the local bidder preference shall be noted in all Requests for Bids or Quotes issued by the Borough.

# 3. Appoint Minor Offenses Code Review Committee

On 10/13/15, the assembly passed a motion that the mayor is to appoint an ad hoc committee consisting of no more than seven assembly and public members. The mayor accepted letters of interest until Friday, 10/23, and is prepared to announce her appointments during the meeting. She will seek assembly confirmation. <u>Motion</u>: Confirm the mayor's appointments to the Minor Offenses Code Review Committee.

# 12. CORRESPONDENCE/REQUESTS

- A. Marijuana Regulation Task Force Chamber of Commerce
- B. Public Process re. Committees, Commissions, and Boards D. Hallett
- C. Request for Resolution of Support for State Parks Management of Chilkoot River Corridor – Tourism Advisory Board
- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT