
Subject: RE: DRAFT Senior Center/Preschool Facility Operations Budget.

Begin forwarded message:

From: Sierra Jimenez <mizjimenez@gmail.com>
Date: January 25, 2016 at 6:48:55 PM AKST
To: <mfriedenauer@haines.ak.us>, <gcampbell@haines.ak.us>, <mcase@haines.ak.us>, <tgregg@haines.ak.us>, <dlapham@haines.ak.us>, <jhill@haines.ak.us>, <bryan@haines.ak.us>, <rjackson@haines.ak.us>, "Julie Cozzi" <jcozzi@haines.ak.us>
Subject: **DRAFT Senior Center/Preschool Facility Operations Budget.**

Dear Mayor Hill, Members of the Assembly, and Borough Clerk,

Attached is a DRAFT Senior Center/Preschool Facility Operations Budget. Several of you requested a draft facility operations budget so we have developed this information for you. This draft budget is based on the information currently available on costs of operations of the Senior Center in past years, the Memorandum between Seniors/CVP, and the assumptions listed below. This is a draft and some of these numbers will change as the project is better defined and a management agreement is put in place.

Revenues

- Regular/committed rentals from the Quilting Group and the At-Risk Youth Program
- Estimated 30% increase of other rentals (due to increased marketing program)
- CVP contribution for anticipated increases in heat (pellets) and electricity costs due to the addition

Expenses

- Heat and electricity costs are based on a 30% increase of the 5 year average of costs (the information we received showed these utilities going up and down during that time period so we averaged and then increased by 30%.) No increases are anticipated for garbage or water/sewer since those are flat rates, nor for the propane which CVP would not be using.

If you have questions prior to the meeting please let us know so we can bring whatever information we have to answer the questions to the Borough meeting.

Thank you for your time and consideration.

Sierra Jimenez

A Solution for Everyone

Senior Center/Preschool Steering Committee Co-Chair

Senior Center/Preschool DRAFT Facility Operations Budget

PROJECTED expenses and revenues

DRAFT

This draft is based on Memorandum between CVP/Seniors and Financial Report Chart through Nov 1, 2015 from Ron Jackson provided to CVP/Seniors by Brad Ryan.

REVENUES		NOTES
Sources of revenue		
Community Rentals		
Regular/Committed (quilters/at-risk youth program)	\$2,400	Based on quilters & at-risk groups monthly rental
Other	\$3,500	Based on 5 year average x 30% increase (40% =3,787; 50%= \$4657)
SESS Rental	\$9,600	Based on \$800/month
CVP contribution	\$2,292	Reflects estimated 30% increase in heat (pellets) and electricity for the addition.
Donations	\$900	Based on 5 year average plus 30%
Total revenues	\$18,692	
EXPENSES		
Utilities		
Electric	\$3,297	Based on 5 year average plus 30% increase due to addition
Pellets	\$5,800	Based on 3 year ave +30% for addition - efficiency has been improved & more expected
Propane	\$1,775	Based on 5 year average
Sanitation	\$1,850	Based on 5 year average of current automatic haul price
Water/Sewer	\$853	Based on 5 year average
Total utilities	\$13,575	
Maintenance		
Snow removal	\$850	Based on 5 year average (this covers cleaning walkways and areas not plowed)
Cleaning	\$2,350	Based on 2014 and 2015
Total maintenance	\$3,200	
Other		
Management fee to CVP (25% of rentals)	\$1,100	Based on 25% of rental fees for management as agreed by CVP/Seniors, excluding SESS
Total other	\$1,100	
Grand total	\$17,875	
Total revenues	\$18,692	
Total expenses	\$17,875	
Over/Under	\$817	