

Haines Borough  
Borough Assembly Meeting #308  
February 9, 2016  
MINUTES

Approved

- 1. CALL TO ORDER/PLEDGE TO THE FLAG:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.
- 2. ROLL CALL**  
**Present:** Mayor Jan **HILL**, Deputy Mayor Diana **LAPHAM**, and Assembly Members George **CAMPBELL**, Mike **CASE**, Margaret **FRIEDENAUER**, and Ron **JACKSON**. Absent: Tresham **GREGG**  
**Staff Present:** Brad **RYAN**/Interim Borough Manager, Julie **COZZI**/Borough Clerk, Jila **STUART**/Finance Director, Josh **DRYDEN**/Interim Police Chief, and Helen **ALTEN**/Museum Director.  
**Visitors Present:** Karen **GARCIA**/CVN, Jillian **ROGERS**/KHNS, Don **TURNER Jr.**, Meghan **ELLIOTT**, Kathryn **CHENEY**, Mike **DENKER**, Gershon **COHEN**, Brent **CROWE**, Paul **NELSON**, Thom **ELY**, Dana **HALLETT**, Jim and Deb **STANFORD**, Dwight **DOWNER**, Chris **DOWNER**, Duck and Karen **HESS**, Suzanne **VUILLET-SMITH**, Joe **ORDONEZ**, Sean **GAFFNEY**, Tracy **MIKOWSKI**, Tracy **WIRAK**, Lizi **WIRAK**, Alyssa **HENRY**, Alisa **BESKE**, Craig and Cindy **HAGWOOD**, and others.
- 3. APPROVAL OF AGENDA & CONSENT AGENDA**  
The following Items were on the published consent agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Museum Annual Report
- 8C – Accept State Lobbyist Reports
- 8D – Accept Finance Director Report
- 9A – Accept Parks & Recreation Advisory Committee Minutes
- 9B – Accept Marijuana Regulation Task Force Report
- 11A1 – Adopt Resolution 16-02-657
- 11A2 – Adopt Resolution 16-02-658
- 11A3 – Adopt Resolution 16-02-659
- 12A – Request for Support of AAHPA Resolution
- 12B – Request for Support of Museum Matching Grant Program
- 12C – Comments Supporting Borough Clerk

**Motion:** **CAMPBELL** moved to “approve the agenda/consent agenda.”

**Primary Amendment #1:** **FRIEDENAUER** moved to “move Item 11C2 to be addressed before item 7A,” and the motion carried unanimously.

**Primary Amendment #2:** **FRIEDENAUER** moved to “remove Item 12C from the agenda,” and the motion carried unanimously.

**Primary Amendment #3:** **JACKSON** moved to “remove Item 12B from the consent agenda,” and the motion carried unanimously.

**Primary amendment #4:** **CAMPBELL** moved to “remove Items 11A2 and 12A from the consent agenda,” and the motion carried unanimously.

The Main Motion, as amended, carried unanimously.

- 4. APPROVAL OF MINUTES** – 1/26/16 Regular  
*The motion adopted by approval of the consent agenda: “approve minutes of the 1/26/16 borough assembly regular meeting.”*
- 5. PUBLIC COMMENTS**  
**ELLIOTT, VUILLET-SMITH, T. WIRAK, D. DOWNER, L. WIRAK**, and **BESKE** - Spoke in support of recently-terminated employee Jennifer Walsh and asked the borough to reconsider. She is an excellent trainer and leader for the Haines Volunteer Fire Department.  
**MIKOWSKI** – Explained that when HARK decided not to accept the \$14,500 of FY16 Community Chest funds, it was because they wanted it to go to the other nonprofits.  
**HENRY** – 1) Thanked the assembly for extending the Chilkat Valley Preschool lease, and 2) she said it doesn’t seem right for the remaining Community Chest funds not be granted to the nonprofits.  
**CROWE** – Community Chest Funds should go to the nonprofits. They provide important services to the community and also bring outside funds into the local economy.

**TURNER Jr.** – Said he served on the committee for the new school building, and the solar aquatic system was considered at that time. It was determined that it was not cost effective or feasible. He is against it.

## **6. MAYOR'S COMMENTS/REPORT**

### **A. Acknowledgement of Recent Donations for Relocating Lookout Park**

The mayor read the letters aloud that accompanied the donations received from Lucy Harrell and Debra Schnabel. She said the funds were given to the finance director and they were placed into a separate account. She publicly thanked them and said the borough will work on kicking off a fundraising campaign, as requested.

Mayor **HILL** will be attending the AML legislative meetings in Juneau. She also read aloud a text message she received from Bill Thomas, the borough's state lobbyist. The legislature will not hear any bills for an estimated three weeks that do not have to do with the budget. She has several meetings set up for while she is in Juneau. **CAMPBELL** asked what the mayor's focus will be while she is in Juneau. **HILL** said primarily, if not exclusively, about finances and the borough's priorities.

The mayor said she has been studying the Idiot's Guide to Robert's Rules. Robert's Rules gives each member the right to speak twice on any one motion, and each of those speeches can be 10 minutes long. She would like to start doing that, and tonight will be a practice run. This should help the assembly organize its thoughts better. She added, this is how it was the first time she was mayor.

### **11C2. Mosquito Lake Facility MOU (moved ahead of Item 7A during approval of the agenda)**

**Motion: FRIEDENAUER** moved to "authorize the interim manager to enter into a Memorandum of Understanding with the Friends of Mosquito Lake School and Community Center for use of the Mosquito Lake Facility," and the motion carried unanimously in a roll call vote.

**Motion: CAMPBELL** moved to "direct the manager to take steps to put the building up for sale," and the motion **DIED** for lack of a second.

**Motion to reconsider: CAMPBELL** moved to reconsider the motion authorizing the MOU," and it was seconded by **CASE**. The motion was **withdrawn**, because based on debate comments **CAMPBELL** understood potential sale of the building would be discussed by a committee.

## **7. PUBLIC HEARINGS**

### **A. Ordinance 15-12-425 - Second Hearing**

**An Ordinance of the Haines Borough amending Haines Borough Code Subsection 3.60.160(A) to establish a tiered local bidder preference and to include an exception when a local preference is disallowed by the project's funding source.**

Mayor **HILL** opened and closed the public hearing at 7:20 p.m.; there were no public comments.

**Motion: LAPHAM** moved to "adopt Ordinance 15-12-425," and the motion carried unanimously in a roll call vote.

### **B. Ordinance 16-01-427 - Second Hearing**

**An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to adjust dockage, wharfage rates, and per-gallon fuel flow-through rates at dock facilities.**

Mayor **HILL** opened and closed the public hearing at 7:23 p.m.; there were no public comments.

**Motion: LAPHAM** moved to "adopt Ordinance 16-01-427," and the motion carried unanimously in a roll call vote.

### **C. Ordinance 16-01-428 - Second Hearing**

**An Ordinance of the Haines, providing for the addition or amendment of specific line items to the FY16 budget.**

Mayor **HILL** opened the public hearing at 7:24 p.m.

**ROSS** – Explained the Haines Marketing Profile she provided in the assembly meeting folders.

**K.HESS** – Supports the ordinance, specifically the tourism portion. She also asked the assembly to consider combining the tourism director and economic development positions.

**GAFFNEY** – Supports the ordinance. He is fiscally conservative, but the tourism money is critical. Marketing dollars can be tricky to track.

Hearing no further comments, the mayor closed the hearing at 7:30 p.m.

**Motion: CASE** moved to "adopt Ordinance 16-01-428," and the motion carried unanimously in a roll call vote.

**D. Ordinance 16-01-429** - First Hearing

**An Ordinance of the Haines Borough amending Haines Borough Code Section 18.30.040 to adjust code to match the actual planning commission meeting start time, to revise the review process for capital improvements and borough projects, and to delete references to the state-eliminated coastal zone management plan.**

Mayor **HILL** opened and closed the public hearing at 7:35 p.m.; there were no public comments.

*Note: The assembly already scheduled the second hearing for 2/9/16. The interim manager requested the assembly reschedule the second hearing for 3/8/16 to provide him with additional time to review the proposed language and provide feedback.*

**Motion: CAMPBELL** moved to "reschedule for 3/8/16 the second public hearing for Ordinance 16-01-429," and the motion carried unanimously.

**8. STAFF/FACILITY REPORTS**

**A. Interim Manager** - 2/9/16 Report

The manager summarized his written report and responded to a few questions from the assembly.

- \* **B. Sheldon Museum** - 2015 Annual Report
- \* **C. State Lobbyist** - Report #1 (January 18-22) and Report #2 (January 24-31)
- \* **D. Finance Director** - FY16 Second Quarter General Fund Financial Report

**9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**

- \* **A. Parks & Recreation Advisory Committee** - Minutes of 12/14/15
- \* **B. Marijuana Regulation Task Force** - Report (submitted by T.Ely/Chamber of Commerce)
- C. Community Nonprofit Funding Committee** - Recommendation re. Additional Funds

Mayor **HILL** said the committee recommends retaining the funds.

**Motion: JACKSON** moved "to allocate the \$14,500 remaining in the Community Chest by distributing to the remaining six organizations up to 89.6% of the amounts originally requested by them," and the motion **FAILED** 3-2 in a roll call vote with **LAPHAM** and **CAMPBELL** opposed.

**D. Assembly Board Liaison Reports**

**FRIEDENAUER** - Public Safety Commission, Port and Harbor Advisory Committee

**LAPHAM** - Tourism Advisory Board

**JACKSON** - Parks and Recreation Advisory Committee

**E. Assembly Standing Committee Reports**

**1. Commerce Committee** - 1/27 meeting (tax incentive program)

**CAMPBELL** gave a brief oral report of the committee's 1/27/16 meeting as well as the 2/2/16 meeting when the Chilkoot River Corridor was discussed in addition to continued discussion of a tax incentive program.

**Motion: CAMPBELL** moved to "direct the interim manager to talk with Mr. Thomas (state lobbyist) about finding a way to get the Department of Natural Resources to bring the Chilkoot River Corridor improvements to the top of their priority list," and the motion carried unanimously.

**2. Government Affairs & Services Committee (GASC)** - 1/28 meeting (board communication)

**JACKSON** described the motions made by the committee with the idea being to improve communications. He attempted to make a motion to have the assembly approve the GASC recommendations. **CAMPBELL** asked for a separate motion for each recommendation.

**Motion: JACKSON** moved to "have the action minutes of each meeting contain enough information to allow the reader to better understand the committee's decision."

**Primary Amendment: CAMPBELL** moved to "require committees to take regular minutes as opposed to action minutes." The motion **DIED** for lack of a second.

The main motion was withdrawn when it became apparent the topic required additional committee work.

**Motion: JACKSON** moved to "refer this back to the Government Affairs & Services Committee for further development," and the motion carried unanimously.

**JACKSON** also took the opportunity during this agenda item to report on the work of the ad hoc Minor Offenses Committee.

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

**A. Resolutions**

\* **1. Resolution 16-02-657**

**A Resolution of the Haines Borough Assembly certifying that the municipality did experience significant effects during the program base year from fisheries business activities that occurred within the FMA 17: Northern Southeast Fisheries Management Area.**

*The motion adopted by approval of the consent agenda: "adopt Resolution 16-02-657."*

- 2. Resolution 16-02-658** (removed from the consent agenda during agenda approval)  
**A Resolution of the Haines Borough Assembly requesting the Alaska Legislature consider less severe cuts to the Alaska Public Broadcasting Commission.**

**CLEMENTS** - Explained the reason for the resolution.

**ELY** and **COHEN** - Each spoke in support.

**Motion: FRIEDENAUER** moved to "adopt Resolution 16-02-658," and the motion carried unanimously in a roll call vote.

**Motion JACKSON** moved to "ask the manager to contact Mr. Thomas and inform him of our support for having less severe cuts for Alaska Public Radio," and the motion carried unanimously.

\* **3. Resolution 16-02-659**

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Southeast Road Builders for the Piedad Springs Water Treatment Plant project for an amount not to exceed \$659,815.**

*The motion adopted by approval of the consent agenda: "adopt Resolution 16-02-659."*

**B. Ordinances for Introduction - None**

**C. Other New Business**

**1. Board Appointments**

*Note: An appointment application was received for a seat on the Parks and Recreation Advisory Committee. The mayor sought assembly confirmation.*

**Motion: CASE** moved to "confirm the mayor's appointment of Thom Ely to the Parks and Recreation Advisory Committee for a term ending 11/30/18," and the motion carried 4-1 with **CAMPBELL** opposed.

- 2. Mosquito Lake Facility MOU** (moved ahead of Item 7A during approval of the agenda)

**3. Solar Aquatic System - Discussion Item**

*Note: This discussion topic was requested by Assembly Member Jackson.*

**Motion: JACKSON** moved to "send this Solar Aquatic System discussion to the Commerce Committee," and the motion carried unanimously.

**12. CORRESPONDENCE/REQUESTS**

- A. Request for Support of AAHPA Resolution** (removed from the consent agenda during agenda approval)

*Note: Harbormaster Shawn Bell requested assembly support for an Alaska Association of Harbormasters and Port Administrators (AAHPA) resolution to fully fund the State of Alaska's Municipal Harbor Facility Grant Program in the FY17 State Capital Budget.*

**Motion: LAPHAM** moved to "authorize the mayor on behalf of the assembly to send a letter of support for AAHPA Resolution 2015.01 to Governor Walker," and the motion carried unanimously.

- B. Request for Support of Museum Matching Grant Program** - (removed from the consent agenda during agenda approval)

*Note: Museum Director Helen Alten requested assembly support for establishing a museum construction grant program in the Department of Community and Regional Affairs.*

**Motion:** **CAMPBELL** moved to "authorize the mayor on behalf of the assembly to send a letter of support for the Museum Construction, Expansion, and Major Renovation Matching Grant Program to Governor Walker," and the motion carried unanimously.

**C. Comments of Support for the Borough Clerk – D.Turner Jr., K.Friedle, & D.Sosa** (this item was removed from the agenda during agenda approval)

**13. SET MEETING DATES**

**A. Joint Assembly/School Board Meeting** – The borough assembly would like to propose Wednesday, 4/27/16, 6:30pm, Purpose: Annual joint meeting in compliance with Haines Borough Charter Section 7.04(A). The mayor will recommend this date to the school board.

**B. Committee of the Whole Meeting** – Wednesday, 3/9/16, 6:30pm, Purpose: Pre-budget workshop with interim manager and department heads.

**C. Government Affairs & Services Committee** – Thursday, 3/3/16, 6:00pm, Topic: Possible sale of the Mosquito Lake Facility.

**14. PUBLIC COMMENTS**

**TURNER** – Said he is not in favor of requiring boards to do lengthy minutes. It can already be difficult to get action-only minutes. If more detail is needed, the audio recording could be listened to.

**ELY** – Responded to **CAMPBELL**'s concerns about his appointment to the Parks & Recreation Advisory Committee. He believes he can serve the community well as a member of that committee.

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**CASE** – Said he believes **RYAN** is doing a good job as interim manager.

**FRIEDENAUER** – Said: 1) The Tier 3 (Chilkat River antidegradation issue) is coming to a head soon. There is a lot of information online about it, and the Upper Lynn Canal Fish & Game Advisory Committee is talking about it. 2) She is working with **JACKSON** on an assembly code of conduct with the mayor's blessing. It may be ready to come to the assembly at the next meeting.

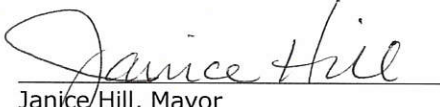
**JACKSON** – Asked: 1) **FRIEDENAUER** to send him some information about Tier 3, because he would like to understand it more. 2) Would the borough pay the cost of renting the Chilkat Center for Tresham Gregg's townhall meetings?.

**CASE** – Said he would not support the borough paying for that. It would be a different story if the assembly was asking Mr. Gregg to conduct these townhalls. He would be happy to personally contribute to the rental cost.

**CAMPBELL** – Said he opposes Tier #3.

**16. ADJOURNMENT** – 9:22 p.m.

**Motion:** **CAMPBELL** moved to "adjourn the meeting," and the motion carried unanimously.

  
Janice Hill, Mayor

ATTEST:

  
Julie Cozzi, MMC, Borough Clerk



