Haines Borough Borough Assembly Meeting #314 AGENDA

May 10, 2016 - 6:30 p.m.

2.

Jan Hill, Mayor

1. CALL TO ORDER/PLEDGE TO THE FLAG

Margaret Friedenauer, Assembly Member

APPROVAL OF AGENDA & CONSENT AGENDA 3.

[The following Consent Agenda items are indicated by an <u>asterisk</u> (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Location: Assembly Chambers, Public Safety Bldg.

Consent Agenda:

ROLL CALL

- 4 Approve Assembly Meeting Minutes 8B – Accept Chilkat Center Report 9A – Accept Port & Harbor Advisory Committee Minutes 9B – Accept Parks & Recreation Advisory Committee Minutes & Meeting Summary 11A1 – Adopt Resolution 16-05-672 11A2 – Adopt Resolution 16-05-673 11A3 - Adopt Resolution 16-05-674 11A4 – Adopt Resolution 16-05-675
 - 11A5 Adopt Resolution 16-05-676
- *4. APPROVAL OF MINUTES - 4/26/16 Regular, 4/27/16 Special (with School Board)

5. PUBLIC COMMENTS - Sign-up is NOT required [This is for any topics not scheduled for public hearing.]

MAYOR'S COMMENTS/REPORT 6.

7. PUBLIC HEARINGS

A. Ordinance 16-04-434 - First Hearing

An Ordinance of the Haines Borough, Alaska, providing for the establishment and adoption of the operating budget, capital budget, and capital improvement plan of the Haines Borough for the period July 1, 2016 through June 30, 2017.

This ordinance is recommended by the interim manager and was introduced on 4/26/16. The assembly already scheduled the second hearing for 5/24/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

- A. Interim Borough Manager 5/10/16 Report
- *B. Chilkat Center Report of April 2016

COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES 9.

- *A. Port & Harbor Advisory Committee Minutes of 4/7/16
- *B. Parks & Recreation Advisory Committee Minutes of 3/16/16, Summary of 4/20/16
 - C. Assembly Board Liaison Reports
 - D. Assembly Standing Committee Reports

Mike Case

Assembly Member

Tresham Gregg, Assembly Member

George Campbell, Assembly Member

Ron Jackson, Assembly Member

Brad Ryan Interim Manager

Julie Cozzi, MMC Borough Clerk

Krista Kielsmeier Deputy Clerk

10. UNFINISHED BUSINESS

A. Ordinance 15-06-413

An Ordinance of the Haines Borough amending various provisions of the Haines Borough Code to designate certain violations of Borough law as minor offenses and to establish a fine schedule for certain offenses and to provide for other penalties for violations.

On 10/13/15, the assembly postponed adoption of this ordinance and established an ad hoc committee to review it and make recommendations for the assembly's consideration. That committee has been meeting for several months and, with borough attorney assistance, has prepared a substitute ordinance. The committee also recommends two public hearings on this new draft to give the community and assembly ample time to consider the recommended changes.

Motion already on the table: Adopt Ordinance 15-06-413.

This is NOT a public hearing at this time and, since there is a motion already on the table, the assembly may resume debate. Rather than adopting the ordinance, the committee recommends the main motion be amended, as follows:

<u>Amendment</u>: Substitute Ordinance 15-06-413 in its entirety with the substitute ordinance recommended by the Minor Offenses ad hoc Committee, and schedule a public hearing for 5/24/16 and a second public hearing for 6/14/16.

B. Code Review Committee

On 4/26/16, the assembly postponed a motion to create a code review committee so that it would come up the same time as the minor offenses ordinance. The Minor Offense Ad Hoc Committee recommends creation of an ad hoc Code Review Commission to allow the community time to focus on the appropriateness of individual violations to our community. During the 4/12/16 assembly meeting, Mayor Hill announced her intention to assign the work of reviewing the code to the Government Affairs & Services Committee. The assembly has an opportunity to decide which way to handle this work. One member of the Minor Offenses Committee (D.Vogt) recommends a code review commission be established by ordinance and has presented a draft in the meeting packet along with an explanatory memo. If the assembly decides to go that direction, the ordinance could be introduced at the next meeting.

Motion already on the table: Create an ad hoc code review committee.

Since there is a motion already on the table, the assembly may resume debate.

11. NEW BUSINESS

A. Resolutions

*1. <u>Resolution 16-05-672</u>

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with NC Machinery of Juneau to purchase a Caterpillar 2016 Model 950M Wheel Loader for Public Works for an amount not-to-exceed \$298,302.38.

This resolution is recommended by the interim manager. <u>Motion</u>: Adopt Resolution 16-05-672.

*2. <u>Resolution 16-05-673</u>

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with Cal Worthington Ford of Anchorage to purchase a pickup for Public Works for an amount not-to-exceed \$36,699.

This resolution is recommended by the interim manager. **Motion:** Adopt Resolution 16-05-673.

*3. <u>Resolution 16-05-674</u>

A Resolution of the Haines Borough Assembly supporting a Rasmuson Foundation grant application for the Chilkat Valley Preschool addition to the Haines Senior Center.

This resolution is recommended by the interim manager. Motion: Adopt Resolution 16-05-674.

*4. <u>Resolution 16-05-675</u>

A Resolution of the Haines Borough Assembly authorizing the extension and increased size of 450-feet of water main along Bear Trails Lane at a borough cost of approximately \$28,000.

This resolution is recommended by the interim manager. **Motion:** Adopt Resolution 16-05-675.

11. NEW BUSINESS --- continued---

*5. <u>Resolution 16-05-676</u>

A Resolution of the Haines Borough Assembly authorizing funding collaboration with the Alaska Department of Natural Resources for an additional Division of Parks staff member in the Chilkoot River Corridor for June through September 2016.

This resolution is recommended by the interim manager. <u>Motion</u>: Adopt Resolution 16-05-676.

B. Ordinances for Introduction - None

C. Other New Business

1. Board Appointments

Appointment applications have been received for seats on the Public Safety Commission and a non-voting advisory position on the Tourism Advisory Board. The mayor plans to make the appointments and seeks assembly confirmation. <u>Motion</u>: Confirm the mayor's appointment of Kay Clements and Judy Erekson to the Public Safety Commission for terms ending 11/30/18; and Kelleen Adams to the Tourism Advisory Board for a non-voting advisory position.

12. CORRESPONDENCE/REQUESTS

- A. Record of Decision Reaffirming Support for Lookout Park Demolition per 95% Plans PHAC
- B. Request for Assembly Action to Amend Harbor Fee Schedule PHAC

13. SET MEETING DATES

A. Special Meeting – Saturday, 5/14, 2:00pm, Public Library – Purpose: Final Selection of Borough Manager and Discuss Contract Parameters

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT