Haines Borough Borough Assembly Meeting #317 AGENDA

June 28, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill, Mayor

Margaret Friedenauer, Assembly Member

Diana Lapham, Assembly Member

Mike Case Assembly Member

Tresham Gregg, Assembly Member

George Campbell, Assembly Member

Ron Jackson, Assembly Member

Bill Seward

Julie Cozzi, MMC Borough Clerk

Borough Manager

Krista Kielsmeier Deputy Clerk 1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

4 – Approve Assembly Meeting Minutes

8B – Accept Museum Report

9A – Accept Planning Commission Minutes and Meeting Summary

9B – Accept Museum Board Minutes

11A1 – Adopt Resolution 16-06-682

11A2 - Adopt Resolution 16-06-683

11A3 - Adopt Resolution 16-06-684

11B1 - Introduce Ordinance 16-06-437

*4. APPROVAL OF MINUTES - 6/14/16 Regular

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics <u>not</u> scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda. Individuals offering citizen comment will not be permitted to make personal attacks.

6. MAYOR'S COMMENTS/REPORT

A. Public Oath of Office - Borough Manager Bill Seward

Note: HBC 2.62.010(B) requires a borough officer to take an oath "before entering upon the duties of the office." The oath was administered to him in the borough offices on June 20, his first day. It is readministered now for the sake of the public.

- B. Legislative Update Representative Sam Kito
- C. Request for AMHS Strategic Plan Funding Southeast Conference

7. PUBLIC HEARINGS

A. Resolution 16-06-681

A Resolution of the Haines Borough Assembly authorizing the borough manager to convene a heliski map committee to consider proposed amendments according to HBC 5.18.080(I).

A timely request for amendments to the commercial ski areas map has been received. In order for the manager to convene the process, HBC 5.18.080(I)(1) requires assembly authorization by resolution with a public hearing. Motion: Adopt Resolution 16-06-681.

B. Ordinance 16-05-436 - Second Hearing

An Ordinance of the Haines Borough adopting a revised fee schedule for harbor facility usage to revise the boat launch ramp use fees.

This ordinance is recommended by the port & harbor advisory committee and was introduced on 5/24/16. The first hearing was on 6/14/16. **Motion**: Adopt Ordinance 16-05-436.

7. PUBLIC HEARINGS --- continued---

C. Ordinance 16-05-435 - Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to add a new Chapter 2.51 establishing a Code Review Commission.

On 5/10/16, the assembly passed a motion to create a standing code review committee and also decided it should be established by ordinance. This ordinance was introduced on 5/24/16. The first hearing was on 6/14/16. During debate following the hearing, the following motions were made and subsequently postponed to this meeting. After the second public hearing, these motions must be dispensed with prior to a motion to adopt the ordinance.

Motions Currently on the Table:

Motion: "Amend Ordinance 16-05-435 by substituting it in its entirety with the substitute ordinance proposed by the borough attorney and staff."

Amendment Motion: "Amend the substitute ordinance, as follows:

- 1. Replace the word commission with the word committee everywhere it appears in the ordinance,
- 2. Strike subsection 2.51.040(B) in its entirety, and
- 3. Strike the phrase "local attorneys" from subsection 2.51.040(A) #3."

8. STAFF/FACILITY REPORTS

- A. Borough Manager 6/28/16 Report
- *B. Sheldon Museum Report of May 2016

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- *A. Planning Commission Minutes of 5/12/16 Meeting & Summary of 6/9/16 Meeting
- *B. Museum Board of Trustees Minutes of 5/10/16
- C. Assembly Board Liaison Reports
- D. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

A. Ordinance 16-03-431

An Ordinance of the Haines Borough amending Haines Borough Code Section 18.20.020 and Sub-Section 18.80.030(B) to clarify the method of calculating building height.

This ordinance is recommended by the planning commission and was originally introduced on 3/29/16. Public hearings were held on 4/12/16 and 4/26/16. During the second hearing, the assembly heard proposals for modifications and chose to refer it back to the planning commission for consideration of those suggestions. The ordinance was to return to the assembly when the planning commission was ready with a recommendation. Staff prepared a substitute ordinance containing the commission's input, and it is recommended the assembly adopt that revised ordinance. Motion: Amend Ordinance 16-03-431 by substituting it in its entirety with the draft proposed by the planning commission, and adopt the ordinance.

11. NEW BUSINESS

A. Resolutions

*****1. **Resolution 16-06-682**

A Resolution of the Haines Borough Assembly authorizing and designating certain persons to sign and endorse checks pertaining to the Borough's First National Bank Alaska accounts, and authorizing certain persons as signatories for the Borough's security cash accounts and investments.

This resolution is necessary whenever there is a change in borough officers. Motion: Adopt Resolution 16-06-682.

Page 2

Haines Borough, Alaska

Agenda: June 28, 2016

11. NEW BUSINESS --- continued---

*2. Resolution 16-06-683

A Resolution of the Haines Borough Assembly designating the acquisition of State of Alaska, Department of Environmental Conservation (ADEC) grant funds for the project entitled Sewer Treatment Plant Health and Safety Upgrades as the number one local state funding priority for fiscal year 2018.

This resolution is recommended by the Director of Public Facilities. Motion: Adopt Resolution 16-06-683.

*3. Resolution 16-06-684

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with Cal Worthington Ford of Anchorage to purchase a pickup for Public Facilities for an amount not-to-exceed \$38,914.

This resolution is recommended by the Director of Public Facilities. Motion: Adopt Resolution 16-06-684

B. Ordinances for Introduction

*1. <u>Ordinance 16-06-437</u>

An Ordinance of the Haines Borough amending Haines Borough Code Section 11.40.040 to change the Borough Election Day polling place opening time from 8:00 a.m. to 7:00 a.m. to match the State Election opening time.

This ordinance is recommended by the borough clerk. <u>Motion</u>: Introduce Ordinance 16-06-437 and set a first public hearing for 7/12/16 and a second public hearing for 7/26/16.

2. Ordinance 16-06-438

An Ordinance of the Haines Borough authorizing Chilkat Valley Preschool, Inc. to lease an addition on the Senior Center Building.

This ordinance is recommended by the director of public facilities. <u>Motion</u>: Introduce Ordinance 16-06-438 and set a first public hearing for 7/12/16 and a second public hearing for 7/26/16.

- C. Other New Business None
- 12. CORRESPONDENCE/REQUESTS
- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT

Haines Borough, Alaska Agenda: June 28, 2016