Haines Borough Borough Assembly Meeting #320 AGENDA

August 9, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg

Jan Hill, Mayor

Margaret Friedenauer, Assembly Member

Diana Lapham, Assembly Member

Mike Case Assembly Member

Tresham Gregg, Assembly Member

George Campbell, Assembly Member

Ron Jackson, Assembly Member

Bill Seward Borough Manager

Julie Cozzi, MMC Borough Clerk

Krista Kielsmeier Deputy Clerk 1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

4 – Approve Assembly Meeting Minutes

9A - Accept TAB Minutes

9B - Accept Library Board Minutes

11A1 – Adopt Resolution 16-08-686

*4. APPROVAL OF MINUTES - 7/26/16 Regular

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda. Individuals offering citizen comment will not be permitted to make personal attacks.

6. MAYOR'S COMMENTS/REPORT

- A. Proclamation Commending Ralph Borders on His 27 Years of Borough Service
- B. Special Awards

7. PUBLIC HEARINGS

A. New Commercial Tour - Alaska Mountain Guides

Alaska Mountain Guides has applied to add a new tour activity to the company's other permitted tour activities. They propose to offer an ATV tour on established forestry roads and trails in the Lower Klehini River Area and Flower Mountain Area (Haines Forest/DNR land). The tourism director, police chief, and harbormaster have reviewed the proposed tour and have no objection. HBC Title 5 requires a public hearing before the assembly for all new tour activities. Motion: Authorize the borough clerk to process the Alaska Mountain Guides application to add an ATV tour, as proposed, to the company's list of permitted commercial tour activities.

B. Ordinance 16-06-439 - Second Hearing

An Ordinance of the Haines Borough amending the Zoning Use Chart in Haines Borough Code Section 18.70.040 to allow multiple single-family residences as a conditional use in the light industrial/commercial zone.

This ordinance is recommended by the borough clerk and was introduced on 7/12/16. The first hearing was on 7/26. Motion: Adopt Ordinance 16-06-439.

C. Ordinance 16-07-440 - First Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY17 budget.

This ordinance is recommended by the borough manager and was introduced on 7/26/16. The assembly already scheduled the second hearing for 8/23/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

A. Borough Manager - 8/9/16 Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- *A. Tourism Advisory Board Minutes of 6/28/16
- *B. Library Advisory Board Minutes of 6/15/16
 - C. Assembly Board Liaison Reports
 - D. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

*1. Resolution 16-08-686

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with Silver Bow Construction for the Tower Road Water Tank Roof Reconstruction project for an amount not to exceed \$45,400.

This resolution is recommended by the Director of Public Facilities. <u>Motion</u>: Adopt Resolution 16-08-686.

B. Ordinances for Introduction

1. Ordinance 16-08-441

An Ordinance of the Haines Borough amending Haines Borough Code Sub-section 5.18.080(I) to revise the process for non-temporary amendments to the Borough's Commercial Ski Tour Areas map.

This ordinance is recommended by the tourism advisory board. Motion: Introduce Ordinance 16-08-441 and set a first public hearing for 8/23/16 and a second public hearing for 9/13/16.

C. Other New Business

1. Museum Operations Overview

Museum Board assembly liaison Diana Lapham suggested the assembly be provided an overview of museum operations. Museum Director Helen Alten will make a brief presentation.

2. Executive Session - Nelson-Waterhouse Attorney Letter

<u>Motion</u>: Move into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter Section 18.03 to consult with the borough's attorney regarding the recent letter received from an attorney representing Paul Nelson and Sue Waterhouse; this matter qualifies for executive session because a public discussion may adversely affect the borough's legal position; the borough manager and attorney are requested to attend.

12. CORRESPONDENCE/REQUESTS

- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT

Haines Borough, Alaska Agenda: August 9, 2016