


Haines Borough
Borough Assembly Meeting #323
AGENDA

September 27, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg

Jan Hill,
Mayor

Margaret Friedenauer,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Tresham Gregg,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

Bill Seward
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Alekka Fullerton
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Finance Director Report
- 8C – Accept Chilkat Center Report
- 9A – Accept Planning Commission Minutes and Meeting Summary
- 11B1 – Introduce Ordinance 16-09-444 and Schedule Public Hearings

*** 4. APPROVAL OF MINUTES – 9/13/16 Regular**

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Ordinance 16-08-442 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to add an additional assembly comment period to the order of business for borough assembly meetings.

*This ordinance was introduced on 8/23/16. The first hearing was on 9/13. **Motion:** Adopt Ordinance 16-08-442.*

B. Ordinance 16-09-443 – First Hearing

An Ordinance of the Haines Borough amending minor typographical errors and omissions in the previously adopted Minor Offense Ordinance.

This ordinance is recommended by the borough clerk as a result of feedback from Code Publishing and the borough's attorney and was introduced on 9/13/16. The assembly already scheduled the second hearing for 10/11/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 9/27/16 Report

***B. Finance Director – Report of Permanent Fund Principal & Earnings Reserve**

***C. Chilkat Center – Facility Report of August 2016**

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

***A. Planning Commission – Minutes of 8/11/16 & Summary of 9/8/16 Meeting**

B. Assembly Board Liaison Reports

C. Assembly Standing Committee Reports

1. Commerce Committee – Report of 9/15/16 Meeting

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions - None

B. Ordinances for Introduction

*** 1. Ordinance 16-09-444**

An Ordinance of the Haines Borough determining whether recently foreclosed properties deeded to the borough shall be retained for a public purpose or sold.

*This ordinance is recommended by planning commission. **Motion:** Introduce Ordinance 16-09-444 and set a first public hearing for 10/11/16 and a second public hearing for 10/25/16.*

C. Other New Business

1. Confirm Appointments to the Code Review Commission

*Mayor Hill received 12 applications for appointment to the newly-created Code Review Commission, and they are all included in the meeting packet. After thorough consideration, and in an effort to appoint a board with a diverse membership, she has selected seven individuals. Those applications not selected at this time will be kept on file and considered in the future should there be openings. The code says the terms are to be staggered, so for the initial appointments the borough clerk used a computerized random group generator. The mayor seeks assembly confirmation of these appointments. **Motion:** Confirm the mayor's appointments to the Code Review Commission, as follows:*

Seat	Name	Initial Term Length	End Date
A	Mike Denker	Three Years	11/30/19
B	Carolann Wooten	One Year	11/30/17
C	Don Turner Jr.	Two Years	11/30/18
D	Daniel Humphrey	Three Years	11/30/19
E	Jerry Lapp	One Year	11/30/17
F	Deborah Vogt	Two Years	11/30/18
G	Cynthia "CJ" Jones	Three Years	11/30/19

2. Sales Tax Exemption Request – Boy Scout Troop 173 (Elim Church)

*This 501(c)3 organization applied for sales tax exemption status as allowed by HBC 3.80.050(13). It is similar to two other Boy Scout troop sales tax exemption applications that were granted by the assembly on 9/13/16. **Motion:** Approve the request from Boy Scout Troop 173 (Elim Church) for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.*

12. CORRESPONDENCE/REQUESTS

A. Harbor Project Support – Haines Chamber of Commerce

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT