# Haines Borough Borough Assembly Meeting #325 AGENDA

October 25, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

**Jan Hill** Mayor

Margaret Friedenauer Assembly Member

**Diana Lapham**Assembly Member **Tom Morphet**Assembly Member Elect

Mike Case Assembly Member

**Tresham Gregg** Assembly Member

George Campbell Assembly Member Heather Lende Assembly Member Elect

**Ron Jackson** Assembly Member

**Bill Seward** Borough Manager

**Julie Cozzi**, MMC Borough Clerk

**Alekka Fullerton** Deputy Clerk 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

# 2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

# Consent Agenda:

3 – Approve Assembly Meeting Minutes11B2 – Introduce Ordinance 16-10-446 and Schedule Public Hearings

# \*3. APPROVAL OF MINUTES - 10/11/16 Regular

## 4. 2016 BOROUGH ELECTION

# A. Certification of October 4th Borough Election

On 10/11/16, the assembly served as the canvass board for the 10/4/16 Borough Election and tallied 30 valid uncounted ballots to determine the final outcome of each race. Per HBC 11.48.040, at the first regular assembly meeting following the canvass, unless the assembly orders an investigation or unless a contest has been previously filed pursuant to Chapter HBC 11.52, the assembly shall declare the election valid and certify the election results. The clerk reports no investigation has been ordered, and no contest has been filed. Motion: Declare the October 4, 2016 Borough Election valid and certify the election results.

# B. Administration of Oaths to Newly-Elected Assembly Members

# 5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

#### 6. ASSEMBLY COMMENTS AND MAYOR'S COMMENTS

# 7. PUBLIC HEARINGS

## A. Ordinance 16-09-444 - Second Hearing

An Ordinance of the Haines Borough determining whether recently foreclosed properties deeded to the borough shall be retained for a public purpose or sold.

This ordinance is recommended by the borough manager and the planning commission and was introduced on 9/27/16. The first hearing was on 10/11. <u>Motion</u>: Adopt Ordinance 16-09-444.

### 8. STAFF/FACILITY REPORTS

A. Borough Manager - 10/25/16 Report

#### 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Tourism Advisory Board Minutes of 9/9/16 & Letter with Specific Assembly Requests
- B. Assembly Board Liaison Reports
- C. Assembly Standing Committee Reports

#### 10. UNFINISHED BUSINESS

#### 11. NEW BUSINESS

A. Resolutions - None

### 11. NEW BUSINESS --- continued---

#### B. Ordinances for Introduction

#### 1. Ordinance 16-10-445

An Ordinance of the Haines Borough amending Borough Code Subsection 5.18.080(I)(b) to clarify the membership makeup of heliski map amendment committees.

This ordinance is recommended by the borough manager. <u>Motion</u>: Introduce Ordinance 16-10-445 and set a first public hearing for 11/9/16 and a second public hearing for 11/29/16.

# \*2. Ordinance 16-10-446

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(L) to adjust the comprehensive plan review frequency.

This ordinance is recommended by borough manager and the planning commission. <u>Motion</u>: Introduce Ordinance 16-10-446 and set a first public hearing for 11/9/16 and a second public hearing for 11/29/16.

#### C. Other New Business

## 1. Ordinance 16-01-429

An Ordinance of the Haines Borough amending Haines Borough Code Section 18.30.040 to adjust code to match the actual planning commission meeting start time and to revise the review process for capital improvements and borough projects.

A version of the ordinance was introduced on 1/26/16. Public hearings were held on 2/9 and 3/8. Following the second hearing, the ordinance was substituted with a draft proposed by the administration. It was subsequently referred back to the planning commission for review. On 10/13, the planning commission voted to recommend a revision, and a new substitute ordinance has been submitted for assembly consideration prior to adoption.

<u>Motion</u>: Adopt Ordinance 16-01-429. <u>Proposed Amendment</u>: Replace ordinance in its entirety with the substitute ordinance proposed by the Planning Commission.

# 2. <u>Sales Tax Exemption Request – Boy Scout Troop 984 (North Oldham Baptist Church)</u> This 501(c)3 organization applied for sales tax exemption status as allowed by HBC 3.80.050(13). It is similar to three other Boy Scout troop sales tax exemption applications that were granted by the assembly in September 2016.

<u>Motion</u>: Approve the request from Boy Scout Troop 984 (North Oldham Baptist Church in Kentucky) for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.

## 3. Appointment/Confirmation of FY17 ad hoc Community Funding Scoring Committee

The borough accepted grant applications from community nonprofit organizations seeking FY17 funding. Nine applications were received by the 5pm 10/19 deadline. The instructions stipulate the applications will be scored by an ad hoc committee composed of the mayor, three members of the assembly, and the borough manager or his designee. Mr. Seward has designated the deputy clerk. This committee is to be mayor-appointed and assembly-confirmed. The mayor will solicit three assembly volunteers during this meeting and the full committee will be confirmed by motion. Committee recommendation for the available funding is tentatively scheduled to be made to the assembly on November 9, 2016 but the committee will be afforded the time necessary to score and meet.

Motion: Confirm the members of the FY17 ad hoc Community Funding Scoring Committee.

# 12. CORRESPONDENCE/REQUESTS

- A. Comments re/ Harbor Project E. Vignola
- B. Appreciates Borough's Position re. Ferries/Juneau Road Juneau Citizen, M. Stopha
- C. Thanks for Support Southeast Conference

## 13. SET MEETING DATES

- A. Schedule Pre-Budget Workshops?
- B. Schedule Strategic Planning Session
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT