

Haines Borough
Borough Assembly Meeting #399
April 28, 2020



Approved

Haines Borough Zoom Assembly Meeting

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor **HILL**, Assembly Members Stephanie **SCOTT**, Brenda **JOSEPHSON**, Zephyr **SINCERNY** (on zoom), Jerry **LAPP**, Paul **ROGERS** and Gabe **THOMAS**.

Staff Present: Debra **SCHNABEL**/Borough Manager, Alekka **FULLERTON**/Borough Clerk, Eric Stevens/IT, Helen **ALTEN**/Museum Director (on zoom)

Visitors Present: Diana **LAPHAM**, Don **TURNER**, Margaret **FRIEDENAUER** (on zoom), Clay **FRICK** (on zoom), Terry **PARDEE**, Shannon **DONAHUE** (on zoom), Tracey **HARMON** (on zoom), Abby **LEATHERMAN** (on zoom), Tom **MORPHET**, Cindy **JONES** (CJ on zoom), Zack **FERRIN** (on zoom)

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*)
3 - Approve Minutes from Regular Assembly Meeting

Motion: **JOSPEHSON** moved to "approve the agenda/consent agenda and item 11B4 has an incorrect description - it should be an Emergency Ordinance providing for the Emergency Funding Due to the COVID-19 Pandemic Response," and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES** - 04/14/20 Regular

Note: The motion adopted by approval of the consent agenda: "approve minutes of the 04/14/20 regular borough assembly meeting."

4. **PUBLIC COMMENTS:** **FRIEDENAUER, FRICK, DONAHUE, HARMON, LEATHERMAN, PARDEE, TURNER, ALTEN, MORPHET, CJ**

5. **ASSEMBLY COMMENTS:** **SCOTT**

6. **MAYOR'S REPORT AND COMMENTS:**

Mayor **HILL** reminded us to complete the census, reminded the assembly about the teleconference with the Alaska Delegation, commented on the Eulachon run and successful social distancing, thanked all Haines residents for their cooperation regarding this crisis and reminded us all to be kind to each other.

7. **PUBLIC HEARINGS**

- A. **Ordinance 20-02-560**

An Ordinance of the Haines Borough Amending Haines Borough Code Title 18 Chapter 18.20.020 Definition of Notice, Public and Chapter 18.30.020 Public Notice.

Mayor **HILL** opened and closed the public hearing at 7:10 pm since no member of the public signed up to speak regarding this agenda item.

Motion: **LAPP** moved to "Adopt Ordinance 20-02-560," and the motion carried unanimously in a roll call vote.

- B. **Ordinance 20-03-562**

An Ordinance of the Haines Borough Amending Haines Borough Code Title 5 to Change the Definition of Commercial Tour; Change the Commercial Tour Permit Fee and Reporting Structure; Amend the way changes are made to the Approved Commercial Ski Areas and various other Amendments to Title 5.

7. PUBLIC HEARINGS

B. Ordinance 20-03-562 - Continued

Mayor **HILL** opened and closed the public hearing at 7:12 pm since no member of the public signed up to speak regarding this agenda item.

Motion: THOMAS moved to "Adopt Ordinance 20-03-562," and the motion carried unanimously in a roll call vote.

8. STAFF/FACILITY REPORTS

A. Borough Manager

1. 4/28/20 Regular Manager's Report

2. Manager's Supplemental Report

SCHNABEL summarized her written report and answered questions from the assembly.

B. Borough Clerk - 2020 Commercial Tour Permits

C. Tourism Director Presentation

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES-

A. Museum - Director's Report and Minutes from 3-12-20 Meeting

10. UNFINISHED BUSINESS - None.

11. NEW BUSINESS

A. Resolutions

1. Resolution 20-04-860

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Alaska Drinking Water Fund for the project entitled Phase 3 AC Pipe Replacement 3rd Ave.

No member of the public spoke regarding the agenda item.

Motion: JOSEPHSON moved to "Adopt Resolution 20-04-860," and the motion carried unanimously in a roll call vote.

2. Resolution 20-04-861

A Resolution of the Haines Borough Assembly approving in response to an application from the Ugliers of Haines, Inc., as recommended by the borough assessor, a community purpose property tax exemption for property on Wellfield Road.

Zack **FERRIN** indicated he was on zoom and was available for questions, if needed.

Motion: ROGERS moved to "Adopt Resolution 20-04-861" and the motion carried unanimously in a roll call vote.

3. Resolution 20-04-862

A Resolution of the Haines Borough Assembly Supporting a State Parks Recreational Trails Program Grant to Improve and Maintain Fifteen Miles of Haines State Forest Roads

No member of the public spoke regarding the agenda item.

Motion: JOSEPHSON moved to "Adopt Resolution 20-04-862," and the motion carried unanimously in a roll call vote.

Motion: JOSEPHSON moved to "Direct the Clerk to bring a Resolution to the May 12, 2020 meeting supporting the Haines Area Trails Access Rehabilitation project," and the motion carried unanimously.

B. Ordinances for Introduction

1. Ordinance 20-04-566

An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2020 through June 30, 2021.

Motion: JOSEPHSON moved to "Introduce Ordinance 20-04-566 and schedule it for three public hearings 5-12-20, 5-26-20 and 6-09-20," and the motion carried unanimously.

Motion: JOSEPHSON moved to "Direct the Manager to provide an amended budget with a 50% reduction of Sales Tax Revenue from the actual FY19 Sales Tax Revenue," and the motion carried unanimously.

2. Ordinance 20-04-567

An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY20 Budget (#4).

No member of the public spoke regarding the agenda item.

Motion: JOSEPHSON moved to "Introduce Ordinance 20-04-567 and schedule it for two public hearings 5-12-20 and 5-26-20," and the motion carried unanimously.

3. Ordinance 20-04-568

An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$1,329,860 with the Alaska Department of Environmental Conservation for the Small Tracts/Mud Bay/Front AC Pipe Replacement project.

Motion: SCOTT moved to "Introduce Ordinance 20-04-568 and schedule it for two public hearings 5-12-20 and 5-26-20," and the motion carried unanimously.

4. Emergency Ordinance 20-04-569

An Emergency Ordinance of the Haines Borough Pursuant to Haines Borough code 2.12.040, Providing for Emergency Funding Due to the COVID-19 Pandemic Response

No member of the public spoke regarding the agenda item.

Motion: JOSEPHSON moved to "Adopt Emergency Ordinance 20-04-569," and the motion carried unanimously in a roll call vote.

C. Other New Business

1. Review of Resolution 20-03-853 Declaration of Emergency

Motion: JOSEPHSON moved to "Extend Resolution 20-03-853 to continue until May 26, 2020," and the motion carried unanimously in a roll call vote.

2. Review of Resolution 20-03-854 Traveler Quarantine Order

Motion: SINCERNY moved to "Extend Resolution 20-03-854 to continue until rescinded,"

Primary Amendment: THOMAS moved to amend the end date to be May 26, 2020," and the motion carried 5-1 with ROGERS opposed.

Primary Amendment: JOSEPHSON moved to amend Resolution 20-03-854 Traveler Quarantine Order to change the wording from requiring the quarantine, to encouraging the quarantine," and the motion carried 4-2 with SINCERNY and SCOTT opposed.

The main motion, as amended, carried 5-1 with SCOTT opposed in a roll call vote.

**Clerk's note: The Amended Resolution will be recorded as 20-03-854A.*

3. Discussion of Mandate 16 and Reopening Haines

4. Mayor's Increased Stipend of \$500 During Emergency

Motion: LAPP moved to "Provide a \$500 a month stipend for the Mayor during the COVID-19 emergency retroactive to the beginning of the emergency," and then withdrew the motion.

5. Hiring Freeze

Motion: LAPP moved to "require the approval of the assembly prior to filling any vacant borough positions effective immediately. This directive shall end December 31, 2020 unless extended by the assembly,"

Primary Amendment: JOSEPHSON moved to end the hiring freeze June 30, 2020, and the motion carried 5-1 with SCOTT opposed.

The main motion, as amended, carried 5-1 with SCOTT opposed.

Motion: ROGERS moved to "Approve the hiring of the 5th Police Officer," and the motion carried unanimously.

6. FY21 Budget Discussion

Motion: SINCERNY moved to "Direct the Manager to provide information on what property tax mill rate increases it would take to cover the library, the Chilkat Center for the Arts and the Mosquito Lake Community Center," and the motion was later withdrawn when the Manager indicated she will provide the information.

7. Requests to Assembly: (Budget Requests may be found on the website at: <https://www.hainesalaska.gov/boroughassembly/financial-request-fy21-budget-consideration>)

a. Chamber of Commerce request for \$3,000

Motion: LAPP moved to "provide \$3,000 to the Chamber of Commerce for its COVID-19 work," and the motion carried unanimously.

b. Alaska Avalanche Information Center request for \$20,000

12. CORRESPONDENCE

A. Letter from the Greater Juneau Chamber of Commerce re Juneau Access Road

B. Letter from Mayor of Skagway opposing Juneau Access Road

C. Chamber of Commerce Letter

D. HEDC Letter

E. Chamber Letter to Dan Sullivan

13. SET MEETING DATES

A. Personnel Committee meeting May 11 at 5:30 pm

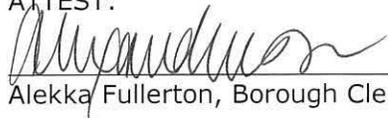
14. PUBLIC COMMENTS: None

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

LAPP, HILL, SCOTT

16. ADJOURNMENT - 9:24 pm

ATTEST:


Alekka Fullerton, Borough Clerk




Janice Hill, Mayor