

  
**Haines Borough**  
**Borough Assembly Meeting #400**  
**AGENDA**

**May 12, 2020 -6:30pm**

**Location: Assembly Chambers, Public Safety Bldg.**

**Jan Hill**  
Mayor

**Jerry Lapp**  
Assembly Member

**Gabe Thomas**  
Assembly Member

**Stephanie Scott**  
Assembly Member

**Zephyr Sincerny**  
Assembly Member

**Paul Rogers**  
Assembly Member

**Brenda Josephson**  
Assembly Member

**Debra Schnabel**  
Borough Manager

**Alekka Fullerton**  
Borough Clerk

**Haines Borough Zoom Assembly Meeting\***

**Meeting ID: 864 7588 9515**

**Password: 990128**

**Telephone access:**

**888 788 0099 US Toll-free**

**877 853 5247 US Toll-free**

**Meeting ID: 864 7588 9515**

**Password: 990128**

**\* You must download Zoom first. For Zoom instructions, go to:  
<https://www.hainesalaska.gov/boroughassembly/zoom-instructions-attend-borough-meetings>**

**1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**

**2. APPROVAL OF AGENDA & CONSENT AGENDA**

*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 – Approve Minutes from Regular Assembly Meeting

**\* 3. APPROVAL OF MINUTES – 4/28/20 Regular**

**4. PUBLIC COMMENTS** – Where possible, please provide your public comments in writing and send them to [Clerk@haines.ak.us](mailto:Clerk@haines.ak.us) by 5:00 pm May 11. This meeting will be streamed live via KHNS (KHNS.org and use the button on the right side of its page that says “Listen Live to Haines Borough Meetings”) or attend via zoom (details above). Remember, your written comments will likely be more influential since assembly members will have the opportunity to process your comments prior to the meeting.

**5. ASSEMBLY COMMENTS**

**6. MAYOR’S REPORT AND COMMENTS**

**7. PUBLIC HEARINGS** – Where possible, please provide your public hearing comments in writing and send them to [Clerk@haines.ak.us](mailto:Clerk@haines.ak.us) by 5:00 pm May 11. For verbal testimony, public hearing sign-ups will open when this agenda is published. Please contact [Clerk@haines.ak.us](mailto:Clerk@haines.ak.us) to let us know your name and the Ordinance you would like to address. Your name will be called at the appropriate time.

**A. Ordinance 20-04-566 – First Hearing**

**An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2020 through June 30, 2021.**

**Proposed Motion:** Amend Ordinance 20-04-566 to reflect the Manager’s 5/5/20 Budget.

*Further amendments may be made at this time.*

7. PUBLIC HEARINGS – *Continued*

- B. **Ordinance 20-04-567** – First Hearing  
**An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY20 Budget (#4).**  
**Proposed Motion:** Substitute Ordinance 20-04-567S in place of Ordinance 20-04-567.
- C. **Ordinance 20-04-568** – First Hearing  
**An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$1,329,860 with the Alaska Department of Environmental Conservation for the Small Tracts/Mud Bay/Front AC Pipe Replacement project.**  
*No motion is necessary but amendments may be made at this time.*

8. STAFF/FACILITY REPORTS

- A. **Borough Manager** - 05/12/20 Report  
B. **Director of Public Facilities** – Presentation regarding the Public Safety Building  
C. **Finance Director Report** – FY20 3<sup>rd</sup> Quarter  
D. **Tourism Director Update**

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES-

- A. **Chilkat Center Advisory Board** – Resolution and Minutes from 4-7-20 meeting  
B. **Tourism Advisory Board** – Minutes from 3-12-20 meeting  
C. **Parks and Recreation Advisory Committee** – Minutes of 2-20-20 Meeting

10. UNFINISHED BUSINESS – None

11. NEW BUSINESS

A. **Resolutions** [Individual comments are limited to 3 minutes]

1. **Resolution 20-05-863**  
**A Resolution of the Haines Borough Assembly Supporting a State Parks Recreational Trails Program Grant for the Haines Area Trails Access Rehabilitation project.**  
*This Resolution is recommended by DNR Division of Parks and the Parks and Recreation Advisory Board and was drafted pursuant to Assembly direction.*  
**Motion:** Adopt Resolution 20-04-863.
2. **Resolution 20-05-864**  
**A Resolution of the Haines Borough Assembly supporting a Strengthened Relationship with Royal Caribbean Cruise Lines.**  
*This Resolution is recommended by the Mayor, Manager and Tourism Director.*  
**Motion:** Adopt Resolution 20-04-864.
3. **Resolution 20-05-865**  
**A Resolution of the Haines Borough Assembly authorizing the Borough Clerk to execute a construction contract with Glacier Construction Inc., dba Southeast Road Builders for the Small Tracts/Mud Bay Rd AC Pipe Replacement project for an amount not to exceed \$ 1,379,275.50**  
*This Resolution is recommended by the Manager and Director of Public Facilities.*  
**Motion:** Adopt Resolution 20-05-865.

**B. Ordinances for Introduction**

*Note: Five minutes allowed for the assembly to determine if a proposed ordinance has merit and should be advanced to a public hearing.*

**1. Ordinance 20-05-569**

**An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$579,867 with the Alaska Department of Environmental Conservation for the Waste Water Influent and Lift Pump Upgrade on Beach Rd and Skyline Dr.**

*This ordinance is being introduced by the Mayor and is recommended by the Borough Manager. **Motion:** Introduce Ordinance 20-05-569 and schedule it for two public hearings 5-26-20 and 6-09-20.*

**C. Other New Business**

**1. Borough Personnel Actions**

- a. Planning and Zoning Tech
- b. Seasonal Parks Laborer
- c. Seasonal Harbor Assistant

**2. CARES Act Program Development**

**3. Fund 23 Discussion**

**12. CORRESPONDENCE**

**A. Public comments as posted.**

**13. SET MEETING DATES**

**14. PUBLIC COMMENTS**

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER**

**16. ADJOURNMENT**