


Haines Borough
Borough Assembly Meeting #401
AGENDA

May 26, 2020 -6:30pm

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Jerry Lapp
Assembly Member

Gabe Thomas
Assembly Member

Stephanie Scott
Assembly Member

Zephyr Sincerny
Assembly Member

Paul Rogers
Assembly Member

Brenda Josephson
Assembly Member

Debra Schnabel
Borough Manager

Alekka Fullerton
Borough Clerk

Haines Borough Zoom meeting.
Meeting ID: 883 4656 4433
Password: 550018

AUDIO Only:

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 883 4656 4433
Password: 550018

*** You must download Zoom first. For Zoom instructions, go to:**
<https://www.hainesalaska.gov/boroughassembly/zoom-instructions-attend-borough-meetings>

1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 – Approve Minutes from both Regular and Special Assembly Meeting

11A1 – Resolution Accepting CARES Act Funds

11A2 – Resolution for Community Assistance Program

11B1 – Introduction of Title 5 Correction Ordinance

***3. APPROVAL OF MINUTES – 5/12/20 Regular and 5/19/20 Special Meeting**

4. PUBLIC COMMENTS – Where possible, please provide your public comments in writing and send them to Clerk@haines.ak.us by 5:00 pm May 25. This meeting will be streamed live via KHNS or attend via zoom (details above). Remember, your written comments will likely be more influential since assembly members will have the opportunity to process your comments prior to the meeting.

5. ASSEMBLY COMMENTS

6. MAYOR'S REPORT AND COMMENTS

A. Statement of Haines Borough Regarding Manager Termination

7. PUBLIC HEARINGS – Where possible, please provide your public hearing comments in writing and send them to Clerk@haines.ak.us by 5:00 pm May 25. For verbal testimony, public hearing sign-ups will open when this agenda is published, contact Clerk@haines.ak.us to provide your name and the Ordinance you would like to address. Your name will be called at the appropriate time.

A. Ordinance 20-04-566 – Second Hearing

An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2020 through June 30, 2021.

Proposed Motion: Amend Ordinance 20-04-566 as outlined in the Finance Director's memo. *Further amendments may be made at this time (there will be another public hearing June 9).*

7. PUBLIC HEARINGS – *Continued*

- B. **Ordinance 20-04-567** – Second Hearing
An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY20 Budget (#4).
Proposed Motion: Amend Ordinance 20-04-567 as outlined in the Finance Director's memo and schedule this ordinance for an additional public hearing 6/09/20.
Further amendments may be made at this time.
- C. **Ordinance 20-04-568** – Second Hearing
An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$1,329,860 with the Alaska Department of Environmental Conservation for the Small Tracts/Mud Bay/Front AC Pipe Replacement project.
Motion: Adopt Ordinance 20-04-568.
- D. **Former Borough Manager Response to Statements Made During May 12 and May 19 Assembly Meetings by Members of the Assembly and Members of the Public**

8. STAFF/FACILITY REPORTS

- A. Acting Borough Manager - 05/21/20 Report
B. Tourism Director Update
C. CFO Report – Sales Tax Comparison between 3/19 and 3/20

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Planning Commission – Approved Minutes from March 12, 2020

10. UNFINISHED BUSINESS – None

11. NEW BUSINESS

- A. Resolutions [Individual comments are limited to 3 minutes]

- *1. **Resolution 20-05-866**
A Resolution of the Haines Borough Assembly Accepting Coronavirus Relief Funds in the amount of \$4,007,216.22.
This Resolution is recommended by the Mayor and Acting Manager.
Motion: Adopt Resolution 20-05-866 and authorizes the Mayor to sign the Coronavirus Relief Fund Grant Agreement.
- *2. **Resolution 20-05-870**
A Resolution of the Haines Borough Assembly approving certain unincorporated communities and their respective nonprofit entity for participation in the FY21 Community Assistance Program.
Motion Adopt Resolution 20-05-870
3. **Resolution 20-05-867**
A Resolution of the Haines Borough Assembly Authorizing the Borough Mayor to Enter into a Lease Modification with Delta Western, Inc.
This Resolution is recommended by the Harbormaster and Director of Public Facilities.
Motion: Adopt Resolution 20-05-867.
4. **Resolution 20-05-868**
A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with PDC Engineers for the Haines 2019 Phase II Wastewater Influent and Lift Station Pump Upgrade project design for an amount not-to-exceed \$40,901.
This Resolution is recommended by the Manager and Director of Public Facilities.
Motion: Adopt Resolution 20-05-868.

11. NEW BUSINESS

A. Resolutions - *Continued*

5. Resolution 20-05-869

A Resolution of the Haines Borough Assembly Authorizing the Borough Manager to execute a contract with proHNS Engineers, LLC. for Contract Administration and Construction Inspection Services associated with the Small Tracts, Mud Bay Road AC Pipe Replacement Project in an amount not to exceed \$97,774.00.

This Resolution is recommended by the Manager and Director of Public Facilities.

Motion: Adopt Resolution 20-05-865.

B. Ordinances for Introduction

Note: Five minutes allowed for the assembly to determine if a proposed ordinance has merit and should be advanced to a public hearing.

*1. Ordinance 20-05-570

An Ordinance of the Haines Borough Amending Existing Haines Borough Code Title 5 to sunset December 31, 2020 since Ordinance 20-03-562 is effective January 1, 2021.

This ordinance is being introduced by the Mayor and is recommended by the Acting Borough Manager.

Motion: Introduce Ordinance 20-05-570 and schedule it for two public hearings 6-09-20 and 6-23-20.

2. Ordinance 20-05-571

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to withdraw \$450,000 from the principal of the Permanent Fund to pay the Borough's FY21 School Bond Debt Payment.

This ordinance is being introduced by Assembly Member Zephyr Sincerny.

Motion: Introduce Ordinance 20-05-571 and schedule it for two public hearings 6-09-20 and 6-23-20.

C. Other New Business

1. Interim Manager Appointment

In an effort to provide continuity for Staff, the Mayor recommends that Acting Manager Alekka Fullerton be appointed as Interim Manager with the regular 20% increase in compensation for a temporary promotion to a higher level of responsibility.

Motion: Appoint Alekka Fullerton as Interim Borough Manager until a regular borough manager is appointed with a 20% increase in compensation for a temporary promotion to a higher level of responsibility.

2. EOC Discussion and review of Resolutions 853 and 854

3. CARES Act Funding Discussion

4. Executive Session Re Lutak Dock Lease

Motion: Move into executive session as allowed by AS 44.62.310(c)(1) to discuss with the Acting Borough Manager, Director of Public Facilities, Finance Director and Harbormaster regarding the Lutak Dock Lease negotiations; this qualifies for executive session because the subject which will be discussed would clearly have an adverse effect upon the finances of the government if disclosed at this time; the Acting Manager, Director of Public Facilities, Finance Director and Harbormaster are asked to attend.

12. CORRESPONDENCE

A. Public comments as posted.

B. Correspondence from Salvation Army

13. SET MEETING DATES

A. CARES Act Ad Hoc Committee

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

16. ADJOURNMENT