
Haines Borough
Borough Assembly Meeting #402
AGENDA

June 09, 2020 -6:30pm

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Jerry Lapp
Assembly Member

Gabe Thomas
Assembly Member

Stephanie Scott
Assembly Member

Zephyr Sincerny
Assembly Member

Paul Rogers
Assembly Member

Brenda Josephson
Assembly Member

Alekka Fullerton
Interim Borough
Manager/Borough Clerk

Haines Borough scheduled Zoom meeting:
Meeting ID: 844 1558 1746
Password: 465022

Dial by your location
877 853 5247 US Toll-free
888 788 0099 US Toll-free
Meeting ID: 844 1558 1746
Password: 465022

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 – Approve Minutes from both Regular and Special Assembly Meeting

- *3. APPROVAL OF MINUTES – 5/26/20 Regular and 06/02/20 Special**
- 4. PUBLIC COMMENTS – [For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] *Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.***
- 5. ASSEMBLY COMMENTS**
- 6. MAYOR’S REPORT AND COMMENTS**
- 7. PUBLIC HEARINGS**

- A. Ordinance 20-04-566 – Third Hearing**
An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2020 through June 30, 2021.
Motion: Adopt Ordinance 20-04-566.
- B. Ordinance 20-04-567 – Third Hearing**
An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY20 Budget (#4).
Motion: Adopt Ordinance 20-04-567
- C. Ordinance 20-05-570 – First Hearing**
An Ordinance of the Haines Borough Amending Existing Haines Borough Code Title 5 to sunset December 31, 2020 since Ordinance 20-03-562 is effective January 1, 2021.
Motion: Amend Ordinance 20-05-570 to include section 5.20 and to provide that the ordinance is effective when adopted.

7. **PUBLIC HEARINGS – Continued**
 - D. **Ordinance 20-05-571** – First Hearing
An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to withdraw \$450,000 from the principal of the Permanent Fund to pay the Borough’s FY21 School Bond Debt Payment.
Motion: Amend Ordinance 20-05-571 as recommended by Finance Committee.
 - E. **Ordinance 20-06-572** – First Hearing
A Non-Code Ordinance of the Haines Borough assembly approving the Lutak lease agreement between the Haines Borough and Alaska Marine Lines, Inc.
No motion is necessary since this Ordinance is already scheduled for its second public hearing 06/23/20.
8. **STAFF/FACILITY REPORTS**
 - A. **Interim Borough Manager - 06/09/20 Report**
9. **COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**
 - A. **Tourism Advisory Board - Minutes from April 30, 2020**
 - B. **Port and Harbor Advisory Committee – Minutes from February 27, 2020**
10. **UNFINISHED BUSINESS – None**
11. **NEW BUSINESS**
 - A. **Resolutions [Individual comments are limited to 3 minutes] - None**
 - B. **Ordinances for Introduction - None**
 - C. **Other New Business**
 1. **EOC Discussion – Townhall meeting Wednesday, June 10 at 6:00 pm**
 2. **CARES Act Funding Recommendation**
 3. **Manager’s Performance Evaluation Form**
12. **CORRESPONDENCE**
 - A. **Press Release from Ocean Beauty Icicle**
 - B. **Southeast Conference Resolution re UA**
13. **SET MEETING DATES**
 - A. **Referral of Borough Manager Hire to Personnel Committee.**
14. **PUBLIC COMMENTS**
15. **ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER**
16. **ADJOURNMENT**


Haines Borough
Borough Assembly Meeting #401
May 26, 2020
MINUTES

Draft

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**: Mayor **HILL** called the meeting to order at 6:32 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor **HILL**, Assembly Members Stephanie **SCOTT**, Brenda **JOSEPHSON**, Zephyr **SINCERNY**, Jerry **LAPP**, Paul **ROGERS** and Gabe **THOMAS**.

Staff Present: Alekka **FULLERTON**/Acting Manager/Borough Clerk, Jila **STUART**/Finance Director, Ed **COFFLAND**/Director of Public Facilities, Steven **AUCH**/Tourism Director, Shawn **BELL**/Harbormaster.

Visitors Present: Ceri **GODNEZ**, Carol **TUYNMAN**, Spencer **DOUTHIT**, Paul **NELSON**, Tracey **HARMON**, Don **TURNER**, Russ **LYMAN**, Lowana **DRUREY**, Thom **ELY**, Ron **JACKSON**, Erika **MERKLIN** and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*)

- 3 – Approve Minutes from both Regular and Special Assembly Meeting
- 11A1 – Resolution Accepting CARES Act Funds
- 11A2 – Resolution for Community Assistance Program
- 11B1 – Introduction of Title 5 Correction Ordinance

Motion: **JOSEPHSON** moved to “approve the agenda/consent agenda,” and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES** – 5/12/20 Regular and 5/19/20 Special.

Note: The motion adopted by approval of the consent agenda: “approve minutes of the 5/12/20 regular borough assembly meeting and 5/19/20 special meeting.”

4. **PUBLIC COMMENTS:** **DOUTHIT, NELSON, TURNER, DRURY, TUYNMAN, ELY, JACKSON**

5. **ASSEMBLY COMMENTS:** **SCOTT**

6. **MAYOR’S REPORT AND COMMENTS:**

A. Statement of Haines Borough Regarding Manager Termination

Mayor **HILL** recognized all of the hard work and efforts that went into the Memorial Day service at Jones Point; thanked Ed **COFFLAND**, Heath **SCOTT** and Al **GIDDINGS** for the Field Trip last week.

7. **PUBLIC HEARINGS**

A. Ordinance 20-04-566 – Second Hearing

An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2020 through June 30, 2021.

Mayor **HILL** opened the public hearing at 7:01 pm and the following people spoke: **LYMAN**

Hearing no further comments, the Mayor closed the public hearing at 7:05 pm.

Motion: **JOSEPHSON** moved to “Amend Ordinance 20-04-566 as outlined in the Finance Director’s memo,” and the motion carried unanimously.

PUBLIC COMMENT Reopened: **MERKLIN**

7. **PUBLIC HEARINGS** - *Continued*

- B. **Ordinance 20-04-567** – Second Hearing
An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY20 Budget (#4).

Mayor HILL opened and closed the public hearing at 7:11 pm since no member of the public signed up to speak.

Motion: JOSEPHSON moved to "Amend Ordinance 20-04-567 as outlined in the Finance Director's memo and schedule this ordinance for another public hearing 6/09/20," and the motion carried unanimously.

- C. **Ordinance 20-04-568** – Second Hearing
An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$1,329,860 with the Alaska Department of Environmental Conservation for the Small Tracts/Mud Bay/Front AC Pipe Replacement project.

Mayor HILL opened and closed the public hearing at 7:15 since no member of the public signed up to speak.

Motion: JOSEPHSON moved to "Adopt Ordinance 20-04-568," and the motion carried unanimously in a roll call vote.

- D. **Former Borough Manager Response to Statements Made During May 12 and May 19 Assembly Meetings by Members of the Assembly and Members of the Public**

8. **STAFF/FACILITY REPORTS**

- A. **Acting Borough Manager** – 5/21/20 Report
FULLERTON summarized her written report and answered questions from the assembly.
- B. **Tourism Director Update**
- C. **CFO Report** – Sales Tax Comparison between 3/19 and 3/20

9. **COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**

- A. **Planning Commission** – Approved Minutes from March 12, 2020
- B. **Assembly Committee Reports**
1. Personnel Committee Report.

10. **UNFINISHED BUSINESS** – None.

11. **NEW BUSINESS**

A. **Resolutions**

- *1. **Resolution 20-05-866**
A Resolution of the Haines Borough Assembly Accepting Coronavirus Relief Funds in the amount of \$4,007,216.22.

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 20-05-866."

- *2. **Resolution 20-05-870**
A Resolution of the Haines Borough Assembly approving certain unincorporated communities and their respective nonprofit entity for participation in the FY21 Community Assistance Program.

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 20-05-866."

11. **NEW BUSINESS** - *Continued*

3. **Resolution 20-05-867**

A Resolution of the Haines Borough Assembly Authorizing the Borough Mayor to Enter into a Lease Modification with Delta Western, Inc.

No member of the public spoke regarding the agenda item.

Motion: SCOTT moved to "Adopt Resolution 20-05-867," and the motion carried unanimously in a roll call vote.

4. **Resolution 20-05-868**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with PDC Engineers for the Haines 2019 Phase II Wastewater Influent and Lift Station Pump Upgrade project design for an amount not-to-exceed \$40,901.

No member of the public spoke regarding the agenda item.

Motion: ROGERS moved to "Adopt Resolution 20-05-868," and the motion carried unanimously in a roll call vote.

5. **Resolution 20-05-869**

A Resolution of the Haines Borough Assembly Authorizing the Borough Manager to execute a contract with proHNS Engineers, LLC. for Contract Administration and Construction Inspection Services associated with the Small Tracts, Mud Bay Road AC Pipe Replacement Project in an amount not to exceed \$97,774.00.

No member of the public spoke regarding the agenda item.

Motion: THOMAS moved to "Adopt Resolution 20-05-869," and the motion carried unanimously in a roll call vote.

B. Ordinances for Introduction

*1. **Ordinance 20-05-570**

An Ordinance of the Haines Borough Amending Existing Haines Borough Code Title 5 to sunset December 31, 2020 since Ordinance 20-03-562 is effective January 1, 2021.

Note: The Ordinance was introduced by approval of the consent agenda as follows: "Introduce Ordinance 20-05-570 and schedule it for two public hearings 6-09-20 and 6-23-20.

2. **Ordinance 20-05-571**

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to withdraw \$450,000 from the principal of the Permanent Fund to pay the Borough's FY21 School Bond Debt Payment.

Motion: SINCERENY moved to "Introduce Ordinance 20-05-571 and schedule it for two public hearings 6-09-20 and 6-23-20," and the motion carried with the Mayor splitting the tie; JOSEPHSON, ROGERS and LAPP voted against introduction.

Motion: JOSEPHSON moved to refer this Ordinance to the Finance Committee and the motion carried unanimously.

C. Other New Business

1. **Interim Manager Appointment**

Motion: JOSEPHSON moved to "Appoint Alekka Fullerton as Interim Borough Manager until a regular borough manager is appointed with a 20% increase in compensation for a temporary promotion to a higher level of responsibility," and the motion carried unanimously.

11. NEW BUSINESS

C. Other New Business - *Continued*

2. EOC Discussion and Review of Resolutions 853 and 854

Motion: SCOTT moved to "extend Resolution 853 until the State determines that there is no longer a State of Emergency, or the Assembly otherwise terminates the State of Emergency" and the motion carried unanimously.

Motion: JOSEPHSON moved to "extend Resolution 854A to correspond with the State of Alaska's 14-day Interstate Mandate," and the motion carried 5-1 with **ROGERS** opposed.

Motion: JOSEPHSON moved to "Direct the Interim Manager to coordinate with AML to work on the creation of a collaborative response to the Tourism industry with public health as a priority," and the motion carried unanimously.

3. CARES Act Funding Discussion

4. Executive Session Re Lutak Dock Lease

Motion: JOSEPHSON moved to "Move into executive session as allowed by AS 44.62.310(c)(1) to discuss with the Interim Borough Manager, Director of Public Facilities, Finance Director and Harbormaster regarding the Lutak Dock Lease negotiations; this qualifies for executive session because the subject which will be discussed would clearly have an adverse effect upon the finances of the government if disclosed at this time; the Interim Manager, Director of Public Facilities, Finance Director and Harbormaster are asked to attend," and the motion carried unanimously.

Present: Mayor Hill; Assembly Members Lapp (via telephone), Thomas, Scott, Sincerny, Josephson; Interim Borough Manager Alekka Fullerton; Finance Director Jila Stuart; Director of Public Facilities Ed Coffland; Harbormaster Shawn Bell (via telephone). The executive session convened at 8:26 pm and ended at 9:10 pm.

12. CORRESPONDENCE

- A. Public comments as posted.
- B. Correspondence from Salvation Army

13. SET MEETING DATES

- A. CARES Act Ad Hoc Committee 6/4/20 at 6:30 pm
- B. Finance Committee Meeting 6/2/20 at 6:30
- B. GASC Committee Meeting Ordinance 6/9/20 5:30 pm

14. PUBLIC COMMENTS: DOUTHIT

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

SCOTT, JOSEPHSON

16. ADJOURNMENT – 9:21 pm

ATTEST:

Janice Hill, Mayor

Alekka Fullerton, Borough Clerk

Haines Borough
Borough Assembly SPECIAL Meeting
June 2, 2020
MINUTES

Draft

Haines Borough Zoom Special Assembly Meeting

THIS SPECIAL MEETING WAS HELD SOLELY FOR CONSIDERING THE ITEMS LISTED ON THE PUBLISHED AGENDA. NO ADDITIONAL ISSUES WERE CONSIDERED AT THIS MEETING.

1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL: Mayor HILL called the special meeting to order at 6:06 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor HILL, Assembly Members Stephanie SCOTT, Brenda JOSEPHSON, Zephyr SINCERNY (on zoom), Jerry LAPP, Paul ROGERS and Gabe THOMAS.

Staff Present: Alekka FULLERTON/Borough Clerk, Jila STUART/Finance Director

Visitors Present: Ceri GODNEZ/CVN, Diana LAPHAM and others.

2. APPROVAL OF AGENDA & CONSENT AGENDA

Motion: JOSEPHSON moved to "approve the agenda/consent agenda," and the motion carried unanimously.

3. PUBLIC COMMENTS: None.

4. NEW BUSINESS:

- A. Introduction of Ordinance 20-06-572
Non-Code Ordinance of the Haines Borough Assembly Approving the Lutak Lease Agreement between the Haines Borough and Alaska Marine Lines, Inc.

Motion: ROGERS moved to "Introduce Ordinance 20-06-572 and schedule it for two public hearings 6-09-20 and 6-23-20," and the motion carried unanimously.

- B. Approve BOE Minutes and Certify Results to the Assessor

Motion: JOSEPHSON moved to "Approve the Minutes from May 28, 2020 Board of Equalization and certify the results to the Assessor," and the motion carried unanimously

5. PUBLIC COMMENTS: None.

6. ASSEMBLY COMMENTS: THOMAS, JOSEPHSON

7. ADJOURNMENT- 6:19 p.m.

ATTEST:

Janice Hill, Mayor

Alekka Fullerton, CMC, Borough Clerk



Agenda Bill No.: 20-1014

Assembly Meeting Date: 06/09/20

Business Item Description:	Attachments:
Subject: FY21 Haines Borough Operating Budget	1. Ordinance 20-04-566 as amended 5/26/20 2. CFO Memo 3. Complete FY21 Budget following the second public hearing
Originator: Borough Manager	
Originating Department: Administration	
Date Submitted: 4/14/20	

Full Title/Motion:
Motion: Adopt Ordinance 20-04-566.

Administrative Recommendation:

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ See proposed budget	\$ See proposed budg	\$ See proposed budget	undetermined

Comprehensive Plan Consistency Review:
 Comp Plan Goals/Objectives:
 Pages 44-55 and Objective 2B
 Consistent: Yes No

Summary Statement:
 Per the Charter 9.01(D), the budget must be adopted by 6/15. Attached is the proposed Ordinance as amended at the last meeting. The Finance Director and Acting Manager recommend additional amendments, as described in the attached memo.
 The existing FY21 manager's proposed budget is available on the borough website:
<https://www.hainesalaska.gov/finance/haines-borough-fy21-managers-budget>

Referral:
 Referred to: _____ Referral Date: _____
 Recommendation: _____ Meeting Date: _____

Assembly Action:
 Meeting Date(s): 4/28, 5/12, 5/26, 06/09/20
 Public Hearing Date(s): 5/12/20, 5/26/20, 6/09/20
 Postponed to Date: _____

AN ORDINANCE OF THE HAINES BOROUGH, ALASKA, PROVIDING FOR THE ESTABLISHMENT AND ADOPTION OF THE OPERATING BUDGET, CAPITAL BUDGET, AND CAPITAL IMPROVEMENT PLAN OF THE HAINES BOROUGH FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. General Provisions. The following FY21 budget document, listing estimated resources and expenditures is hereby adopted and established as the budget for the period of July 1, 2020 through June 30, 2021 and made a matter of record for that purpose. Except in the case of appropriations for capital improvements, all unexpended balances not otherwise encumbered or disposed of in this ordinance as of June 30, 2021, shall lapse to those appropriate funds.

Section 3. Authorization and Appropriation. The expenditures set forth herein are authorized and appropriations as provided for are hereby made.

01 AREAWIDE GENERAL FUND

REVENUES

Property Tax	\$ 1,348,426
Sales Tax	388,000
Excise Tax	107,000
State Revenue	709,881
Federal Revenue	601,926
Interest Earnings	160,000
User Fees	52,000
License, Permits, & Fees	102,000
Penalty & Interest	50,000
Rents	76,000
TOTAL AREAWIDE REVENUES	\$ 3,595,233

EXPENDITURES

Administration	558,007
Borough Assembly	58,373
Elections	6,310
Finance	403,136
Assessment/Land Management	305,046
Information Technology	120,100
Dispatch	414,540
Public Facilities	276,450
Solid & Hazardous Waste	6,450
Chilkat Center for the Arts	80,000

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Road Maintenance Service Areas	26,000
Haines Borough School District	1,827,000
Library	431,390
Museum	200,208
Parks	63,525
Swimming Pool	218,602
Transfers	(233,900)
Allocated Expense	(853,408)
TOTAL EXPENDITURES & TRANSFERS	<u>3,907,829</u>
CONTRIBUTION TO (FROM) FUND BALANCE	<u>(\$ 312,596)</u>

02 TOWNSITE SERVICE AREA

REVENUES	
Property Tax Revenue	\$ 665,000
Sales Tax	438,000
State Revenue	246,955
Miscellaneous Revenues	<u>12,000</u>
	1,361,955
EXPENDITURES	
Police	677,213
Public Works	518,689
Animal Control	29,654
Transfers	(54,000)
Allocated Expense	<u>423,690</u>
TOTAL EXPENDITURES & TRANSFERS	1,595,246
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (233,291)</u>

17 LAND DEVELOPMENT & SALES

REVENUES	
	<u>\$ 150,000</u>
EXPENDITURES	
Direct Expenditures	102,940
Transfer to Permanent Fund	32,628
Allocated Expense	<u>14,432</u>
TOTAL EXPENDITURES	150,000
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ 0</u>

20 MEDICAL SERVICE AREA

REVENUES	
	<u>\$ 162,000</u>

EXPENDITURES

Local Emergency Planning	6,540
Ambulance	188,790
Allocated Expense	<u>18,020</u>

TOTAL EXPENDITURES & TRANSFERS 213,350

CONTRIBUTION TO (FROM) FUND BALANCE \$ (51,350)

23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION

REVENUES \$ 323,000

EXPENDITURES

Tourism	307,640
Economic Development	0
Allocated Expense	<u>54,622</u>

TOTAL EXPENDITURES & TRANSFERS 362,262

CONTRIBUTION TO (FROM) FUND BALANCE \$ (39,262)

25 FIRE SERVICE AREAS

REVENUES

Fire District #1	\$ 223,500
Fire District #2	<u>32,260</u>

TOTAL REVENUES 255,760

EXPENDITURES

Fire District #1 Direct Expense	79,865
Fire District #2 Direct Expense	28,600
Allocated Expense	<u>157,178</u>

TOTAL EXPENDITURES & TRANSFERS 265,643

CONTRIBUTION TO (FROM) FUND BALANCE \$ (9,883)

34 COMMERCIAL PASSENGER VESSEL TAX

REVENUES \$ 35,000

EXPENDITURES

Operating Transfers	<u>120,000</u>
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TOTAL EXPENDITURES & TRANSFERS 120,000

CONTRIBUTION TO (FROM) FUND BALANCE \$ (85,000)

35 VEHICLE IMPOUNDMENT FUND

REVENUES	<u>\$ 29,500</u>
EXPENDITURES	
Direct Expenditures	19,150
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ 10,350</u>

50 CAPITAL IMPROVEMENT PROJECTS

REVENUES	<u>\$ 485,000</u>
EXPENDITURES	
Direct Expenditures	251,810
Operating Transfers	309,975
Allocated Expense	<u>47,313</u>
TOTAL EXPENDITURES & TRANSFERS	609,098
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (124,098)</u>

55 FEDERAL CARES ACT FUND

REVENUES	<u>\$1,860,626</u>
EXPENDITURES	<u>\$1,860,626</u>
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ 0</u>

61 EQUIPMENT SINKING FUND

TRANSFERS	117,000
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (117,000)</u>

75 LIBRARY BOND FUND

REVENUES	<u>\$ 14,000</u>
EXPENDITURES	<u>14,148</u>
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (148)</u>

76 SCHOOL G.O. BOND FUND

REVENUES	\$ 946,267
EXPENDITURES	
Direct Expenditures	1,280,426
Transfers	<u>(324,075)</u>
TOTAL EXPENDITURES	956,351
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (10,084)</u>

90 WATER REVENUE FUND

REVENUES	
Operating Revenues	\$ 450,200
Capital Project Revenues	<u>1,330,000</u>
	1,780,200
EXPENDITURES	
Direct Expenditures	538,945
Allocated Expense	(24,360)
Depreciation Expense	285,000
Capital Expenditures	1,405,000
Transfers	<u>(118,500)</u>
TOTAL EXPENDITURES	2,086,085
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (305,885)</u>

91 SEWER REVENUE FUND (WASTEWATER TREATMENT)

REVENUES	
Operating Revenues	\$ 541,500
Capital Project Revenues	<u>579,000</u>
	1,120,500
EXPENDITURES	
Direct Operating Expenditures	515,002
Allocated Expense	91,502
Depreciation Expense	318,000
Capital Expenditures	630,000
Transfers	<u>(112,000)</u>
TOTAL EXPENDITURES	1,442,504
CONTRIBUTION TO (FROM) FUND BALANCE	<u>\$ (322,004)</u>

92 BOAT HARBOR FUND

REVENUES

Operating Revenues	\$ 520,500
Capital Project Revenues	<u>5,300,000</u>
	5,820,500

EXPENDITURES

Direct Operating Expenditures	618,140
Capital Expenditures	5,300,000
Allocated Expense	(121,305)
Depreciation Expense	<u>760,000</u>
TOTAL EXPENDITURES	6,556,835

CONTRIBUTION TO (FROM) FUND BALANCE \$ (736,335)

93 LUTAK DOCK FUND

REVENUES \$ 350,000

EXPENDITURES

Direct Expenditures	96,960
Capital Expenditures	225,000
Allocated Expense	94,103
Depreciation Expense	<u>99,400</u>
TOTAL EXPENDITURES	515,463

CONTRIBUTION TO (FROM) FUND BALANCE \$ (165,463)

94 PORT CHILKOOT DOCK FUND

REVENUES \$ 83,600

EXPENDITURES

Direct Expenditures	37,892
Capital Expenditures	75,000
Allocated Expense	98,214
Transfers	(75,000)
Depreciation Expense	<u>327,500</u>
TOTAL EXPENDITURES	463,606

CONTRIBUTION TO (FROM) FUND BALANCE \$ (380,006)

97 PERMANENT FUND

REVENUES \$ 358,000

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EXPENDITURES

Direct Expenditures 24,250
Operating Transfers 274,372

TOTAL EXPENDITURES & TRANSFERS 298,622

CONTRIBUTION TO (FROM) FUND BALANCE \$ 59,378

Section 4. Rates of Levy. The following are rates of levy on taxable property within the Haines Borough for the Calendar Year beginning January 1, 2020, based upon the proposed Year FY21 beginning July 1, 2020.

	<u>Borough Areawide</u>	<u>Fire Service Area</u>	<u>Road / Other Service Area</u>	<u>Debt Service Mills</u>	<u>FY21 Total Levy</u>
Townsite	3.96	0.85	3.24	2.86	10.91
Fire District #1 (outside Townsite)	3.96	0.85	-	2.86	7.67
Fire District #3	3.96	0.92	-	2.86	7.74
Dalton Trail RMSA	3.96	0.92	0.39	2.86	8.13
Dalton Trail RMSA (no fire service)	3.96	-	0.39	2.86	7.21
Dalton Trail & Eagle Vista RMSA	3.96	0.92	2.29	2.86	10.03
Dalton Trail & Chilkat Lake RMSA	3.96	-	0.63	2.86	7.45
Riverview RMSA	3.96	0.92	-	2.86	7.74
Letnikof RMSA	3.96	0.85	1.33	2.86	9.00
Borough	3.96	-	-	2.86	6.82

Section 5. Effective Date. This ordinance becomes effective July 1, 2020.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___th DAY OF JUNE, 2020

ATTEST:

Jan Hill, Mayor

Alekka Fullerton, Borough Clerk

Date Introduced: 04/___/20
Date of First Public Hearing: 05/___/20
Date of Second Public Hearing: 05/___/20
Date of Third Public Hearing: 06/___/20- Adopted

HAINES BOROUGH

Fund Balance Summary (assumes Ord #20-04-566 FY21 Budget and Ord #20-04-567 FY20 Budget amendment are adopted)



FUND	Areawide General	Townsite General	Medical Service	Economic Development	Fire Service Areas	Capital Improvements	CARES Act Grant	School GO Bond
	01	02	20	23	25	50	55	76
Fund Balance as of 06/30/2019	3,305,308	1,040,959	158,239	554,230	23,086	1,424,418	-	33,538
FY20 BUDGET Revenue Over (Under) Expense with ORD#20-04-567 adopted	(193,128)	(243,747)	(34,669)	(275,675)	(708)	(42,264)	-	(10,336)
FY21 BUDGET Revenue Over //(Under) Expense (ORD#20-04-566)	(312,596)	(233,291)	(51,350)	(39,262)	(9,883)	(124,098)	-	(10,084)
Projected Fund/(Cash) Balance as of 06/30/2021	2,799,584	563,921	72,220	239,293	12,495	1,258,056	-	13,118
Fund Balance as a % of annual fund budget	54%	44%						

HAINES BOROUGH FY21 BUDGET



	May 7 Changes
	1st Public Hearing Changes
	2nd Public Hearing Changes

01 AREAWIDE GENERAL FUND

REVENUE

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	current After 2nd PH FY21 Proposed	Change from FY20
AREA WIDE REVENUE							
01-01-09-4011	Property Tax Revenue	\$ 1,456,000	\$ 1,615,000	\$ 1,550,000	\$ 1,550,000	\$ 1,325,926	\$ (130,074)
01-01-09-4130	Sales Tax	628,000	388,000	323,000	323,000	323,000	(305,000)
01-01-09-4132	Sales Tax Lodging	130,000	78,000	65,000	65,000	65,000	(65,000)
01-01-09-4133	Tobacco Excise Tax	90,000	92,000	92,000	92,000	92,000	2,000
01-01-09-4134	Marijuana Excise Tax	-	15,000	15,000	15,000	15,000	15,000
01-01-09-4210	Business Licenses & Tour Permits	41,000	41,000	41,000	41,000	41,000	-
01-01-09-4226	Burial Permits	2,100	2,500	2,500	2,500	2,500	400
01-01-09-4366	e911 Surcharge	39,500	40,000	40,000	40,000	40,000	500
01-01-09-4250	Miscellaneous Fines & Fees	13,500	12,000	12,000	12,000	12,000	(1,500)
01-01-09-4341	State Revenue - Other	168,000	160,000	160,000	160,000	160,000	(8,000)
01-01-09-4350	State Revenue - Beverage	8,100	8,000	8,000	8,000	8,000	(100)
01-01-09-4353	State Revenue - Community Assistan	409,017	375,381	375,381	375,381	375,381	(33,636)
01-01-09-4363	State Revenue - Fisheries Business T	226,890	158,500	158,500	158,500	158,500	(68,390)
01-01-09-4364	State Revenue - Shared Fisheries	-	1,000	1,000	1,000	1,000	1,000
01-01-09-4532	Federal Revenue - P.I.L.T.	372,862	372,000	372,000	372,000	372,000	(862)
01-01-09-4534	Federal Revenue -SRS/Timber Receij	-	229,926	229,926	229,926	229,926	229,926
01-01-09-4600	Miscellaneous Revenue	10,000	-	-	-	-	(10,000)
01-01-09-4610	Interest Earnings	210,000	160,000	160,000	160,000	160,000	(50,000)
01-01-09-4614	Penalty & Interest - Property Tax	20,000	30,000	30,000	30,000	30,000	10,000
01-01-09-4617	Penalty & Interest - Sales Tax	25,000	20,000	20,000	20,000	20,000	(5,000)
01-01-09-4620	Rent	55,000	56,000	56,000	56,000	56,000	1,000
01-01-17-4221	Building Permits	8,000	6,500	6,500	6,500	6,500	(1,500)
<i>Chilkat Center for the Arts</i>							
01-08-00-4620	Rental Income	25,000	20,000	20,000	20,000	20,000	(5,000)
<i>Road Maintenance Service Areas</i>							
01-09-49-4025	Property Tax - Letnikof RMSA	9,800	12,000	12,000	12,000	12,000	2,200
01-09-54-4025	Property Tax - Historic Dalton Trail	5,000	5,000	5,000	5,000	5,000	-
01-09-55-4025	Property Tax - Eagle Vista RMSA	4,000	4,000	4,000	4,000	4,000	-
01-09-56-4025	Property Tax - Chilkat Lake RMSA	1,500	1,500	1,500	1,500	1,500	-
<i>Library</i>							
01-14-00-4341	State Revenue - Library	7,000	7,000	7,000	7,000	7,000	-
01-14-00-4250	User Fees - Library	17,000	17,000	17,000	17,000	17,000	-
<i>Community Youth Development</i>							
01-16-10-4250	User Fees - CYD	6,000	-	-	-	-	(6,000)
<i>Municipal Swimming Pool</i>							
01-16-15-4257	Swimming Pool Revenue	26,000	35,000	35,000	35,000	35,000	9,000
TOTAL AREAWIDE REVENUES		\$ 4,014,269	\$ 3,962,307	\$ 3,819,307	\$ 3,819,307	\$ 3,595,233	(419,036)

EXPENDITURES

ADMINISTRATION

01-01-10-6110	Salaries and wages	\$ 227,531	\$ 225,420	\$ 225,420	\$ 225,420	\$ 206,071	(21,460)
01-01-10-6115	Payroll Burden	69,322	38,330	68,330	68,330	62,454	(6,868)
01-01-10-6140	Health Insurance	52,632	55,512	55,512	55,512	50,738	(1,894)
01-01-10-6116	PERS "On Behalf" Pd by State	168,000	160,000	160,000	160,000	160,000	(8,000)
01-01-10-7211	Supplies & Postage	4,000	3,750	3,750	3,750	3,750	(250)
01-01-10-7230	Material & Equipment	650	650	650	650	650	-
01-01-10-7241	Computers & Peripherals	2,300	3,100	3,100	3,100	3,100	800
01-01-10-7312	Professional & Contractual	70,000	68,500	68,500	68,500	68,500	(1,500)
01-01-10-7325	Dues, Subscriptions & Fees	4,900	4,600	4,600	4,600	4,600	(300)
01-01-10-7332	Discretionary Expense	500	500	500	500	500	-
01-01-10-7334	Travel & Per Diem	4,500	-	-	-	-	(4,500)
01-01-10-7335	Training	1,525	1,975	1,975	1,975	1,975	450
01-01-10-7340	Advertising	350	350	350	350	350	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
01-01-10-7351	Banking & Insurance	7,375	8,200	8,200	8,200	8,200	825
01-01-10-7355	Vehicle Expense	550	700	700	700	700	150
01-01-10-7360	Utilities	9,300	9,020	9,020	9,020	9,020	(280)
01-01-10-7900	Work Orders - Administration	(36,000)	(23,000)	(23,000)	(23,000)	(23,000)	13,000
01-01-10-7901	Work Orders - Public Works	350	400	400	400	400	50
		587,785	558,007	588,007	588,007	558,007	(29,778)
BOROUGH ASSEMBLY							
01-01-11-6110	Salaries and wages	\$ 28,150	25,900	25,900	25,900	25,900	(2,250)
01-01-11-6115	Payroll Burden	4,552	3,598	3,598	3,598	3,598	(954)
01-01-11-7211	Supplies & Postage	1,950	1,500	1,500	1,500	1,500	(450)
01-01-11-7241	Computers and Peripherals	1,620	2,445	2,445	2,445	2,445	825
01-01-11-7312	Professional & Contractual	10,610	7,030	7,030	7,030	7,030	(3,580)
01-01-11-7325	Dues, Subscriptions & Fees	200	100	100	100	100	(100)
01-01-11-7332	Discretionary Expense	1,000	1,000	1,000	1,000	1,000	-
01-01-11-7334	Travel & Per Diem	7,500	4,500	4,500	4,500	4,500	(3,000)
01-01-11-7335	Training	5,100	3,650	3,650	3,650	3,650	(1,450)
01-01-11-7340	Advertising	2,500	1,250	1,250	1,250	1,250	(1,250)
01-01-11-7351	Banking & Insurance	1,220	1,400	1,400	1,400	1,400	180
01-01-11-7360	Utilities	6,200	6,000	6,000	6,000	6,000	(200)
01-01-11-7710	Appropriations from the Assembly	28,400	20,000	-	-	-	(28,400)
		99,002	78,373	58,373	58,373	58,373	(40,629)
ELECTIONS							
01-01-14-6110	Salaries and wages	\$ 2,351	1,803	1,803	1,803	1,803	(548)
01-01-14-6115	Payroll Burden	9	7	7	7	7	(2)
01-01-14-7211	Supplies & Postage	1,825	2,000	2,000	2,000	2,000	175
01-01-14-7312	Professional & Contractual	950	1,500	1,500	1,500	1,500	550
01-01-14-7334	Travel & Per Diem	100	-	-	-	-	(100)
01-01-14-7340	Advertising	800	800	800	800	800	-
01-01-14-7375	Rent	200	200	200	200	200	-
		6,235	6,310	6,310	6,310	6,310	75
FINANCE							
01-01-15-6110	Salaries and wages	\$ 231,243	210,852	210,852	210,852	189,734	(41,509)
01-01-15-6115	Payroll Burden	68,792	64,798	64,798	64,798	58,318	(10,474)
01-01-15-6140	Health Insurance	70,176	74,016	74,016	74,016	66,614	(3,562)
01-01-15-7211	Supplies & Postage	6,900	6,400	6,400	6,400	6,400	(500)
01-01-15-7230	Material & Equipment	200	200	200	200	200	-
01-01-15-7241	Computers & Peripherals	19,300	17,920	17,920	17,920	17,920	(1,380)
01-01-15-7312	Professional & Contractual	52,300	46,800	46,800	46,800	46,800	(5,500)
01-01-15-7325	Dues, Subscriptions & Fees	225	225	225	225	225	-
01-01-15-7332	Discretionary Expense	250	250	250	250	250	-
01-01-15-7334	Travel & Per Diem	1,150	-	-	-	-	(1,150)
01-01-15-7335	Training	600	500	500	500	500	(100)
01-01-15-7340	Advertising	1,100	1,150	1,150	1,150	1,150	50
01-01-15-7351	Banking & Insurance	8,545	9,400	9,400	9,400	9,400	855
01-01-15-7360	Utilities	5,800	5,625	5,625	5,625	5,625	(175)
		466,581	438,136	438,136	438,136	403,136	(63,445)
LANDS, ASSESSMENT & PLANNING							
01-01-17-6110	Salaries and wages	\$ 211,104	188,105	166,442	159,924	159,924	(51,180)
01-01-17-6115	Payroll Burden	63,943	56,955	50,076	48,093	48,093	(15,850)
01-01-17-6140	Health Insurance	70,176	64,764	58,596	58,596	58,596	(11,580)
01-01-17-7211	Supplies & Postage	4,000	4,000	4,000	4,000	4,000	-
01-01-17-7230	Material & Equipment	-	150	150	150	150	150
01-01-17-7241	Computers & Peripherals	13,823	14,353	14,353	14,353	14,353	530
01-01-17-7312	Professional & Contractual	17,350	5,350	5,350	5,350	5,350	(12,000)
01-01-17-7325	Dues, Subscriptions & Fees	250	450	450	450	450	200
01-01-17-7334	Travel & Per Diem	4,800	-	-	-	-	(4,800)
01-01-17-7335	Training	500	1,210	1,210	1,210	1,210	710
01-01-17-7340	Advertising	6,000	3,000	3,000	3,000	3,000	(3,000)
01-01-17-7351	Banking & Insurance	2,715	3,000	3,000	3,000	3,000	285
01-01-17-7355	Vehicle Expense	700	700	700	700	700	-
01-01-17-7360	Utilities	6,400	6,220	6,220	6,220	6,220	(180)
		401,761	348,257	313,547	305,046	305,046	(96,715)

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
INFORMATION TECHNOLOGY							
01-01-20-7211	Supplies & Postage	250	200	200	200	200	(50)
01-01-20-7241	Computers & Peripherals	14,350	22,350	22,350	22,350	22,350	8,000
01-01-20-7312	Professional & Contractual	95,000	95,000	95,000	95,000	95,000	-
01-01-20-7351	Banking & Insurance	755	900	900	900	900	145
01-01-20-7360	Utilities	1,700	1,650	1,650	1,650	1,650	(50)
		112,055	120,100	120,100	120,100	120,100	8,045
DISPATCH							
01-02-50-6110	Salaries and wages	263,309	258,797	238,318	238,318	214,918	(48,391)
01-02-50-6115	Payroll Burden	80,499	79,797	73,482	73,482	66,134	(14,365)
01-02-50-6140	Health Insurance	87,720	92,520	92,520	92,520	83,268	(4,452)
01-02-50-7211	Supplies & Postage	2,700	2,700	2,700	2,700	2,700	-
01-02-50-7230	Material & Equipment	2,500	2,500	2,500	2,500	2,500	-
01-02-50-7241	Computers & Peripherals	500	1,500	1,500	1,500	1,500	1,000
01-02-50-7312	Professional & Contractual	15,900	29,200	29,200	29,200	29,200	13,300
01-02-50-7325	Dues, Subscriptions & Fees	650	650	650	650	650	-
01-02-50-7334	Travel & Per Diem	4,100	-	-	-	-	(4,100)
01-02-50-7335	Training	2,400	2,400	2,400	2,400	2,400	-
01-02-50-7340	Advertising	200	200	200	200	200	-
01-02-50-7351	Banking & Insurance	3,165	3,500	3,500	3,500	3,500	335
01-02-50-7360	Utilities	4,200	7,320	7,320	7,320	7,320	3,120
01-02-50-7908	Work Orders - Facilities	500	250	250	250	250	(250)
		468,343	481,334	454,540	454,540	414,540	(53,803)
PUBLIC FACILITIES							
01-04-20-6110	Salaries and wages	\$ 216,466	192,390	192,390	192,390	174,113	(42,353)
01-04-20-6115	Payroll Burden	72,161	65,048	65,048	65,048	58,868	(13,293)
01-04-20-6140	Health Insurance	52,632	55,512	55,512	55,512	49,969	(2,663)
01-04-20-7211	Supplies & Postage	1,200	1,200	1,200	1,200	1,200	-
01-04-20-7230	Material & Equipment	18,000	19,000	19,000	19,000	19,000	1,000
01-04-20-7241	Computers and Peripherals	1,200	2,750	2,750	2,750	2,750	1,550
01-04-20-7312	Professional & Contractual	28,650	31,150	31,150	31,150	31,150	2,500
01-04-20-7334	Travel & Per Diem	3,000	-	-	-	-	(3,000)
01-04-20-7340	Advertising	100	500	500	500	500	400
01-04-20-7351	Banking & Insurance	12,145	10,400	10,400	10,400	10,400	(1,745)
01-04-20-7355	Vehicle Expense	3,500	3,500	3,500	3,500	3,500	-
01-04-20-7360	Utilities	44,300	25,150	25,150	25,150	25,150	(19,150)
01-04-20-7371	Building Maintenance	38,000	33,000	33,000	33,000	33,000	(5,000)
01-04-20-7901	Work Orders - Public Works	1,000	500	500	500	500	(500)
01-04-20-7908	Work Orders - Facilities	(166,900)	(133,650)	(133,650)	(133,650)	(133,650)	33,250
		325,454	306,450	306,450	306,450	276,450	(49,004)
Includes \$29,120 of Senior Center expense:							
	Maintenance	\$12,000					
	Utilities	13,000					
	Insurance	2,420					
	Management Fee	1,700					
	Total	\$29,120					
SOLID & HAZARDOUS WASTE							
01-05-00-7230	Material & Equipment	\$ 500	500	500	500	500	-
01-05-00-7312	Professional & Contractual	25,000	25,000	25,000	25,000	-	(25,000)
01-05-00-7340	Advertising	150	150	150	150	150	-
01-05-00-7901	Work Orders - Public Works	5,000	5,000	5,000	5,000	5,000	-
01-05-00-7908	Work Orders - Facilities	800	800	800	800	800	-
		31,450	31,450	31,450	31,450	6,450	(25,000)
CHILKAT CENTER FOR THE ARTS							
01-08-00-7211	Supplies & Postage	\$ 1,200	1,000	1,000	1,000	1,000	(200)
01-08-00-7230	Material & Equipment	1,000	1,000	1,000	1,000	1,000	-
01-08-00-7312	Professional & Contractual	15,000	15,000	15,000	15,000	15,000	-
01-08-00-7351	Banking & Insurance	12,200	13,500	13,500	13,500	13,500	1,300
01-08-00-7360	Utilities	43,500	45,000	45,000	45,000	45,000	1,500
01-08-00-7371	Building Maintenance & Repairs	2,500	2,500	2,500	2,500	2,500	-
01-08-00-7901	Work Orders - Public Works	2,500	-	-	-	-	(2,500)
01-08-00-7908	Work Orders - Facilities	5,000	2,000	2,000	2,000	2,000	(3,000)
		82,900	80,000	80,000	80,000	80,000	(2,900)

		FY20	Apr 14	May 7	After 1st PH	After 2nd PH	Change from
		BUDGET	FY21	FY21	FY21	FY21 Proposed	FY20
ROAD MAINTENANCE SERVICE AREAS							
01-09-49-7312	Professional Service - Letnikof	\$ 4,800	8,500	8,500	8,500	8,500	3,700
01-09-49-7901	Work Orders (PW) - Letnikof	5,000	3,500	3,500	3,500	3,500	(1,500)
01-09-54-7312	Professional Service - Dalton Trail	3,000	3,000	3,000	3,000	3,000	-
01-09-54-7901	Work Orders (PW) - HDT	2,000	2,000	2,000	2,000	2,000	-
01-09-55-7312	Professional Service - Eagle Vista	4,000	4,000	4,000	4,000	4,000	-
01-09-55-7901	Work Orders (PW) - Letnikof	-	3,500	3,500	3,500	3,500	3,500
01-09-56-7312	Professional Service - Chilkat Lake	1,000	1,000	1,000	1,000	1,000	-
01-09-56-7901	Work Orders (PW) - Chilkat Lake	500	500	500	500	500	-
		20,300	26,000	26,000	26,000	26,000	5,700
HAINES BOROUGH SCHOOL DISTRICT							
01-12-00-7601	School District - Instructional	\$ 1,605,000	1,605,000	1,605,000	1,605,000	1,605,000	-
01-12-00-7602	School District - Activities	210,000	220,000	220,000	220,000	220,000	10,000
01-12-00-7908	Work Orders - Facilities	2,000	2,000	2,000	2,000	2,000	-
		1,817,000	1,827,000	1,827,000	1,827,000	1,827,000	10,000
LIBRARY							
01-14-00-6110	Salaries and wages	\$ 279,525	277,048	251,808	251,808	251,808	(27,717)
01-14-00-6115	Payroll Burden	78,503	76,199	73,274	73,274	73,274	(5,229)
01-14-00-6140	Health Insurance	35,088	37,008	37,008	37,008	37,008	1,920
01-14-00-7210	Lending Materials	6,600	6,600	-	-	-	(6,600)
01-14-00-7211	Supplies & Postage	7,100	4,800	4,800	4,800	4,800	(2,300)
01-14-00-7230	Material & Equipment	1,500	1,500	1,500	1,500	1,500	-
01-14-00-7241	Computers & Peripherals	2,000	2,000	2,000	2,000	2,000	-
01-14-00-7305	Replacement Materials	500	-	-	-	-	(500)
01-14-00-7312	Professional & Contractual	4,650	4,650	4,650	4,650	4,650	-
01-14-00-7325	Dues, Subscriptions & Fees	375	400	400	400	400	25
01-14-00-7334	Travel & Per Diem	800	-	-	-	-	(800)
01-14-00-7335	Training	500	-	-	-	-	(500)
01-14-00-7340	Advertising	150	150	150	150	150	-
01-14-00-7351	Banking & Insurance	9,780	10,800	10,800	10,800	10,800	1,020
01-14-00-7360	Utilities	37,600	36,500	36,500	36,500	36,500	(1,100)
01-14-00-7371	Building Maintenance	2,500	2,500	2,500	2,500	2,500	-
01-14-00-7908	Work Orders - Facilities	6,000	6,000	6,000	6,000	6,000	-
		473,171	466,155	431,390	431,390	431,390	(41,781)
LIBRARY - IMLS BASIC GRANT							
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	(10,000)	(10,000)	(10,000)	(10,000)	(3,000)
01-14-02-7210	Lending Materials	3,150	1,000	1,000	1,000	1,000	(2,150)
01-14-02-7211	Supplies & Postage	300	-	-	-	-	(300)
01-14-02-7312	Professional & Contractual	2,250	8,700	8,700	8,700	8,700	6,450
01-14-02-7334	Travel & Per Diem	1,000	-	-	-	-	(1,000)
01-14-02-7392	Project Expenditures	300	300	300	300	300	-
		-	-	-	-	-	-
LIBRARY GRANT - PLA							
01-14-05-4341	State Revenue - Library	\$ (6,500)	(7,000)	(7,000)	(7,000)	(7,000)	(500)
01-14-05-7210	Lending Materials	5,650	2,800	2,800	2,800	2,800	(2,850)
01-14-05-7211	Supplies & Postage	500	500	500	500	500	-
01-14-05-7241	Computers & Peripherals	-	3,400	3,400	3,400	3,400	3,400
01-14-05-7334	Travel & Per Diem	350	300	300	300	300	(50)
		-	-	-	-	-	-
FRIENDS OF THE LIBRARY GRANT							
01-14-06-4604	Donations - Library	\$ (13,474)	(30,780)	(30,780)	(30,780)	(30,780)	(17,306)
01-14-06-6110	Salaries and wages	2,917	2,276	2,279	2,276	2,276	(641)
01-14-06-6115	Payroll Burden	262	204	204	204	204	(58)
01-14-06-7210	Lending Materials	1,000	9,800	9,800	9,800	9,800	8,800
01-14-06-7312	Professional & Contractual	1,575	5,000	5,000	5,000	5,000	3,425
01-14-06-7334	Travel & Per Diem	995	1,000	1,000	1,000	1,000	5
01-14-06-7335	Training	225	500	500	500	500	275
01-14-06-7360	Utilities	-	6,000	6,000	6,000	6,000	6,000
01-14-06-7392	Project Expenditures	6,500	6,000	6,000	6,000	6,000	(500)
		-	-	3	-	-	-
MUSEUM GENERAL							
01-15-00-6110	Salaries and wages	\$ 144,558	142,802	104,992	104,992	104,992	(39,566)
01-15-00-6115	Payroll Burden	41,769	43,068	31,368	31,368	31,368	(10,401)
01-15-00-6140	Health Insurance	35,088	37,008	37,008	37,008	37,008	1,920

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
01-15-00-7351	Banking & Insurance	9,170	10,100	10,100	10,100	10,100	930
01-15-00-7371	Building Maintenance & Repairs	4,000	4,000	4,000	4,000	4,000	-
01-15-00-7654	Component Unit Reimbursements	-	-	8,640	8,640	8,640	8,640
01-15-00-7901	Work Orders - Public Works	100	100	100	100	100	-
01-15-00-7908	Work Orders - Facilities	6,000	4,000	4,000	4,000	4,000	(2,000)
		240,685	241,078	200,208	200,208	200,208	(40,477)
MUSEUM & MUSEUM GRANT FUNDED							
01-15-08-6110	Salaries and wages	\$ 24,004	58,204	-	-	-	(24,004)
01-15-08-6115	Payroll Burden	7,428	12,302	-	-	-	(7,428)
01-15-08-7654	Component Unit Reimbursements	(31,432)	(70,506)	-	-	-	31,432
		-	-	-	-	-	-
PARKS							
01-16-05-6110	Salaries and wages	\$ 15,576	15,631	15,631	15,631	15,631	55
01-16-05-6115	Payroll Burden	5,484	5,504	5,504	5,504	5,504	20
01-16-05-7211	Supplies & Postage	1,500	1,500	1,500	1,500	1,500	-
01-16-05-7230	Material & Equipment	6,500	6,500	6,500	6,500	6,500	-
01-16-05-7312	Professional & Contractual	11,400	11,400	11,400	11,400	11,400	-
01-16-05-7340	Advertising	90	90	90	90	90	-
01-16-05-7351	Banking & Insurance	1,200	1,400	1,400	1,400	1,400	200
01-16-05-7355	Vehicle Expense	2,000	2,000	2,000	2,000	2,000	-
01-16-05-7360	Utilities	7,000	7,000	7,000	7,000	7,000	-
01-16-05-7371	Maintenance & Repairs	1,500	1,500	1,500	1,500	1,500	-
01-16-05-7901	Work Orders - Public Works	6,000	5,000	5,000	5,000	5,000	(1,000)
01-16-05-7908	Work Orders - Public Facilities	6,000	6,000	6,000	6,000	6,000	-
		64,250	63,525	63,525	63,525	63,525	(725)
COMMUNITY YOUTH DEVELOPMENT							
01-16-10-6110	Salaries and wages	\$ 11,512	-	-	-	-	(11,512)
01-16-10-6115	Payroll Burden	3,562	-	-	-	-	(3,562)
01-16-10-7211	Supplies & Postage	120	-	-	-	-	(120)
01-16-10-7230	Material & Equipment	3,000	-	-	-	-	(3,000)
01-16-10-7241	Computers & Peripherals	100	-	-	-	-	(100)
01-16-10-7312	Professional & Contractual Se	-	-	-	-	-	-
01-16-10-7334	Travel & Per Diem	16,000	-	-	-	-	(16,000)
01-16-10-7340	Advertising	650	-	-	-	-	(650)
01-16-10-7351	Banking & Insurance	2,000	-	-	-	-	(2,000)
01-16-10-7355	Vehicle Expense	1,000	-	-	-	-	(1,000)
01-16-10-7360	Utilities	2,390	-	-	-	-	(2,390)
01-16-10-7392	Program/Project Expenditures	2,000	-	-	-	-	(2,000)
01-16-10-7901	Work Orders - Public Works	100	-	-	-	-	(100)
		42,434	-	-	-	-	(42,434)
FY21 - 9 months of operation Sep-May							
MUNICIPAL SWIMMING POOL							
01-16-15-6110	Salaries and wages	\$ 80,415	93,936	93,936	93,936	93,936	13,521
01-16-15-6115	Payroll Burden	25,709	31,248	31,248	31,248	31,248	5,539
01-16-15-6140	Health Insurance	8,772	13,878	13,878	13,878	13,878	5,106
01-16-15-7211	Supplies & Postage	2,000	1,650	1,650	1,650	1,650	(350)
01-16-15-7230	Material & Equipment	3,300	1,865	1,865	1,865	1,865	(1,435)
01-16-15-7241	Computers & Peripherals	400	400	400	400	400	-
01-16-15-7312	Professional & Contractual	1,950	1,465	1,465	1,465	1,465	(485)
01-16-15-7334	Travel & Per Diem	1,500	-	-	-	-	(1,500)
01-16-15-7335	Training	885	2,560	2,560	2,560	2,560	1,675
01-16-15-7340	Advertising	300	300	300	300	300	-
01-16-15-7351	Banking & Insurance	7,740	8,600	8,600	8,600	8,600	860
01-16-15-7360	Utilities	52,900	47,700	47,700	47,700	47,700	(5,200)
01-16-15-7371	Building Maintenance & Repairs	10,000	5,000	5,000	5,000	5,000	(5,000)
01-16-15-7908	Work Orders - Facilities	12,000	10,000	10,000	10,000	10,000	(2,000)
		207,871	218,602	218,602	218,602	218,602	10,731
TOTAL AREAWIDE EXPENSES		5,447,277	5,290,777	5,163,638	5,155,137	4,995,137	(452,140)
TOTAL REVENUE OVER (UNDER) EXPENDITURES		(1,433,008)	(1,328,470)	(1,344,331)	(1,335,830)	(1,399,905)	33,103

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
	Transfer e911 surcharge to equipment sinking fund		\$19,100				
	Transfer to Medical Service Area Fund		\$0				
	Transfer to Townsite for Police Response outside TSA		\$54,000				
TRANSFERS							
01-98-00-8200	Operating Transfers - OUT fr Genera	\$ 210,230	153,100	161,100	161,100	73,100	(137,130)
01-98-97-8264	Operating Transfers - In fr Permanent	(304,000)	(307,000)	(307,000)	(307,000)	(307,000)	(3,000)
		(93,770)	(153,900)	(145,900)	(145,900)	(233,900)	(140,130)
ALLOCATED EXPENSE							
01-99-00-8101	Allocations - Administration	\$ (179,263)	(172,718)	(172,718)	(172,718)	(172,718)	6,545
01-99-00-8104	Allocations - Finance	(218,763)	(216,773)	(216,773)	(216,773)	(216,773)	1,990
01-99-00-8105	Allocations - Assess/Planning	(15,550)	(12,349)	(12,349)	(12,349)	(12,349)	3,201
01-99-00-8106	Allocations - Dispatch Department	(450,149)	(463,260)	(436,466)	(436,466)	(396,466)	53,683
01-99-00-8120	Allocations - IT	(51,548)	(55,102)	(55,102)	(55,102)	(55,102)	(3,554)
		(915,273)	(920,202)	(893,408)	(893,408)	(853,408)	61,865
FUND 01 EXCESS REVENUE OVER (UNDER) EXPEN		\$ (423,965)	\$ (254,368)	\$ (305,023)	\$ (296,522)	\$ (312,596)	111,369
ALLOCATIONS, & OPERATING TRANSFERS							
02 TOWNSITE SERVICE AREA							
REVENUE							
TOWNSITE							
02-01-09-4011	Property Tax Revenue	\$ 590,000	\$ 620,000	\$ 665,000	\$ 665,000	\$ 665,000	75,000
02-01-09-4130	Sales Tax	846,000	526,000	438,000	438,000	438,000	(408,000)
02-01-09-4610	Interest Earnings	9,000	7,000	7,000	7,000	7,000	(2,000)
POLICE							
02-02-00-4250	Miscellaneous Fees	6,000	5,000	5,000	5,000	5,000	(1,000)
02-02-00-4342	State Revenue - Corrections / Public	246,955	246,955	246,955	246,955	246,955	-
TOTAL TOWNSITE REVENUES		1,697,955	1,404,955	1,361,955	1,361,955	1,361,955	(336,000)
EXPENDITURES							
POLICE							
02-02-00-6110	Salaries & Wages	\$ 392,144	\$ 397,996	\$ 397,996	\$ 397,996	\$ 356,307	(35,837)
02-02-00-6115	Payroll Burden	131,879	133,897	133,897	133,897	119,838	(12,041)
02-02-00-6140	Health Insurance	87,720	92,520	92,520	92,520	83,268	(4,452)
02-02-00-7211	Supplies & Postage	5,900	5,900	5,900	5,900	5,900	-
02-02-00-7230	Material & Equipment	18,500	18,500	18,500	18,500	18,500	-
02-02-00-7241	Computers & Peripherals	1,850	4,250	4,250	4,250	4,250	2,400
02-02-00-7312	Professional & Contractual	4,500	7,150	7,150	7,150	7,150	2,650
02-02-00-7325	Dues & Subscriptions	1,150	1,150	1,150	1,150	1,150	-
02-02-00-7334	Travel & Per Diem	11,000	-	-	-	-	(11,000)
02-02-00-7335	Training	9,000	21,850	21,850	21,850	21,850	12,850
02-02-00-7340	Advertising	750	750	750	750	750	-
02-02-00-7351	Banking & Insurance	23,980	26,400	26,400	26,400	26,400	2,420
02-02-00-7355	Vehicle Expense	15,000	13,500	13,500	13,500	13,500	(1,500)
02-02-00-7360	Utilities	18,100	17,750	17,750	17,750	17,750	(350)
02-02-00-7908	Work Orders - Facilities	600	600	600	600	600	-
		722,073	742,213	742,213	742,213	677,213	(44,860)
PUBLIC WORKS							
02-04-00-6110	Salaries & Wages	\$ 216,055	\$ 211,485	\$ 211,485	\$ 211,485	\$ 211,485	(4,570)
02-04-00-6115	Payroll Burden	73,560	72,038	72,038	72,038	72,038	(1,522)
02-04-00-6140	Health Insurance	70,176	74,016	74,016	74,016	74,016	3,840
02-04-00-7211	Supplies & Postage	200	200	200	200	200	-
02-04-00-7230	Material & Equipment	99,000	76,000	76,000	76,000	76,000	(23,000)
02-04-00-7312	Professional & Contractual	38,200	38,200	38,200	38,200	38,200	-
02-04-00-7325	Dues & Subscriptions	150	100	100	100	100	(50)
02-04-00-7334	Travel & Per Diem	3,400	-	-	-	-	(3,400)
02-04-00-7335	Training	2,000	4,000	4,000	4,000	4,000	2,000

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
02-04-00-7340	Advertising	150	150	150	150	150	-
02-04-00-7351	Banking & Insurance	14,845	16,400	16,400	16,400	16,400	1,555
02-04-00-7355	Vehicle Expense	62,000	65,000	65,000	65,000	65,000	3,000
02-04-00-7360	Utilities	55,300	56,000	56,000	56,000	56,000	700
02-04-00-7371	Building Maintenance & Repairs	2,000	1,000	1,000	1,000	1,000	(1,000)
02-04-00-7901	Work Orders - Public Works	(85,950)	(110,900)	(110,900)	(110,900)	(110,900)	(24,950)
02-04-00-7908	Work Orders - Facilities	15,000	15,000	15,000	15,000	15,000	-
		<u>566,086</u>	<u>518,689</u>	<u>518,689</u>	<u>518,689</u>	<u>518,689</u>	(47,397)
ANIMAL CONTROL							
02-04-10-7312	Professional & Contractual	28,541	29,654	29,654	29,654	29,654	1,113
		<u>1,316,700</u>	<u>1,290,556</u>	<u>1,290,556</u>	<u>1,290,556</u>	<u>1,225,556</u>	(91,144)
TOTAL TOWNSITE EXPENSES							
TOTAL REVENUE OVER (UNDER) EXPENDITURES		381,255	114,399	71,399	71,399	136,399	(244,856)
TRANSFERS							
Transfer to from Areawide for Police Response outside TSA							
02-98-00-8200	Operating Transfers - IN fr Areawide	-	(54,000)	(54,000)	(54,000)	(54,000)	(54,000)
02-98-00-8228	Operating Transfers - OUT fr TSA	150,000	-	-	-	-	-
ALLOCATED EXPENSE							
02-99-00-8101	Allocations - Administration	79,135	86,418	86,418	86,418	86,418	7,283
02-99-00-8104	Allocations - Finance	60,853	60,319	60,319	60,319	60,319	(534)
02-99-00-8106	Allocations - Dispatch Department	281,830	290,366	273,486	273,486	248,286	(33,544)
02-99-00-8120	Allocations - IT	26,675	28,667	28,667	28,667	28,667	1,992
		<u>448,493</u>	<u>465,770</u>	<u>448,890</u>	<u>448,890</u>	<u>423,690</u>	(24,803)
FUND 02 EXCESS REVENUE OVER (UNDER) EXPENSES, & OPERATING TRANSFERS		\$ (217,238)	\$ (297,371)	\$ (323,491)	\$ (323,491)	\$ (233,291)	(16,053)

17 LAND DEVELOPMENT & SALES

REVENUES							
17-01-00-4615	Proceeds from Land Sales	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-
EXPENDITURES							
17-01-00-7211	Supplies & Postage	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	-
17-01-00-7312	Professional & Contractual	100,000	100,000	100,000	100,000	100,000	-
17-01-00-7334	Travel & Per Diem	2,500	2,500	2,500	2,500	2,500	-
17-01-00-7340	Advertising	500	250	250	250	250	(250)
17-01-00-7351	Banking & Insurance	400	170	170	170	170	(230)
		<u>103,420</u>	<u>102,940</u>	<u>102,940</u>	<u>102,940</u>	<u>102,940</u>	(480)
TRANSFERS							
17-98-00-8252	Operating Transfers - OUT to Perm. l	26,743	32,628	32,628	32,628	32,628	5,885
ALLOCATED EXPENSE							
17-99-00-8101	Allocations - Administration	\$ 6,911	4,204	4,204	4,204	4,204	(2,707)
17-99-00-8104	Allocations - Finance	2,963	2,799	2,799	2,799	2,799	(164)
17-99-00-8105	Allocations - Assessment/Land Mgm	9,963	7,429	7,429	7,429	7,429	(2,534)
		<u>19,837</u>	<u>14,432</u>	<u>14,432</u>	<u>14,432</u>	<u>14,432</u>	(5,405)
Total Expenditures, Transfers, & Allocations		<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ -					
ALLOCATIONS, & OPERATING TRANSFERS							

20 MEDICAL SERVICE AREA

REVENUE							
20-01-09-4130	Sales Tax	\$ 314,000	194,000	162,000	162,000	162,000	(152,000)
EXPENDITURES							
LOCAL EMERGENCY PLANNING							
20-01-00-7211	Supplies & Postage	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
20-01-00-7230	Material & Equipment	3,000	1,000	1,000	1,000	500	(2,500)
20-01-00-7241	Computers & Peripherals	2,000	840	840	840	840	(1,160)
20-01-00-7312	Professional & Contractual	10,000	12,160	12,160	12,160	-	(10,000)
20-01-00-7334	Travel & Per Diem	2,500	-	-	-	-	(2,500)
20-01-00-7335	Training	500	6,000	6,000	6,000	-	(500)
20-01-00-7900	Work Orders - Administration	-	5,000	5,000	5,000	5,000	5,000
20-01-00-7908	Work Orders - Facilities	6,000	-	-	-	-	(6,000)
		24,200	25,200	25,200	25,200	6,540	(17,660)
AMBULANCE							
20-03-00-6110	Salaries & Wages	\$ 130,578	142,769	120,338	120,338	77,867	(52,711)
20-03-00-6115	Payroll Burden	43,266	47,589	39,761	39,761	25,845	(17,421)
20-03-00-6140	Health Insurance	35,088	37,008	37,008	37,008	24,055	(11,033)
20-03-00-7211	Supplies & Postage	400	900	900	900	900	500
20-03-00-7230	Material & Equipment	22,550	14,440	14,440	14,440	14,440	(8,110)
20-03-00-7312	Professional & Contractual	3,400	3,900	3,900	3,900	3,900	500
20-03-00-7325	Dues, Subscriptions, & Fees	1,000	1,000	1,000	1,000	1,000	-
20-03-00-7334	Travel & Per Diem	11,050	-	-	-	-	(11,050)
20-03-00-7335	Training	13,450	14,840	14,840	14,840	14,840	1,390
20-03-00-7340	Advertising	100	100	100	100	100	-
20-03-00-7351	Banking & Insurance	6,585	7,244	7,244	7,244	7,244	659
20-03-00-7355	Vehicle Expense	3,400	10,600	10,600	10,600	10,600	7,200
20-03-00-7360	Utilities	7,700	8,000	8,000	8,000	8,000	300
		278,567	288,390	258,131	258,131	188,790	(89,777)
	Transfer from General Fund						
TRANSFERS							
20-98-00-8200	Operating Transfer - IN fr General Fu	(25,000)	(80,000)	(88,000)	(88,000)	-	
20-98-00-8253	Operating Transfer - OUT fr MSA	82,000	-	-	-	-	
ALLOCATED PAYROLL EXPENSE							
20-99-03-8101	Allocations - Administration	2,073	2,102	2,102	2,102	2,102	29
20-99-03-8104	Allocations - Finance	10,239	10,177	10,177	10,177	10,177	(62)
20-99-03-8106	Allocations - Dispatch Department	84,160	86,739	81,782	81,782	74,383	(9,777)
20-99-03-8108	Allocations - Medical Service Area	(69,350)	(83,473)	(72,900)	(72,900)	(72,900)	(3,550)
20-99-03-8120	Allocations - Information Technology	3,962	4,258	4,258	4,258	4,258	296
		31,084	19,803	25,419	25,419	18,020	(13,064)
Total Expenditures, Transfers & Allocated Expense		390,851	253,393	220,750	220,750	213,350	(177,501)
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (76,851)	\$ (59,393)	\$ (58,750)	\$ (58,750)	\$ (51,350)	25,501
ALLOCATIONS, & OPERATING TRANSFERS							

23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION

REVENUES

23-01-09-4130	Sales Tax	\$ 628,000	388,000	323,000	323,000	323,000	(305,000)
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EXPENDITURES

TOURISM

23-02-00-6110	Salaries & Wages	\$ 120,295	104,831	93,126	93,126	87,267	(33,028)
23-02-00-6115	Payroll Burden	37,109	32,338	28,716	28,716	26,907	(10,202)
23-02-00-6140	Health Insurance	35,088	37,008	37,008	37,008	34,676	(412)
23-02-00-7211	Supplies & Postage	11,000	10,500	10,500	10,500	10,500	(500)
23-02-00-7230	Material & Equipment	700	700	700	700	700	-
23-02-00-7241	Computers & Peripherals	4,900	3,000	3,000	3,000	3,000	(1,900)
23-02-00-7312	Professional & Contractual	19,500	57,300	45,300	45,300	45,300	25,800
23-02-00-7325	Dues & Subscriptions	4,310	5,310	5,310	5,310	5,310	1,000
23-02-00-7332	Public Relations / Entertainment	2,000	-	-	-	-	(2,000)
23-02-00-7334	Travel & Per Diem	12,150	8,670	4,000	4,000	4,000	(8,150)
23-02-00-7335	Training & Registration	4,400	3,480	3,480	3,480	3,480	(920)
23-02-00-7340	Advertising	72,050	79,600	64,600	64,600	64,600	(7,450)
23-02-00-7351	Banking & Insurance	3,015	3,400	3,400	3,400	3,400	385
23-02-00-7360	Utilities	16,000	16,000	8,500	8,500	8,500	(7,500)
23-02-00-7371	Building Maintenance & Repairs	3,000	3,000	3,000	3,000	3,000	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
23-02-00-7392	Events & Projects	15,000	8,000	-	-	-	(15,000)
23-02-00-7710	Appropriations from Assembly	20,000	-	-	-	-	(20,000)
23-02-00-7901	Work Orders - Public Works	6,000	5,000	5,000	5,000	5,000	(1,000)
23-02-00-7908	Work Orders - Facilities	2,000	2,000	2,000	2,000	2,000	-
23-02-00-7955	Work Orders-Tour/Econ Dev	(35,000)	-	-	-	-	35,000
		<u>353,517</u>	<u>380,137</u>	<u>317,640</u>	<u>317,640</u>	<u>307,640</u>	(45,877)
ECONOMIC DEVELOPMENT							
	Haines Economic Development Council (HEDC)						
23-03-00-7312	Professional & Contractual	91,000	72,800	72,800	-	-	(91,000)
23-03-00-7325	Dues & Subscriptions	1,800	1,800	1,800	-	-	(1,800)
23-03-00-7334	Travel & Per Diem	3,000	-	-	-	-	(3,000)
23-03-00-7335	Training & Registration	700	700	700	-	-	(700)
		<u>96,500</u>	<u>75,300</u>	<u>75,300</u>	-	-	(96,500)
TRANSFERS							
23-98-00-8255	Operating Transfers - OUT fr EconD	441,600	-	-	-	-	(441,600)
ALLOCATED PAYROLL EXPENSE							
23-99-01-8101	Allocations - Administration	\$ 37,785	30,121	30,121	30,121	30,121	(7,664)
23-99-01-8104	Allocations - Finance	19,567	19,443	19,443	19,443	19,443	(124)
23-99-01-8120	Allocations - IT	4,706	5,058	5,058	5,058	5,058	352
		<u>62,058</u>	<u>54,622</u>	<u>54,622</u>	<u>54,622</u>	<u>54,622</u>	(7,436)
EXCESS REVENUE OVER (UNDER) EXPENDITURES		<u>\$ (325,675)</u>	<u>\$ (122,059)</u>	<u>\$ (124,562)</u>	<u>\$ (49,262)</u>	<u>\$ (39,262)</u>	286,413
ALLOCATIONS, & OPERATING TRANSFERS							

25 FIRE SERVICE AREAS

Fire District #1

REVENUES

25-01-00-4021	Real Property Taxes	\$ 231,000	\$ 240,000	\$ 223,500	\$ 223,500	\$ 223,500	(7,500)
25-01-00-4589	FEDERAL GRANT REVENUE	5,330	-	-	-	-	(5,330)
		<u>236,330</u>	<u>240,000</u>	<u>223,500</u>	<u>223,500</u>	<u>223,500</u>	(12,830)

EXPENDITURES

25-01-00-7211	Supplies & Postage	700	1,175	1,175	1,175	1,175	475
25-01-00-7230	Material & Equipment	19,665	27,970	27,970	27,970	27,970	8,305
25-01-00-7312	Professional & Contractual	900	900	900	900	900	-
25-01-00-7325	Dues & Subscriptions	400	1,300	1,300	1,300	1,300	900
25-01-00-7334	Travel & Per Diem	8,550	-	-	-	-	(8,550)
25-01-00-7335	Training	13,715	11,420	11,420	11,420	11,420	(2,295)
25-01-00-7340	Advertising	100	100	100	100	100	-
25-01-00-7351	Banking & Insurance	14,540	16,000	16,000	16,000	16,000	1,460
25-01-00-7355	Vehicle Expense	8,500	8,500	8,500	8,500	8,500	-
25-01-00-7360	Utilities	12,800	12,500	12,500	12,500	12,500	(300)
	TOTAL DIRECT EXPENSE - FD#1	<u>79,870</u>	<u>79,865</u>	<u>79,865</u>	<u>79,865</u>	<u>79,865</u>	(5)

ALLOCATED PAYROLL EXPENSE

25-99-01-8101	Allocations - Administration	\$ 2,073	2,073	2,073	2,073	2,073	-
25-99-01-8104	Allocations - Finance	4,445	4,445	4,445	4,445	4,445	-
25-99-01-8106	Allocations - Dispatch Department	80,520	82,495	77,538	77,538	70,138	(10,382)
25-99-01-8108	Allocations - Medical Service Area	69,350	83,473	72,900	72,900	72,900	3,550
25-99-01-8120	Allocations - Information Technology	3,962	3,962	3,962	3,962	3,962	-
		<u>160,350</u>	<u>176,448</u>	<u>160,918</u>	<u>160,918</u>	<u>153,518</u>	(6,832)

Total Expenditures, Transfers & Allocations - FD#1 240,220 256,313 240,783 240,783 233,383 (6,837)

FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES \$ (3,890) \$ (16,313) \$ (17,283) \$ (17,283) \$ (9,883) (5,993)

ALLOCATIONS, & OPERATING TRANSFERS

FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT

REVENUES

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
25-02-00-4025	Real Property Taxes	\$ 30,040	\$ 32,260	\$ 32,260	\$ 32,260	\$ 32,260	2,220
EXPENDITURES							
25-02-00-7710	Appropriations from the Assembly	26,400	28,600	28,600	28,600	28,600	2,200
<i>ALLOCATED EXPENSE</i>							
25-99-02-8106	Allocations - Dispatch Department	3,640	3,660	3,660	3,660	3,660	20
FD#3 EXCESS REVENUE OVER (UNDER) EXPENDIT		\$ -	\$ -	\$ -	\$ -	\$ -	
ALLOCATIONS, & OPERATING TRANSFERS							

34 COMMERCIAL PASSENGER VESSEL TAX

REVENUES							
34-01-00-4341	State Revenue	\$ 250,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	(215,000)
EXPENDITURES							
34-01-00-7211	Supplies & Postage	\$ 2,400	-	-	-	-	(2,400)
34-01-00-7312	Professional & Contractual	71,000	-	-	-	-	(71,000)
34-01-00-7907	Work Orders - Ports	65,000	-	-	-	-	(65,000)
34-01-00-7908	Work Orders - Public Facilities	1,500	-	-	-	-	(1,500)
34-01-00-7955	Work Orders-Tour/Econ Dev	35,000	-	-	-	-	(35,000)
34-98-00-8254	Operating Transfers - CPV Tax	75,000	120,000	120,000	120,000	120,000	45,000
		249,900	120,000	120,000	120,000	120,000	(129,900)
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ 100	\$ (85,000)	\$ (85,000)	\$ (85,000)	\$ (85,000)	(85,100)
ALLOCATIONS, & OPERATING TRANSFERS							

Received \$35,000 in FY20 over budgeted revenue (\$285,000 was

Transfer \$75,000 to PC Dock Fund for Lightering Ramp Winch
Transfer \$45,000 to WaterFund for Piedad Water Expansion

35 VEHICLE IMPOUNDMENT FUND

REVENUES							
35-01-00-4250	User Fees	\$ 3,000	\$ -	\$ -	\$ -	\$ -	(3,000)
35-01-00-4341	State Revenue	28,500	27,500	27,500	27,500	27,500	(1,000)
35-01-00-4600	Misc Revenue (Salvage)	9,000	2,000	2,000	2,000	2,000	(7,000)
		\$ 40,500	\$ 29,500	\$ 29,500	\$ 29,500	\$ 29,500	(11,000)
EXPENDITURES							
35-01-00-7230	Material & Equipment	9,500	1,000	1,000	1,000	1,000	(8,500)
35-01-00-7312	Professional & Contractual	21,000	12,000	12,000	12,000	12,000	(9,000)
35-01-00-7360	Utilities	-	150	150	150	150	150
35-01-00-7900	Work Orders - Administration	5,000	-	-	-	-	(5,000)
35-01-00-7901	Work Orders - Public Works	15,000	5,000	5,000	5,000	5,000	(10,000)
35-01-00-7908	Work Orders - Public Facilities	3,500	1,000	1,000	1,000	1,000	(2,500)
		54,000	19,150	19,150	19,150	19,150	(34,850)
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (13,500)	\$ 10,350	\$ 10,350	\$ 10,350	\$ 10,350	23,850
ALLOCATIONS, & OPERATING TRANSFERS							

50 CAPITAL IMPROVEMENT PROJECTS

REVENUES							
50-01-09-4130	Sales Tax	\$ 942,000	582,000	485,000	485,000	485,000	(457,000)
50-01-00-4604	Donations	-	-	-	-	-	-
		942,000	582,000	485,000	485,000	485,000	(457,000)
EXPENDITURES							
50-01-00-7392	Project Expenditures	1,376,230	248,100	213,810	213,810	213,810	(1,162,420)
50-01-00-7900	Work Orders - Administration	5,000	3,000	3,000	3,000	3,000	(2,000)

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
50-01-00-7901	Work Orders - Public Works	15,000	5,000	5,000	5,000	5,000	(10,000)
50-01-00-7908	Work Orders - Pub. Facilities	40,000	30,000	30,000	30,000	30,000	(10,000)
		<u>1,436,230</u>	<u>286,100</u>	<u>251,810</u>	<u>251,810</u>	<u>251,810</u>	(1,184,420)
TRANSFERS							
50-98-00-8200	Operating Transfers - In from GF	\$ (63,730)	\$ -	\$ -	\$ -	\$ -	63,730
50-98-00-8228	Operating Transfers -In from TSA	(150,000)	-	-	-	-	150,000
50-98-00-8253	Operating Transfers -In from MSA	(72,000)	-	-	-	-	72,000
50-98-00-8255	Operating Transfers - In from EconD	(400,000)	-	-	-	-	400,000
<i>(CIP Continued)</i>							
50-98-00-8257	Operating Transfers - OUT from CIP	449,980	298,500	235,000	235,000	459,075	9,095
50-98-00-8258	Operating Trans -In from Equip Sink	(268,000)	(49,100)	(49,100)	(49,100)	(149,100)	118,900
		<u>(503,750)</u>	<u>249,400</u>	<u>185,900</u>	<u>185,900</u>	<u>309,975</u>	813,725

Transfers OUT from CIP:

-To Water Fund (90)	\$73,500
-To Sewer Fund (91)	\$112,000
-To Equipment Sinking Fund (61)	\$13,000
-To School Bond Debt Fund (76)	\$324,075

Transfer from Equipment Sinking Fund for FY21:
 -\$49,100 e911 surcharge for new e911 system
 -\$100,000 return savings previously allocated for Chilkat

ALLOCATED EXPENSE

50-99-00-8101	Allocations - Administration	\$ 17,424	13,469	13,469	13,469	13,469	(3,955)
50-99-00-8104	Allocations - Finance	34,360	33,844	33,844	33,844	33,844	(516)
		<u>51,784</u>	<u>47,313</u>	<u>47,313</u>	<u>47,313</u>	<u>47,313</u>	(4,471)
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (42,264)	\$ (813)	\$ (23)	\$ (23)	\$ (124,098)	(81,834)

ALLOCATIONS, & OPERATING TRANSFERS

This balance is for projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year

55 FEDERAL CARES ACT FUND

REVENUES

55-01-00-4589	Federal Revenue					\$ 1,860,626	1,860,626
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EXPENDITURES

55-01-00-7392	Project Expenditures					1,860,626	1,860,626
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**EXCESS REVENUE OVER (UNDER) EXPENDITURES,
ALLOCATIONS, & OPERATING TRANSFERS**

\$ -

61 EQUIPMENT SINKING FUND

Proceeds from e911 surcharge for e911 equipment replacement

TRANSFERS

61-98-00-8200	Transfers - In from General Fund	\$ (39,500)	(19,100)	(19,100)	(19,100)	(19,100)	20,400
61-98-00-8253	Transfers -In from Medical Service	(10,000)	-	-	-	-	10,000
61-98-00-8257	Transfers - In from CIP	(125,000)	(13,000)	(13,000)	(13,000)	(13,000)	112,000
61-98-00-8258	Transfers -OUT from Sinking	268,000	49,100	49,100	49,100	149,100	(118,900)
		<u>93,500</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	<u>117,000</u>	23,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (93,500)	\$ (17,000)	\$ (17,000)	\$ (17,000)	\$ (117,000)	(23,500)

ALLOCATIONS, & OPERATING TRANSFERS

Transfers IN from CIP to (61) for future purchase of:
 -HVFD SCBA \$13,000

Transfer to CIP fund for FY21:
 -\$49,100 e911 surcharge for new e911 system
 -\$100,000 return savings previously allocated for Chilkat Center AHU to CIP for school debt reimbursement

75 LIBRARY BOND FUND

REVENUES

75-01-00-4021	Property Tax Revenue	\$ 14,000	14,000	14,000	14,000	14,000	-
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		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
EXPENDITURES							
75-01-00-7510	Principal	\$ 7,556	7,889	7,889	7,889	7,889	333
75-01-00-7520	Interest	6,592	6,259	6,259	6,259	6,259	(333)
		14,148	14,148	14,148	14,148	14,148	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (148)	\$ (148)	\$ (148)	\$ (148)	\$ (148)	-
ALLOCATIONS, & OPERATING TRANSFERS							

76 SCHOOL G.O. BOND FUND

2005 School Bonds (Refunded 2014 Series Three)

REVENUES

76-01-00-4021	Property Tax Revenue	\$ 767,393	\$ 670,934	\$ 670,934	\$ 670,934	\$ 885,763	118,370
76-01-00-4389	State of Alaska Revenue	418,381	416,894	416,894	416,894	-	(418,381)
		1,185,774	1,087,828	1,087,828	1,087,828	885,763	(300,011)

EXPENDITURES

76-01-00-7510	Principal	\$ 865,000	905,000	905,000	905,000	905,000	40,000
76-01-00-7520	Interest	330,375	286,125	286,125	286,125	286,125	(44,250)
		1,195,375	1,191,125	1,191,125	1,191,125	1,191,125	(4,250)

2015 School Bonds

REVENUES

76-02-00-4021	Property Tax Revenue	\$ 58,610	\$ 51,259	\$ 51,259	\$ 51,259	\$ 60,504	1,894
76-02-00-4389	State of Alaska Revenue	31,955	31,255	31,255	31,255	-	(31,955)
		90,565	82,514	82,514	82,514	60,504	(30,061)

EXPENDITURES

76-02-00-7510	Principal	\$ 40,000	40,000	40,000	40,000	40,000	-
76-02-00-7520	Interest	51,300	49,300	49,300	49,300	49,300	(2,000)
		91,300	89,300	89,300	89,300	89,300	(2,000)

TRANSFERS

76-98-00-8257	Operating Transfers - IN from CIP	-	(100,000)	(100,000)	(100,000)	(324,075)	(324,075)
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EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (10,336)	\$ (10,084)	\$ (10,084)	\$ (10,084)	\$ (10,083)	253
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ALLOCATIONS, & OPERATING TRANSFERS

90 WATER REVENUE FUND

REVENUES

90-01-00-4401	Water Service Revenue	\$ 409,000	\$ 413,200	\$ 413,200	\$ 413,200	\$ 413,200	4,200
90-01-00-4408	Cruise Ship Water Sales	13,000	6,000	6,000	6,000	6,000	(7,000)
90-01-00-4402	New Connection Hookup Fees	6,000	8,000	8,000	8,000	8,000	2,000
90-01-00-4407	Water Expansion Fee	-	4,000	4,000	4,000	4,000	4,000
90-01-00-4600	Miscellaneous Revenue	12,000	13,000	13,000	13,000	13,000	1,000
90-01-00-4610	Interest Earnings	7,000	6,000	6,000	6,000	6,000	(1,000)
TOTAL REVENUES		447,000	450,200	450,200	450,200	450,200	3,200

EXPENDITURES

90-01-00-6110	Salaries and wages	\$ 124,607	\$ 117,404	\$ 117,404	\$ 117,404	\$ 117,404	(7,203)
90-01-00-6115	Payroll Burden	41,518	39,075	39,075	39,075	39,075	(2,443)
90-01-00-6140	Health Insurance	35,088	37,008	37,008	37,008	37,008	1,920
90-01-00-7211	Supplies & Postage	3,100	3,100	3,100	3,100	3,100	-
90-01-00-7230	Material & Equipment	66,350	45,150	45,150	45,150	45,150	(21,200)
90-01-00-7241	Computers & Peripherals	1,500	500	500	500	500	(1,000)
90-01-00-7312	Professional & Contractual	31,365	114,500	51,000	51,000	51,000	19,635
90-01-00-7325	Dues, Subscriptions & Fees	1,550	1,550	1,550	1,550	1,550	-
90-01-00-7334	Travel & Per Diem	2,200	-	-	-	-	(2,200)
90-01-00-7335	Training	600	600	600	600	600	-
90-01-00-7340	Advertising	1,000	1,000	1,000	1,000	1,000	-
90-01-00-7351	Banking & Insurance	12,125	13,400	13,400	13,400	13,400	1,275
90-01-00-7355	Vehicle Expense	4,100	4,300	4,300	4,300	4,300	200
90-01-00-7360	Utilities	25,000	27,500	27,500	27,500	27,500	2,500

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
90-01-00-7371	Maintenance & Repairs	42,000	47,000	47,000	47,000	47,000	5,000
90-01-00-7510	Principal	51,800	52,363	52,363	52,363	52,363	563
90-01-00-7520	Interest	11,025	9,995	9,995	9,995	9,995	(1,030)
90-01-00-7901	Work Orders - Public Works	21,850	15,000	15,000	15,000	15,000	(6,850)
90-01-00-7908	Work Orders - Facilities	9,500	9,500	9,500	9,500	9,500	-
TOTAL CASH DIRECT EXPENDITURES		486,278	538,945	475,445	475,445	475,445	(10,833)
TRANSFERS							
90-98-00-8254	Operating Transfer - In from CPV Ta	(75,000)	-	-	-	-	75,000
90-98-00-8257	Operating Transfers - In from CIP	(38,000)	(73,500)	(10,000)	(10,000)	(10,000)	28,000
TOTAL TRANSFERS		(113,000)	(73,500)	(10,000)	(10,000)	(10,000)	103,000
ALLOCATED PAYROLL EXPENSE							
90-99-00-8101	Allocations - Administration	\$ 3,455	3,503	3,503	3,503	3,503	48
90-99-00-8104	Allocations - Finance	26,265	26,482	26,482	26,482	26,482	217
90-99-00-8105	Allocation - Assessment / Land Mgm	2,794	2,460	2,460	2,460	2,460	(334)
90-99-00-8120	Allocations - IT	1,047	1,126	1,126	1,126	1,126	79
90-99-00-8161	Allocations - Water Revenue	(72,745)	(76,548)	(76,548)	(76,548)	(76,548)	(3,803)
90-99-00-8162	Allocations - Sewer Department	19,273	18,617	18,617	18,617	18,617	(656)
TOTAL ALLOCATED EXPENSE		(19,911)	(24,360)	(24,360)	(24,360)	(24,360)	(4,449)
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOC		353,367	441,085	441,085	441,085	441,085	87,718
REVENUE OVER (UNDER) CASH EXPENDITURES &		93,633	9,115	9,115	9,115	9,115	(84,518)
NON-CASH EXPENDITURES							
90-01-00-7385	DEPRECIATION EXPENSE	285,000	285,000	285,000	285,000	285,000	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (191,367)	\$ (275,885)	\$ (275,885)	\$ (275,885)	\$ (275,885)	(84,518)
ALLOCATIONS, & OPERATING TRANSFERS							
WATER FUND CAPITAL PROJECTS		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> FY21 Water Fund Capital Projects include: - Front Street AC Pipe - Piedad Water Source Increased Capacity </div>					
REVENUES							
90-50-00-4341	State Revenue (ADEC Loan Proceeds)		\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	
EXPENDITURES							
90-50-00-7392	Project Expenditures		\$ 1,391,500	\$ 1,391,500	\$ 1,391,500	\$ 1,391,500	
90-50-00-7900	Work Orders - Administration		5,000	5,000	5,000	5,000	
90-50-00-7908	Work Orders - Facilities		8,500	8,500	8,500	8,500	
			1,405,000	1,405,000	1,405,000	1,405,000	
TRANSFERS							
90-98-00-8254	Transfer IN from CPV Tax Fund (for Piedad Water Sou		(45,000)	(45,000)	(45,000)	(45,000)	
Use of fund balance			\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	
91 SEWER REVENUE FUND (WASTEWATER TREATMENT)							
SEWER FUND OPERATIONS							
REVENUES							
91-01-00-4404	Sewer Service Revenue	\$ 517,100	\$ 529,500	\$ 529,500	\$ 529,500	\$ 529,500	12,400
91-01-00-4405	Sewer Hookup Revenue	3,000	4,000	4,000	4,000	4,000	1,000
91-01-00-4407	Sewer Expansion Fee	-	2,000	2,000	2,000	2,000	2,000
91-01-00-4600	Miscellaneous Revenue	2,000	2,000	2,000	2,000	2,000	-
91-01-00-4610	Interest Earnings	4,000	4,000	4,000	4,000	4,000	-
		526,100	541,500	541,500	541,500	541,500	15,400
EXPENDITURES							
91-01-00-6110	Salaries and wages	\$ 51,814	52,606	52,606	52,606	52,606	792
91-01-00-6115	Payroll Burden	17,561	17,839	17,839	17,839	17,839	278
91-01-00-6140	Health Insurance	17,544	18,504	18,504	18,504	18,504	960
91-01-00-7211	Supplies & Postage	2,500	2,500	2,500	2,500	2,500	-
91-01-00-7230	Material & Equipment	31,600	30,200	30,200	30,200	30,200	(1,400)
91-01-00-7241	Computers & Peripherals	1,500	1,500	1,500	1,500	1,500	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
91-01-00-7312	Professional & Contractual	6,000	35,000	35,000	35,000	35,000	29,000
91-01-00-7325	Dues, Subscriptions & Fees	8,520	8,520	8,520	8,520	8,520	-
91-01-00-7334	Travel & Per Diem	1,500	-	-	-	-	(1,500)
91-01-00-7335	Training	825	825	825	825	825	-
91-01-00-7340	Advertising	1,000	500	500	500	500	(500)
91-01-00-7351	Banking & Insurance	21,230	23,400	23,400	23,400	23,400	2,170
91-01-00-7355	Vehicle Expense	3,700	3,700	3,700	3,700	3,700	-
91-01-00-7360	Utilities	101,000	102,000	102,000	102,000	102,000	1,000
91-01-00-7371	Maintenance & Repairs	17,000	67,000	67,000	67,000	67,000	50,000
91-01-00-7510	Principal	54,850	54,908	54,908	54,908	54,908	58
91-01-00-7520	Interest	36,555	34,000	34,000	34,000	34,000	(2,555)
91-01-00-7900	Work Orders - Administration	1,000	1,000	1,000	1,000	1,000	-
91-01-00-7901	Work Orders - Public Works	3,000	53,000	53,000	53,000	53,000	50,000
91-01-00-7908	Work Orders - Facilities	8,000	8,000	8,000	8,000	8,000	-
		<u>386,699</u>	<u>515,002</u>	<u>515,002</u>	<u>515,002</u>	<u>515,002</u>	128,303
TRANSFERS							
91-98-00-8257	Operating Transfers - In from CIP	(265,000)	(62,000)	(62,000)	(62,000)	(62,000)	203,000
ALLOCATED PAYROLL EXPENSE							
91-99-00-8101	Allocations - Administration	\$ 3,455	3,503	3,503	3,503	3,503	48
91-99-00-8104	Allocations - Finance	26,265	26,482	26,482	26,482	26,482	217
91-99-00-8105	Allocation - Assessment / Land Mgm	2,794	2,460	2,460	2,460	2,460	(334)
91-99-00-8120	Allocations - IT	1,047	1,126	1,126	1,126	1,126	79
91-99-00-8161	Allocations - Water Revenue	72,745	76,548	76,548	76,548	76,548	3,803
91-99-00-8162	Allocations - Sewer Department	(19,273)	(18,617)	(18,617)	(18,617)	(18,617)	656
		<u>87,033</u>	<u>91,502</u>	<u>91,502</u>	<u>91,502</u>	<u>91,502</u>	4,469
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSE		473,732	544,504	544,504	544,504	544,504	70,772
REVENUE OVER (UNDER) CASH EXPENSE & ALLO		52,368	(3,004)	(3,004)	(3,004)	(3,004)	(55,372)
NON-CASH EXPENDITURES							
91-01-00-7385	Depreciation Expense	318,000	318,000	318,000	318,000	318,000	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (265,632)	\$ (321,004)	\$ (321,004)	\$ (321,004)	\$ (321,004)	(55,372)
ALLOCATIONS FROM OPERATIONS							
SEWER FUND CAPITAL PROJECTS							
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> FY21 Sewer Fund Capital Projects include: - Pump station rehabilitation \$580,000 -Sludge press design \$50,000 </div>							
REVENUES							
91-50-00-4341	State Revenue (ADEC Loan Proceeds)		\$ 579,000	\$ 579,000	\$ 579,000	\$ 579,000	579,000
EXPENDITURES							
91-50-00-7392	Project Expenditures		\$ 618,000	\$ 618,000	\$ 618,000	\$ 618,000	618,000
91-50-00-7900	Work Orders - Administration		4,000	4,000	4,000	4,000	4,000
91-50-00-7908	Work Orders - Facilities		8,000	8,000	8,000	8,000	8,000
			<u>630,000</u>	<u>630,000</u>	<u>630,000</u>	<u>630,000</u>	630,000
TRANSFERS							
91-98-00-8257	Transfer IN from CIP		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Use of fund balance			\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	(1,000)
92 BOAT HARBOR FUND							
BOAT HARBOR FUND OPERATIONS							
REVENUES							
92-01-00-4421	Transient Moorage	\$ 62,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	8,000
92-01-00-4422	Annual Slip Rental	107,000	115,000	115,000	115,000	115,000	8,000
92-01-00-4425	Ramp Fees	15,000	17,000	17,000	17,000	17,000	2,000
92-01-00-4427	Ice Sales	13,000	-	-	-	-	(13,000)
92-01-00-4428	Fuel Sales	260,000	282,000	282,000	282,000	282,000	22,000
92-01-00-4423	Electrical Service Maintenance	9,000	9,000	9,000	9,000	9,000	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
92-01-00-4600	Miscellaneous Revenue	20,000	25,000	25,000	25,000	25,000	5,000
92-01-00-4610	Interest Earnings	2,500	2,500	2,500	2,500	2,500	-
		488,500	520,500	520,500	520,500	520,500	32,000
OPERATING EXPENDITURES							
92-01-00-5000	Cost of Fuel Sold	\$ 220,000	245,000	245,000	245,000	245,000	25,000
92-01-00-6110	Salaries and wages	172,057	156,013	156,013	156,013	156,013	(16,044)
92-01-00-6115	Payroll Burden	58,905	53,233	53,233	53,233	53,233	(5,672)
92-01-00-6140	Health Insurance	46,784	49,344	49,344	49,344	49,344	2,560
92-01-00-7211	Supplies & Postage	2,700	2,700	2,700	2,700	2,700	-
92-01-00-7230	Material & Equipment	10,000	10,000	10,000	10,000	10,000	-
92-01-00-7241	Computers & Peripherals	600	600	600	600	600	-
92-01-00-7312	Professional & Contractual	3,000	5,000	5,000	5,000	5,000	2,000
92-01-00-7325	Dues, Subscriptions & Fees	250	250	250	250	250	-
92-01-00-7334	Travel & Per Diem	1,000	-	-	-	-	(1,000)
92-01-00-7335	Training	400	400	400	400	400	-
92-01-00-7340	Advertising	500	500	500	500	500	-
92-01-00-7351	Banking & Insurance	18,500	22,700	22,700	22,700	22,700	4,200
92-01-00-7355	Vehicle Expense	2,400	2,400	2,400	2,400	2,400	-
92-01-00-7360	Utilities	81,150	62,000	62,000	62,000	62,000	(19,150)
92-01-00-7371	Maintenance & Repairs	12,000	10,000	10,000	10,000	10,000	(2,000)
92-01-00-7901	Work Orders - Public Works	3,000	3,000	3,000	3,000	3,000	-
92-01-00-7908	Work Orders - Facilities	4,000	3,000	3,000	3,000	3,000	(1,000)
92-01-00-7963	Work Orders - Harbors	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	-
		629,246	618,140	618,140	618,140	618,140	(11,106)
TRANSFERS							
92-98-00-8200	Operating Transfers - Gen Fund	(50,000)	-	-	-	-	50,000
92-98-00-8257	Operating Transfers - CIP	-	-	-	-	-	-
		(50,000)	-	-	-	-	50,000
ALLOCATED PAYROLL EXPENSE							
92-99-00-8101	Allocations - Administration	\$ 9,675	9,809	9,809	9,809	9,809	134
92-99-00-8104	Allocations - Finance	16,306	15,954	15,954	15,954	15,954	(352)
92-99-00-8120	Allocations - IT	5,074	5,453	5,453	5,453	5,453	379
92-99-00-8163	Allocations - Harbor	(153,098)	(152,521)	(152,521)	(152,521)	(152,521)	577
		(122,043)	(121,305)	(121,305)	(121,305)	(121,305)	738
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOC		457,203	496,835	496,835	496,835	496,835	39,632
REVENUE OVER (UNDER) CASH EXPENSE & ALLO		31,297	23,665	23,665	23,665	23,665	(7,632)
NON-CASH EXPENSE							
92-01-00-7385	Depreciation Expense	670,000	760,000	760,000	760,000	760,000	90,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ (638,703)	\$ (736,335)	\$ (736,335)	\$ (736,335)	\$ (736,335)	(97,632)
ALLOCATIONS, & OPERATING TRANSFERS							
BOAT HARBOR FUND CAPITAL PROJECTS - Sport Ramp Project							
REVENUES							
92-50-00-4341	State Revenue		\$ 5,300,000	\$ 5,300,000	\$ 5,300,000	\$ 5,300,000	
EXPENDITURES							
92-50-00-7392	Project Expenditures		\$ 5,279,000	\$ 5,279,000	\$ 5,279,000	\$ 5,279,000	
92-50-00-7900	Work Orders - Administration		3,000	3,000	3,000	3,000	
92-50-00-7908	Work Orders - Facilities		10,000	10,000	10,000	10,000	
92-50-00-7963	Work Orders - Harbors		8,000	8,000	8,000	8,000	
			5,300,000	5,300,000	5,300,000	5,300,000	
BOAT HARBOR FUND CAPITAL PROJECTS REVENUE OVER EXPENDIT		\$ -	\$ -	\$ -	\$ -	\$ -	
93 LUTAK DOCK FUND							
LUTAK DOCK OPERATIONS							

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
REVENUES							
93-01-00-4217	Lutak Dock User Fees	\$ 422,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	(92,000)
93-01-00-4610	Interest Earnings	20,000	20,000	20,000	20,000	20,000	-
		<u>442,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	(92,000)
EXPENDITURES							
93-01-00-7211	Supplies & Postage	\$ 800	800	800	800	800	-
93-01-00-7230	Material & Equipment	8,000	8,000	8,000	8,000	8,000	-
93-01-00-7241	Computers & Peripherals	600	8,000	8,000	8,000	8,000	7,400
93-01-00-7312	Professional & Contractual	8,500	50,000	50,000	50,000	50,000	41,500
93-01-00-7325	Dues, Subscriptions & Fees	200	200	200	200	200	-
93-01-00-7334	Travel & Per Diem	1,000	-	-	-	-	(1,000)
93-01-00-7335	Training	400	400	400	400	400	-
93-01-00-7340	Advertising	100	100	100	100	100	-
93-01-00-7351	Banking & Insurance	4,600	5,060	5,060	5,060	5,060	460
93-01-00-7355	Vehicle Expense	2,400	2,400	2,400	2,400	2,400	-
93-01-00-7360	Utilities	4,900	6,000	6,000	6,000	6,000	1,100
93-01-00-7371	Maintenance & Repairs	5,000	5,000	5,000	5,000	5,000	-
93-01-00-7901	Work Orders - Public Works	5,000	3,000	3,000	3,000	3,000	(2,000)
93-01-00-7900	Work Orders - Administration	4,000	2,000	2,000	2,000	2,000	(2,000)
93-01-00-7908	Work Orders - Facilities	6,000	6,000	6,000	6,000	6,000	-
		<u>51,500</u>	<u>96,960</u>	<u>96,960</u>	<u>96,960</u>	<u>96,960</u>	45,460
<i>ALLOCATED PAYROLL EXPENSE</i>							
93-99-00-8101	Allocations - Administration	\$ 13,821	14,013	14,013	14,013	14,013	192
93-99-00-8104	Allocations - Finance	9,967	9,561	9,561	9,561	9,561	(406)
93-99-00-8120	Allocations - IT	2,537	2,726	2,726	2,726	2,726	189
93-99-00-8163	Allocations - Harbor	65,485	67,803	67,803	67,803	67,803	2,318
		<u>91,810</u>	<u>94,103</u>	<u>94,103</u>	<u>94,103</u>	<u>94,103</u>	2,293
TOTAL CASH EXPENDITURES & ALLOCATIONS		143,310	191,063	191,063	191,063	191,063	47,753
REVENUE OVER (UNDER) CASH EXPENSE & ALLO		298,690	158,937	158,937	158,937	158,937	(139,753)
<i>NON-CASH EXPENSE</i>							
93-01-00-7385	Depreciation Expense	99,400	99,400	99,400	99,400	99,400	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		\$ 199,290	\$ 59,537	\$ 59,537	\$ 59,537	\$ 59,537	(139,753)
ALLOCATIONS, & OPERATING TRANSFERS							
LUTAK DOCK CAPITAL PROJECTS							
EXPENDITURES							
93-50-00-7392	Project Expenditures (Lutak Dock Uplands work)		225,000	225,000	225,000	225,000	
	Use of Lutak Dock Fund Balance for Dock Replacement Design		<u>(225,000)</u>	<u>(225,000)</u>	<u>(225,000)</u>	<u>(225,000)</u>	
94 PORT CHILKOOT DOCK FUND							
REVENUES							
94-01-00-4218	PC Dock Usage Fee	\$ 121,728	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	(41,728)
94-01-00-4225	PC Dock Parking Permit	3,600	3,600	3,600	3,600	3,600	-
		<u>125,328</u>	<u>83,600</u>	<u>83,600</u>	<u>83,600</u>	<u>83,600</u>	(41,728)
EXPENDITURES							
94-01-00-7211	Supplies & Postage	\$ 750	750	750	750	750	-
94-01-00-7230	Material & Equipment	2,500	2,500	2,500	2,500	2,500	-
94-01-00-7241	Computers & Peripherals	600	600	600	600	600	-
94-01-00-7312	Professional & Contractual	1,500	1,500	1,500	1,500	1,500	-
94-01-00-7325	Dues, Subscriptions & Fees	350	350	350	350	350	-
94-01-00-7334	Travel & Per Diem	1,000	-	-	-	-	(1,000)
94-01-00-7335	Training	400	400	400	400	400	-

		FY20 BUDGET	Apr 14 FY21	May 7 FY21	After 1st PH FY21	After 2nd PH FY21 Proposed	Change from FY20
94-01-00-7340	Advertising	100	100	100	100	100	-
94-01-00-7351	Banking & Insurance	13,720	15,092	15,092	15,092	15,092	1,372
94-01-00-7355	Vehicle Expense	1,200	1,200	1,200	1,200	1,200	-
94-01-00-7360	Utilities	11,000	11,000	11,000	11,000	11,000	-
94-01-00-7371	Repairs & Maintenance	2,000	2,000	2,000	2,000	2,000	-
94-01-00-7901	Work Orders - Public Works	1,400	1,400	1,400	1,400	1,400	-
94-01-00-7907	Work Orders - Ports	(65,000)	-	-	-	-	65,000
94-01-00-7908	Work Orders - Facilities	1,000	1,000	1,000	1,000	1,000	-
		<u>(27,480)</u>	<u>37,892</u>	<u>37,892</u>	<u>37,892</u>	<u>37,892</u>	65,372
ALLOCATED PAYROLL EXPENSE							
94-99-00-8101	Allocations - Administration	3,455	3,503	3,503	3,503	3,503	48
94-99-00-8104	Allocations - Finance	7,531	7,267	7,267	7,267	7,267	(264)
94-99-00-8120	Allocations - IT	2,537	2,726	2,726	2,726	2,726	189
94-99-00-8163	Allocations - Harbor	87,613	84,718	84,718	84,718	84,718	(2,895)
		<u>101,136</u>	<u>98,214</u>	<u>98,214</u>	<u>98,214</u>	<u>98,214</u>	(2,922)
TOTAL CASH EXPENDITURES & ALLOCATIONS		73,656	136,106	136,106	136,106	136,106	62,450
TRANSFERS							
94-98-00-8255	Operating Transfers - from EconDev	(41,600)	-	-	-	-	41,600
TOTAL CASH EXPENDITURES & TRANSFERS		32,056	136,106	136,106	136,106	136,106	104,050
REVENUE OVER (UNDER) CASH EXPENSE & TRAN		93,272	(52,506)	(52,506)	(52,506)	(52,506)	(145,778)
NON-CASH EXPENSE							
94-01-00-7385	Depreciation Expense	327,500	327,500	327,500	327,500	327,500	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES		<u>\$ (234,228)</u>	<u>\$ (380,006)</u>	<u>\$ (380,006)</u>	<u>\$ (380,006)</u>	<u>\$ (380,006)</u>	(145,778)
ALLOCATIONS, & OPERATING TRANSFERS							
PC DOCK CAPITAL PROJECTS -Lightering Float Winch							
EXPENDITURES							
94-50-00-7392	Project Expenditures (PC Dock Ligh	-	75,000	75,000	75,000	75,000	75,000
TRANSFERS							
94-98-00-8254	Operating Transfers - from CPV		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
			<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	-
97 PERMANENT FUND							
REVENUE							
97-01-00-4610	Permanent Fund Income	\$ 348,000	\$ 358,000	\$ 358,000	\$ 358,000	\$ 358,000	10,000
EXPENDITURES							
97-01-00-7312	Professional & Contractual	\$ 22,000	22,250	22,250	22,250	22,250	250
97-01-00-7351	Banking & Insurance	2,000	2,000	2,000	2,000	2,000	-
		<u>24,000</u>	<u>24,250</u>	<u>24,250</u>	<u>24,250</u>	<u>24,250</u>	250
TRANSFERS							
97-98-00-8252	Operating Transfers - IN fr Land Sale	\$ (26,743)	(32,628)	(32,628)	(32,628)	(32,628)	(5,885)
97-98-00-8264	Operating Transfers - OUT fr Perman	304,000	307,000	307,000	307,000	307,000	3,000
		<u>277,257</u>	<u>274,372</u>	<u>274,372</u>	<u>274,372</u>	<u>274,372</u>	(2,885)
EXCESS REVENUE OVER (UNDER) EXPENSES,		<u>\$ 46,743</u>	<u>\$ 59,378</u>	<u>\$ 59,378</u>	<u>\$ 59,378</u>	<u>\$ 59,378</u>	12,635
ALLOCATIONS, & OPERATING TRANSFERS							



HAINES BOROUGH

FY21 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Administration												
Borough Manager	Debra Schnabel	2040	-	-	45.00	91,800	25,823	1,331	n/a	334	18,504	137,793
Borough Clerk	Alekka Fullerton	2040	-	-	38.00	77,520	21,806	1,124	415	282	18,504	119,652
Contracts & Grants	Carolann Wooton	2040	-	-	27.50	56,100	15,781	813	415	204	18,504	91,818
Totals		6120	-	-		225,420	63,411	3,269	830	821	55,512	349,262
Ambulance												
EMT / Firefighter	Jennifer Walsh	2092	-	-	24.10	50,417	14,182	731	415	2,178	18,504	86,428
EMT / Firefighter	Tim Holm	2092	-	-	23.60	49,371	13,888	716	415	2,133	18,504	85,027
Fire Chief	Al Giddings	-	-	-	-	9,000	552	131	n/a	389	n/a	10,071
EMT / Firefighter -PT	Al Giddings	500	-	-	23.10	11,550	3,249	167	116	499	n/a	15,581
Totals		4684	-	-		120,338	31,871	1,745	946	5,199	37,008	197,107
Assembly												
Mayor	Jan Hill	-	-	-	-	7,000	1,969	102	n/a	26	n/a	9,096
Assembly Member/Deputy Mayor	Stephanie Scott	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Assembly Member	Gabe Thomas	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Assembly Member	Brenda Josephson	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Assembly Member	Zephyr Sincerny	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Assembly Member	Paul Rogers	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Assembly Member	Jerry Lapp	-	-	-	-	3,150	193	46	n/a	11	n/a	3,400
Totals		-	-	-		25,900	3,128	376	-	94	-	29,498
Dispatch												
Dispatcher Supervisor	Celeste Grimes	2040	150	-	24.56	55,628	15,648	807	415	203	18,504	91,205
Dispatcher	Jane Clark	2040	100	-	23.93	52,407	14,742	760	415	191	18,504	87,019
Dispatcher	Robert Reinke	2040	100	-	18.43	40,362	11,354	585	415	147	18,504	71,367
Dispatcher	Linda Waldo	2040	100	-	19.93	43,647	12,278	633	415	159	18,504	75,635
Dispatcher	Carole Lauenroth	2040	100	-	17.93	39,267	11,046	569	415	143	18,504	69,944
Shift Differential	Swing Shift	2920	-	-	0.80	2,336	657	34	23	n/a	n/a	3,050
Shift Differential	Grave Yard	2920	-	-	1.60	4,672	1,314	68	47	n/a	n/a	6,101
Totals		10200	550	-	107.18	238,318	67,039	3,456	2,145	843	92,520	404,320
Elections												
Precinct Chairs	TBD	36	-	-	12.50	450	n/a	n/a	n/a	2	n/a	452
Election Workers	TBD	123	-	-	11.00	1,353	n/a	n/a	n/a	5	n/a	1,358
Totals		159	-	-		1,803				7		1,810
Finance												
Chief Fiscal Officer	Jila Stuart	1960	-	-	35.00	68,600	19,297	995	415	250	18,504	108,061
Accounts Receivable Clerk	Tina Olsen	2040	-	-	23.47	47,879	13,468	694	415	174	18,504	81,135
Payroll/Accounts Payable	Sally Garton	2040	5	-	23.06	47,215	13,282	685	415	172	18,504	80,273
Sales Tax Clerk	Jessie Badger	1960	-	-	24.06	47,158	13,265	684	415	172	18,504	80,198
Totals		8000	5	-		210,852	59,313	3,057	1,660	768	74,016	349,666
Harbors												
Harbormaster	Shawn Bell	2040	-	-	36.83	75,133	21,135	1,089	415	2,836	18,504	119,112
Assistant Harbormaster	Henry Pollan	2040	50	-	20.97	44,352	12,476	643	415	1,674	18,504	78,064



HAINES BOROUGH

FY21 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Seasonal Assistant	TBD	1020	20	-	16.99	17,840	5,018	259	178	673	12,336	36,304
Port Security Officer	TBD	700	-	-	16.99	11,893	3,346	172	119	449	n/a	15,979
Harbor Assistant	TBD	400	-	-	16.99	6,796	1,912	99	68	256	n/a	9,131
Totals		6200	70	-		156,013	43,887	2,262	1,195	5,888	49,344	258,590
Lands, Assessment & Planning												
Assessor	Dean Olsen	2040	-	-	32.61	66,524	18,713	965	415	242	18,504	105,364
P&Z Tech/Admin Asst	TBD	2040	-	-	18.97	38,699	10,886	561	387	141	18,504	69,178
Administrative Assistant	Donna Lambert	2040	-	-	20.47	41,759	11,747	606	415	152	18,504	73,182
P&Z Tech/Admin Asst	Savannah Maily	208	-	-	19.47	4,050	1,139	59	40	15	3,084	8,387
leave payout	Savannah Maily	41	-	-	19.47	798	49	12	8	3	n/a	870
Property Data Collector	Dallas Anderson	200	-	-	19.47	3,894	1,095	56	39	14	n/a	5,099
7 Planning Commissioners	Seats A - G	-	-	-	-	4,200	257	61	n/a	15	n/a	4,534
Totals		6569	-	-		159,924	43,887	2,319	1,304	583	58,596	266,613
Library (Borough Funded)												
Library Director	Carolyn Goolsby	2040	-	-	33.87	69,095	19,436	1,002	415	252	18,504	108,704
Tech II, Collection Dev.	Lisa Blank	536	-	-	20.65	11,058	678	160	111	40	-	12,047
Assistant Director	Rebecca Heaton	1530	-	-	26.47	40,499	11,392	587	405	148	18,504	71,535
Library Tech II	Nelle Jurgeleit-Green	832	-	-	16.15	13,437	3,780	195	134	49	-	17,595
Library Custodian	Benjamin Bard	893	-	-	16.11	14,378	4,045	208	144	780	-	19,555
Library Tech II	Sarah Zeiger	612	-	-	16.15	9,884	606	143	99	36	-	10,768
Technology Coordinator	Erik Baldwin Stevens	1479	-	-	25.56	37,803	10,634	548	378	138	-	49,501
Education Coordinator	Tracy Wirak	1479	-	-	18.43	27,258	7,668	395	273	99	-	35,693
Children/Youth Svcs Coord	Holly Davis	1071	-	-	24.43	26,165	7,360	379	262	95	-	34,261
Library Page	Aurora Alten-Huber	204	-	-	10.94	2,232	137	32	22	8	-	2,431
Subtotal - Library General		Totals	10675	-	254.41	251,808	65,735	3,651	2,242	1,645	37,008	362,090
Friends of the Library Grant												
Library Page	TBD	211	-	-	10.80	2,279	140	33	23	8	-	2,483
Total Library Payroll		10886	-	-	265.21	254,087	65,875	3,684	2,265	1,653	37,008	364,572
Museum												
Museum Director	Helen Alten	2040	-	-	32.37	66,035	18,576	958	415	241	18,504	104,727
Operations Faciliator	Regina Johanos	1785	-	-	18.93	33,790	9,505	490	338	123	18,504	62,750
Janitor	Kimothy Dorsey	331	-	-	15.61	5,167	317	75	52	280	n/a	5,890
Total Museum Payroll		4156	-	-		104,992	28,397	1,522	805	644	37,008	173,368
Parks												
Parks Laborer II	TBD	920	-	-	16.99	15,631	4,397	227	156	724	n/a	21,135
Totals		920	-	-		15,631	4,397	227	156	724	-	21,135
Police												
Chief of Police	Heath Scott	2040	-	-	52.88	107,885	30,348	1,564	415	3,821	18,504	162,537
Police Sergeant	Joshua Dryden	2040	150	1100	30.87	78,721	22,144	1,141	415	2,788	18,504	123,713
Police Officer I	Michael Fullerton	2040	150	1100	26.05	67,803	19,073	983	415	2,401	18,504	109,180
Police Officer II	Brayton Long	2040	150	1100	28.83	74,100	20,844	1,074	415	2,624	18,504	117,562



HAINES BOROUGH

FY21 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS & SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Police Officer I	TBD	2040	150	1100	25.55	66,671	18,754	967	415	2,361	18,504	107,672
PD Shift Differential	Swing Shift	2920	-	-	0.80	2,336	657	34	-	83	n/a	3,110
PD Shift Differential	Grave Yard	300	-	-	1.60	480	135	7	-	17	n/a	639
Totals		10200	600	4400		397,996	111,956	5,771	2,075	14,095	92,520	624,412
Pool												
Pool Manager	RaeAnne Miner	1476	-	-	25.60	37,786	10,629	548	415	1,774	13,878	65,030
Assistant Manager	Julia Long	1000	-	-	17.49	17,490	4,920	254	175	821	n/a	23,660
Assistant Manager	Jessie Adams Weinert	1000	-	-	16.99	16,990	4,779	246	170	798	n/a	22,983
Pool Custodian	Stephanie Green	377	-	-	15.61	5,885	1,655	85	59	276	n/a	7,961
Pool Cashier	Stephanie Green	563	-	-	12.50	7,038	1,980	102	70	330	n/a	9,520
Lifeguard I	Various	300	-	-	13.55	4,065	249	59	41	191	n/a	4,605
Lifeguard II	Various	300	-	-	15.61	4,683	287	68	47	220	n/a	5,305
Totals		5016	-	-		93,936	24,500	1,362	977	4,410	13,878	139,063
Public Facilities												
Public Facilities Director	Ed Coffland	1712	-	-	40.87	69,969	19,682	1,015	415	255	18,504	109,840
Facility Maint. Superintendent	Eddie Bryant	2040	-	-	32.05	65,382	18,392	948	415	3,546	18,504	107,187
Facility Maint. Tech II	Andus Hale	2040	-	-	27.96	57,038	16,045	827	415	3,093	18,504	95,923
Totals		5792	-	-		192,390	54,119	2,790	1,245	6,894	55,512	312,950
Public Works												
Public Works Superintendent	Will Hickman	2040	65	-	28.33	61,515	17,304	892	415	2,851	18,504	101,481
Equipment Operator II	Kyle Klinger	2040	65	-	23.10	49,376	13,678	716	415	2,288	18,504	84,978
Equipment Operator II	Matthew Cowley	2040	65	-	21.56	46,085	12,964	668	415	2,136	18,504	80,771
Equipment Operator	Walker Blair	2040	65	-	21.56	46,085	12,964	668	415	2,136	18,504	80,771
Seasonal Operator	TBD	200	-	-	21.06	4,212	258	61	42	195	n/a	4,769
Seasonal Operator	TBD	200	-	-	21.06	4,212	258	61	42	195	n/a	4,769
Totals		8560	260	-		211,485	57,426	3,067	1,744	9,801	74,016	357,538
Tourism Promotion												
Tourism Director	Steven Auch	2040	-	-	24.50	49,980	14,059	725	415	182	18,504	83,865
Information Coordinator	Tammy Piper	2040	-	-	21.15	43,146	12,137	626	415	157	18,504	74,985
Totals		4080	-	-		93,126	26,196	1,350	830	339	37,008	158,850
Water/Sewer												
Water/Sewer Supervisor	Dennis Durr	2040	50	350	31.87	70,205	19,749	1,018	415	2,103	18,504	111,993
Water/Sewer Operator	Gavin McGuire	2040	50	400	21.56	47,199	13,277	684	415	1,414	18,504	81,494
Water/Sewer Operator	Allan Jobbins	2040	100	400	22.56	52,606	14,798	763	415	1,863	18,504	88,949
Totals		6120	200	1150		170,011	47,824	2,465	1,245	5,379	55,512	282,436
COMBINED TOTALS BOROUGH FUNDED		97451	1685	5550		2,669,943	733,086	38,688	19,399	58,135	769,458	4,288,708
LIBRARY FOL FUNDED		211	-	-		2,279	140	33	23	8	-	2,483
GRAND TOTAL PAYROLL		97662	1685	5550	-	2,672,221	733,226	38,721	19,422	58,143	769,458	4,291,191



Capital Improvement Projects (CIP) Six-Year Plan FY21-FY26

Year	Department/Facility	Description	Cost	Funding Source
FY21	Water	Engineering, Community Water Fill Station	\$10,000	CIP
FY21	Facilities	Maintenance, Deferred (reduced \$34,290)	\$40,710	CIP - *REVISED*
FY21	Water	Project, AC Pipe Replacement, Phase 1 and 2	\$1,330,000	DEC Loan
FY21	Port/Harbor	Project, PC Dock Gangway Winch	\$75,000	CPV
FY21	Sewer	Project, Beach Road and Skyline Lift Station	\$580,000	DEC Loan
FY21	Water	Project, Piedad Water Source Increased Capacity	\$75,000	CPV / Water Fund
FY21	Public Safety Bldg	Project, Public Safety Building Apparatus Doors	\$25,000	CIP
FY21	Public Works	Project, Road Improvements	\$30,000	CIP
FY21	Sewer	Project, Sewer Repairs/Upgrades	\$112,000	CIP
FY21	Water	Project, Water Repairs/Upgrades -DELETED	\$63,500	CIP
FY21	Port/Harbor	Project, Sport Ramp	\$5,300,000	ADF&G/GO Bond
FY21	Excursion Inlet	Project, Excursion Inlet Community Improvements	\$25,000	CIP
FY21	Dispatch	Purchase, E911 System, lease and install	\$49,100	E911 Surcharge
FY21	IT	Purchase, Server	\$52,000	CIP
FY21	Fire HVFD	Sinking Fund, Equipment (SCBA 1 of 20)	\$13,000	CIP
FY21	Public Works	Sinking Fund, Junk Car Processing Facility	\$30,000	CIP
FY21	School Debt	Fund School Debt Reimbursement	\$100,000	CIP
FY22	Port/Harbor	Engineering, Drive Down Work Float Design	\$300,000	enterprise fund
FY22	Port/Harbor	Engineering, Lutak Dock	\$1,400,000	grants/AIDEA
FY22	Public Safety Bldg	Engineering, Architectural Design	\$1,500,000	CIP/Loan
FY22	Dispatch	Mainenance, E911 System, lease and support	\$30,000	CIP
FY22	Facilities	Maintenance, Deferred	\$25,000	CIP
FY22	Water	Maintenance, Townsite Fire Hydrants	\$14,000	CIP
FY22	Water	Project, AC Pipe Replacement. Phase 3	\$993,813	CIP/DEC Loan
FY22	Museum	Project, ADA Upgrades	\$50,000	CIP
FY22	Public Safety Bldg	Project, PSB Fuel Tank Removal	\$50,000	CIP
FY22	Public Works	Project, Road Improvements	\$150,000	CIP
FY22	Public Safety Bldg	Project, Security Camera Upgrades	\$20,000	CIP
FY22	Sewer	Project, WWTP Electrical Upgrade	\$950,000	CIP/DEC Loan
FY22	Sewer	Project, WWTP Screw Press	\$850,000	CIP/DEC loan
FY22	Port/Harbor	Purchase, Plow Truck	\$42,000	CIP
FY22	Water	Purchase, Truck	\$40,000	CIP
FY22	Public Works	Sinking Fund , Heavy Equipment	\$160,000	CIP
FY22	Public Works	Sinking Fund, Junk Car Processing Facility	\$35,000	CIP
FY22	Fire HVFD	Sinking Fund, Fire Truck	\$30,000	CIP
FY22	Fire HVFD	Sinking Fund, Equipment (SCBA 2 of 20)	\$13,000	CIP
FY22	School	Sinking Fund, High School Roof	\$50,000	CIP
FY22	Parks	Sinking Fund, LWCF Grant Matching Funds	\$25,000	CIP
FY22	Public Safety Bldg	Sinking Fund, PBS	\$50,000	CIP
FY22	Port/Harbor	Sinking Fund, Portage Cove Floats Sinkig Funds	\$100,000	CIP
FY23	Facilities	Maintenance, Deferred	\$25,000	CIP
FY23	Dispatch	Maintenance, E911 System, lease and support	\$30,000	CIP
FY23	Water Plant	Project, Bathroom and Septic Upgrades	\$12,000	CIP
FY23	Sewer	Project, Highland Estates Sewer Extension	\$930,690	CIP/DEC Loan
FY23	Port/Harbor	Project, Lutak Dock Secure Face	\$200,000	Enterprise Fund
FY23	Port/Harbor	Project, New Harbor Floats	\$5,000,000	enterprise fund
FY23	Public Works	Project, Road Improvements	\$200,000	CIP
FY23	Sewer/Water	Project, Water and Sewer Line Repairs/Upgrades	\$100,000	CIP
FY23	Water	Project, Water Fill and Sewer Dump Station	\$67,500	CIP
FY23	Water	Project, Water Line - FAA, Mt. Riley, Small Tracts	\$1,000,000	DEC/LID/CIP
FY23	Water	Project, Young Road Water Main Relocation	\$293,200	CIP/DEC
FY23	Police	Purchase, Replacement for 2013 Chev Tahoe HBPD	\$50,000	CIP



Capital Improvement Projects (CIP) Six-Year Plan FY21-FY26

Year	Department/Facility	Description	Cost	Funding Source
FY23	Port/Harbor	Purchase, Truck	\$40,000	CIP
FY23	Sewer/Water	Purchase, Truck	\$40,000	CIP
FY23	Public Safety Bldg	Sinking Fund, New PSB	\$1,000,000	CIP
FY23	Assembly	Sinking Fund, Assembly Chambers	\$135,000	CIP
FY23	Fire HVFD	Sinking Fund, Fire Truck	\$30,000	CIP
FY23	Fire HVFD	Sinking Fund, Equipment (SCBA 3 of 20)	\$13,000	CIP
FY23	Public Works	Sinking Fund, Heavy Equipment	\$160,000	CIP
FY23	School	Sinking Fund, High School Roof	\$50,000	CIP
FY24	Facilities	Maintenance, Deferred	\$25,000	CIP
FY24	Dispatch	Maintenance, E911 System, lease and support	\$30,000	CIP
FY24	Sewer	Project, Electrical Shop Walls	\$25,000	CIP
FY24	Water	Project, Extend Water Main Small Tracts	\$1,725,000	LID/DEC Loan
FY24	Port/Harbor	Project, New Harbor Floats - Small Boat Harbor	\$4,000,000	CIP/Harbor Fund/DOT
FY24	Port/Harbor	Project, PC Dock Lightering Float	\$1,000,000	CIP/CPV
FY24	Public Works	Project, Road Improvements	\$200,000	CIP
FY24	School	Project, Soccer Field Lift	\$75,000	CIP
FY24	Sewer/Water	Project, Water and Sewer Line Repairs/Upgrades	\$150,000	CIP
FY24	Water	Project, Water Plant Boiler	\$40,000	CIP
FY24	Public Safety Bldg	Sinking Fund, New PSB	\$1,000,000	CIP
FY24	Fire HVFD	Sinking Fund Fire Truck	\$30,000	CIP
FY24	Fire HVFD	Sinking Fund, Equipment (SCBA 4 of 20)	\$13,000	CIP
FY24	Library	Sinking Fund, Assembly Chambers	\$135,000	CIP
FY24	Public Works	Sinking Fund, Heavy Equipment	\$160,000	CIP
FY24	School	Sinking Fund, High School Roof	\$50,000	CIP
FY24	Police	Sinking Fund, Replace 2014 Ford Explorer	\$50,000	CIP
FY25	Dispatch	Maintenance, E911 System, lease and support	\$30,000	CIP
FY25	Port/Harbor	Project, Floats for Expanded Basin	\$5,000,000	CIP/Grant
FY25	KVVFD	Project, Move Wall for Tanker	\$22,000	CIP
FY25	Public Works	Project, Road Improvements	\$200,000	CIP
FY25	Water	Project, Water Plant Septic	\$15,000	CIP
FY25	Port/Harbor	Purchase, Harbor Plow Truck	\$45,000	CIP
FY25	Fire HVFD	Purchase, Type 6 Wildland Fire Vehicle	\$250,000	CIP
FY25	Public Safety Bldg	Sinking Fund, New PSB	\$1,000,000	CIP
FY25	Library	Sinking Fund, Assembly Chambers	\$135,000	CIP
FY25	Fire HVFD	Sinking Fund, Fire Truck	\$30,000	CIP
FY25	Fire HVFD	Sinking Fund, Equipment (SCBA 5 of 20)	\$13,000	CIP
FY25	School	Sinking Fund, High School Roof	\$50,000	CIP
FY26	Port/Harbor	Engineering, Secure Lutak Face Design	\$1,400,000	Enterprise Fund
FY26	Dispatch	Maintenance, E911 System, lease and support	\$30,000	CIP
FY26	Sewer	Project, Commercial Composter	\$100,000	CIP
FY26	Port/Harbor	Project, Drive Down Work Float and Transfer Bridge	\$2,000,000	CIP/Harbor Fund/DOT
FY26	Parks	Project, Emerson Field Backstop	\$50,000	CIP
FY26	Public Works	Project, Road Improvements	\$200,000	CIP
FY26	Police	Purchase, Replace 2014 Ford Explorer	\$50,000	CIP
FY26	Public Safety Bldg	Sinking Fund, New PSB	\$1,000,000	CIP
FY26	Fire HVFD	Sinking Fund, Fire Truck	\$30,000	CIP
FY26	Fire HVFD	Sinking Fund, Equipment (SCBA 6 of 20)	\$13,000	CIP
FY26	Public Works	Sinking Fund, Heavy Equipment	\$160,000	CIP
FY26	School	Sinking Fund, High School Roof	\$50,000	CIP



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 20-1016

Assembly Meeting Date: 06/09/20

Business Item Description:	Attachments:
Subject: FY20 Budget Amendment #4	1. Ordinance 20-04-567 (as amended 5/26/20) 2. Finance Director's 5/20/20 Memo and worksheet 3. Emergency Ordinances 20-03-564 & 20-04-569
Originator: Borough Manager	
Originating Department: Administration/Finance	
Date Submitted: 4/23/20	

Full Title/Motion:
Motion: Adopt Ordinance 20-04-567.

Administrative Recommendation:

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ See attached	\$ See attached	\$ See attached	N/A

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives: Objective 2B, Page 56-57	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
This Ordinance accomplishes the following: <ol style="list-style-type: none"> 1. Accepts CARES Act funds. 2. Transfers the appropriations from Emergency Ordinances 20-04-564 and 20-04-569 to be paid from CARES Act funds. 3. Revises expenditures to reflect lower revenue projections for FY20 budgeted items.

Referral:	
Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:	
Meeting Date(s): 04/28/20, 5/12/20, 5/26/20, 06/09/20	Public Hearing Date(s): 05/12/20, 05/26/20, 6/09/20 Postponed to Date:

HAINES BOROUGH, ALASKA
ORDINANCE No. 20-04-567

**AN ORDINANCE OF THE HAINES BOROUGH, PROVIDING FOR THE ADDITION
OR AMENDMENT OF SPECIFIC LINE ITEMS TO THE FY20 BUDGET.**

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2019 through June 30, 2020.

Section 4. Purpose. To provide for the addition or amendment of specific line items to the FY20 budget as follows:

1. To adjust budgeted FY20 Areawide General Fund revenues to reflect updated projections.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-09-4130	Sales Tax	628,000	575,000	(53,000)
01-01-09-4132	Sales Tax Lodging	130,000	92,000	(38,000)
01-01-09-4133	Tobacco Excise Tax	90,000	95,000	5,000
01-01-09-4134	Marijuana Excise Tax	-	7,500	7,500
01-01-09-4210	Business Licenses & Tour Permits	41,000	25,000	(16,000)
01-01-09-4226	Burial Permits	2,100	2,500	400
01-01-09-4250	Miscellaneous Fines & Fees	13,500	5,000	(8,500)
01-01-09-4364	State Revenue - Shared Fisheries	-	446	446
01-01-09-4610	Interest Earnings	210,000	250,000	40,000
01-01-09-4614	Penalty & Interest - Property Tax	20,000	34,000	14,000
01-01-09-4617	Penalty & Interest - Sales Tax	25,000	27,000	2,000
01-01-09-4620	Rent	55,000	50,000	(5,000)
01-01-17-4221	Building Permits	8,000	4,000	(4,000)
01-08-00-4620	Rental Income - Chilkat Center	25,000	15,000	(10,000)
01-14-00-4250	User Fees - Library	17,000	12,000	(5,000)
01-16-10-4250	User Fees - CYD	6,000	1,340	(4,660)
01-16-15-4257	Swimming Pool Revenue	26,000	13,200	(12,800)
Total reduction in Areawide FY20 Budgeted Revenues				(\$87,614)

Haines Borough
Ordinance No. 20-04-567
Page 2 of 7

2. To reduce FY20 appropriations to the Administration department.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-10-7241	Computers & Peripherals	2,300	1,800	500
01-01-10-7312	Professional & Contractual	70,000	55,000	15,000
01-01-10-7334	Travel & Per Diem	4,500	2,800	1,700
Total reduction to administration department expense				\$17,200

3. To reduce FY20 appropriations for salaries & wages due to fewer meetings taking place than budgeted. To increase the appropriation for travel & per diem and to appropriate \$3,000 for the Chamber of Commerce as approved at the 4/28 assembly meeting.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-11-6110	Salaries and wages	\$ 28,150	\$22,910	5,240
01-01-11-6115	Payroll Burden	4,552	3,702	850
01-01-11-6115	Travel & Per Diem	\$7,500	\$10,500	(3,000)
01-01-11-7710	Appropriations from the Assembly	28,400	31,400	(3,000)
Total increase to Assembly department expense				\$ 90

4. To reduce FY20 appropriations for the Elections department.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-14-6110	Salaries and wages	\$ 2,351	\$ 1,395	956
01-01-14-7211	Supplies & Postage	1,825	1,312	513
01-01-14-7312	Professional & Contractual	950	850	100
01-01-14-7334	Travel & Per Diem	100	-	100
01-01-14-7340	Advertising	800	602	198
Total reduction to Elections department expense				\$ 1,867

5. To reduce FY20 appropriations for the Finance department.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-15-7312	Professional & Contractual	52,300	47,800	4,500
01-01-14-7360	Utilities	5,800	5,350	450
Total reduction to Finance department expense				\$ 4,950

Haines Borough
Ordinance No. 20-04-567
Page 3 of 7

6. To reduce FY20 appropriations for Lands, Assessment, & Planning department expense. The reduction is primarily due to vacancies in the Planner position.				
01-01-17-6110	Salaries and wages	\$211,104	\$ 193,589	17,515
01-01-17-6115	Payroll Burden	63,943	56,560	7,383
01-01-17-6140	Health Insurance	70,176	58,480	11,696
01-01-17-7312	Professional & Contractual	17,350	12,350	5,000
Total reduction of Lands/Planning expense				\$ 41,594

7. To reduce FY20 appropriations for Public Facilities department expense. This amendment is due, in part, to the fact that the facilities department has been spending much of its time this year working on the pool so material, equipment, and other maintenance costs are appearing in the pool budget.				
01-04-20-7230	Material & Equipment	18,000	12,000	6,000
01-04-20-7312	Professional & Contractual	28,650	23,650	5,000
01-04-20-7334	Travel & Per Diem	3,000	-	3,000
01-04-20-7371	Building Maintenance	38,000	19,000	19,000
Total reduction of Public Facilities expense				\$ 33,000

8. To reduce FY20 appropriations for Chilkat Center utilities expense.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-08-00-7360	Utilities	\$43,500	\$ 39,000	\$4,500

9. To reduce FY20 appropriations for the Library.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-14-00-6110	Salaries and wages	\$279,525	\$ 269,700	\$ 9,825
01-14-00-6115	Payroll Burden	78,503	77,142	1,361
01-14-00-7210	Lending Materials	6,600	5,600	1,000
01-14-00-7305	Replacement Materials	500	-	500
01-14-00-7334	Travel & Per Diem	800	-	800
01-14-00-7335	Training	500	-	500
Total reduction of Library expense				\$13,986

Haines Borough
Ordinance No. 20-04-567
Page 4 of 7

10. To reduce FY20 appropriations for the Museum.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-15-00-6110	Salaries and wages	\$144,558	\$ 139,958	4,600
01-15-00-6115	Payroll Burden	41,769	39,769	2,000
Total reduction of Museum expense				\$ 6,600

11. To reduce FY20 appropriations for Community Youth Development due to the cancelation of programs and events.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-16-10-6110	Salaries and wages	\$ 11,512	\$ 8,600	2,912
01-16-10-6115	Payroll Burden	3,562	2,630	932
01-16-10-7230	Material & Equipment	3,000	1,000	2,000
01-16-10-7334	Travel & Per Diem	16,000	2,500	13,500
01-16-10-7355	Vehicle Expense	1,000	300	700
01-16-10-7360	Utilities	2,390	1,800	590
01-16-10-7392	Program/Project Expenditures	2,000	700	1,300
Total reduction of CYD expense				\$21,934

12. To reduce FY20 appropriations for the Dispatch department and to reduce allocated dispatch expense from the Areawide General fund to the Townsite Service Area, Medical Service Area, and Fire Funds.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-02-50-6110	Salaries and wages	\$263,309	\$255,502	\$7,807
01-02-50-6115	Payroll Burden	80,499	76,999	3,500
01-02-50-6140	Health Insurance	87,720	85,527	2,193
01-02-50-7230	Material & Equipment	2,500	2,000	500
01-02-50-7312	Professional & Contractual	15,900	9,900	6,000
01-02-50-7360	Utilities	4,200	7,000	(2,800)
01-99-00-8106	Allocations - Dispatch Department	(450,149)	(432,949)	(17,200)
02-99-00-8106	Allocations - Dispatch Department	281,830	270,994	10,836
20-99-03-8106	Allocations - Dispatch Department	84,160	80,978	3,182

Haines Borough
Ordinance No. 20-04-567
Page 5 of 7

25-99-0X-8106	Allocations - Dispatch Department	84,160	80,978	3,182
Total reduction to Dispatch department				\$17,200

13. To adjust budgeted Townsite Service Area Fund revenues to reflect updated projections.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
02-01-09-4130	Sales Tax	846,000	775,000	\$ (71,000)
02-01-09-4610	Interest Earnings	9,000	15,000	6,000
Total				(65,000)

14. To appropriate a grant received from the State of Alaska for police training and to reduce FY20 appropriations for the Police Department.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
02-02-00-4341	State Grant Revenue - Police	\$0	\$ 4,497	\$4,497
02-02-00-6140	Health Insurance	87,720	74,562	13,158
02-02-00-7334	Travel & Per Diem	11,000	7,000	4,000
02-02-00-7355	Vehicle Expense	15,000	27,000	(12,000)
02-02-00-7360	Utilities	18,100	15,000	3,100
Total reduction to Police department				\$ 12,755

15. To increase FY20 appropriations for the Public Works department due to higher than usual snowfall during the 2019/2020 season.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
02-04-00-7312	Professional & Contractual	38,200	56,300	(18,100)
02-04-00-7355	Vehicle Expense	62,000	70,000	(8,000)
Total increase to Public Works department				(26,100)

16. To reduce FY20 appropriations for the Tourism Promotion department.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
23-02-00-6110	Salaries and wages	120,295	\$109,298	\$11,000
23-02-00-6115	Payroll Burden	37,109	33,109	4,000

Haines Borough
Ordinance No. 20-04-567
Page 6 of 7

23-02-00-7211	Supplies & postage	11,000	6,000	5,000
23-02-00-7334	Travel & Per Diem	12,150	7,150	5,000
23-02-00-7392	Program & Project Expenditures	15,000	1,000	14,000
Total reduction to Tourism Promotion department				\$39,000

17. To adjust water fund revenues and expenditures to reflect higher than anticipated revenues and expenditures for new water connections.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
90-01-00-4402	Water Hookup Revenue	6,000	\$24,000	18,000
90-01-00-7230	Material & Equipment	66,350	81,350	(15,000)
90-01-00-7312	Professional & Contractual Services	31,365	34,365	(3,000)
Total Net Change to revenues and expenses				0

18. To recognize \$2,146,590.72 of federal CARES Act revenue. This is the first of three possible payments totaling \$4,007,216.22. This amendment appropriates these funds for expenditures allowable within the grant agreement entered between the State of Alaska and the Haines Borough. The Haines Borough Assembly has formed an ad hoc committee to make more specific recommendations for expenditures prior to the third public hearing of this ordinance.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
55-01-00 XXXX	Federal Revenue	0	2,146,591	2,146,951
55-01-00 XXXX	Project Expenditures	0	2,146,591	(2,146,951)
Total				\$0

19. To reduce budgeted payroll expense for employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. These wages will instead be paid out of fund 55 CARES Act funding.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-10 61XX	Admin - Payroll Expense	349,485	309,485	40,000
01-01-15 61XX	Finance - Payroll Expense	370,211	355,211	15,000
01-04-20 61XX	Public Facilities - Payroll Expense	341,259	326,259	15,000
02-02-00-61XX	Police - Payroll Expense	611,743	570,743	41,000
01-02-50-61XX	Dispatch - Payroll Expense	431,528	417,528	14,000
20-03-00-61XX	Ambulance - Payroll Expense	208,932	169,932	39,000

Haines Borough
Ordinance No. 20-04-567
Page 7 of 7

23-02-00-61XX	Tourism - Payroll Expense	192,492	181,492	11,000
92-01-00-61XX	Harbor - Payroll Expense	277,746	272,746	5,000
Total reduction to payroll expense which will be paid through CARES Act				\$180,000

* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS
____ DAY OF _____, 2020.

ATTEST:

Janice Hill, Mayor

Aleka Fullerton, Borough Clerk

Date Introduced: 04/ /2020
Date of First Public Hearing: _/ _/ _
Date of Second Public Hearing: _/ _/ _

Memo



To: Haines Borough Mayor & Assembly
From: Jila Stuart, Finance Director
Cc: Alekka Fullerton, Acting Borough Manager
Date: May 20, 2020
Re: [Recommended Additions to FY20 Budget Amendment Ordinance #20-04-567](#)

The Haines Borough has received a grant agreement from the State of Alaska to receive \$4,007,216.22 in CARES Act funding which can be used in place of general fund dollars to pay for emergency expenses incurred resulting from COVID-19 response. The following amendment would allow CARES Act funds to be used to pay for COVID-19 response which was previously (in emergency ordinances #20-03-564 and #20-04-569) budgeted to be paid with Areawide General funds. This would free up \$113,373 of Areawide General funds for other purposes. Some of these expenditures may be eligible for FEMA reimbursement. If we determine they are FEMA eligible we can do a budget amendment at a later time to budget from FEMA instead of CARES Act funds.

~~1. To transfer up to \$50,000 from the Areawide General Fund to the Medical Services Fund to respond to community health needs resulting from the COVID-19 pandemic response. Expenditures may include: wages for additional hours for EMS response and sanitization, ambulance supplies, support of services to quarantined citizens, distribution of information, and other emergency supplies and services. Funds will only be transferred as needed. The Borough may be eligible for reimbursement of some expenses related to the response by State or Federal government. This ordinance confirms two emergency ordinances for \$25,000 each originally approved as ORD#20-03-564 on 3/24/20 and ORD#20-04-569 on 4/28/20.~~

		-Current FY20 Budget	-Proposed -FY20 Budget	Fund Balance Increase/ (Decrease)*
01-98-00-8200	Transfer OUT to from General Fund	\$0	\$50,000	(\$50,000)
20-98-00-8200	Transfer IN to Medical Service Fund	\$0	\$50,000	\$50,000
20-03-00-XXXX	Medical Service Expenditures (COVID-19)	\$0	\$50,000	(\$50,000)
Total Appropriation at this time for COVID-19 response supplies & wages				(\$50,000)

~~2. To transfer \$63,730 from the Areawide General Fund to the Capital Improvement Project Fund to purchase a portable decontamination unit. This appropriation was initially approved as an emergency ordinance #20-03-564.~~

01-98-00-8200	Transfer OUT to from General Fund	\$0	\$63,730	(\$63,730)
50-98-00-8200	Transfer IN to Medical Service Fund	\$0	\$63,730	\$63,730

50-01-00-7392	Project Exp. (decontamination unit)	\$0	\$63,730	(\$63,730)
Total Appropriation for Decontamination Unit				(\$63,730)

20. To recognize \$2,146,590.72 of federal CARES Act revenue. This is the first of three possible payments totaling \$4,007,216.22. This amendment appropriates these funds for expenditures allowable within the grant agreement entered between the State of Alaska and the Haines Borough. The Haines Borough Assembly has formed an ad hoc committee to make more specific recommendations for expenditures prior to the third public hearing of this ordinance.

		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
55-01-00 XXXX	Federal Revenue	0	2,146,591	2,146,951
55-01-00 XXXX	Project Expenditures	0	2,146,591	(2,146,951)
			Total	\$0

CARES Act funding can be used for payroll for individuals whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. This amendment is an estimate of FY20 payroll that can be paid out of CARES Act funding instead of the originally identified funding source. This amendment reduces payroll budgets in the Areawide, Townsite, Medical Service Area, and Harbor departments by a total of \$180,000.

21. To reduce budgeted payroll expense for employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. These wages will instead be paid out of fund 55 CARES Act funding.

		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-01-10 61XX	Admin - Payroll Expense	349,485	309,485	40,000
01-01-15 61XX	Finance - Payroll Expense	370,211	355,211	15,000
01-04-20 61XX	Public Facilities - Payroll Expense	341,259	326,259	15,000
02-02-00-61XX	Police - Payroll Expense	611,743	570,743	41,000
01-02-50-61XX	Dispatch - Payroll Expense	431,528	417,528	14,000
20-03-00-61XX	Ambulance - Payroll Expense	208,932	169,932	39,000
23-02-00-61XX	Tourism - Payroll Expense	192,492	181,492	11,000
92-01-00-61XX	Harbor - Payroll Expense	277,746	272,746	5,000
Total reduction to payroll expense which will be paid through CARES Act				\$180,000

HAINES BOROUGH

Summary of Proposed Amendments to the FY20 Budget - Ordinance #20-04-567



	Areawide General	Townsite General	Medical Service	Economic Development	Fire Service Areas	CARES Act	Harbor Fund*	
FUND	01	02	20	23	25	55	92	
Fund/(Cash) Balance as of 06/30/2019	3,305,308	1,040,959	158,239	554,230	23,086	-	527,300	
FY20 BUDGET Revenue Over (Under) Expense	(335,235)	(217,238)	(76,851)	(325,675)	(3,890)	-	(68,703)	TOTAL
Proposed Amendments:								
—1. COVID Emergency Appropriations	(50,000)							(50,000)
—2. COVID Decontamination Unit Emerg. Approp.	(63,730)							(63,730)
3. Update Areawide Revenue Projections	(87,614)							(87,614)
4. Reduce Admin expense	17,200							17,200
5. Reduce Assembly expense	90							90
6. Reduce Elections expense	1,867							1,867
7. Reduce Finance expense	4,950							4,950
8. Reduce Lands/Planning expense	41,594							41,594
9. Reduce Public Facilities expense	33,000							33,000
10. Reduce Chilkat Center expense	4,500							4,500
11. Reduce Library expense	13,986							13,986
12. Reduce Museum expense	6,600							6,600
13. Reduce CYD expense	21,934							21,934
14. Reduce Dispatch Expense	-	10,836	3,182		3,182			17,200
15. Update TSA Revenue Projections		(65,000)						(65,000)
16. Reduce Police expense		12,755						12,755
17. Increase Public Works expense		(26,100)						(26,100)
18. Reduce Tourism Promotion expense				39,000				39,000
19. Adjust water fund revenue & expense								-
20. Recognize CARES Act Funds								-
21. Reduce pr budgets for COVID related hours	84,000	41,000	39,000	11,000			5,000	180,000
Increase/(Decrease) to Fund Balance	142,107	(26,509)	42,182	50,000	3,182			210,962
Proposed FY20 BUDGET Revenue Over / (Under) Expense	(193,128)	(243,747)	(34,669)	(275,675)	(708)	-	(68,703)	
Projected Fund/(Cash) Balance as of 06/30/2020	3,112,180	797,212	123,570	278,555	22,378	-	458,597	

* The cash balance is shown instead of the fund balance and the cash budget is shown which does not include depreciation expense.

AN EMERGENCY ORDINANCE OF THE HAINES BOROUGH PURSUANT TO HAINES BOROUGH CODE 2.12.040, PROVIDING FOR THE APPROPRIATION OF EMERGENCY FUNDS DUE TO COVID-19 PANDEMIC RESPONSE.

WHEREAS, this Ordinance is being introduced pursuant to a finding by the assembly that an emergency exists and based upon the Mayor’s Declaration of Emergency of March 17, 2020; and

WHEREAS, the Haines Borough Assembly has adopted Resolution 20-03-853, A Resolution of the Haines Borough Assembly Certifying the Declaration of Emergency in the Haines Borough Based on the Risk to the Public posed by the Global COVID-19 Pandemic and the Substantial Economic Impacts to the Haines Borough; and

WHEREAS, an emergency ordinance may be adopted, amended and adopted, or rejected at the meeting at which it is introduced; and

WHEREAS, the affirmative vote of all members present, or the affirmative vote of three-fourths of the total membership, whichever is less, is required for adoption of an emergency ordinance; and

WHEREAS, this emergency ordinance is effective for 60 days,

NOW THEREFORE, BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption and, per HBC 2.12.040, may be adopted upon introduction.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2019 through June 30, 2020.

Section 4. Purpose. To provide for emergency funds as follows:

To transfer up to \$25,000 from the Areawide General Fund to the Medical Services Fund to respond to community health needs resulting from the COVID-19 pandemic response. Expenditures may include: wages for additional hours for EMS response and sanitization, ambulance supplies, support of services to quarantined citizens, distribution of information, and other emergency supplies and services. Funds will only be transferred as needed. The Borough may be eligible for reimbursement of some expenses related to the response by State or Federal government. If additional resources are required a subsequent appropriation ordinance will follow.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-98-00-8200	Transfer OUT to from General Fund	\$0	\$25,000	(\$25,000)
20-98-00-8200	Transfer IN to Medical Service Fund	\$0	\$25,000	\$25,000
20-03-00-XXXX	Medical Service Expenditures (COVID-19)	\$0	\$25,000	(\$25,000)
Total Appropriation at this time for COVID-19 Response				(\$25,000)

* A positive amount in this column is favorable. A negative amount is unfavorable.

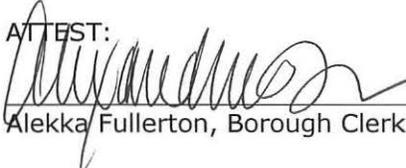
Haines Borough Ordinance
No. 20-03-564
Page 2 of 2

To transfer \$63,730 from the Areawide General Fund to the Capital Improvement Project Fund to purchase a portable decontamination unit.				
		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-98-00-8200	Transfer OUT to from General Fund	\$0	\$63,730	(\$63,730)
50-98-00-8200	Transfer IN to Medical Service Fund	\$0	\$63,730	\$63,730
50-01-00-7392	Project Exp. (decontamination unit)	\$0	\$63,730	(\$63,730)
Total Appropriation for Decontamination Unit				(\$63,730)

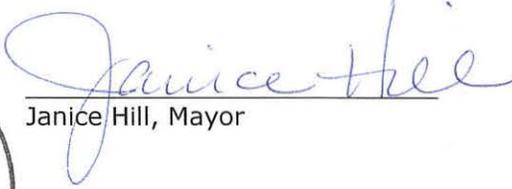
* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS 24th
DAY OF MARCH, 2020.

ATTEST:


Alekka Fullerton, Borough Clerk




Janice Hill, Mayor

AN EMERGENCY ORDINANCE OF THE HAINES BOROUGH PURSUANT TO HAINES BOROUGH CODE 2.12.040, PROVIDING FOR THE APPROPRIATION OF EMERGENCY FUNDS DUE TO COVID-19 PANDEMIC RESPONSE.

WHEREAS, this Ordinance is being introduced pursuant to a finding by the assembly that an emergency exists and based upon the Mayor’s Declaration of Emergency of March 17, 2020; and

WHEREAS, the Haines Borough Assembly has adopted Resolution 20-03-853, A Resolution of the Haines Borough Assembly Certifying the Declaration of Emergency in the Haines Borough Based on the Risk to the Public posed by the Global COVID-19 Pandemic and the Substantial Economic Impacts to the Haines Borough; and

WHEREAS, an emergency ordinance may be adopted, amended and adopted, or rejected at the meeting at which it is introduced; and

WHEREAS, the affirmative vote of all members present, or the affirmative vote of three-fourths of the total membership, whichever is less, is required for adoption of an emergency ordinance; and

WHEREAS, this emergency ordinance is effective for 60 days,

NOW THEREFORE, BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption and, per HBC 2.12.040, may be adopted upon introduction.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2019 through June 30, 2020.

Section 4. Purpose. To provide for emergency funds as follows:

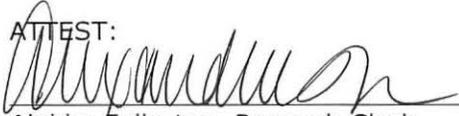
To transfer up to \$25,000 from the Areawide General Fund to the Medical Services Fund to respond to community health needs resulting from the COVID-19 pandemic response. Expenditures will include: wages for additional hours for EMS response and sanitization, ambulance supplies, support of services to quarantined citizens, distribution of information, and other emergency supplies and services. Funds will only be transferred as needed. The Borough may be eligible for reimbursement of some expenses related to the response by State or Federal government. If additional resources are required a subsequent appropriation ordinance will follow.

		Current FY20 Budget	Proposed FY20 Budget	Fund Balance Increase / (Decrease)*
01-98-00-8200	Transfer OUT to from General Fund	\$0	\$25,000	(\$25,000)
20-98-00-8200	Transfer IN to Medical Service Fund	\$0	\$25,000	\$25,000
20-03-00-XXXX	Medical Service Expenditures (COVID-19)	\$0	\$25,000	(\$25,000)
Total Appropriation at this time for COVID-19 response supplies & wages				(\$25,000)

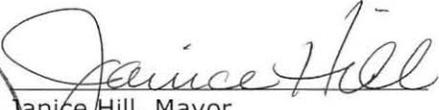
* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS
28th DAY OF APRIL, 2020.

ATTEST:


Alekka Fullerton, Borough Clerk




Janice Hill, Mayor



Haines Borough
Assembly Agenda Bill

Agenda Bill No.: 20-1023Assembly Meeting Date: 06/09/2020

Business Item Description:	Attachments:
Subject: Extend Sunset of Title 5 to 12/31/20	1. Ordinance 20-05-570
Originator: Borough Clerk	
Originating Department: Borough Administration	
Date Submitted: 5/15/2020	

Full Title/Motion:

Motion: Amend Ordinance 20-05-570 to include section 5.20 and to provide that the ordinance is effective when adopted.

Administrative Recommendation:

This resolution is recommended by the Mayor and the Borough Clerk.

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 0	\$ See below	\$ 0	Reduced maintenance costs

Comprehensive Plan Consistency Review:

Comp Plan Goals/Objectives:

Consistent: Yes No**Summary Statement:**

This is a "housekeeping" ordinance.

On 2/26/19, Ordinance 18-09-512, which was a major rewrite of Title 5, was adopted. Part of that adoption was a sunset provision effective 3/1/20. The sunset date was later amended to 4/30/20.

On 4/28/20, Ordinance 20-03-562 made further changes to Title 5. The effective date of those further changes were postponed until January 1, 2021.

I believe the intention was to keep the "old" provisions of Ordinance 18-09-512 in effect until the "new" provisions of 20-03-562 take effect. This Ordinance accomplishes just that.

Referral:

Referred to:

Referral Date:

Recommendation:

Meeting Date:

Assembly Action:

Meeting Date(s): 5/26/2020

Public Hearing Date(s): 6/09/20, 6/23/20

Postponed to Date:

An Ordinance of the Haines Borough Amending Existing Haines Borough Code Title 5 to sunset December 31, 2020 since Ordinance 20-03-562 is effective January 1, 2021.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance extends the sunset of Ordinance 18-09-512 until December 31, 2020.

Section 4. Amendment of Chapter 5.01. Chapter 5.01 of the Haines Borough Code of Ordinances is amended as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED
STRIKETHROUGH ITEMS ARE DELETED

**Chapter 5.01
GENERAL PROVISIONS¹**

¹ The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 5. Amendment of Chapter 5.02. Chapter 5.02 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.02
BUSINESS LICENSES¹**

1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 6. Amendment of Chapter 5.03. Chapter 5.04 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.04
PERMIT APPLICATION PROCESS¹**

1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 7. Amendment of Chapter 5.08. Chapter 5.08 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.08
Transient and Itinerant Merchants, Vendors and Special Events¹**

1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 8. Amendment of Chapter 5.18. Chapter 5.18 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.18
Commercial Tour Permit¹**

- 1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 9. Amendment of Chapter 5.22. Chapter 5.22 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.22
Commercial Passenger or Tour Vehicle Parking Permits¹**

- 1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

Section 10. Amendment of Chapter 5.24. Chapter 5.24 of the Haines Borough Code of Ordinances is amended to read as follows:

**Chapter 5.24
Commercial Helicopter Ski Tours, Commercial Ski Productions and Special
Ski Competition Events¹**

- 1 The provisions of Ord. [18-09-512](#) expire ~~April 30~~ **December 31**, 2020.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS 26th DAY OF MAY, 2020.

ATTEST:

Janice Hill, Mayor

Alekkka Fullerton, Borough Clerk

Date of Introduction:
Date of First Hearing:
Date of Second Hearing:



Haines Borough
Assembly Agenda Bill

Agenda Bill No.: 20-1026

Assembly Meeting Date: 6/9/20

Business Item Description:	Attachments:
Subject: Ballot Proposition to Withdraw a portion of Permanent Funds	1. Revised Ordinance 20-05-571 (staff recommendation) 2. Original Ordinance 20-05-571 (as introduced)
Originator: Zephyr Sincerny	
Originating Department: Borough Assembly	
Date Submitted: 5/25/20	

Full Title/Motion:
Motion: Amend Ordinance 20-05-571 as recommended by the Finance Committee.

Administrative Recommendation:
This ordinance is recommended by the Interim Borough Manager.

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 0	\$ 0	\$ 0	Lease approved by later ordinance

Comprehensive Plan Consistency Review:
Comp Plan Goals/Objectives: Consistent: Yes No

Summary Statement:
On 5/26/20, the Haines Borough Assembly introduced Ordinance 20-05-571 and also referred it to the Finance Committee for review.
On 6/2/20, the Finance Committee reviewed the Ordinance and asked staff to make recommendations to Ordinance language to accomplish its stated goals. Staff provided the Finance Chair with the proposed language who approved its submission to the assembly.

Referral:
Referred to: Finance Referral Date: 5/26/20
Recommendation: Amend the Ordinance as provided by staff. Meeting Date: 06/09/20

Assembly Action:
Meeting Date(s): 5/26/20, 6/09/20, 6/23/20 Public Hearing Date(s): 06/09/20, 06/23/20
Postponed to Date:

HAINES BOROUGH
ORDINANCE No. 20-05-571

Draft

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to withdraw \$450,000 from the principal of the Permanent Fund to ~~pay the Borough's FY21 School Bond Debt Payment~~ reimburse the general fund for lost school debt reimbursement funding from the State of Alaska.

WHEREAS, in the FY20 fiscal year, the Haines Borough experienced a loss of \$450,337 of school debt reimbursement funding from the State of Alaska when the governor vetoed 50% of budgeted funding to municipalities from the State of Alaska; and

WHEREAS, in the FY21 fiscal year, the Haines Borough will experience a loss of 70% school debt reimbursement from the State of Alaska which would have amounted to \$896,297; and

WHEREAS, property tax revenues have been diverted from the Areawide General Fund (01) to the School GO Bond Fund (76) to offset the loss of debt reimbursement from the State; and

WHEREAS, due to economic effects of the COVID-19 pandemic the Haines Borough anticipates significantly decreased sales tax revenues in FY21 further reducing revenues in the Areawide General Fund;

NOW, THEREFORE, BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance authorizing placing a proposition on the ballot for the 2020 general municipal election.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Purpose. It is hereby determined to be for a public purpose and in the public interest of the Haines Borough to place a proposition on the October 6, 2020 regular Haines Borough General Election ballot to reimburse the Fund 01 Fund Balance up to \$450,000 for the FY21 school bond debt payment.

Section 4. The Borough shall submit the following proposition to the qualified voters of the Haines Borough at the October 6, 2020 Haines Borough General Election:

PROPOSITION No. x

USE A PORTION OF PERMANENT FUND PRINCIPAL
TO PAY REIMBURSE FOR SCHOOL BOND DEBT PAYMENT

Shall the Haines Borough withdraw up to \$450,000 of the permanent fund principal to reimburse the Areawide General Fund 01 Fund Balance for the a portion of the FY20 and FY21 school bond debt payments?

Haines Borough
Ordinance No. 20-05-571
Page 2 of 2

Section 5. Section 4 of this ordinance shall become effective only if the proposition described in Section 4 is approved by a majority of the qualified voters voting on the proposition at the October 6, 2020 Haines Borough General Election and shall take effect thirty days after certification of the results of the election.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___
DAY OF JUNE, 2020.

Jan Hill, Mayor

Attest:

Alekkka Fullerton, CMC, Borough Clerk

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to withdraw \$450,000 from the principal of the Permanent Fund to pay the Borough's FY21 School Bond Debt Payment

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance authorizing placing a proposition on the ballot for the 2020 general municipal election.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Purpose. It is hereby determined to be for a public purpose and in the public interest of the Haines Borough to place a proposition on the October 6, 2020 regular Haines Borough General Election ballot to reimburse the Fund 01 Fund Balance up to \$450,000 for the FY21 school bond debt payment.

Section 4. The Borough shall submit the following proposition to the qualified voters of the Haines Borough at the October 6, 2020 Haines Borough General Election:

PROPOSITION No. x

USE A PORTION OF PERMANENT FUND PRINCIPAL
TO PAY SCHOOL BOND DEBT PAYMENT

Shall the Haines Borough withdraw up to \$450,000 of the permanent fund principal to reimburse Fund 01 Fund Balance for the FY21 school bond debt payment?

Section 5. Section 4 of this ordinance shall become effective only if the proposition described in Section 4 is approved by a majority of the qualified voters voting on the proposition at the October 6, 2020 Haines Borough General Election and shall take effect thirty days after certification of the results of the election.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___ DAY OF JUNE, 2020.

Jan Hill, Mayor

Attest:

Aleka Fullerton, CMC, Borough Clerk



Haines Borough
Assembly Agenda Bill

Agenda Bill No.: 20-1025
Assembly Meeting Date: 6/29/20

Business Item Description:	Attachments:
Subject: Authorize Interim Manager to sign lease with Alaska Marine Lines for Roll-On/Roll-Off Facility	1. Ordinance 20-06-572 2. Proposed Lease Agreement
Originator: Borough Manager	
Originating Department: Administration	
Date Submitted: 5/29/20	

Full Title/Motion:

No motion necessary since Ordinance 20-06-572 is already scheduled for its second public hearing 6/23/20.

Administrative Recommendation:

This ordinance is recommended by the Borough Manager.

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 0	\$ 0	\$ 0	Lease approved by later ordinance

Comprehensive Plan Consistency Review:

Comp Plan Goals/Objectives:
Objective 2B, Page 56-57

Consistent: Yes No

Summary Statement:

The Haines Borough Assembly on 7/10/18 adopted Resolution 18-07-764 endorsing a Memorandum of Understanding with Alaska Marine Lines, Inc. for the lease of tidelands and uplands to support construction of a marine freight transfer facility in Lutak Inlet.

HBC 14.16.160 provides that the final lease terms are subject to approval by the assembly by ordinance. The attached draft has been reviewed by the Borough Attorney and the terms have been accepted by AML. The completion of this ordinance and the attached lease will allow AML to start construction on the Ro-Ro.

Proposed Lease attached.

Referral:

Referred to:

Referral Date:

Recommendation:

Meeting Date:

Assembly Action:

Meeting Date(s): 06/02/20, 06/09/20, 06/23/20

Public Hearing Date(s): 06/09/20, 06/23/20
Postponed to Date:

A NON-CODE ORDINANCE OF THE HAINES BOROUGH ASSEMBLY APPROVING THE LUTAK LEASE AGREEMENT BETWEEN THE HAINES BOROUGH AND ALASKA MARINE LINES, INC.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is for the specific purpose of approving a single agreement and shall not become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption. The lease attached hereto is effective as of July 1, 2020.

Section 4. Purpose. This ordinance approves the terms of the Lease and Preferential Use Agreement for Construction and Operation of Roll-On/Roll-Off Facility and Associated Upland Activities between the Haines Borough and Alaska Marine Lines, Inc.

Section 5. Authority. This ordinance is adopted under the authority granted the Assembly to approve negotiated leases by HBC 14.16.160.

Section 6. Approval. The attached Lease and Preferential Use Agreement for Construction and Operation of Roll-On/Roll-Off Facility and Associated Upland Activities between the Haines Borough and Alaska Marine Lines, Inc. is hereby approved. The interim manager and mayor are hereby authorized to take all such steps as may be necessary to finalize and sign the Lutak Land Lease on behalf of the Haines Borough.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___th DAY OF JUNE, 2020.

ATTEST:

Janice Hill, Mayor

Aleka Fullerton, CMC, Borough Clerk

Date Introduced:
Date of First Public Hearing:
Date of Second Public Hearing:



Haines Borough

LEASE AND PREFERENTIAL USE AGREEMENT FOR CONSTRUCTION AND OPERATION OF ROLL-ON/ROLL-OFF FACILITY AND ASSOCIATED UPLAND ACTIVITIES

DATE: MAY 28, 2020

Between: Haines Borough, an Alaska municipal corporation ("*Landlord or Borough*")
103 Third Avenue S.
Haines, Alaska 99827

And: Alaska Marine Lines, Inc., a Washington corporation ("*Lessee*")
18000 International Blvd., Suite 800
Seattle, WA 98188

SECTION A. TIDELANDS

Landlord leases to Lessee and Lessee leases from Landlord a portion of tidelands real property within Tract A, ATS 1464, consisting of approximately one acre immediately northward of the Landlord-owned Lutak Dock at 2112 Lutak Road, Haines, Alaska and more particularly described on Exhibit 1 attached hereto ("the Tidelands Property" or "the Tidelands"), on the terms and conditions stated below.

A.1. TERM OF LEASE (HBC 14.16.080)

A.1.1 Original Term. The term of lease for the Tidelands shall be for a period of thirty (30) years commencing July 1, 2020 and expiring June 30, 2050, unless sooner terminated as hereinafter provided.

A. 1.2 Possession. Lessee's right to possession and obligations under this lease shall commence on the first day of the term.

A.1.3 Renewal Option. Any renewal preference granted the lessee is a privilege, and is neither a right nor bargained-for consideration. Lessee shall have the option to extend this lease for one (1) renewal term of five (5) years provided:

A.1.3.a. The Lessee or the Lessee's assignee makes written application therefor at least 90 days prior to expiration of the original term;

A.1.3.b. The Lessee is not in default under the lease;

A.1.3.c. The proposed use is compatible with this lease, current use classification and zoning provisions;

A.1.3.d. Mutually agreeable terms, consistent with the provisions of Borough code governing lease terms, are negotiated by the borough and Lessee and approved by the borough assembly.

A.2. RENT

A.2.1 Base Rent. Rent terms are governed by HBC 14.16.090 that sets base rates at \$500 or 10% of appraised value, whichever is more. The appraised value of the Tidelands per sq. ft. as determined by Integra Realty Resource of Seattle, WA of October 31, 2018 is \$2.00, or \$87,120 per acre.

A.2.2 Annual Rent payments. Lessee shall pay to Landlord as base rent **\$8,712** annually. Rent for the first year of the initial term of this lease is due and payable on or before the first day of the term. After the first year, annual rent is payable within 30 days of the anniversary of the first day of the term and annual rent may be paid in one payment on the anniversary date, or in two equal payments at the Lessee's option, in which case the first payment shall be due on the anniversary date and the second payment is due on or before the date that is six-months after the anniversary date. Annual Rent due may be increased or decreased as provided in A.2.4.below.

A.2.3 Additional Rent. Any/all property taxes, insurance costs and utility charges that Lessee may be required to pay by the terms of this lease shall be paid in addition to the annual rent .

A.2.4 Adjustment of Rent. The annual rental payable shall be subject to adjustment by the assembly on the fifth anniversary of the date of the lease and each anniversary date thereafter which is divisible by the number five. All adjusted rates shall be computed at 10 percent of the fair market value of the Tidelands (excluding the value of the Facility and any other Lessee improvements). Such value shall be determined by an appraisal conducted pursuant to Haines Borough Code. The new rental amount shall be effective at the beginning of the five-year interval to which it applies.

A.2.5 Renewal Rent. Annual rental for any renewal term shall be equal to the minimum annual rent required by the Haines Borough Code as a percentage of appraised value of the land at the commencement of the renewal term.

A.3. USE OF THE TIDELANDS PROPERTY

A.3.1 Compliance with Law. Lessee's use of the Tidelands Property shall conform to all ordinances of the borough, including any applicable zoning ordinance and with all state and federal regulations, rules, and laws, as the code or any such rules, regulations, or laws may affect the activity upon or associated with the Tidelands.

A.3.2 Permitted Use. The Tidelands Property shall be used exclusively for the purpose of constructing, operating and maintaining a roll-on, roll off cargo facility as further defined in Section A.3.3 below.

A.3.3 Improvements. Consistent with the Scope of Work attached as Exhibit 2, Lessee shall not later than two (2) years from the commencement of the term substantially complete construction on the Tidelands of a barge docking facility with roll-on/roll-off capability suitable for handling standard cargo containers and breakbulk freight ("the Facility") to Lessee's design specifications subject to Landlord's approval, which approval shall not be unreasonably withheld. Lessee may construct other improvements on the Tidelands that support construction, maintenance and operation of the Facility, with Landlord's prior written approval, which approval shall not be unreasonably withheld. All barge ramps and associated equipment are, and shall remain, the personal property of Lessee. Utilization or development for other than marine cargo

related uses, without written consent of Landlord, shall constitute a violation of the lease and subject the lease to cancellation at any time.

A.3.4 Public Use of Facility Lessee shall allow the public access to use the Facility subject always to Lessee's preferential use rights, pursuant to a market rate schedule of fees and charges to be adjusted periodically, as approved.

[End of Section A. Tidelands]

SECTION B. UPLANDS

Landlord leases to Lessee and Lessee leases from Landlord a portion of real property adjacent to the Tidelands consisting of approximately **one-half acre** (21,780 sq. ft.) , and more particularly described on Exhibit 3 attached hereto ("Uplands Property" or "Uplands"), on the terms and conditions stated below.

B.1. TERM OF LEASE (HBC 14.16.080)

B.1.1 Original Term. The term of lease for Uplands shall be for a period of ten (10) years commencing July 1, 2020, unless sooner terminated as hereinafter provided.

B.1.2 Possession. Lessee's right to possession and obligations under this lease shall commence on the first day of the term.

B.1.3 Renewal Option. Any renewal preference granted the Lessee is a privilege, and is neither a right nor bargained-for consideration. Lessee shall have options to extend this lease for five (5) successive renewal terms (each a "Renewal Term") of five (5) years provided:

B.1.3.a. The lessee or the lessee's assignee makes written application therefor at least 90 days prior to the expiration of the original term or Renewal Term;

B.1.3.b. The lessee is not in default under the lease;

B.1.3.c. The proposed use is compatible with the lease, current use classification and zoning provisions;

B.1.3.d. Mutually agreeable terms, consistent with the provisions of Borough code governing lease terms, are negotiated by the borough and Lessee and approved by the borough assembly.

B.2. RENT

B.2.1 Base Rent. Rent terms are governed by HBC 14.16.090 that sets base rates at \$500 or 10% of appraised value, whichever is more. The appraised value of the Uplands per sq. ft. as determined by Integra Realty Resource of Seattle, WA of October 31, 2018 is \$8.00, or \$348,480 per acre.

B.2.2 Annual Rent payments. Lessee shall pay to Landlord as base rent **for the first year of the term \$ 17,424** payable within 60 days of commencement of this lease. For each year thereafter annual rent may be paid in one payment on the anniversary date, or in two equal payments at the Lessee's option, in which case the first payment is due on the anniversary date, and the second

payment is due on or before the date that is six-months after the anniversary date. Annual rent due may be increased or decreased as provided in B.2.4 below.

B.2.3 Additional Rent. All insurance costs, property tax and utility charges that Lessee may be required to pay by the terms of this lease shall be paid in addition to the annual rent .

B.2.4 Adjustment of Rent. The annual rental payable pursuant to any lease issued under the provisions of this chapter shall be subject to adjustment by the assembly on the fifth anniversary of the date of the lease and each anniversary date thereafter which is divisible by the number five. All adjusted rates shall be computed at 10 percent on the fair market value of the land and improvements owned by the borough and leased thereunder. Such value shall be determined by an appraisal made by the assessor or land manager or a certified appraiser hired by the borough and reviewed by the assembly, whose decision is final. The new rental amount shall be effective at the beginning of the five-year interval to which it applies.

B.2.5 Adjustment of leased space. Upon advance written request of Lessee, the leased premises may be decreased, however the minimum uplands lease shall be 0.5 acre. Any decrease of space leased shall be effective no earlier than three (3) months after receipt of Lessee's written request. Lessee shall bear all survey costs associated with a decrease in the area leased. Subject to availability, and upon advance written request, Lessee may lease additional space immediately adjacent to the leased premises up to a maximum of one additional acre. Any increase in the leased premises shall be effective no earlier than three (3) months after receipt of Lessee's written request. The option to increase the area of the leased premises may not be exercised at any time after Landlord has provided notice of Landlord's intention to undertake reconstruction of the Lutak Dock. Rent shall be adjusted to equal no less than 10% of the most current appraised value of the additional acreage leased.

B.2.6 Renewal Rent. Annual rental for any renewal term shall be equal to the minimum annual rent required by the Haines Borough Code as a percentage of appraised value of the land at the commencement of the renewal term.

B.3. USE OF THE PROPERTY.

B.3.1 Public Access. Landlord expressly reserves the right to grant easements or rights-of-way across the leased premises, including but not limited to an easement to provide a safe traffic corridor to allow public access and use of Lutak Dock, if it is determined in the best interest of the Landlord to do so, provided such easements or rights-of-way shall not unreasonably interfere with LESSEE's use and occupancy of the leased premises (including Uplands and the Tidelands) as authorized by this lease. Lessee shall not unduly restrict nor impede passage of authorized persons on easements or traffic corridors identified in Exhibit 3.

B.3.2 Compliance with Law. Lessee shall conform to all applicable laws and regulations of any public authority affecting the Uplands Property and the use thereof and correct at Lessee's own expense any failure of compliance created through Lessee's fault or by reason of Lessee's use. Uplands shall be utilized for purposes within the scope of the land use classification, the terms of this lease, and in conformity with ordinances of the borough, including any applicable zoning ordinance.

B.3.3 Restrictions on Use. The Uplands shall be used for the exclusive purpose of handling and storing cargo containers and associated equipment, and breakbulk freight shipped and received in the course of operating and maintaining the Facility. Utilization or development by Lessee for other than the allowed uses, without the written consent of Landlord, shall constitute a violation of

the lease and subject the lease to cancellation after twenty (20) days' written notice to Lessee. If the default is of such a nature that it cannot be completely remedied within the 20- day period, Lessee shall be in compliance with this provision if Lessee begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.

B.3.4 Improvements. Lessee may construct improvements on the Uplands Property, with Landlord's prior written approval, which approval shall not be unreasonably withheld. All improvements constructed by Lessee shall remain the property of Lessee, and may be removed at Lessee's expense upon termination of this Lease.

[End of Section B. Uplands]

SECTION C. PREFERENTIAL USE

Lessee vessels calling to load and discharge containerized cargo on a scheduled basis shall be entitled to preferential berthing rights at the Facility in accordance with the terms and conditions set forth in this Agreement.

C.1. PREFERENTIAL BERTHING RIGHTS

C1.1. Lessee shall have the preferential right to use the Facility for purposes of mooring, docking, and loading or discharging cargo on or from Lessee vessels, including ships, barges, or other watercraft which are owned, operated, or chartered by or for Lessee or any affiliated or related company, or which are used in connection with any Lessee freight operations, or a vessel owned or operated by an entity with which Lessee has a connecting carrier, consortium, or rationalization agreement, if, and to the extent that, said vessel is carrying cargo on Lessee's behalf (collectively "Lessee Vessel") provided that the Borough reserves the right to maintain access for all users of the Lutak Dry Storage Dock ("Lutak Dock) and the Facility via a public right-of-way across the Leased Premises and dock area adjacent to the Facility when a Lessee Vessel is not actively engaged in loading or unloading operations.

C1.2. The preferential right of use provided by this paragraph is defined to mean that Lessee shall be accorded the right, after furnishing a vessel schedule at least 12 hours in advance to the Borough Harbormaster, to berth a vessel at the Facility.

C1.3. Lessee agrees Delta Western fuel barges will have priority use of Lutak Dock berths. Lessee's vessels will be accommodated at Lutak as needed on a space available basis.

C1.4. Lessee agrees that during the term of this Agreement its Haines representative, will furnish the Borough Harbormaster with information as to the position, estimated time of arrival in Haines, and estimated port time of any Lessee vessel desiring to berth at the Facility or at Lutak Dock at least 12 hours in advance of the estimated time of arrival.

C.2. RESERVATION OF RIGHTS.

The Borough specifically reserves to itself and for non-Lessee vessels rights to use and occupy the Lutak Dock, or portions thereof, subject to the priorities of use accorded to Lessee under this lease agreement. The Borough agrees that it will issue tariffs governing the rates, charges, and conditions for the use of the Lutak Dock and the Facility by others, and shall assess reasonable rates and charges to users of the Facility.

C.3 BERTHING OF LESSEE VESSELS.

In addition preferential berthing for loading and unloading cargo as provided above, barges owned, chartered, or operated by or on behalf of Lessee shall be allowed to berth at the Facility while not engaged in cargo operations, unless the Borough Harbormaster requests their removal to allow the use of Lutak Dock by other vessels. In such event, the Borough Harbormaster will notify the vessel captain as early as possible of the time the vessel must clear the Facility.

SECTION D. TERMS GOVERNING A. B AND C.

These terms apply to both Tidelands and Uplands (collectively “the Property”).

D.1 RESTRICTIONS ON USE. The Property shall be used only for purposes within the scope of the land use classification of the Property, the terms of this lease, and in conformity with ordinances of the borough, including any applicable zoning ordinance. Use for any other purpose shall constitute a violation of the lease and subject the lease to cancellation after twenty (20) days’ written notice to Lessee. If the default is of such a nature that it cannot be completely remedied within the 20- day period, Lessee shall be in compliance with this provision if Lessee begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable. Lessee’s use of the leased premises shall conform to all ordinances of the borough, including any applicable zoning ordinance.

D.2. TARIFF REVENUE

D.2.1 Lessee shall publish a tariff schedule of rates for dockage, wharfage, handling and storage and shall make the Facility available for public use in accordance with its published tariff.

D.2.2. Lessee shall pay Landlord discounted wharfage in accordance with Port of Haines Terminal Tariff, FMC No. 3 Wharfage Rates, as follows:

Remainder of Year 2020	100% Discount
Year 2021	100% Discount
Year 2022	75% Discount
Year 2023	50% Discount
Year 2024 and ongoing	25% Discount

Transshipped/transloaded cargo shall be subject to a single-move, one-time wharfage charge at the same rate.

D2.3. Lessee shall submit to the Borough within ten days of the end of each month a statement detailing the vessel dockage and cargo tonnage handled during the previous month.

D2.4 Lessee shall prepare or cause to be prepared bills of lading detailing all cargo loaded on or from each container on any Lessee Vessel using the Premises. Lessee shall preserve all bills of lading and other records evidencing Lessee’s use of the Premises for not less than three (3) years after expiration of this Agreement.

D2.5 Amounts payable by Lessee for facilities or services under this Agreement supersede any charges for the same facilities or services under the Tariff for the Port of Haines.

D.3 ENVIRONMENTAL

D.3.1 The term *Environmental Law* shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order pertaining to the protection of health, safety or the environment or in any way regulating or controlling the handling, use, transportation, storage, possession, treatment or disposal of Hazardous Substances. The term *Hazardous Substance* shall mean any hazardous, toxic, ignitable, explosive, corrosive, reactive, carcinogenic, infectious or radioactive substance, waste, and material as defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.

D.3.2 Lessee shall not cause any Hazardous Substance to be located, used, spilled, leaked, disposed of, or otherwise released on or under the Property. Lessee may locate, store or use on the Uplands only those Hazardous Substances and in the quantities typically located, stored, transported or used in the prudent and safe operation of the uses permitted, including petroleum fuels. Lessee shall comply with all environmental laws and exercise a high degree of care in the use and handling of Hazardous Substances in transfer of cargo and maintenance of the facility.

D.3.3 Lessee shall immediately notify Landlord upon becoming aware of the following: (a) any spill, leak, disposal or other release of a Hazardous Substance on, under or adjacent to the Property required to be reported to the United States Coast Guard (“USCG”) or the State of Alaska Department of Environmental Conservation (“ADEC”) and shall provide Landlord with a copy of any written notification submitted to USCG or ADEC; (b) any notice or communication from a governmental agency or any other person relating to any Hazardous Substance on, under or adjacent to the Property; or (c) any violation of any Environmental Law with respect to the Property or Lessee’s activities on or in connection with the Property.

D.3.4 In the event of a spill, leak, disposal or other release of a Hazardous Substance on or under the Property caused by Lessee or any of its contractors, agents or employees or invitees, or the suspicion or threat of the same, Lessee shall: (a) immediately undertake all emergency response necessary to contain, clean up and remove the released Hazardous Substance; (b) promptly undertake investigatory, remedial removal and other response action necessary or appropriate to insure that any Hazardous Substances contamination is eliminated to Landlord’s reasonable satisfaction; and (c) provide Landlord copies of all correspondence with any governmental agency regarding the release (or threatened or suspected release) or the response action, and a detailed report documenting all such response action.

D.3.5 Upon expiration or sooner termination of this lease for any reason, unless otherwise agreed by Landlord, Lessee shall remove all Hazardous Substances and facilities used for the storage or handling of Hazardous Substances from the Property and shall restore the affected areas by repairing any damage caused by the installation or removal of the facilities.

D.3.6 Lessee shall indemnify, defend and hold harmless Landlord, its employees and agents and the respective successors and assigns of each of them from and against all claims, demands, liabilities, damages, fines, losses, costs (including without limitation the cost of any investigation, remedial, removal or other response action required by Environmental Law) and expenses (including without limitation attorney fees and expert fees in connection with any trial, appeal, petition for review or administrative proceeding) arising out of or in any way relating to the presence of Hazardous Substances on or under the Property by Lessee to the extent caused by Lessee or any of its contractors, agents or employees or invitees. Lessee’s obligations under this

section shall survive the expiration or termination of this lease for any reason. Landlord's rights under this section are in addition to and not in lieu of any other rights or remedies to which Landlord may be entitled under this lease or otherwise.

D.3.7 Landlord shall indemnify, defend and hold harmless Lessee, its employees and agents and the respective successors and assigns of each of them from and against all claims, demands, liabilities, damages, fines, losses, costs (including without limitation the cost of any investigation, remedial, removal or other response action required by Environmental Law) and expenses (including without limitation attorney fees and expert fees in connection with any trial, appeal, petition for review or administrative proceeding) arising out of or in any way relating to the use, treatment, storage, generation, transport, release, leak, spill, disposal or other handling of **Hazardous Substances** on or under the Property **prior to, or unrelated to, Lessee's or its contractors', agents' or employees' or invitees' activities** on the Property. Landlord's obligations under this section shall survive the expiration or termination of this lease for any reason. Lessee's rights under this section are in addition to and not in lieu of any other rights or remedies to which Lessee may be entitled under this lease or otherwise.

D.4 LIABILITY AND GENERAL INDEMNITY

D.4.1. Liens. Lessee shall pay as due all claims for work done on and for services rendered or material furnished to the Property, and shall keep the Property free from any liens. If Lessee fails to pay any such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Lessee's default.

D.4.2 Duty to Inspect. Lessee shall inspect the Property prior to commencement of the Original Term. Landlord agrees to provide reasonable access to the site during regular business hours for Lessee's inspection.

D.4.3 Assumption of Risk by Lessee. Lessee expressly assumes the risk of loss, damage, or injury arising from the existing conditions of the Property and the adjacent Lutak Dock facility. Lessee has reviewed a report detailing the condition of the Lutak Dock authored by PND Engineers in 2014 based on an inspection conducted by Echelon Engineering ("the Report") which report stated "it is the opinion of PND Engineers, Inc. that the structure has reached the end of its credible 60-year service life" and the Haines Lutak Dock Roll On Roll Off Ramp Condition Assessment Final Report of R&M Engineers dated January 2018 (R&M Report) which concludes "it is unlikely that the existing dock will remain usable for another 10 years. Localized failure can be expected at any time" and accepts all risk of loss or damage to Lessee's property and improvements associated with any failure of the Lutak Dock including resulting loss of use of the Property or improvements placed on the Property. Lessee acknowledges this Agreement does not obligate Landlord to repair, maintain or replace Lutak Dock. Lessee shall indemnify and defend Landlord from any third party claim, loss, or liability arising out of or related to any claim based on the Property or any hazardous condition of the Property, directly related to Lessee's activities, while in the possession or under the control of Lessee. However, Lessee assumes no responsibility for maintenance and repair of the Lutak Dock. This obligation shall survive the expiration or termination of this Lease Agreement.

D.4.4 No Warranty/No Representation. Landlord makes no representations with respect to the conditions of the Property or the adjacent Lutak Dock facility other than those contained in the Report. The parties hereto expressly agree that the risk that actual physical conditions at the Property or adjacent Lutak Dock facility are materially different from the expected physical conditions at the Property is borne solely by the Lessee.

D.4.5 Landlord's Indemnification. Landlord shall indemnify and defend Lessee from any claim, loss, or liability arising out of or related to any negligent activity of Landlord on the Property or any hazardous condition of the Property while in the possession or under the control of Landlord. This indemnification obligation does not apply to any claim, loss or liability arising out of or related to the current or future condition of the Lutak Dock or Landlord's maintenance and repair of the Lutak Dock.

D.4.6 Removal of Existing Structures and other work to be performed by Landlord. Landlord shall remove the existing structures (one 20' X 40' and one 16' X 32') and perform other work as identified in Exhibit 4 attached in coordination with AML.

D.5. INSURANCE

During the term of this lease Lessee shall carry, at Lessee's cost, (i) comprehensive general liability insurance with limits of not less than \$2,000,000 per occurrence covering all risks arising directly or indirectly out of Lessee's activities on or any condition of the Property, and covering claims of Landlord against Lessee under the indemnity obligations assumed by Lessee in this lease; (ii) property damage and fire insurance, if applicable, for the replacement value of any improvements on the Property and on Lessee's personal property located on the Property; and (iii) worker's compensation in accordance with applicable law as well as employer's liability coverage of not less than \$1,000,000, and, if applicable, long shore and harbor workers' coverage; (iv) pollution insurance, \$2,000,000 combined single limit per loss applicable to bodily injury, property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense or settlement of claims. Coverage shall apply to sudden and non-sudden pollution conditions resulting from the escape or release of petroleum products, smoke, vapors, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials, or other irritants, contaminants, or pollutants. All of the required insurances (except for worker's compensation and USL&H) shall name Landlord as an additional insured and waive subrogation in favor of Landlord. AML's insurance coverage shall be primary insurance as respects Borough, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by Borough, its officers, officials, employees and volunteers shall be excess of AML's insurance and shall not contribute to it. Insurance is to be placed with reputable insurers qualified to do business in Alaska. Certificates evidencing such insurance and bearing endorsements requiring 30 days' written notice to Landlord prior to any decrease in limits or cancellation shall be furnished to Landlord upon request.

D.6. TAXES AND UTILITIES

D.6.1 Property Taxes. Lessee shall pay all real property taxes and special assessments levied against the Property.

D.6.2. Special Assessments. If an assessment for a public improvement is made against the Property, Landlord may elect to cause such assessment to be paid in installments, in which case all of the installments payable with respect to the lease term shall be treated the same as ad valorem real property taxes.

D.6.3. Contest of Taxes. Lessee shall be permitted to contest the amount of any property tax or assessment as provided for in Haines Borough Code.

D.6.4. Payment of Utilities Charges. Lessee shall pay when due all charges for services and utilities incurred in connection with the use, occupancy, operation, and maintenance of the Property, including, but not limited to, charges for fuel, water, sewer, gas, and electricity. If any utility services are provided by or through Landlord, charges to Lessee shall be comparable with prevailing rates for comparable services. If the charges are not separately metered or stated,

Landlord shall apportion the charges on an equitable basis, and Lessee shall pay its apportioned share on demand.

D.7 MAINTENANCE OF PREMISES

D.7.1 Lessee shall, at its own expense, provide all routine preventive maintenance, repairs, and replacements to any Lessee structures, including: any Lessee buildings, container cranes, container handling equipment, Lessee installed electric systems and equipment, and the container storage area. Lessee shall be responsible for obtaining its own janitorial services for Lessee facilities on the Premises, if any.

D.7.2 Snow Removal Lessee will provide all snow removal and de-icing of the Lessee leased areas at Lutak. Lessee shall keep the Premises clean, orderly, and free of rubbish. If Lessee fails to adequately remove snow, ice, or debris, the Borough may furnish the necessary equipment and manpower to provide this service in which event Lessee shall promptly pay the Borough's billings for such services.

D.7.3 Lessee shall provide the Borough Harbormaster a semi-annual maintenance and repair report on any single incident of damage or repair over ten thousand dollars (\$10,000).

D.7.4. Within thirty (30) days after each anniversary of the date of this lease agreement, Lessee and the Borough agree to inspect the Premises and prepare a report describing the condition of the Premises and specifying any items in need of repair. The party responsible for those repairs shall start those repairs within thirty (30) days after the report is prepared and shall promptly complete them.

D.8. EMINENT DOMAIN; DESTRUCTION, RECONSTRUCTION OF LUTAK DOCK

D.8.1 Partial Taking. If a portion of the Property is condemned, this lease shall continue on the following terms:

D.8.1.a Lessee shall be entitled to all of the proceeds of condemnation relating to improvements constructed by Lessee, and Landlord shall be entitled to all of the proceeds of condemnation relating to the unimproved Property and Lutak Dock.

D.8.1.b. After the date on which title vests in the condemning authority, the rent shall be reduced in proportion to the reduction in value of the Property as an economic unit on account of the partial taking. If Landlord and Lessee are unable to agree on the amount of the reduction of rent, the amount shall be determined as provided in Section D.13.

D.8.2. Total Taking. If a condemning authority takes all the Property or a portion sufficient to render the remaining Property reasonably unsuitable for the use that Lessee was then making of the Property, this lease shall terminate as of the date the title vests in the condemning authorities. Landlord shall be entitled to all the proceeds of condemnation, and Lessee shall have no claim against Landlord as a result of the condemnation.

D.8.3. Sale in Lieu of Condemnation. Sale of all or part of the Property to a purchaser with the power of eminent domain in the face of a threat or probability of the exercise of the power shall be treated as a taking by condemnation.

D.8.4. Damage and Destruction. If the Property is damaged or destroyed so that Lessee is unable to occupy the Property for its permitted use, Landlord may terminate this lease effective as of the date of the damage or destruction by giving Lessee written notice within 5 days of the date of the damage or destruction.

D.8.5 Reconstruction of Lutak Dock. In the event the Borough embarks on a (re)construction project regarding Lutak Dock, Landlord shall provide Tenant at least 360 days written notice of Landlord's intent and the parties agree to negotiate any effects of such project on this lease. Landlord will take reasonable steps to minimize interference with Lessee's business operations on the Property. If Lutak Dock reconstruction does prevent Lessee from using the Property for marine cargo operations rent shall be abated during all such periods Lessee is unable to use the Property for marine cargo operations. Such rent abatement shall be Lessee's sole remedy for loss of use of the Property resulting from dock reconstruction.

D.9. ASSIGNMENT AND SUBLETTING

No part of the Property may be assigned, mortgaged, or subleased by Lessee without the prior written approval of the Borough Assembly, provided however, that Lessee may sublet or license use of portions of the Property to its affiliated companies and customers in the ordinary course of its business. In the event Landlord consents to an assignment at any time during this lease, Lessee shall continue to remain liable to Landlord under the terms of this lease, unless otherwise agreed in writing. Any assignment/sublease shall be in writing and be subject to the terms and conditions of the original lease and such further terms and conditions as the assembly may deem appropriate. In the event of Landlord approval, a copy of the sublease shall be filed with the clerk.

D.10. DEFAULT. The following shall be events of default:

D.10.1 Default in Rent. Failure of Lessee to pay any rent or other charge within ten (10) days after it is due.

D.10.2. Default in Other Covenants. Failure of Lessee to comply with any term or condition or fulfill any obligation of this lease (other than the payment of rent or other charges) within twenty (20) days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied within the 20-day period, Lessee shall be in compliance with this provision if Lessee begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.

D.10.3. Insolvency. Insolvency of Lessee; an assignment by Lessee for the benefit of creditors; the filing by Lessee of a voluntary petition in bankruptcy; an adjudication that Lessee is bankrupt or the appointment of a receiver of the properties of Lessee; the filing of any involuntary petition of bankruptcy and failure of Lessee to secure a dismissal of the petition within 30 days after filing; attachment of or the levying of execution on the leasehold interest and failure of Lessee to secure discharge of the attachment or release of the levy of execution within 10 days shall each constitute a default. If Lessee consists of two or more individuals or business entities, the events of default specified in this subsection shall apply to each individual unless within 10 days after an event of default occurs, the remaining individuals produce evidence satisfactory to Landlord that they have unconditionally acquired the interest of the one causing the default. If this lease has been assigned, the events of default specified shall apply only with respect to the entity then exercising the rights of Lessee under this lease.

D.10.4. Abandonment. Lessee's failure to occupy the Property for one or more of the purposes permitted under this lease, for at least thirty (30) days per year, unless such failure is excused under other provisions of this lease, shall constitute abandonment.

D.10.5. Failure to Comply with Code and Regulations. Failure to comply with all laws, regulations, and rules and laws described below shall constitute a violation of the lease.

D.10.5.a. The lessee shall comply with all regulations, rules, and the code of the borough, and with all state and federal regulations, rules, and laws, as the code or any such rules, regulations, or laws may affect the activity upon or associated with the Property.

D.10.5.b. The lessee shall comply with all provisions of the code which are promulgated for the promotion of sanitation, life safety, and public health. The leased premises shall be kept in a neat, clean, and sanitary condition, and every effort shall be made to prevent pollution.

D.10.5.c. Fire Protection. The lessee shall take all reasonable precautions to comply with provisions of state law and borough code applicable to the area wherein the leased premises are located. Failure to do so shall constitute a violation of the lease.

D.11. REMEDIES FOR DEFAULT

D.11.1. Termination. In the event of a default this lease may be terminated at the option of Landlord by written notice to Lessee. If the lease should be terminated because of any breach by the Lessee, the annual rental payment last made by the lessee shall be forfeited and retained by the Landlord.

D.11.2. Entry and Re-Entry. In the event the lease is terminated, or in the event that the Property, or any part thereof, are abandoned by the Lessee during the term, the Landlord or its agents, servants, or representatives may, immediately or any time thereafter, re-enter and resume possession of the Property or such part thereof, and remove all persons and property therefrom either by summary proceedings or by a suitable action or proceeding at law without being liable for any damages therefor. No re-entry by the Landlord shall be deemed an acceptance of a surrender of the lease.

D.11.3. Damages. In the event of termination or retaking of possession following default, Landlord shall be entitled to recover immediately, without waiting until the due date of any future rent or until the date fixed for expiration of the lease term the loss of rental from the date of default until a new Lessee is, or with the exercise of reasonable efforts could have been, secured and paying rent.

D.11.4. Landlord's Right to Cure Defaults. If Lessee fails to perform any obligation under this lease, Landlord shall have the option to do so after ten (10) days' written notice to Lessee. All of Landlord's expenditures to correct the default shall be reimbursed by Lessee on demand. Such action by Landlord shall not waive any other remedies available to Landlord because of the default.

D.11.5. Remedies Cumulative. The foregoing remedies shall be in addition to and shall not exclude any other remedy available to Landlord under applicable law.

D.12. CANCELLATION AND FORFEITURE

D.12.1 This lease may be canceled in whole or in part at any time, upon written agreement by the lessee and the borough assembly.

D.12.2 Any lease of lands used for an unlawful purpose may be terminated by the borough assembly.

D.12.3 If the Lessee shall default in the performance or observance of any of the lease terms, covenants, or stipulations, or the terms of this chapter, or any applicable ordinance of the borough, and said default continues for 30 calendar days after service of written notice by the Landlord on the Lessee without remedy by Lessee of the default, the assembly shall take such action as is necessary to protect the rights and the best interests of the Landlord, including the exercise of any or all rights after default permitted by the lease. No improvements may be removed by Lessee or any other person during any time the lessee is in default.

D.12.4 Failure to make substantial use of the leased premises, consistent with the proposed use, within one year shall, with the approval of the assembly, constitute grounds for cancellation. This time period may be extended by the assembly by resolution

D.13. EXPIRATION OF LEASE

D.13.1 Expiration of Lease. Unless the lease is renewed or sooner terminated as provided herein, the lessee shall peaceably and quietly leave, surrender, and yield up unto the borough the Property on the last day of the term of the lease.

D.13.2 Disposition of Improvements. All dock facilities, fill and other improvements constructed or purchased on the Property by Lessee may within 60 calendar days after the termination of the lease be removed by the lessee; provided, that the Borough Assembly may extend the time for removing such improvements in cases where hardship is proven. All periods of time granted Lessee to remove improvements are subject to Lessee's paying to the borough pro rata lease rentals for said periods. If any improvements and/or chattels are not removed within the time allowed, such improvements and/or chattels shall revert to, and absolute title shall vest in, the Landlord.

D.14. MISCELLANEOUS

D.14.1 Written Waiver. The receipt of rent by Landlord with knowledge of any breach of the lease by the Lessee or of any default on the part of the Lessee in observance or performance of any of the conditions or covenants of the lease shall not be deemed to be a waiver of any provision of the lease. No failure on the part of the Landlord to enforce any covenant or provision therein contained, nor any waiver of any right thereunder by Landlord unless in writing, shall discharge or invalidate such covenants or provisions or affect the right of Landlord to enforce the same in the event of any subsequent breach or default. The receipt by Landlord of any other sum of money after the termination, or after the giving by Landlord of any term demised, or after the giving by Landlord of any notice thereunder to effect such termination, shall not reinstate, continue, or extend the resultant term therein demised, unless so agreed to in writing and signed by the borough mayor.

D.14.2 Attorney Fees. If suit or any action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover, in addition to costs, such sum as the court may adjudge reasonable as attorney fees at trial, on petition for review, and on

appeal.

D.14.3 Notice or Demand. Any notice or demand, which under the terms of this lease or under any statute must be given or made by the parties thereto, shall be in writing and be given or made by registered or certified mail, addressed to the other party at the address of record. However, either party may designate in writing such new or other address to which such notice or demand shall thereafter be so given, made, or mailed. A notice given hereunder shall be deemed delivered when deposited in the U.S. mail enclosed in a registered or certified mail prepaid envelope addressed as herein provided.

D.14.4 Succession. Subject to the above-stated limitations on transfer of Lessee's interest, this lease shall be binding on and inure to the benefit of the parties and their respective successors and assigns.

D.14.5 Entry for Inspection. The lessee shall allow an authorized representative of Landlord to enter the leased land at any reasonable time for the purposes of inspecting the land and improvements thereon.

D.14.6 Audit. Landlord shall have the right to audit Lessee's records and to require Lessee to prepare summaries or reports from its records to determine compliance with the payment terms of this Agreement.

D.14.7 Interest on Rent and Other Charges. Any rent or other payment required of Lessee by this lease shall, if not paid within twenty (20) days after it is due, bear interest at the rate of ten percent (10%) per annum from the due date until paid, as additional rent.

D.14.8 Proration of Rent. In the event of commencement or termination of this lease at a time other than the beginning or end of one of the specified rental periods, for a reason other than breach of Lessee, then the rent shall be prorated as of the date of commencement or termination and in the event of termination for reasons other than default, all prepaid rent shall be refunded to Lessee or paid on its account; provided, however, that in the event that the lease should be terminated because of any breach by Lessee, as herein provided, the annual rental payment last made by Lessee shall be forfeited and retained by Landlord.

D.14.9 Time of Essence. Time is of the essence of the performance of each of Lessee's obligations under this lease.

D.14.10 Rights of Mortgagee or Lienholder. In the event of cancellation or forfeiture of a lease for cause, the holder of a properly recorded mortgage, conditional assignment, or collateral assignment shall be given a duplicate copy of any notice of default in the same manner as notice is given the Lessee; provided, that such mortgagee has given the borough clerk notice of such mortgage and the mortgagee's address.

D.14.11 Use of Material. All oil, gas and other minerals and all deposits of stone, earth or gravel valuable for extraction or utilization are reserved by the Landlord and shall not be removed from the Property. The Lessee shall not sell or remove for use elsewhere any timber, stone, gravel, peat moss, topsoil, or any other material valuable for building or commercial purposes; provided, however, that material required for the development of the leasehold may be used, if its use is first approved by the borough assembly in writing.

D.14.12 Rights-of-Way. Landlord expressly reserves the right to grant easements or rights-of-way across the Property if it is determined in the best interest of the Landlord to do so. If Landlord grants an easement or right-of-way across any of the Property, Lessee shall be entitled to damages

for all lessee-owned improvements destroyed or damaged. Damages shall be limited to improvements only and loss shall be determined by fair market value. Annual rentals may be adjusted to compensate the lessee for the loss of use.

D.14.13 Permits. Lessee shall make no temporary or permanent improvements on the Property of any kind without first obtaining all permits required by federal, state and local law.

D.14.14 No Warranty. Landlord does not warrant by its classification or leasing of the Property that the Property is suited for the use authorized under the lease and no guaranty is given or implied that it will be profitable to employ the Property to said use.

D.14.15 Applicable Law. This lease shall be governed, construed, performed, and enforced in accordance with the laws of the State of Alaska.

D.14.16 Exclusive Venue. Any lawsuit brought by either Landlord or Lessee to enforce, interpret, or apply this lease may only be brought in a court of competent jurisdiction in Juneau, Alaska, and Landlord and Lessee hereby consent to the exclusive jurisdiction and venue of such court.

D.14.17 Entire Agreement. This lease embodies the entire agreement and understanding between the parties and supersedes all prior agreements and understandings, written or oral, related to the subject matter of this lease.

D.14.18 Amendment. This lease may not be modified orally or in any manner other than by agreement in writing signed by all parties in interest or their successors in interest pursuant to resolution of the borough assembly.

D.14.19 Severability. In the event any provision, or any portion of any provision of this lease is held invalid, the other provisions of this lease and the remaining portion of said provision, shall not be affected thereby, and shall continue in full force and effect.

D.14.20 Relationship of Parties. Nothing contained in this lease shall be deemed or construed by the parties, or by any third person, to create the relationship of principal and agent or of partnership or of joint venture or of any association between Landlord and Lessee.

D.14.21 Authority to Bind. The individuals signing this Lease on behalf of Landlord and Lessee represent and warrant that they are empowered and duly authorized to bind Landlord or Lessee to this Lease according to its terms.

D.14.22 Headings. Any headings used in this lease are for convenience only and do not define or limit the scope of this lease.

D.14.23 Counterparts. This lease may be executed in counterparts (including by electronic transmission), each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

D.15. MEDIATION

It is the intent of the parties that any unresolved dispute relating to or arising out of this lease be settled first by diligent and good faith negotiation. In the event the parties are not able to negotiate a settlement, the parties agree to make a diligent and good faith effort to mediate their dispute before a mutually acceptable mediator. Notice of demand for mediation must be made within a reasonable period of time

after the dispute or controversy has arisen and shall be in writing. If the non-demanding party fails to respond within 30 days of the demand or refuses to participate in mediation, the demanding party may proceed with pursuing arbitration.

IN WITNESS WHEREOF, the parties hereto have executed this lease the date and year first above written.

Landlord:
HAINES BOROUGH

Lessee:
ALASKA MARINE LINES, INC.

By _____
Its _____

By _____
Its _____

Attest:

By _____
Its _____

By _____
Its _____

Exhibit 1. Subject Tidelands Map

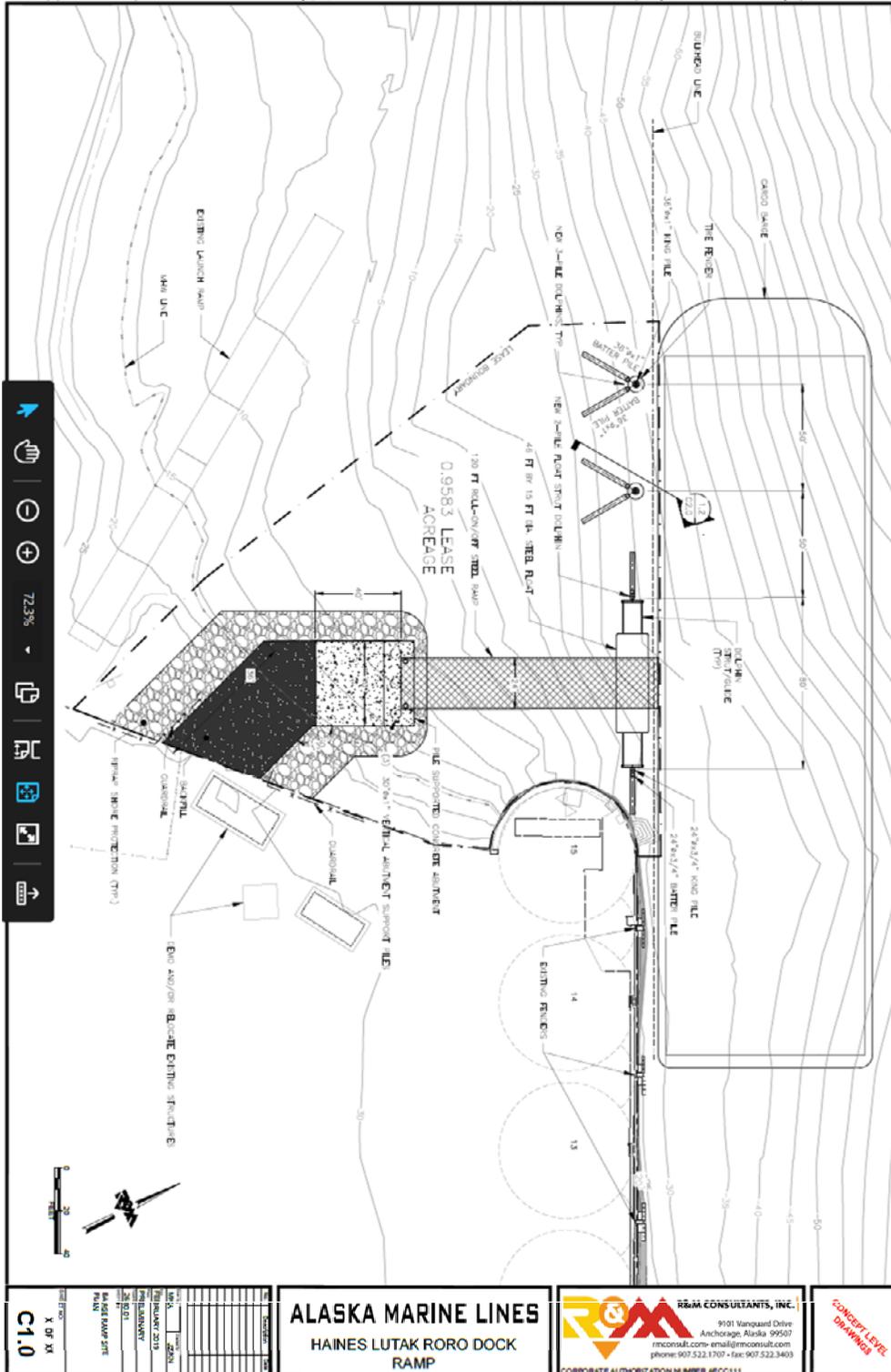


Exhibit 3. Subject Uplands Diagram

Exhibit 4 - Work to be done by Landlord

Lutak Dock Work

Demo Garage & Concrete, Relocate Container	\$30,000
Yard Clean Up and Salvage	\$5,000
Remove Old RoRo	\$5,000
Remove Tower	\$10,000
New Electrical Sevice	\$50,000
Lighting & Security Camaras	\$25,000
Fence/Gate Removal and Installation	\$40,000
Water/Sewer	\$30,000
Launch Ramp Parking Dirt Work/Signs	\$25,000
Engineering Services/Survey	\$30,000
Security Barriers	\$10,000

Total - **260,000**

INTERIM MANAGER'S REPORT

DATE: June 4, 2020
 TO: Mayor and Borough Assembly
 FROM: Alekka Fullerton, Interim Borough Manager

Administration

- **Baby Bell**. Shawn and Sarah Bell's new baby girl, Jane, was born on June 1, 2020! Congratulations and Welcome to the World Baby Jane!
- **Staff Support**: Both Donna Lambert and Savannah Maily have been assigned additional duties which would normally be filled by a Deputy Clerk.
- **Other Borough Buildings**: The Museum has reopened by appointment.
- **Public Health Nurse**: I have been in contact with Elaine Hickey, our Public Health Nurse, to create a "Return to Work Policy" for the Haines Borough.
- **Census**: Haines Response rate is a dismal 13%. HEDC has been working on this and the library has volunteered to help with getting the word out about the importance to Haines of responding to the census. More information will be forthcoming.
- **Elections**: I would still like to accommodate in person voting in the Haines Borough. We already have absentee voting mechanisms in place (absentee in person voting for two weeks prior to election day, voting by mail and voting by email/fax) to allow people to vote who are not comfortable voting in person. The Haines Borough has allowed voting in many different ways long before the pandemic. There are likely to be several small changes (bring your own pen!) which may require a slight inconvenience to voters (fewer voting booths, having to wait your turn at a safe distance, etc.) but we are well prepared to make the necessary accommodations.
- **Human Resource Building**: I was asked on Tuesday night to remind the assembly of where we are with respect to the disposition of the Human Resource Building. On 6/12/18- the Haines Borough Assembly moved to "to direct the Manager to proceed with the disposal of the Human Resource Building pursuant to the process outlined in the June 5, 2019(sic) Memo Sale: Lot 9A Native School Reserve, Block 13 Haines Townsite, US Survey 1179," and the motion carried unanimously. June 5, 2018 memo attached.

Finance

- **FY21 Budget Process** – Per Section 9.01(D) of the Haines Borough Charter, the budget must be adopted by 6/15/20 or the budget and tax levies submitted by the manager shall be deemed adopted by the assembly as the annual budget.
- **CARES Act money**- The Borough has received \$2,146,590.72 of CARES Act funds.

Fire Department

- **Ambulance** - The Fire Department needs to replace Ambulance 2. They have been putting aside CIP funds and have also received a Code Blue grant toward the purchase of an upgraded ambulance. CARES Act money can be used to complete the purchase of the ambulance.

- **Recent Fire at the Fairgrounds** – There was a recent fire at the stables at the fairgrounds. HVFD response was excellent—there was a good turnout and the fire was controlled quickly.
- **Monday Training/Meetings** – The Fire Department will resume its Monday training/meetings on June 8 in the ambulance bay (equipment will be moved outside) to accommodate social distancing.

Lands-Assessment-Planning & Zoning

- **Board of Equalization:** Certified BOE results have been submitted to the Assessor. The Certified Tax Roll will be transmitted when the Assessor comes back from his much needed week off.

Library

- The Library has reopened and people have returned in a measured way.
- “Together Haines Reads a Million” program has started—encouraging people of all ages to read. As of Thursday morning, the library has already logged 6,052 pages read since kickoff on Monday.

Museum

- The Museum reopened Tuesday by appointment. They have had three groups come through so far to see the new Alaska Suffrage Star exhibit.

Parks and Recreation

- **Bathrooms:** Bathrooms are open at the PC dock, Visitor Center, Tlingit Park, Oslund Park, and Picture Point.
- **Seasonal Parks Staff:** Connor O’Daniel has been hired and is on the job.
- **Trails:** I have submitted a Land Use Permit application to the Alaska Mental Health Trust for community use of the Mt. Riley, Mt. Ripisky and 7 Mile Saddle Trail systems.

Police Department

- Expressed its support of the local vigil held to mourn, grieve, honor and acknowledge the lives lost and traumatized by racial violence. Several officers attended the vigil.

Ports and Harbors

- **Lutak Dock/RoRo**
 - The Lutak Lease has been successfully negotiated and presented to you for approval through Ordinance 20-06-572 which has its first public hearing on June 9 and will be eligible for adoption June 23. The lease has a start date of July 1, 2020.
 - Update Appraisal. The updated appraisal is due next week.
 - Existing permitting requires construction to be complete by October 31.
- **Sport Ramp Project**
 - Hamilton barge arrived on Thursday and they are prepared to start work immediately.

Public Facilities

- **Current projects:**
 - Small Tracts/Mud Bay Road/3rd Avenue AC Pipe Replacement- **GOOD NEWS!** The Haines Borough has been approved for the full \$500,000 subsidy we requested. It is

anticipated that we will award Ad Alt 3 to include 3rd Avenue as soon as we have the loan commitment in place.

- o Piedad Springs Expansion – Bid opening will be on June 11, 2020.
 - o Harbor Diesel Tanks Replacement – Bid opening will be June 19, 2020.
 - o Haines Public Safety Apparatus Bay Door – Bid opening will be June 24, 2020.
- **Tlingit Park Pavillion** – Working on a design/build for the pavilion (we received a water conservation grant for this project)
 - **George Mark Park** – After the snow melted, staff discovered an oil spill at George Mark Park. Staff is working with DEC to clean up the oil spill by scraping off the top of the sod/soil and sending it to Juneau for testing. Tests will continue until the soil is clean.
 - **Public Safety Building** – Facilities has been in touch with the Borough Attorney with respect to planning the possibility of a lottery program.

Tourism

- **Small Cruise Ship Travel**- The Tourism Director and Mayor have been working with the Alaska Municipal League to create a Small Cruise Ship coordinated plan for Southeast Alaska. The final agreement is attached as part of item 11C1.
- **Tourism Survey**- The Tourism Director has sent a survey to Haines businesses regarding their comfort with respect to reopening during the pandemic. We received 45 responses and 80% of them are comfortable reopening especially with a mitigation plan in place.
- **2020 Designated Legislative Grant to Mitigate effects of COVID-19**: This \$60,000 grant will be used for the cleaning of bathrooms frequented by cruise ship passengers (must be tied to CPV funds).

June 5, 2018

To: Borough Assembly
Fr: Borough Manager
Re: Sale: Lot 9A Native School Reserve, Block 13 Haines Townsite, US Survey 1179.

The challenge we must navigate in initiating a disposal of the Human Resource Building with a condition for historic rehabilitation is providing for both competition (fairness) and negotiation (subjective judgment). HBC 14.20.100 provides this opportunity by way of the following process:

Recommended Motion:

Direct the land manager to

- solicit proposals for the purchase of Lot 9A, Block 13 Haines Townsite, US Survey 1179 and the rehabilitation the US Government School aka The Human Resource Building,
- select one or more proposals for further negotiation
- select a single proposal for review by the planning commission or planning commission design review committee and Assembly approval by ordinance, and
- upon Assembly approval of the ordinance, proceed to conclude the sale.

Recommended Process and proposal requirements:

Advertise as provided by [HBC 14.20.070](#) and via the internet.

Solicitation will begin June 20 and continue 45 days.

Minimum bid: \$150,000

Veteran's preference per [HBC 14.20.055](#) will apply (25% discount if chosen proposer).

Buyer will pay all closing costs per [HBC 14.20.060](#)

Proposer required to identify the intended use for the property and describe graphically and financially (budget detail) the rehabilitation to be undertaken.

Proposer required to bond for the realization of the project (start/finish) within five years.

Sales contract will prohibit sale of property for five years.

The solicitation will describe the building as an historic building regulated by [HBC 18.70.050](#) Historic Buildings sited in the Haines Townsite Local Historic District and catalogued in the book "[Building History – City of Haines Survey of Historic Structures](#)" conducted by Alaska Archives and Records Management (1983).

The solicitation will describe the specific approval criteria as provided by [HBC 18.60.020\(G\)](#) for historic buildings:

1. Reasonable effort shall be made to provide a compatible use for the building that requires minimal alterations of the building and the lot: a residence, a school, a professional office building, as examples.
2. The proposer shall be encouraged to retain the distinguishing original qualities or character of the building and its environment.
3. Distinctive stylistic features or examples of skilled craftsmanship that characterize a building, structure or site, shall be treated with sensitivity.
4. Repair or replacement of missing architectural features should be based on accurate duplications.

5. Contemporary design and use of contemporary materials for alterations and additions to existing buildings and properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural, or cultural material, and such design is compatible with the size, scale, color, and character of the property or neighborhood.

Additionally, the solicitation will allow that the planning commission shall have the authority to place design standards and requirements upon the proposer prior to the issuance of the permit in order to enforce the historic preservation and rehabilitation standards described.

MINUTES**Tourism Advisory Board****Meeting Date: April 30, 2020****Date of Approval: May 28, 2020**

Call to Order: A meeting of the Haines Borough Tourism Advisory Board was held at Assembly Chambers on April 30, 2020. The meeting started at noon, a quorum was present. Andy Hedden presided.

Members in Attendance: Barbara Mulford, Andy Hedden, Diana Lapham, Sean Gaffney, Lori Smith, Alison Jacobson

Members Not in Attendance: Kelleen Adams, Rhonda Hinson

Others in Attendance: Alekka Fullerton/Borough Clerk, Steven Auch/Tourism Director, Jerry Lapp/Assembly Liaison, Mayor Jan Hill, Sue Waterhouse, Neil Einsbruch, Tresham Gregg, Tracey Harmon, CVN

Excusing of Members not present:

Motion: Gaffney moved to excuse Kelleen Adams and Rhonda Hinson from the meeting since they notified the Chair that they were unavailable today and the motion carried unanimously.

Approval of Agenda/Minutes:

Motion: Lapham moved to approve previous minutes of the March 12, 2020 and the motion carried unanimously.

Public Comment: Sue Waterhouse

Chair Report: None

New Business:

1. Tourism Director update re RCCL

Motion: Lapham moved to “recommend to the assembly to adopt a resolution of support for RCCL to increase calls to Haines in the future” and the motion carried unanimously.

2. Staff update re Tour Permits

Board Comments: None

Next Meeting: TBD

Adjournment: The meeting was adjourned at 12:59 pm.

MINUTES

Port and Harbor Advisory Committee

Meeting Date: February 27, 2020

Date of Approval: 5-28-20

1. **Call to Order:** A meeting of the Haines Borough Ports and Harbors Advisory Committee took place February 27, 2020 at 10:30 am. Terry Pardee presiding.
2. **Members in Attendance:** Diana Lapham, Norman Hughes, Jim Studley, Brad Badger, Terry Pardee
Members Not in Attendance: Don Turner, Fred Gray
Others in Attendance: Shawn Bell/Harbormaster, Alekka Fullerton/Borough Clerk, Debra Scnabel/Manager, Ed Coffland/Director of Public Facilities, Darsie Culbeck/Constantine, Liz Cornejo/Constantine, Ceri Godnez/CVN, Jessica Plachta,
3. **Approval of Agenda:** Diana Lapham moved to “approve the agenda” and the motion carried unanimously.
4. **Approval of Minutes:** Diana Lapham moved to “approve the minutes from January 23 meeting as published,” and the motion carried unanimously.
5. **Public Comment:** None
6. **Harbormaster’s report:**
 - A. TAB Special Meeting Report
 - B. Portage Cove Launch Ramp Construction Update
 - C. Aging Report
7. **Unfinished Business:** None
8. **New Business:**
 - A. Presentation by Constantine Metals – Liz Cornejo
 - i. Potential Infrastructure Needs
 - B. New Transient Float Discussion
9. **Public Comments:** None
10. **Next Meeting:** March 26, 2020 at 10:30 am in the Assembly Chambers.
11. **Adjournment:** The meeting was adjourned at 11:29 am



Governor Mike Dunleavy
STATE OF ALASKA

**** COVID-19 HEALTH MANDATE ****

Revised: June 3, 2020

By: Governor Mike Dunleavy 
Commissioner Adam Crum  Alaska Department of Health and Social Services
Dr. Anne Zink  Chief Medical Officer, State of Alaska

To prevent the spread of Coronavirus Disease 2019 (COVID-19), the State of Alaska is issuing a revision to its tenth health mandate based on its authority under the Public Health Disaster Emergency Declaration signed by Governor Mike Dunleavy on March 11, 2020.
This revised Mandate goes into effect 12:01 AM June 6, 2020.

The purpose of this Mandate is to provide clear requirements related to international and interstate travel, while still working to provide sufficient mitigation factors to prevent, slow, and otherwise disrupt the spread of the virus that causes COVID-19.

Health Mandate 10.1 – International and Interstate Travel – Order for Self-Quarantine Effective 12:01 am June 6, 2020:

- I. **Applicability:** This mandate applies to all persons entering the state of Alaska, whether resident, worker, or visitor.
- II. **Requirements:** All people arriving in Alaska from outside the state must self-quarantine for 14 days unless the traveler falls under one of the following four categories (a, b, c, and d below):
 - a. **Pre-travel SARS-CoV2 PCR test:**

- i. The traveler produces a SARS-CoV2 PCR test result showing the traveler tested negative for COVID-19 within **72 hours** before departure to Alaska;
- OR**
- ii. The traveler produces a SARS-CoV2 PCR test result showing the traveler tested negative for COVID-19 within **five days** before departure to Alaska and the traveler obtains a second SARS-CoV2 PCR test upon arrival in Alaska and minimizes interactions until the second test result is received and that test is also negative;
- iii. All pre-tested travelers will also receive a voucher for a second test that must occur within **7-14 days** after arrival, and should minimize interactions until the result from the second test shows the traveler is negative for COVID-19.

b. SARS-CoV2 PCR test upon arrival:

- i. The traveler obtains a SARS-CoV2 PCR test upon arrival in Alaska that shows the traveler is negative for COVID-19. The traveler must self-quarantine, at their own expense, while waiting for the test results. The traveler will receive a voucher for a second test that must occur within **7-14 days** after arrival and should minimize interactions until the result from the second test shows the traveler is negative for COVID-19.
- ii. If the SARS-CoV2 PCR test comes up positive, the traveler must isolate at their own expense, and will not be able to travel unless cleared by public health.

- c. Alaska Residents returning from trips of five days or less:** Alaska residents who travel out of state for a period of five days or less are not required to be tested before leaving (note: destination state or nation may have testing requirements) or prior to returning to the state.

Upon returning to Alaska, residents must either:

- i. Self-quarantine for 14 days upon arrival, with no requirement for testing;
- OR**
- ii. Obtain a SARS-CoV2 PCR test upon arrival in Alaska that shows that the resident is negative for COVID-19. The resident must self-quarantine while waiting for the test results. The resident will obtain a voucher for a second test that must occur within 7-14 days after arrival, and should minimize interactions until the results from the second test shows the resident is negative for COVID-19.

d. Critical infrastructure employee travel:

- i. The employee is traveling as part of critical infrastructure workforce as outlined in the *Alaska Essential Services and Critical Workforce Infrastructure Order* (formerly Attachment A), and the employee follows his/her company's reviewed community protective plan on file with the State that includes testing and/or quarantine provisions.

1. Critical infrastructure is vital to keeping Alaska safe, and, as a result, businesses and employees of critical infrastructure industries must take special care to protect their staff and operations during this pandemic. If your business is included in the *Alaska Essential Services and Critical Workforce Infrastructure Order* (formerly Attachment A), and your workers must travel to enter Alaska, you must submit a plan or protocol for maintaining critical infrastructure to the akcovidplans@ak-prepared.com. This plan must outline how you will avoid the spread of COVID-19 and not endanger the lives of the communities in which you operate, of others who serve as a part of that infrastructure, or the ability of that critical infrastructure to function. Companies that have previously submitted plans do not need to submit another; they can proceed under their current plans that have been reviewed by the State.
 - ii. The traveler falls under Health Mandate 017 – Protective Measures for Independent Commercial Vessels or Health Mandate 010 Appendix 01 – Enhanced Protective Measures for Seafood Processing Workers.

III. Protocol

- a. Pursuant to the Governor’s declaration, the State of Alaska hereby orders the following:

Prior to arrival in any community in Alaska from another state or nation, you must:

- i. Read the available information about safely traveling to Alaska.
- ii. Complete the State of Alaska Travel Declaration Form online and submit. Please print a copy or have electronic proof with you at your port of entry. If you are unable to complete the form online, paper copies will be available to complete at your port of entry.
- iii. If receiving a SARS-CoV2 PCR test upon arrival, register with the appropriate testing site.



ONE SEALASKA PLAZA, SUITE 200 • JUNEAU, ALASKA 99801
TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

Member of the National League of Cities and the National Association of Counties

AML Memo: Municipal Approach to Small Cruise Ship Operations During COVID-19 June 4, 2020

The Alaska Municipal League has been proactively working with members to address the public health emergency and economic crisis in their communities and region. Municipal officials have met regularly to discuss mitigation strategies, the fishing industry, and most recently cruise ship travel. Throughout there has been a clear sense of regional unity and concern, even as all have been committed to collaboration with industry and the State.

Municipal officials are responsible for public safety in their communities. Efforts to flatten the curve have been largely successful at limiting cases in communities, and interstate travel restrictions that required quarantine limited potential new cases. As mitigation measures at the State level change, and as economic recovery occurs, municipalities recognize that there will need to be procedures in place to support both public health and business activity.

The general sentiment from AML members in Southeast Alaska has been to prioritize public health. Many communities have and may continue to have quarantine requirements for visitors, and/or will take extra precautions to limit community exposure. A small working group of Southeast port communities has been established within AML to help address questions and concerns, and to work more closely with the industry. Municipal officials have identified a number of questions and concerns they share, as well as an initial list of expectations to be considered.

When it comes to small cruise ship travel, a working group of municipal leaders have met with industry stakeholders and discussed some of our shared priorities. These focused on two areas: 1) operational mitigation efforts and 2) response capacity. Things like testing and health-checks of passengers, social distancing measures, and sanitation were addressed in many operational planning documents.

There are broader questions about the capacity of local infrastructure to support effective response in the event of a positive cases or cases, let alone an outbreak. Tour companies operating in Southeast should be required to address – or work with the State to address – the resources necessary to move passengers (and family members) off ships and between communities to appropriate healthcare facilities. By appropriate, we mean with enough capacity to meet both visitor and resident needs. This might be an essential role for the State, as it augments the capacity of small operators and communities.

In most cases, large cruise ships have cancelled their 2020 seasons, but small cruise ship operations aren't limited right now by CDC guidance. We anticipate that small cruise ship activities will occur and that working together within the region and with industry will be most effective for both public health and economic success. Right now, it is difficult to weigh the costs and benefits of small cruise ship travel or evaluate them effectively. Municipal officials have an obligation to limit the spread of COVID-19 into the community; they also want local businesses to benefit from economic activity, and residents from much-needed jobs. It isn't clear how those two things happen together without impacting each other.

When it comes to small cruise ship operations in the region, the limitations that are necessary for shoreside operations ultimately mean less beneficial tourism – essentially, passengers may be transferred from the vessel to an excursion without the retail or restaurant experience that communities offer. This impacts the visitor experience and limits the actual benefits to the local economy.

Ultimately, municipalities would like to see conditions established that help communities feel safe, even as they assist in helping industry feel economically secure. This will take a collaborative approach between communities and with industry. Without public health concerns being addressed, municipal officials may feel more concerned about limiting activity than with these expectations being met.

The Alaska Municipal League – informed by local government leaders in Southeast but also recognizing that ultimately each community may reach conclusions and make decisions independently – believes that continued work on the capacity of the region and industry needs to occur and that small cruise ship operations will face challenging conditions as it relates to access to some communities. Operations in the region should be a measured and deliberate step taken together. At this time, AML encourages industry action that 1) responds to the concerns and expectations of the region’s local leaders, 2) respects local mitigation measures, and 3) establishes practices that meet both public health and economic needs of the region.

With this collaborative approach, we know that not only will the industry benefit more, but visitors will experience an Alaska that includes healthy communities and thriving local businesses.

Informed Decision-Making

A survey of port communities in Southeast reveals striking consensus about an approach to small cruise ship operations that meets community interests. Below is a review of statements that inform a regional approach and respecting local control. They do not express the formal position of a local government.

High levels of consensus (80-90%+):

- We expect the operator to screen all passengers prior to departure
- We expect the operator to screen all passengers throughout the voyage
- Screening should include temperature taking throughout the itinerary
- We expect the operator to have approval from the community prior to disembarking crew
- We expect the operator to provide the community with its plans for disembarking crew
- The operator must have a plan to quarantine sick passengers
- The operator must have the ability to quarantine sick passengers on or offshore
- The operators must commit to transferring sick passengers to the nearest medical facility with enough capacity
- The operator must have a contact tracing plan
- We expect operators to honor local requirements that go beyond the consensus of the region
- We want industry to be as successful as possible, in cooperation with communities

For more information, contact Nils Andreassen, Executive Director, AML at niils@akml.org
or Steve Corporon, Port Manager, City of Ketchikan at SteveC1@city.ketchikan.ak.us.

- We want our community's businesses to be as successful as possible
- We expect operators to respect regional consensus and local control

Medium-high levels of consensus (60-80% - the real difference is whether something should be required or encouraged; combined choices indicate at least strong consideration by the operator is encouraged)

- Screening should include initial and regular testing
- Testing at hub communities (Juneau and Ketchikan – if willing) should be required
- We expect the operator to limit capacity to some extent (50-75%)
- We expect the operator to track and support all passengers identified as vulnerable
- We expect the operator to encourage face coverings throughout the sailing
- We expect the operator to encourage face coverings onshore
- We expect/require the operator to limit shore excursions to those that allow for social distancing
 - This should not extend to limited access to community retail and food establishments
- We encourage the operator to assist local businesses that are operating on a limited basis
- We require that the operator enter into an agreement with the municipality about Medevac commitments before operations begin
- The operator must commit to removing the family of sick passengers
- The operator will not disembark in a community if anyone with a positive test is still on board
- The operator should reconsider its itinerary if there is a positive test
- The operator will share its anonymized testing and passenger health data with the local government
- We are most concerned about our lack of healthcare capacity
- We are most concerned about actions to limit community spread
- We expect that operators will choose not to implement their sailings if they can't meet the expectations of the region
- We expect the State to have some role in resources applied to the region, in support of the industry's activities

We did ask whether the community is comfortable with limited small cruise ship operations this summer, and there is not clear consensus. Some might not be comfortable, but generally speaking, there are different levels of risk tolerance, which is based to some extent on the capacity of the community to provide healthcare or response infrastructure. While limited small cruise ship operations may allow the region to test response and preparation systems for 2021, there remains concern for the ability to manage risk overall.

Participating communities include Ketchikan, Juneau, Petersburg, Haines, Yakutat, Gustavus, Wrangell, Hoonah, Sitka, and Skagway. Respondents were not able to take formal positions through council or assembly action but were asked to provide an informal "sense" of the body.

For more information, contact Nils Andreassen, Executive Director, AML at nils@akml.org or Steve Corporon, Port Manager, City of Ketchikan at SteveC1@city.ketchikan.ak.us.

HAINES BOROUGH MANAGER
PERFORMANCE EVALUATION

PURPOSE

The purpose of the manager performance evaluation and development report is to increase communication between the borough assembly and the borough manager concerning the performance of the borough manager in the accomplishment of his/her assigned duties and responsibility, and the establishment of specific work-related goals and objectives.

PROCESS

1. Evaluation form will be distributed by the mayor to all assembly members. After completing the form, it shall be transmitted to the Mayor.
Date of Distribution:
Due date to Mayor:
2. The borough manager will prepare a self-evaluation using the same format.
Date of Distribution:
Due date to Mayor:
3. The mayor transfers each member's evaluation information to one composite form.
4. The composite evaluation form and the borough manager's self-evaluation are distributed to the assembly by the mayor prior to the executive session evaluation meeting.
Due date from Mayor to Assembly:
5. The assembly meets with the borough manager in executive session to review the evaluation, unless the borough manager requests an open hearing.
Date of Evaluation Review:
6. Evaluation form are distributed by the mayor to all assembly members.
7. The borough manager prepared a self-evaluation using the same format.
8. Each assembly member completes the form, signs, dates and returns a copy to the mayor.
9. The mayor transfers each member's evaluation information to one composite form.
10. The composite evaluation form and the borough manager's self-evaluation are distributed to the assembly by the mayor prior to the executive session evaluation meeting.
11. The assembly meets with the borough manager in executive session to review the evaluation, unless the borough manager requests an open hearing.

INSTRUCTIONS

Review the manager's work performance for the entire period; try to refrain from basing judgment on isolated incidents only.

Evaluate the manager on the basis of standards you expect to be met considering the length of time in the job.

BOROUGH MANAGER: _____ **DATE:** _____

RATING SCALE DEFINITIONS (1-5)

- Unsatisfactory (1) – The manager’s work performance is inadequate and definitely inferior to the standards of performance required for the job. Performance at this level cannot be allowed to continue.
- Improvement Needed (2)- The manager’s work performance does not consistently meet the standards of the position. Serious effort is needed to improve performances.
- Meets Job Standard (3)- The manager’s work performance consistently meets the standards of the position.
- Exceeds Job Standard (4)- The manager’s work performance is frequently or consistently above the level of a satisfactory manager, but has not achieved an overall level of outstanding performance.
- Outstanding (5)- The manager’s work performance is consistently excellent when compared to the standards of the job.

I. PERFORMANCE EVALUATION AND ACHIEVEMENTS

<u>1. ADMINISTRATIVE RELATIONSHIPS</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>NO</u>
A. Effectively implements policies and programs approved by the assembly.	___	___	___	___	___	___
B. Reporting and follow-through is timely, clear, concise, and accurate.	___	___	___	___	___	___
C. Accepts direction/instruction in a positive manner.	___	___	___	___	___	___
D. Effectively aides the borough assembly in establishing long-range goals.	___	___	___	___	___	___
E. Keep the borough assembly informed of department activities, plans, legislation, etc. in a timely fashion and without prompting.	___	___	___	___	___	___
<u>F. Seeks assembly guidance on issues not formally supported by assembly members.</u>	___	___	___	___	___	___

Comments:

2. PERSONNEL MANAGEMENT AND LABOR RELATIONS

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>NO</u>
A. Maintains a respective relationship with employees.	—	—	—	—	—	—
B. Seeks to develop skills and abilities of employees.	—	—	—	—	—	—
C. Employs effective supervisory skills.	—	—	—	—	—	—
D. Delegates responsibilities appropriately.	—	—	—	—	—	—
E. Effective evaluated performance of employees.	—	—	—	—	—	—
F. Maintains complete and current employee files.	—	—	—	—	—	—
G. Recruits and hires qualified and effective staff.	—	—	—	—	—	—
H. Receives positive feedback from department Heads and borough officers.	—	—	—	—	—	—

Comments:

3. FISCAL MANAGEMENT

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>NO</u>
A. Controls expenditures in accordance with approved budget.	—	—	—	—	—	—
B. Seeks efficiency, economy and effectiveness in all programs.	—	—	—	—	—	—
C. Keeps borough assembly informed about revenues and expenditures, actual and projected.	—	—	—	—	—	—
D. Prepares realistic annual budget.	—	—	—	—	—	—
E. Ensures that the budget addresses the assembly's goals and objectives.	—	—	—	—	—	—
F. Manages borough's financial assets effectively.	—	—	—	—	—	—

Comments:

7. COMMUNICATION

1 2 3 4 5 NO

A. Oral communication is clear, concise and articulate.

— — — — —

B. Written communications are clear, concise and accurate.

— — — — —

Comments:

8. INTERGOVERNMENTAL AFFAIRS

1 2 3 4 5 NO

A. Maintains effective communication with local, regional, state, and federal government agencies.

— — — — —

B. Pursues financial resources (grants) from other agencies.

— — — — —

C. Contributes to good government through participation in local, regional and state committees and organizations.

— — — — —

D. Lobbies effectively with legislators and state agencies regarding borough programs and projects.

— — — — —

Achievements relative to objectives for this evaluation period:

Objective #1

Objective #2

Objective #3



Ocean Beauty Seafoods and Icicle Seafoods Announce Merger

Partnership designed to grow the value of Alaska seafood.

SEATTLE, WASHINGTON – May, 29, 2020 – Two of Alaska’s oldest and largest seafood companies, Ocean Beauty Seafoods LLC and Icicle Seafoods, Inc., announced today that they are merging their wild salmon and Gulf of Alaska groundfish operations. The new company will be named OBI Seafoods LLC.

“The Alaska salmon business is experiencing significant market and resource fluctuations. In order to flourish in this rapidly changing environment, we need to develop flexible and efficient business models and form innovative partnerships,” said Mark Palmer, President and CEO of Ocean Beauty Seafoods, who will serve as CEO of the newly merged company. “The merger will enable more focus on selling seafood products in the global marketplace by leveraging both strong sales teams. Increased sales will bring additional investment to support growth and jobs,” he added.

The agreement will allow the new partnership to make strategic investments to enhance its ability to compete in the world seafood market. Initial plans include modernizing processing facilities and combining marketing and value-added product expertise. The changes are designed to grow the value of the Alaska seafood resource in a way that benefits the company’s customers, employees, and fisherman partners.

Included in the merger are all five Icicle shoreside plants and all five Ocean Beauty shoreside plants in Alaska. Ocean Beauty Seafoods’ smoked salmon and distribution operations will remain under its current ownership and will operate under the name OBS Smoked & Distribution, LLC. The Ocean Beauty and Icicle Seafoods Gulf of Alaska groundfish operations and all salmon operations will operate under the newly formed OBI. Icicle Seafoods’ processing operations on the P/V Gordon Jensen and the permanently moored craft Northern Victor in Dutch Harbor are not included in the merger. These plants will continue to operate in the Bering Sea, Aleutian Islands, and Western Gulf of Alaska groundfish fisheries, and will operate under Icicle Seafoods, Inc.

“The two companies’ cultures will blend well,” Palmer said. “We will be combining two very talented workforces that are highly motivated to compete successfully in today’s challenging market. This merger also presents the best opportunity for the new company to optimize our branded value-added seafood and make strategic long-term investments.”

John Woodruff, Chief Operating Officer of Icicle Seafoods, will become Executive Vice President of Alaska Operations for the new company. A respected Alaska fishing industry leader, he has built deep relationships across the state.

According to Mr. Woodruff, “Partnerships can provide employees with additional career growth opportunities in a wider variety of positions and locations. As a unified team, we are confident we can make improvements to benefit employees, fishermen, customers and vendors. To be more competitive globally, operational efficiencies in processing must be realized, along with continuing strong fleet relationships and placing an added focus on sales, marketing and distribution.”

Founded in 1910, Ocean Beauty Seafoods LLC is owned by the Bristol Bay Economic Development Corporation and a group of individual owners with experience in the seafood industry. Founded in 1965, Icicle Seafoods, Inc. has been owned by the Cooke family since 2016. Upon close of the merger transaction, Icicle Seafoods, Inc. and Ocean Beauty Seafoods Inc. will each own a 50% stake in the new company. The merger will take effect on June 1, 2020, in line with the 2020 wild Alaska salmon season.

###

About Ocean Beauty Seafoods LLC

Ocean Beauty Seafoods LLC has been a leader in quality and food safety for over 100 years and is one of the largest seafood processors in the United States. An Alaska corporation, the company has five shoreside plants in Alaska, value-added processing in Washington State, seven distribution facilities in the western U.S., and sales offices in Seattle and Tokyo. Ocean Beauty has long been dedicated to responsible seafood resource management and community sustainability. The company's ownership includes the Bristol Bay Economic Development Corporation, a community development quota group that supports economic development in villages in Western Alaska.

About Icicle Seafoods, Inc.

With proud Alaskan roots dating back to 1965, Icicle Seafoods is now one of the largest and most diversified seafood companies in North America. The company employs thousands of workers at operations across Alaska and the Pacific Northwest to harvest, process, and distribute some of the best seafood in the world. Icicle Seafoods continues to improve operations and add value to its seafood products in innovative ways. The company has a long-term supply contract with Evening Star Fisheries, an independent company, which owns and operates the floating groundfish processor and a permanently moored craft utilized by Icicle. Icicle Seafoods, Inc. is a division of the Cooke family of companies, a privately-owned sustainable seafood company based in New Brunswick, Canada.

Contacts:

Mark Palmer
Ocean Beauty Seafoods LLC
Direct Tel: +1-206-285-6800
Mark.Palmer@OceanBeauty.com
1100 W Ewing St., Seattle, WA 98119
Tel: +1-206-285-6800 / www.oceanbeauty.com

Joel Richardson
Icicle Seafoods, Inc.
Direct Tel: +1-506-721-1093
Joel.richardson@cookeaqua.com
4019 – 21st Avenue West, Seattle, WA 98199
Tel: +1-206-281-0988 / www.icicleseafoods.com



SOUTHEAST CONFERENCE

Resolution 20-02

A Resolution Opposing the Proposal to Merge the University of Alaska Southeast into Another UA University and Supporting Due Diligence on Making UAS the Administrative Home for Rural Community Campuses across the State

WHEREAS, the University of Alaska Southeast (UAS) is an economic driver within Southeast Alaska, and a resource the region cannot afford to lose, downgrade, or diminish – particularly during these difficult economic times when state government employment, tourism industry, ferry system, and many defining aspects of our community and Southeast communities have been devastated; and

WHEREAS, the UAS is critical to educational opportunities in Southeast Alaska and is key to helping young people remain in the region as successful adults; and

WHEREAS, the UAS is vital to providing and maintaining a skilled, highly trained, workforce capable of working across Southeast Alaska's businesses and industries, harnessing the region's best economic opportunities; and

WHEREAS, programs such as those offered through the Maritime Training Center, teacher accreditation program, and the certified nursing assistant program have been pathways to viable local employment opportunities for the residents of Southeast Alaska and are a critical component of the Southeast Alaska Economic Plan; and

WHEREAS, the University of Alaska's (UA) budget has been already been significantly reduced, UAS has proportionally reduced more staffing than any other Major Administrative Unit with the UA system, and will be reduced further over a three-year period, thereby already requiring changes to the University's structure, programs and personnel; and

WHEREAS, even if UAS were eliminated entirely, it would only save 7.6% of the UA general fund support, nowhere near enough to address the 10% budget deficit; and

WHEREAS, there is little room to achieve major savings from such a merger without a dramatic reduction in programs and services; and

WHEREAS, UAS has developed strong relationships and programs serving the needs of the Tlingit, Haida, and Tsimshian peoples of our region, including programs in Indigenous languages and Northwest Coast arts which could be jeopardized by merging with a distant university, the leaders of which would be located hundreds of miles from UAS campuses; and

WHEREAS, in 2019 the UAS successfully achieved reaccreditation from the Northwest Commission on Colleges and Universities and UAS was commended in five areas that speak to student access and success:

- Inclusion of Alaska Native language, art, history, and individuals into all aspects of the university's curriculum and campus life;
- Clear evidence of pride amongst students, staff, and faculty that was reflected in expressions of appreciation for what UAS provides;
- Clear dedication to student retention and student success;
- Effective use of distance education, provision of strong programs of study and student services, and availability of meaningful experiential learning opportunities in our communities; and
- Success at integrating three campus locations into one university with shared vision and values.

WHEREAS, this is a time of severe change, COVID-19, and economic insecurity, in which local representation is needed, and eliminating UAS would be at odds with the University of Alaska's mission to serve all of Alaska's diverse peoples and removes our region from the state's educational priorities; and

WHEREAS, there is sound logic to making UAS the administrative home for rural campuses, providing efficiencies in distance learning programs and allowing the campuses at UAA and UAF to focus even more on their core strengths - for UAA, being an urban-focused university and for UAF, a research-focused university.

NOW, THEREFORE, BE IT RESOLVED BY THE Southeast Conference Board of Directors:

1) Southeast Conference objects to eliminating the UAS as a separate university or changing its current institutional arrangement within the UA system that have been recently proposed.

2). Southeast Conference requests that the UA Administration consult and directly engage with Southeast Alaska communities before acting on any proposals of elimination, merger, or other significant changes to the structure of UAS.

BE IT FURTHER RESOLVED, that the Southeast Conference Board of Directors supports and encourages the Board of Regents to conduct due diligence on making UAS the administrative home for rural campuses to achieve the stated goals of realizing UGF cost savings, the ability to ensure student access and affordability, opportunity to support the mission focus and the time and ease of implementation of said measures.

Adopted by the Southeast Conference on May 29th, 2020.

Witness by:

Attest:

Alec Mesdag
President

Robert Venables
Executive Director