

Haines Borough
Borough Assembly Meeting #404
July 14, 2020
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor **HILL**, Assembly Members Stephanie **SCOTT**, Brenda **JOSEPHSON**, Zephyr **SINCERNY**, Jerry **LAPP**, Paul **ROGERS** and Gabe **THOMAS**.

Staff Present: Alekka **FULLERTON**/Interim Manager/Borough Clerk, Ed **COFFLAND**/Director of Public Facilities, Jila **STUART**/Finance Director.

Visitors Present: Paul **NELSON**, Don **TURNER JR**, Dawn **DROTOS**, Kari **JOHNSON**, Jennifer **PETERS**, and on zoom: Burl **SHELDON**, Jojo **GOERNER**, Erika **MERKLIN**, Sue **CHASEN**, Julie **KORSMEYER**, Jim **JURGELEIT**, Cindy **JONES**, Evelynna **VIGNOLA**, Tom **MORPHET**, Sharon **RESNICK** and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*)
3 – Approve Minutes from Regular Assembly Meeting
11C1 – Adopt CFO and Borough Clerk Performance Evaluation Forms

Motion: **ROGERS** moved to “approve the agenda/consent agenda after item 11C1 was removed from the consent agenda,” and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES** – 06/23/20 Regular.

Note: The motion adopted by approval of the consent agenda: “approve minutes of the 06/23/20 regular borough assembly meeting.”

4. **PUBLIC COMMENTS: TURNER, DROTOS, JOHNSON, PETERS, SHELDON, GOERNER, MERKLIN, CHASEN, KORSMEYER, JURGELEIT, JONES, MORPHET, RESNICK**

5. **ASSEMBLY COMMENTS: ROGERS**

6. **MAYOR’S REPORT AND COMMENTS:**

Mayor **HILL** reminded people to complete the census and the school board survey, thanked people for the 4th of July celebration, and reminded people about the discussion about Borough Land Sales tomorrow night.

7. **PUBLIC HEARINGS**

- A. **Ordinance 20-06-573** – First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 to Allow Small Farm Animals under Agriculture, Personal Use.

Mayor **HILL** opened and closed the public hearing at 7:07 pm since no member of the public signed up to speak on this issue.

- B. **Ordinance 20-06-574** – First Hearing

An Ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite.

Mayor **HILL** opened the public hearing at 7:09 pm and the following people spoke: **NELSON, SCHNABEL**

Hearing no further comments, the Mayor closed the public hearing at 7:12 pm.

Motion: **JOSEPHSON** moved to “Direct the Borough Manager to review the existing ordinance to consider the clarification of urgent cause and reimbursement to townsite tax payers,” and the motion carried unanimously.

8. STAFF/FACILITY REPORTS

A. Interim Borough Manager – 07/14/20 Report

FULLERTON summarized her written report and answered questions from the assembly.

Motion: ROGERS moved to "Refer the Issue of the Museum to the Government Affairs and Services Committee," and the motion carried absent objection.

Motion: LAPP moved to "Accept the Cox proposal for the Hazardous Waste Collection Program, and the motion carried unanimously.

Motion: ROGERS moved to "Issue an RFP to take on towing abandoned vehicles with billing to the last registered owner of the vehicle," and the motion **FAILED** 4-2 with **LAPP** and **ROGERS** in favor.

Motion: JOSEPHSON moved to "Refer the Issue of Towing Vehicles to the Government Affairs and Services Committee," and the motion carried unanimously.

B. Finance Director Report- 2020 (FY21) Property Tax Summary

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Tourism Advisory Board - Minutes from May 28, 2020

B. Haines Sheldon Museum – Minutes from April 9, May 14 and June 18, 2020

C. Port and Harbor Advisory Committee – Minutes from May 28, 2020

D. Public Safety Commission – Minutes from March 11

E. Assembly Committees and Liaison Reports

10. UNFINISHED BUSINESS – None.

11. NEW BUSINESS

A. Resolutions

1. Resolution 20-07-874

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Chilkat Custom Contractors, LLC for the Haines Public Safety Building Apparatus Bay Door Upgrades for an amount not to exceed \$100,866.00

No member of the public spoke regarding the agenda item.

Motion: SCOTT moved to "Adopt Resolution 20-07-874," and the motion carried unanimously in a roll call vote.

2. Resolution 20-07-875

A Resolution of the Haines Borough Assembly authorizing the Interim Borough Manager to execute a construction contract with Glacier Construction, dba Southeast Road Builders for the Ad Alt A of Small Tracts/Mud Bay Rd/3rd Avenue AC Pipe Replacement project for Phase 3 AC Pipe Replacement on 3rd Avenue for an amount not to exceed \$ 715,888.00.

No member of the public spoke regarding the agenda item.

Motion: ROGERS moved to "Adopt Resolution 20-07-875," (**THOMAS** recused himself from the vote due to his existing relationship with SERB), and the motion carried unanimously in a roll call vote.

11. NEW BUSINESS

A. Resolutions- *Continued*

3. Resolution 20-07-876

A Resolution of the Haines Borough Assembly Authorizing the Interim Borough Manager to execute a contract with proHNS Engineers, LLC. for Contract Administration and Construction Inspection Services associated with the Small Tracts, Mud Bay Road AC Pipe Replacement Project Ad Alt A Phase 3 3rd Ave in an amount not to exceed \$37,184.00

No member of the public spoke regarding the agenda item.

Motion: SCOTT moved to "Adopt Resolution 20-07-876," (**THOMAS** recused himself from the vote due to his existing relationship with SERB), and the motion carried unanimously in a roll call vote.

B. Ordinances for Introduction - None

C. Other New Business

1. Adopt CFO and Borough Clerk Performance Evaluation Forms

Motion: SINCERNY moved to "Adopt the CFO and Borough Clerk Performance Evaluation forms and distribute them to the Assembly on 07/15/20 to complete the forms and return them to the Mayor on 07/24/20."

2. CARES Act Funding Requests

a. Haines Small Business Emergency Grant Program

Motion: SCOTT moved to "Reopen the Haines Small Business Emergency Grant Program until July 31,"

Primary Amendment: SCOTT moved to amend the program to allow the changes as the Finance Director outlined, namely to allow businesses to apply if they had a business license in 2019, if they are only required to file an annual return but have no tax liability, and if they are a non-profit but do not have a tax exempt card," and the tied vote **FAILED** when the Mayor broke the tie in the negative (**SCOTT, SINCERNY** and **THOMAS** voted in favor of the motion).

Motion to Divide the Question: THOMAS moved to divide the question and vote on each item raised by the CFO separately," and the motion carried unanimously.

1. Allow businesses to apply if they had a business license in 2019 and the motion carried unanimously.

2. Allow businesses to apply if they are only required to file an annual return but have no tax liability and has not filed and the motion **FAILED** 2-4 with **SCOTT** and **SINCERNY** in favor.

3. Allow non-profits to apply even if they do not have a tax exempt card and the main motion carried unanimously.

b. Airlift Northwest Request for CARES Act Funds

Motion: LAPP moved to "refer this request and the following AML and the two food security funding requests to the CARES Act Ad Hoc Committee," and the motion carried unanimously.

c. Alaska Municipal League Request for CARES Act Funds

d. Food Security Strategy Group Proposal for CARES Act Funds

e. Southeast Alaska State Fair Request

Motion: SCOTT moved to "Direct the Manager to bring forth a budget amendment to provide \$20,000 to the SEAK Fair," and the motion was withdrawn absent objection.

Motion: THOMAS moved to "Refer this matter to the CARES Act Ad Hoc Committee for funding from CARES Act funds" and the motion carried unanimously.

11. NEW BUSINESS

C. Other New Business– Continued

3. EOC Update and MOU for asymptomatic testing with SEARHC

Motion: **LAPP** moved to "Authorize the Interim Manager to sign the MOU with SEARHC to provide asymptomatic COVID testing to people travelling to Haines,"

Primary Amendment: **JOSEPHSON** amended the amount to \$50,000 and the motion carried unanimously.

And the main motion, as amended, carried unanimously in a roll call vote.

4. Biomass

Motion: **ROGERS** moved to "Discontinue the Biomass Project," and the motion carried 5-1 in a roll call vote with **SCOTT** opposed.

5. Ron Jackson Agenda Request

Motion: **SINCERENY** moved to "Censure Paul Rogers for the following: 1) for attempting to usurp the supervisory authority of the members of this body by his individual actions in attempting to force the manager to resign, and 2) for belittling the manager in a public meeting," and the motion **FAILED** 3-2 with **SCOTT** and **SINCERNY** in favor. **ROGERS** recused himself from the vote.

12. CORRESPONDENCE

A. Chilkat Valley Community COVID Survey Results

13. SET MEETING DATES

A. COW to complete performance evaluations July 29, 2020 at 6:30 pm

B. Townhall for Community Discussion about the Role of the Manager August 6, 2020 at 6:30 pm

C. Joint Meeting with School Board August 5

D. CARES Act Committee Meeting July 23, 2020 at 6:30 pm

14. PUBLIC COMMENTS: CHASEN, VIGNOLA

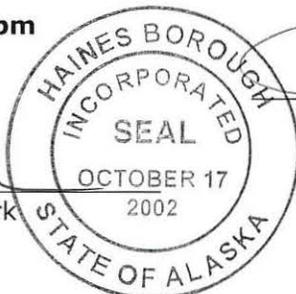
** The meeting was adjourned at this point in the meeting since Haines Borough Code Section 2.10.010D provides that Borough Assembly meetings shall adjourn no later than 10:00 pm unless a motion was made by 9:30 pm to extend the meeting.*

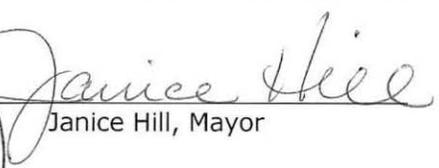
15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

16. ADJOURNMENT – 10:00 pm

ATTEST:


Alekka Fullerton, Borough Clerk




Janice Hill, Mayor