

Haines Borough
Borough Assembly Meeting #404
AGENDA

July 14, 2020 -6:30pm

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Jerry Lapp
Assembly Member

Gabe Thomas
Assembly Member

Stephanie Scott
Assembly Member

Zephyr Sincerny
Assembly Member

Paul Rogers
Assembly Member

Brenda Josephson
Assembly Member

Alekka Fullerton
Interim Borough
Manager/Borough Clerk

Haines Borough in person and scheduled Zoom meeting:
Pursuant to the EOC recommendation adopted by the Assembly on June 9, 2020, there may only be 10 people in Assembly Chambers at one time- all others will be asked to wait in the lobby and may come into chambers to comment as called.

Meeting ID: 889 9559 7718
Password: 738794

Dial by your location

+1 253 215 8782 – please use this number if you have free long distance
888 788 0099 US Toll-free to you but the Borough gets charged

Meeting ID: 889 9559 7718
Password: 738794

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 3 – Approve Minutes from Regular Assembly Meeting
- 11C1 – Adopt CFO and Borough Clerk Performance Evaluation Forms

***3. APPROVAL OF MINUTES – 6/23/20 Regular**

- 4. PUBLIC COMMENTS** – Where possible, please provide your public comments in writing and send them to Clerk@haines.ak.us by 5:00 pm July 13. This meeting will be streamed live via KHNS (KHNS.org and use the button on the right side of its page that says “Listen Live to Haines Borough Meetings”) or attend via zoom (details above). Remember, your written comments will likely be more influential since assembly members will have the opportunity to process your comments prior to the meeting.

5. ASSEMBLY COMMENTS

6. MAYOR’S REPORT AND COMMENTS

- 7. PUBLIC HEARINGS** - Public hearing comments may be sent in writing and to Clerk@haines.ak.us by 5:00 pm July 13. For verbal testimony, public hearing sign-ups will open when this agenda is published. Please contact Clerk@haines.ak.us to let us know your name and the Ordinance you would like to address, your name will be called at the appropriate time. **YOU MUST SIGN UP IN ADVANCE TO PROVIDE TESTIMONY AT PUBLIC HEARINGS.**

A. Ordinance 20-06-573 – First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 to An Ordinance of the Haines Borough amending Haines Borough Code Title 18 to Allow Small Farm Animals under Agriculture, Personal Use.

No motion necessary since this Ordinance is already scheduled for a second public hearing 07/28/20.

7. PUBLIC HEARINGS – *Continued*

B. Ordinance 20-06-574

An Ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite.
No motion necessary since this Ordinance is already scheduled for a second public hearing 07/28/20.

8. STAFF/FACILITY REPORTS

- A. Interim Borough Manager - 07/14/20 Report
- B. Finance Director Report- 2020 (FY21) Property Tax Summary

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Tourism Advisory Board - Minutes from May 28, 2020
- B. Haines Sheldon Museum – Minutes from April 9, May 14 and June 18, 2020
- C. Port and Harbor Advisory Committee – Minutes from May 28, 2020
- D. Public Safety Commission – Minutes from March 11
- E. Assembly Committees and Liaison Reports

10. UNFINISHED BUSINESS – None

11. NEW BUSINESS

A. Resolutions [Individual comments are limited to 3 minutes]-

1. Resolution 20-07-874

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Chilkat Custom Contractors, LLC for the Haines Public Safety Building Apparatus Bay Door Upgrades for an amount not to exceed \$100,866.00

This Resolution is recommended by the Director of Public Facilities.

Motion: Adopt Resolution 20-07-874

2. Resolution 20-07-875

A Resolution of the Haines Borough Assembly authorizing the Interim Borough Manager to execute a construction contract with Glacier Construction, dba Southeast Road Builders for the Ad/Alt A of Small Tracts/Mud Bay Rd/3rd Avenue AC Pipe Replacement project for Phase 3 AC Pipe Replacement on 3rd Avenue for an amount not to exceed \$ 715,888.00.

This Resolution is recommended by the Director of Public Facilities.

Motion: Adopt Resolution 20-07-875

3. Resolution 20-07-876

A Resolution of the Haines Borough Assembly Authorizing the Interim Borough Manager to execute a contract with proHNS Engineers, LLC. for Contract Administration and Construction Inspection Services associated with the Small Tracts, Mud Bay Road AC Pipe Replacement Project Ad Alt A Phase 3 3rd Ave in an amount not to exceed \$37,184.00

This Resolution is recommended by the Director of Public Facilities.

Motion: Adopt Resolution 20-07-876

11. NEW BUSINESS - Continued

B. Ordinances for Introduction - None

C. Other New Business

*** 1. Adopt CFO and Borough Clerk Performance Evaluation Forms**

The Personnel Committee considered the Performance Evaluation forms for both the CFO and the Borough Clerk and recommends adoption of the forms.

Motion: Adopt the CFO and Borough Clerk Performance Evaluation forms and distribute them to the Assembly on 07/15/20 to complete the forms and return them to the Mayor on 07/24/20.

2. CARES Act Funding Requests

- a. Haines Small Business Emergency Grant Program
- b. Airlift Northwest Request for CARES Act Funds
- c. Alaska Municipal League Request for CARES Act Funds
- d. Food Security Strategy Group Proposal for CARES Act Funds
- e. Southeast Alaska State Fair Request

3. EOC Update and MOU for asymptomatic testing with SEARHC

Recommendation from the EOC and proposed MOU.

Motion: Authorize the Interim Manager to sign the MOU with SEARHC to provide asymptomatic COVID testing to people travelling to Haines.

4. Biomass

The Borough Administration requests clear direction from the Assembly with respect to the Biomass Project.

5. Ron Jackson Agenda Request

12. CORRESPONDENCE

A. Chilkat Valley Community COVID Survey Results

13. SET MEETING DATES

A. COW to complete performance evaluations July 29, 2020 at 6:30 pm

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

16. ADJOURNMENT