

Haines Borough
Borough Assembly Meeting #477
AGENDA

October 24, 2023 -6:30pm

Location: In Assembly Chambers and on ZOOM

Douglas Olerud
Mayor

Margarette Jones
Assembly Member

Gabe Thomas
Assembly Member

Cheryl D. Stickler
Assembly Member

Debra Schnabel
Assembly Member

Ben Aultman-Moore
Assembly Member

Jerry L. Lapp
Assembly Member

Annette Kreitzer
Borough Manager

Alekka Fullerton
Borough Clerk

Kiersten Long
Deputy Clerk

Haines Borough ZOOM information (You must download Zoom first)

Webinar ID: 884 0378 0652

Passcode: 096553

1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 - Approve Minutes from 10/10/23 Regular Assembly Meeting

***3. APPROVAL OF MINUTES** -Approve Minutes of 10/10/23 Regular Assembly Meeting

4. 2023 BOROUGH ELECTION

A. Certification of October 3rd Borough Election

*The election was canvassed on 10/10/23. Per HBC 11.48.040, at the first regular assembly meeting following the canvass, unless the assembly orders an investigation or unless a contest has been previously filed pursuant to Chapter HBC 11.52, the assembly shall declare the election valid and certify the election results. The clerk reports no investigation has been ordered, and no contest has been filed. **Motion:** Declare the October 3, 2023 Borough Election valid and certify the election results.*

**B. Thank you to outgoing Mayor and Assembly Members:
Douglas Olerud, Cheryl Stickler, Jerry Lapp and Margarette Jones.**

C. Administration of Oaths to Newly-Elected Mayor and Assembly Members: Tom Morphet, Kevin Forester, Natalie Dawson and Craig Loomis.

5. PUBLIC COMMENTS – [For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] *Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time.*

6. ASSEMBLY COMMENTS and MAYOR'S REPORT AND COMMENTS

7. PUBLIC HEARINGS

A. Ordinance 23-09-656 – Third Hearing

**An Ordinance of the Haines Borough Assembly Repealing Haines Borough Code Title 2, Section 2.50 Public Safety Commission
Motion: Adopt Ordinance 23-09-656**

B. Ordinance 23-09-657 – Second Hearing

**An Ordinance of the Haines Borough Assembly Amending Haines Borough Code Title 3 Required Property Tax Exemptions
Motion: Adopt Ordinance 23-09-657**

C. Ordinance 23-09-658 – Second Hearing

**An Ordinance of the Haines Borough Assembly Amending Haines Borough Code Title 8.14 Custody and Removal of Dead Bodies.
Motion: Adopt Ordinance 23-09-658**

7. PUBLIC HEARINGS - Continued

D. Ordinance 23-09-659 – Second Hearing

An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY24 Budget.

Recommended motion: Amend Ordinance 23-09-659 to appropriate an additional \$1,000 for the Community Builder Award.

8. STAFF/FACILITY REPORTS

A. Borough Manager Report – Verbal

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Ports and Harbors Advisory Committee – Minutes from the 8/24/23 meeting

B. Government and Services Committee – Minutes from the 9/18/23 meeting

C. Commerce Committee – Minutes from the 9/19/23 meeting

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions (Individual comments are limited to 3 minutes)

1. Resolution 23-10-1069

A Resolution of the Haines Borough Assembly Authorizing and Designating Certain Persons to Sign and Endorse Checks Pertaining to the Borough's First National Bank Alaska Accounts, and Authorizing Certain Persons as Signatories for the Borough's Security Cash Accounts and Investments.

Motion: Adopt Resolution 23-10-1069

2. Resolution 23-10-1070

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to purchase items required for the Wastewater Treatment Plant Upgrade required by the 2020 Storm event from DXP/Alaska Pump & Supply for an amount not to exceed \$35,572.

Motion: Adopt Resolution 23-10-1070

B. Ordinances for Introduction

1. Ordinance 23-10-660

An ordinance of the Haines Borough adopting the restated Port of Haines Terminal Tariff No. 3 and adopting a revised Harbor Fee Schedule.

This ordinance is being introduced by the Mayor. Motion: Introduce Ordinance 23-10-660 and set a first public hearing for 11/14/23 and a second public hearing for 11/28/23.

2. Ordinance 23-10-661

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to clarify the Assembly Agenda.

This ordinance is being introduced by the Mayor. Motion: Introduce Ordinance 23-10-661 and set a first public hearing for 11/14/23 and a second public hearing for 11/28/23.

C. Other New Business

1. Senior Exemption Unable To Comply "Good Cause Determination" Forms

HBC 3.70.030(A)(6) requires exemption of \$150,000 of the assessed value of real property owned and occupied as the primary residence and permanent place of abode by residents 65 years and older... The exemption is required by the State pursuant to AS.29.45.030 (but currently unreimbursed to the Borough). Further, HBC 3.70.030(A)(6) allows the assembly, under appropriate

circumstances, to make a "good cause exemption" for failure to make timely application and authorizes the assessor to accept the application as if timely filed. The assessor has created a form to support the "good cause exemption" which creates standards for the granting of the exemption due to inability to comply. *"An unable to comply means that the failure to meet the deadline is based upon serious medical or other similar conditions or event beyond the taxpayers control. A failure to pickup/read mail or failure to provide a current address/email to assessor's office will NOT be deemed to result in an inability to comply and the appeal will not be accepted."*

*** Clerk's note: Reasons for the determination should be reflected in the motion. The past assembly has required strict compliance with the criteria.*

Possible Motion:

To allow a good cause exemption for David Shackford, waive the claimant's failure to make timely application and authorize the assessor to accept his application as if timely filed since failure to apply was due to a serious medical condition beyond the taxpayer's control.

OR Deny the good cause exemption for David Shackford since the criteria for the good cause exemption has not been satisfied.

2. **Comprehensive Plan Update** - Verbal
3. **Lutak Dock Replacement Update** - Verbal

12. CORRESPONDENCE

13. SET MEETING DATES

- A. **Assembly Workshop re Lutak Dock**
- B. **Assembly Workshop re Public Safety Building**
- C. **Assembly Workshop re Porcupine Road**

14. PUBLIC COMMENT

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO OFFICERS

16. ADJOURNMENT