

Haines Borough  
Borough Assembly Meeting #478  
November 14, 2023

MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **MORPHET** called the meeting to order at 6:30 pm in the Assembly Chambers and led the pledge to the flag.

**Present:** Mayor Thomas **MORPHET**, Assembly Members Gabe **THOMAS**, Debra **SCHNABEL**, Ben **AULTMAN-MOORE**, Kevin **FORSTER**, Craig **LOOMIS**, Natalie **DAWSON**.

**Absent:** None

**Staff Present:** Annette **KREITZER**/Manager, Alekka **FULLERTON**/Clerk, Kiersten **LONG**/Deputy Clerk, Jila **STUART**/Finance Director.

**Visitors Present:** Blythe **CARTER**, Kerry **TOWN**, Paul **ROGERS**, Brenda **JOSEPHSON**, Kim **ROSADO**, Bill **ANNIS**, Tina **OLSEN**, Tammy **PIPER**, Ellen **LARSON**, Gershon **COHEN**, Jennifer **CANTWELL**, Riley **HALL**, Emma **BEGLEY**, Don **TURNER** Jr., Jessie **WUSTHOFF**, Glenda **GILBERT**, Mark **SMITH**, Carol **TUYNMAN**, Kathleen **MENKE** and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

**Motion:** **AULTMAN-MOORE** moved to "approve the agenda and the consent agenda" and the motion carried unanimously.

\*3. **APPROVAL OF MINUTES: Minutes from 10/10/23 Regular Assembly Meeting**

*Note: The Minutes were approved by approval of the consent agenda: "Approve minutes from*

- A. 10/24/23 Board of Equalization Meeting
- B. 10/24/23 Regular Assembly Meeting
- C. 10/30/23 SPECIAL Assembly Meeting
- D. 11/08/23 SPECIAL Assembly Meeting".

4. **PUBLIC COMMENTS:**

**TOWN-** Property Tax Assessments  
**ANNIS -** Supporting the pool  
**ROSADO -** Property Tax Assessments  
**WUSTHOFF -** Supporting the pool  
**LARSON-** Supporting the pool  
**BEGLEY-** Property Tax Assessments  
**SMITH -** Privatize pool  
**TUYNMAN-** Portage Cove Trail  
**MENKE -** Wants year-round services for Tanani Beach

5. **ASSEMBLY COMMENTS:** None

6. **MAYOR'S REPORT and COMMENTS:**

The Mayor announced his appointment of Glenda Gilbert, Paul Rogers, Dan Humphrey, Stacy Prior and Kevin Forster with Scott Hansen and Diane LaCourse to the Property Tax Assessment Ad Hoc Committee (the members will be confirmed at the next assembly meeting); issued an apology with the property tax assessment issues; Mayor's corner on his Blog; Thank you to the CVCF; Assembly Workshops on Lutak Dock and Porcupine Road; Advertising for all boards and commissions.

## 7. PUBLIC HEARINGS

- A. Ordinance 23-10-660 – First Hearing  
**An ordinance of the Haines Borough adopting the restated Port of Haines Terminal Tariff No. 3.**

The Mayor opened and closed the public hearing at 7:00 pm since no member of the public has chosen to speak with respect to this ordinance.

**MOTION: SCHNABEL** moved to "direct the manager to increase the security tie up rates by 25%," and the motion was withdrawn.

- B. Ordinance 23-10-661 – First Hearing  
**An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to clarify the Assembly Agenda.**

The Mayor opened and closed the public hearing at 7:05 pm since no member of the public chose to speak with respect to this ordinance.

- C. Ordinance 23-10-662 – Second Hearing  
**An Ordinance of the Haines Borough setting the date that determines delinquency for certain tax payments to December 31, 2023 in order to provide a grace period for penalties and interest on certain delinquent tax payments.**

The Mayor opened the public hearing at 7:06 pm and the following members of the public chose to speak with respect to this issue: **ROSADO**

Hearing no further comments, the hearing was closed at 7:06 and returned to the Assembly for further consideration.

**Motion: AULTMAN-MOORE** moved to "Adopt Ordinance 23-10-662," and the motion carried unanimously in a roll call vote.

## 8. STAFF/FACILITY REPORTS

- A. **Borough Manager Report** – 11/9/23 Report  
HEDC Presentation on Chilkat Valley Energy Report  
B. **Transmittal of Statement of Valuation for 2023 Certified Tax Roll**  
C. **Finance Director Report - 2019-2023 Sales Tax Comparison**

## 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. **Planning Commission** – Minutes from 8/10/23 Meeting

## 10. UNFINISHED BUSINESS

- A. Ordinance 23-09-656  
**An Ordinance of the Haines Borough Assembly Amending Haines Borough Code Title 2, Section 2.50 Public Safety Commission**  
*This Ordinance was referred to the GASC for further development. The GASC met on November 7, 2023 and recommended changes to the ordinance.*

**Motion: SCHNABEL** moved to "Adopt Ordinance 23-09-656 as recommended by the GAS,"  
**Primary Amendment: SCHNABEL** moved to "Strike the existing language in 2.50.020 and replace it with "The Advisory Board shall conduct business as provided in HBC 2.60. Business shall be in accordance with an agenda posted timely," and the motion carried unanimously.

And the main motion, as amended, carried unanimously in a roll call vote.

**11. NEW BUSINESS**

**A. Resolutions**

**1. Resolution 23-11-1071**

**A Resolution of the Haines Borough Assembly authorizing the correction of the 2022 and 2023 property assessment rolls and resulting tax bills for Real Property account, C-COV-00-0100, which apparently had an incorrect assessed value due to a manifest clerical error.**

No member of the public chose to speak with respect to this Resolution.

**Motion: SCHNABEL** moved to "Adopt Resolution 23-11-1071," and the motion carried unanimously in a roll call vote.

**2. Resolution 23-11-1072**

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to extend a the construction contract with Glacier Construction, Inc. dba Southeast Road Builders for the Beach Road Repairs Dec 2020 Storm Event 4585-DR-AK project by 273 days and increase the contract by an amount not to exceed \$6,243.52.**

No member of the public chose to speak with respect to this Resolution.

**Motion: THOMAS** moved to "Adopt Resolution 23-11-1072," and the motion carried unanimously in a roll call vote.

**3. Resolution 23-11-1073**

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to extend the construction contract with Glacier Construction Inc., dba Southeast Road Builders for the Soap Suds Alley Area Repairs Dec 2020 Storm Event 4585-DR-AK project by 243 days and increase the contract for an amount not to exceed \$15,042.62.**

No member of the public chose to speak with respect to this Resolution.

**Motion: THOMAS** moved to "Adopt Resolution 23-11-1073," and the motion carried unanimously in a roll call vote.

**4. Resolution 23-11-1074**

**A Resolution of the Haines Borough Assembly supporting full funding in the amount of \$7,644,677 for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2025 state capital budget.**

No member of the public chose to speak with respect to this Resolution.

**Motion: THOMAS** moved to "Adopt Resolution 23-11-1074," and the motion carried unanimously in a roll call vote.

**B. Ordinances for Introduction – None**

**11. NEW BUSINESS - Continued**

**C. Other New Business**

**1. Comprehensive Plan Update - Verbal**

See hainescompplanrevision.com for full survey results.

**2. Appeal of Planning Commission Decision**

**Motion: AULTMAN-MOORE** moved to "rehear the planning commission's granting of CUP #23-87 for resource extraction in its entirety" and the motion carried 5-1 with **THOMAS** in opposition.

**3. Heliport Moratorium (Resolution 23-09-1064) from Planning Commission**

**Motion: FORESTER** moved to "re-refer Resolution 23-09-1064 to the Planning Commission for further development," and the motion carried unanimously.

**4. Adoption of New Assembly Policy re Public Testimony**

**Motion: SCHNABEL** moved to "adopt the revised Assembly Policy re Public Testimony allowing 6 minutes for speaking with a yield from a friend," and the motion carried unanimously.

**5. Request for Assembly Action - Paul Rogers**

**Motion: LOOMIS** moved to "not renew Michael Dahle's contract after it terminates 12/31/23", and the motion carried unanimously.

**6. Executive Session for Consideration of Community Builder Award Nominations.**

**Motion: SCHNABEL** moved to "postpone this matter until the November 28, 2023," and the motion carried unanimously.

**\*7. Lutak Dock Replacement Update**

*Note: The Minutes were approved by approval of the consent agenda: "Assembly Workshop will be held on Wednesday, November 15, 2023 at 5:30 pm."*

**12. CORRESPONDENCE**

**A. Rasmuson Foundation Grant Award for Jenae's Palyground**

**13. SET MEETING DATES**

**A. Property Tax Assessment Ad Hoc Committee meeting scheduled for Thursday, November 30, 2023 at 5:30 pm**

**14. PUBLIC COMMENT**

**CARTER** - Thank you for actions tonight

**TURNER** - Waterfront Industrial Zone

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO OFFICERS**

**SCHNABEL** - Hiring someone to review the PUC application, would like pool open during some meaningful times during the December holiday.

**16. ADJOURNMENT at 9:58 pm.**

ATTEST:

  
Alekka Fullerton, MMC, Borough Clerk



  
Thomas C. Morphet, Mayor