


Haines Borough
Borough Assembly Meeting #478
AGENDA

November 14, 2023 -6:30pm

Location: In Assembly Chambers and on ZOOM

Thomas Morphet
Mayor

Natalie Dawson
Assembly Member

Gabe Thomas
Assembly Member

Kevin Forster
Assembly Member

Debra Schnabel
Assembly Member

Ben Aultman-Moore
Assembly Member

Craig Loomis
Assembly Member

Annette Kreitzer
Borough Manager

Alekka Fullerton
Borough Clerk

Kiersten Long
Deputy Clerk

Haines Borough ZOOM information (You must download Zoom first)

Webinar ID: 861 1592 1352

Passcode: 709670

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3A - Approve Minutes from 10/24/23 Board of Equalization

3B - Approve Minutes from 10/24/23 Regular Assembly Meeting

3C - Approve Minutes from 10/30/23 SPECIAL Assembly Meeting

3D - Approve Minutes from 11/08/23 SPECIAL Assembly Meeting

11C7 - Lutak Dock- Assembly Workshop notice

- *3. APPROVAL OF MINUTES** -Approve Minutes of:

A. 10/24/23 Board of Equalization Meeting

B. 10/24/23 Regular Assembly Meeting

C. 10/30/23 SPECIAL Assembly Meeting

D. 11/08/23 SPECIAL Assembly Meeting

- 4. PUBLIC COMMENTS** – [For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] *Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time.*

- 5. ASSEMBLY COMMENTS**

- 6. MAYOR’S REPORT AND COMMENTS**

- 7. PUBLIC HEARINGS**

A. **Ordinance 23-10-660** – First Hearing
An ordinance of the Haines Borough adopting the restated Port of Haines Terminal Tariff No. 3.

B. **Ordinance 23-10-661** – First Hearing
An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to clarify the Assembly Agenda.

C. **Ordinance 23-10-662** – Second Hearing
An Ordinance of the Haines Borough setting the date that determines delinquency for certain tax payments to December 31, 2023 in order to provide a grace period for penalties and interest on certain delinquent tax payments.

- 8. STAFF/FACILITY REPORTS**

A. **Borough Manager Report** – 11/9/23 Report

HEDC Presentation on Chilkat Valley Energy Report

B. **Transmittal of Statement of Valuation for 2023 Certified Tax Roll**

C. **Finance Director Report - 2019-2023 Sales Tax Comparison**

- 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**

A. **Planning Commission** – Minutes from 8/10/23 Meeting

10. UNFINISHED BUSINESS

A. Ordinance 23-09-656

An Ordinance of the Haines Borough Assembly Repealing Haines Borough Code Title 2, Section 2.50 Public Safety Commission

This Ordinance was referred to the GASC for further development. The GASC met on November 7, 2023 and recommended changes to the ordinance.

Motion: Adopt Ordinance 23-09-656 as recommended by the GAS Committee.

11. NEW BUSINESS

A. Resolutions (Individual comments are limited to 3 minutes)

1. Resolution 23-11-1071

A Resolution of the Haines Borough Assembly authorizing the correction of the 2022 and 2023 property assessment rolls and resulting tax bills for Real Property account, C-COV-00-0100, which apparently had an incorrect assessed value due to a manifest clerical error.

Motion: Adopt Resolution 23-11-1071

2. Resolution 23-11-1072

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to extend a the construction contract with Glacier Construction, Inc. dba Southeast Road Builders for the Beach Road Repairs Dec 2020 Storm Event 4585-DR-AK project by 273 days and increase the contract by an amount not to exceed \$6,243.52.

Motion: Adopt Resolution 23-11-1072

3. Resolution 23-11-1073

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to extend the construction contract with Glacier Construction Inc., dba Southeast Road Builders for the Soap Suds Alley Area Repairs Dec 2020 Storm Event 4585-DR-AK project by 243 days and increase the contract for an amount not to exceed \$15,042.62.

Motion: Adopt Resolution 23-11-1073

4. Resolution 23-11-1074

A Resolution of the Haines Borough Assembly supporting full funding in the amount of \$7,644,677 for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2025 state capital budget.

Motion: Adopt Resolution 23-11-1074

B. Ordinances for Introduction - None

C. Other New Business

1. Comprehensive Plan Update - Verbal

2. Appeal of Planning Commission Decision

On 10/23/23, the planning commission approved a conditional use permit (#23-87) for Glacier Construction Inc, dba Southeast Road Builders for resource extraction in the Waterfront Industrial Zone located at C-LTR-04-0090/0700/0010 (Site A) and C-LTR-04-1000/2940/0900/0800 (Site B). A timely appeal requests were received from Ann Myren/Tim McDonogh, Gershon Cohen and Carol Tuynman. The burden of proof is on the appellant to make the case that a rehearing by the assembly is warranted.

11. NEW BUSINESS

C. Other New Business

2. Appeal of Planning Commission Decision – *Continued*

Assembly Action Needed at THIS meeting: *Per HBC 18.30.060, following the appellant's presentation, the assembly must decide by motion:*

- *whether or not to rehear the commission's decision and, if so,*
- *whether to rehear the entire decision or a particular portion.*

Note: *Any rehearing must take place at the next regularly scheduled assembly meeting, November 28, 2023 and include a duly-noticed public hearing.*

3. **Heliport Moratorium (Resolution 23-09-1064) from Planning Commission**

Mayor's recommended motion: Re-refer Resolution 23-09-1064 to the Planning Commission for further development.

4. **Adoption of New Assembly Policy re Public Testimony –**

At the October 26, 2023 meeting, the Mayor indicated that he would bring a proposed change to the existing Assembly Policy re Public Testimony. Borough Assembly requested the clerk update the Assembly Policy re Public Testimony and bring it back to the Assembly at this meeting.

5. **Request for Assembly Action – Paul Rogers**

Mayor's recommended motion: Refer this matter to the Property Tax Assessment Ad Hoc Committee to discuss desired qualifications for the Haines Borough Assessor.

6. **Executive Session for Consideration of Community Builder Award**

Nominations. *Pursuant to Resolution 23-09-1060, the Assembly shall meet in executive session to consider the nominations for the 2023 Community Builder Award. **Proposed Motion:** Move into executive session as allowed by AS 44.62.310(c)(2) to discuss the qualifications, reputation and character of nominees. At the end of the executive session, the assembly should come back into regular session to vote on the winner of the 2023 Community Builder Award. Pursuant to Resolution 23-09-1060, the winner must be determined by at least 5 votes of the Assembly.*

*7. **Lutak Dock Replacement Update** – *Assembly Workshop to be held on Wednesday, November 15, 2023 at 5:30 pm.*

12. CORRESPONDENCE

A. Rasmuson Foundation Grant Award for Jenae's Palyground

13. SET MEETING DATES

14. PUBLIC COMMENT

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO OFFICERS

16. ADJOURNMENT