

Haines Borough
Borough Assembly Meeting #479
November 28, 2023
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **MORPHET** called the meeting to order at 6:30 pm in the Assembly Chambers and led the pledge to the flag.

Present: Mayor Thomas **MORPHET**, Assembly Members Gabe **THOMAS**, Debra **SCHNABEL**, Kevin **FORSTER**, Craig **LOOMIS**, Natalie **DAWSON**.

Absent: Ben **AULTMAN-MOORE**

Staff Present: Alekka **FULLERTON**/Clerk, Kiersten **LONG**/Deputy Clerk, Jila **STUART**/Finance Director.

Visitors Present: Tammy **PIPER**, Thom **ELY**, Joe **PARNELL**, Blythe **CARTER**, Paul **ROGERS**, Brenda **JOSEPHSON**, Kim **ROSADO**, Gershon **COHEN**, Don **TURNER** Jr., Glenda **GILBERT**, Kathleen **MENKE** and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

Absent objection, item 10A was moved to the end of the agenda.

Motion: **THOMAS** moved to "approve the agenda and the consent agenda" and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES: Minutes from 11/14/23 Regular Assembly Meeting**

Note: The Minutes were approved by approval of the consent agenda: "Approve minutes from 11/14/23 Regular Assembly Meeting".

4. **PUBLIC COMMENTS:**

PIPER: Supports Lutak Dock

ELY: Supporting a Severance Tax

ROSADO: Wants new Assessor, Personnel Committee, Supporting Lutak Dock

TURNER: Waterfront Industrial Zone at Lutak

PARNELL: Derelict Buildings on the Fort

5. **ASSEMBLY COMMENTS:**

SCHNABEL- Assessor contract was not renewed, Severance Tax in Commerce

LOOMIS – Would like written reports from Lobbyist and Attorney's contract

DAWSON – Statement in solidarity with Wrangell

6. **MAYOR'S REPORT and COMMENTS:**

The Mayor discussed the Alaska Municipal League conference next week; 4 - trash cans for winter for public use downtown (unfortunately many are depositing their household garbage in the community garbage cans); working on resuscitating the Alaska Bald Eagle Preserve Council; letter in support of Wrangell; working on strategic planning/retreat; lighting of the Fort; deadline for Boards and Commissions is Thursday; Lutak Dock updates.

7. **PUBLIC HEARINGS**

- A. **Rehearing on Appeal of a Planning Commission Decision
Glacier Construction Inc., dba Southeast Road Builders –
Conditional Use Permit #23-87 for Resource Extraction**

The Borough received a request from Appellants to postpone the appeal due to a missing assembly member (when a supermajority is required per charter). Pursuant to HBC 2.10.190(D) the Mayor postponed the rehearing absent objection.

7. PUBLIC HEARINGS - Continued

B. Ordinance 23-10-660 – Second Hearing

An ordinance of the Haines Borough adopting the restated Port of Haines Terminal Tariff No. 3.

The Mayor opened and closed the public hearing at 6:56 pm since no member of the public has chosen to speak with respect to this ordinance.

MOTION: SCHNABEL moved to "Adopt Ordinance 23-10-660,

Primary Amendment: SCHNABEL moved to amend the Ordinance as requested by the Harbormaster (*Lutak Dock Port Security/Tie up Rates- Regularly scheduled staff time (8-5 Mon – Sun) \$50.00 per hour and Non-regular hours --including Haines Borough observed holidays-- \$100.00 per hour*)," and the amendment motion carried unanimously.

The motion to adopt the ordinance, as amended, carried unanimously in a roll call vote.

C. Ordinance 23-10-661 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to clarify the Assembly Agenda.

The Mayor opened and closed the public hearing at 7:05 pm since no member of the public chose to speak with respect to this ordinance.

MOTION: THOMAS moved to "Adopt Ordinance 23-10-661," and the motion carried unanimously in a roll call vote.

8. STAFF/FACILITY REPORTS

A. Borough Manager Report – None

B. Finance Director Report – FY24 First Quarter Financial Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Ports and Harbors Advisory Committee- 10-5-23 Approved Minutes

B. Tourism Advisory Board - 9-13-23 Approved Minutes

C. Commerce Committee - 10-17-23 Approved Minutes

10. UNFINISHED BUSINESS

A. Executive Session for Consideration of Community Builder Award Nominations.

Motion: THOMAS moved to "Move into executive session as allowed by AS 44.62.310(c)(2) to discuss the qualifications, reputation and character of nominees," and the motion carried unanimously.

*** After the assembly returned from executive session,*

Motion: SCHNABEL moved to "Award the 2023 Community Builder Award to the Four Winds Resource Center," and the motion carried unanimously.

11. NEW BUSINESS

A. Resolutions

***1. Resolution 23-11-1075**

A resolution of the Borough Assembly supporting the Haines Borough Coordinated Transportation Plan, 2023 Edition.

Motion: Adopt Resolution 23-11-1075

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 23-11-1075 supporting the Coordinated Transportation Plan".

11. NEW BUSINESS

A. Resolutions - Continued

***2. Resolution 23-11-1076**

A resolution of the Borough Assembly authorizing the Borough Manager to execute a contract with Catholic Community Services, CCS, for the Haines Care-A-Van Transportation Services for an amount not-to-exceed \$100,029.00.

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 23-11-1076 authorizing the Care-a-van grant".

***3. Resolution 23-11-1077**

A Resolution of the Haines Borough Assembly Certifying that the Haines Borough Did Suffer Significant Effects During the Program Base Year from Fisheries Business Activities that Occurred within the FMA 17: Northern Southeast Fisheries Management Area.

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 23-11-1077 authorizing application for the Shared Fisheries Business Tax."

4. Resolution 23-11-1078

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to purchase a 2024 Chevrolet Tahoe for the Police Department for the amount of \$85,000.

No member of the public chose to speak with respect to this Resolution.

Motion: THOMAS moved to "Adopt Resolution 23-11-1078," and the motion carried unanimously in a roll call vote.

***5. Resolution 23-11-1079**

A Resolution of the Haines Borough Assembly in Support of Raising the Maximum Available Alaska Department of Transportation Harbor Facility Grant to \$7,500,000 for Eligible Projects on an Annual Basis.

Note: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 23-11-1077 supporting state funding increase for harbors."

6. Resolution 23-11-1080

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with AP Triton for the Operational Audit- Fire Department Strategic Planning project for an estimated amount of \$41,966.

No member of the public chose to speak with respect to this Resolution.

Motion: SCHNABEL moved to "Adopt Resolution 23-11-1080,"

Primary Amendment: SCHNABEL moved to add a "Condition that the project team identified includes the Public Safety Advisory Board," and the motion carried unanimously.

and the resolution, as amended, carried unanimously in a roll call vote.

11. NEW BUSINESS - Continued

B. Ordinances for Introduction

- 1. Ordinance 23-11-663
An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY24 Budget.**

Motion: THOMAS moved to "Introduce Ordinances 23-11-663 and schedule it for its first public hearing 12/12/23 and its second public hearing 1/9/24," and the motion carried 5-1 with SCHNABEL in opposition.

C. Other New Business

- 1. Comprehensive Plan Update - Verbal**
- 2. Lutak Dock Replacement Update - Verbal**
- *3. 2024 Assembly Meeting/Agenda Preparation Schedule**

Note: The 2024 Assembly Meeting/Agenda Preparation Schedule was adopted by approval of the consent agenda.

- 4. Boards and Commissions: Confirmation of Property Tax Assessment Ad Hoc Advisory Board.**

Motion: SCHNABEL moved to "confirm the Mayor's appointments to the Property Tax Assessment Ad Hoc Advisory Board" and the motion carried unanimously.

- 5. Amend Previously Adopted Resolution 23-06-1048 Sale of Surplus Vehicles.**

Motion: LOOMIS moved to "Amend previously adopted Resolution 23-06-1048 to allow the Manager to sell the Ambulance to a Non-Profit and to evaluate the other vehicles for retention," and the motion carried unanimously.

12. CORRESPONDENCE

13. SET MEETING DATES

A. Commercial Fisheries Board re Letnikof - TBD

14. PUBLIC COMMENT -

TURNER - Letnikof is in bad shape
BEGLEY - Assessor's contract


15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO OFFICERS- None

16. ADJOURNMENT at 8:34 pm.



Thomas C. Morphet, Mayor

ATTEST:


Alekka Fullerton, MMC, Borough Clerk