

Haines Borough
Borough Assembly Meeting #482
AGENDA

February 13, 2024 - 6:30pm

Location: In Assembly Chambers and on ZOOM

Thomas Morphet
Mayor

Natalie Dawson
Assembly Member

Gabe Thomas
Assembly Member

Kevin Forster
Assembly Member

Debra Schnabel
Assembly Member

Ben Aultman-Moore
Assembly Member

Craig Loomis
Assembly Member

Annette Kreitzer
Borough Manager

Alekka Fullerton
Borough Clerk

Kiersten Long
Deputy Clerk

Haines Borough ZOOM information (You must download Zoom first)

Webinar ID: 842 7550 2842

Passcode: 514845

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 - Approve Minutes from 1/23/24 Regular Assembly Meeting

11A1 – Resolution to Accept 2023 Independent Audit Findings

11A2 – Resolution for FY25 Community Assistance Program

11A3 – Resolution Supporting HB 201

11B1 – Introduction and Scheduling of Public Hearings for Ordinance 24-02-664

11C1 – Alcohol Liquor License Renewal- Outfitter Liquor Store

- *3. APPROVAL OF MINUTES** -Approve the 1/23/24 Regular Assembly Meetings minutes
- 4. PUBLIC COMMENTS** – [For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes unless another yields 3 minutes to the speaker in advance] *Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time.*
- 5. ASSEMBLY COMMENTS**
- 6. MAYOR’S REPORT AND COMMENTS**
- 7. PUBLIC HEARINGS** – None
- 8. STAFF/FACILITY REPORTS**
 - A. Borough Manager Report** – February 8, 2024
 - B. Finance Director Report** – FY24 Second Quarter Financial Report
 - C. Clerk’s Report re Census**
 - D. Borough Attorney Status Update**
- 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES –**
 - A. Assembly Standing Committee Referred Topics**
 - B. Port and Harbor Advisory Committee** – 12/28/23 Minutes
 - C. Tourism Advisory Board** – 11/9/23 Minutes
 - D. Chilkat Center Advisory Board** – 1/12/24
 - E. Property Tax Assessment Ad Hoc Advisory Board** – 1/3/24 Minutes
- 10. UNFINISHED BUSINESS** – None
- 11. NEW BUSINESS**
 - A. Resolutions** (Individual comments are limited to 3 minutes unless another yields 3 minutes to the speaker in advance)
 - *1. Resolution 24-02-1088**
A Resolution of the Haines Borough Assembly accepting the 2023 Independent Auditor’s Report and Report on Financial Statements and Auditor’s Letter submitted by the Borough’s Independent Auditor, Max Mertz of Mertz CPA & Advisors.
Proposed Motion: Adopt Resolution 24-02-1088

11. NEW BUSINESS

A. Resolutions – *Continued*

- *2. Resolution 24-02-1089**
A Resolution of the Haines Borough Assembly approving certain unincorporated communities and their respective nonprofit entity for participation in the FY25 Community Assistance Program.
Proposed Motion: Adopt Resolution 24-02-1089
- *3. Resolution 24-02-1090**
A Resolution of the Haines Borough Assembly Supporting the Passage of House Bill 201: An Act Changing the Residency Requirements for Hunting, Trapping and Sport Fishing Privileges.
Proposed Motion: Adopt Resolution 24-02-1090
- 4. Resolution 24-02-1091**
A Resolution of the Haines Borough Assembly delegating to an appointed Board of Equalization for 2024 per HBC 3.72.110.
Proposed Motion: Adopt Resolution 24-02-1091
- 5. Resolution 24-02-1092**
A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute an engineering contract with Reid Middleton for the Portage Cove (Cruise Ship) Floating Dock Concept Design project for an amount not to exceed \$29,500.
Proposed Motion: Adopt Resolution 24-02-1092
- 6. Resolution 24-02-1093**
A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Bore Tide Construction for the School Roof Replacement Phases II and III project for an amount not to exceed \$579,900.00.
Proposed Motion: Adopt Resolution 24-02-1093
- 7. Resolution 24-02-1094**
A Resolution of the Haines Borough Assembly adopting FY2025 Alaska Capital Project Submission and Information System (CAPSIS) priorities, additional Haines Borough capital project priorities, and State funding priorities.
Proposed Motion: Adopt Resolution 24-02-1094
- 8. Resolution 24-02-1095**
A Resolution of the Haines Borough Assembly Supporting the Continuation of the Alaska Chilkat Bald Eagle Preserve Advisory Council.
Proposed Motion: Adopt Resolution 24-02-1095

B. Ordinances for Introduction

- *1. Ordinance 24-02-664**
An Ordinance of the Haines Borough Assembly Amending Haines Borough Code Title 10.09.090 Prohibiting the Use of Jake Brakes in the Townsite.
This ordinance is being introduced by Assembly Member Loomis.
Motion: Introduce Ordinance 24-02-664 and set a first public hearing for 2/27/24 and a second public hearing for 3/12/24.

11. NEW BUSINESS

B. Ordinances for Introduction – *Continued*

2. Ordinance 24-02-665

An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY24 Budget.

This ordinance is being introduced by the Mayor.

Motion: Introduce Ordinance 24-02-665 and set a first public hearing for 2/27/24 and a second public hearing for 3/12/24.

C. Other New Business

*1. Alcohol License Renewal- Outfitter Liquor Store

*The Alcohol and Marijuana Control Office (AMCO) has notified the borough of a pending alcohol license renewal for a package store for the Outfitter Liquor Store. AMCO, prior to its final renewal approval, is giving the local government an opportunity to make a statement, if desired. The Haines Borough Police Department has no objection to the reissuance of the license. **Proposed Motion:** The Haines Borough has no objection to the renewal of the alcohol license for Outfitter Liquor Store.*

2. Discussion and proposed comment to BLM Public Land Order environmental impact statement. *Comment deadline February 14, 2024.*

3. Reconsideration of Resolution 24-01-1087

A Resolution of the Haines Borough Assembly Authorizing the Borough Manager to Enter into a Contract with Reid Harris, Harris Advocacy to Provide State Lobbying Services for \$36,000.

Assembly Member Kevin Forster notified the Clerk that he intends to make a motion pursuant to Haines Borough Code Section 2.10.170 to reconsider the employment of Reid Harris as a state lobbyist representing the Haines Borough. Since Assembly Member Forster voted against the Resolution (which prevailed since the Resolution was not adopted), this is the next succeeding meeting, and the matter has not passed out of the hands of the assembly, such request is in order. The first motion must be a motion to reconsider Resolution 24-01-1087; and the second motion (if the first passes) may be a motion to adopt Resolution 24-01-1087.

4. **Property Tax Assessments Ad Hoc Advisory Board Requests:**

- A. **Membership and Duties HBC 3.72.110**
- B. **Assessment Notices**
- C. **BOE Procedures**
- D. **Exchange of Information**
- E. **Full and True Value**

5. **Lutak Dock Replacement Update – verbal**

6. **Request for Assembly Action – LCC Presentation**

12. CORRESPONDENCE

- A. **Letter to Jesse Kiehl re Chilkat Bald Eagle Preserve Advisory Council**
- B. **Southeast Conference Energy Shed**
- C. **Comprehensive Plan Update flyer- Upcoming Meetings**

13. SET MEETING DATES

- A. **Joint School Board Meeting Wednesday, March 6 at School Library.**
- B. **Property Tax Assessments Committee-of-the-Whole – Feb. 20 at 6:30 pm**

14. PUBLIC COMMENT

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO OFFICERS

16. ADJOURNMENT