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Agenda Bill No.: 24-1359

Assembly Meeting Date: 02/27/24

Business Item Description:	Attachments:
Subject: Supporting a PIDP Grant Application for FY24	1. Resolution 24-02-1097 2. AML Proposal
Originator:	
Originating Department:	
Date Submitted: 2/22/24	

Full Title/Motion:
Motion: Adopt Resolution 24-02-1097

Administrative Recommendation:

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 15,000	\$ 15,000	\$	N/A

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
Since the Letnikof Cove Harbor was identified by the Assembly as an FY25 priority for the Haines Borough, and in light of the closure of the Letnikof Cove Harbor moorage float, the Borough Manager is seeking support for a Port Infrastructure Development Program (PIDP) grant for Letnikof Harbor improvements including a moorage float and expanded parking lot. The Manager proposes using AML for grant writing support in the amount of \$15,000. The updated PIDP Notice of Funding Opportunity will be posted shortly.

Referral:	
Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:	
Meeting Date(s): 2/27/24	Public Hearing Date(s):
	Postponed to Date:

**A Resolution of the Haines Borough Assembly supporting a Port Infrastructure Development Program (PIDP) Discretionary Grant application for fiscal year 2024 for Letnikof Cove Harbor improvements and authorizing the Borough Manager to Contract with Alaska Municipal League for Grant Writing Support in an amount not to exceed \$15,000.**

**WHEREAS**, the Haines Borough is seeking a federal appropriation to replace the Letnikof Cove Harbor moorage float and improve the facility's uplands; and

**WHEREAS**, the Letnikof Cove Harbor facility ("Letnikof") was built in 1979 and consists of an uplands parking area, a single-lane launch ramp with boarding floats, and access to nearly 1,000 linear feet of transient moorage floats; and

**WHEREAS**, improvements were made to Letnikof in 2014, including replacing the gangway, replacing the gangway float, moving the moorage float to deeper water, replacing the anchor and anchor chains for the steel float, and replacing one section of wooden moorage floats (100 LF); and

**WHEREAS**, recognizing the age and importance of Letnikof, the Borough began long-term planning in 2022 by appropriating funds for design work for both an expanded long-term parking lot (brought to bid-ready status in 2023) and for conceptual designs for the moorage float (bid-ready documents are expected by mid to late summer of 2024); and

**WHEREAS**, the estimated cost of improvements to Letnikof are \$3,500,000; and

**WHEREAS**, during the summer of 2023, stress cracks developed at critical points on the existing pipe moorage float rendering the float unsafe to use; and

**WHEREAS**, the Letnikof moorage facility must be closed until the float can be replaced; and

**WHEREAS**, Letnikof supports a wide range of boating needs for the Haines community, from supporting our local commercial fishing fleet, subsistence fishermen, pleasure boaters (US & Canadian), and tour operators throughout the busy summer season; and

**WHEREAS**, time is of the essence since keeping this harbor closed for any significant amount of time will have a serious negative impact on Haines; and

**WHEREAS**, Letnikof Cove Harbor was identified by the Haines Borough Assembly as an FY25 funding priority for the Borough; and

**WHEREAS**, the Bipartisan Infrastructure Law provided \$2.25 billion for the PIDP program over five years (2022 – 2026) and \$450 million has been appropriated to the PIDP for FY2024 discretionary grants for eligible PIDP projects; and

**WHEREAS**, grants may cover 80 percent or more of project costs with no minimum and no maximum award; and

**WHEREAS**, the Borough has contacted the Alaska Municipal League (AML) to provide grant writing assistance for the development of the PIDP grant; and

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**WHEREAS**, AML has provided a proposal for an amount not to exceed \$15,000 to provide conceptual options for replacing or refurbishing the Lutak Dock; and

**WHEREAS**, the funds are available from Harbor funds previously appropriated,

**NOW, THEREFORE, BE IT RESOLVED** that the Haines Borough Assembly supports a Port Infrastructure Development Program (PIDP) Discretionary Grant application for fiscal year 2024 for Letnikof Cove Harbor improvements and authorizing the Manager to execute a contract with Alaska Municipal League for an amount not to exceed \$15,000 to provide grant writing assistance for the grant application.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 27th day of February, 2024.

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Thomas C. Morphet, Mayor

Attest:

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Alekka Fullerton, MMC, Borough Clerk



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### **Grant Support Proposal/Scope of Work: PIDP – Haines Borough Project Application**

Applicant: Haines Borough

Submission Due: April 30, 2024

AML will provide content drafting, technical services, and other related actions for the following sections of the PIDP grant application:

- Project Narrative
- BCA
- Budget and Narrative

Letters of Support from:

- Potential regional and statewide
- Local entities

AML will provide support to the Haines Borough for completion of forms, including reviewing or providing edits as necessary to budget documents.

Process: Alaska Municipal League (AML) will work closely with and at the direction of Haines Borough in developing all specified products; many of these documents are forms that will be completed initially by AML for Haines Borough to finalize. The more substantive elements – the Program Narrative, BCA, and Budget Narrative – will require a collaborative process between AML and Haines Borough. AML will focus on content and format, while Haines Borough can provide context, technical expertise, and project-specific information. For external engagement with potential partners, AML may provide outreach and coordination in cooperation with Haines Borough or may manage the entire process.

AML and Haines Borough will establish a regular meeting to check in and provide any updates on progress. AML will plan to have all draft documents completed by April 16, 2024 for final review. AML will engage a designer to produce final proofs of the substantive documents, with formatting and design.

Estimated Cost:

- AML personnel - \$4,000
- Design estimate - \$1,000
- BCA - \$7,000