



7B

**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 24-1356
Assembly Meeting Date: 03/12/24

Business Item Description:	Attachments:
Subject: FY24 Budget Amendment #4	1. Ordinance 24-02-665 2. CPV Confirmation
Originator: Borough Manager	
Originating Department: Administration	
Date Submitted: 2/8/24	

Full Title/Motion:
Motion: Amend Ordinance 24-02-665 to recognize additional CPV funds received then adopt Ordinance 24-02-665.

Administrative Recommendation:
This resolution is recommended by the Borough Manager.

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ As attached	\$	\$ As attached	N/A

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
Proposed FY 24 Budget Amendment #4 attached.

Referral:
Referred to: _____ Referral Date: _____
Recommendation: _____ Meeting Date: _____

Assembly Action:
Meeting Date(s): 2/13/24
Public Hearing Date(s): 2/27/24 and 3/12/24 Postponed to Date: _____

AN ORDINANCE OF THE HAINES BOROUGH, PROVIDING FOR THE ADDITION OR AMENDMENT OF SPECIFIC LINE ITEMS TO THE FY24 BUDGET.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2023 through June 30, 2024.

Section 4. Purpose. To provide for the addition or amendment of specific line items to the FY24 budget as follows:

(1) To appropriate \$56,400 for Phases II & III of the high school roof replacement. A total appropriation of \$585,700 is needed for construction and in-house administration and \$529,300 had already been appropriated. In the FY24 adopted budget \$500,000 was appropriated for this project from the \$2,120,669 of prior years' unfunded school debt reimbursement received from the State of Alaska in FY23. This amendment would appropriate additional funds from the same source.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
50-01-00-7392	Project Expense – High School Roof	\$529,300	\$585,700	(\$56,400)
01-98-00-8200	Transfer – OUT from General Fund	\$500,000	\$556,400	(\$56,400)
50-98-00-8200	Transfer – IN to CIP	\$500,000	\$556,400	\$56,400
Total Increased Appropriation for High School Roof				(\$56,400)

(2) To appropriate \$1,000 of Areawide General Funds for FY24 lease payments for a new postage machine for the administration building.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-10-7230	Material & Equipment	\$1,000	\$2,000	(\$1,000)

(3) To appropriate \$19,824 of Areawide General Funds for health insurance for the administration department. The FY24 adopted budget included three full-time staff but inadvertently only included health insurance expense for two.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-10-6140	Health Insurance	\$39,648	\$59,472	(\$19,824)

(4) To appropriate \$5,500 of Areawide General Funds for plowing the parking lot at the Mosquito Lake Facility.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-04-20-7312	Contractual Services - Plowing	\$0	\$5,500	(\$5,500)

Haines Borough
Ordinance No. 24-02-665
Page 2 of 2

(5) To appropriate \$29,000 of Areawide General Funds to hire an Assistant to the Borough Manager beginning approximately March 1.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-10-61XX	Payroll Expense – Assistant to Manager	\$0	\$26,300	(\$26,300)
01-01-10-7241	Computers & Peripherals	\$0	\$2,700	(\$2,700)
Total FY24 appropriation for Assistant to the Manager				(\$29,000)

(6) To recognize additional FY24 Commercial Passenger Vessel Tax revenue received un excess of projection.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
34-01-00-4341	Commercial Passenger Vessel Revenue	\$325,000	\$346,015	\$21,015
Total				\$21,015

* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS
____ DAY OF _____, 2024.

ATTEST:

Thomas C. Morphet, Mayor

Alekkka Fullerton, MMC, Borough Clerk

Date Introduced: 02/13/24
Date of First Public Hearing: 02/27/24
Date of Second Public Hearing: 03/12/24

Notice: This is not an official check
or EFT notification. It may not be
used as a substitute for the original
document received.

CLIENT NAME
REMITTANCE ADVICE

CHECK/EFT No :2261495941
CHECK/EFT DATE :2/26/2024

VENDOR CODE:CIH84871
VENDOR NAME:HAINES BOROUGH
Alias/DBA :
Assignee Name :
Assignee Alias/DBA :

DOCUMENT ID #: EFT 04 EF240080059
CHECK/EFT AMOUNT :346015.00
AMOUNT INCLUDES FREIGHT AND/OR IS NET OF DISCOUNT

<u>DEPARTMENT NAME</u>	<u>TELEPHONE NUMBER</u>	<u>VENDOR INV #</u>	<u>INVOICE AMOUNT</u>	<u>LINE AMOUNT</u>	<u>DESCRIPTION</u>
Department of Revenue		FY24-CY23 CPV SHARE TAX	346,015.00	346,015.00	