Haines Borough Borough Assembly Meeting #330 AGENDA

January 24, 2017 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill Mayor

Margaret Friedenauer Assembly Member

Heather Lende Assembly Member

Mike Case Assembly Member

Tresham Gregg Assembly Member

Tom Morphet Assembly Member

Ron Jackson Assembly Member

Brad Ryan, Interim Manager

Julie Cozzi, MMC Borough Clerk

Alekka Fullerton Deputy Clerk 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

3 – Approve Assembly Meeting Minutes

11A2 - Adopt Resolution 17-01-705

11C1 – Statement of non-objection to pending liquor license renewals

*3. APPROVAL OF MINUTES - 1/10/17 Regular

4. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

5. ASSEMBLY COMMENTS

6. MAYOR'S REPORT/COMMENTS

- A. Brief Presentation of FY17 Audit
- **B. HEDC Presentation**

7. PUBLIC HEARINGS

A. Ordinance 17-01-448 - First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 12 to designate Haines Borough parks and establish definitions and regulations.

This ordinance is recommended by the planning commission and the parks & recreation committee. It was introduced on 1/10/17. The assembly already scheduled the second hearing for 2/14/17. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

B. Ordinance 17-01-449 - First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(C) to clarify the publishing of planning commission agendas and packet.

This ordinance is recommended by the planning commission and was introduced on 1/10/17. The assembly already scheduled the second hearing for 2/14/17. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

- A. Interim Borough Manager 1/24/17 Report
- B. Museum Report of November-December 2016
- C. Finance 2016 Report Regarding Mosquito Lake Facility Rev and Expense

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Museum Board of Trustees Minutes of 12/20/16
- B. Parks and Recreation Advisory Committee Minutes of 11/16/16
- C. Port and Harbor Advisory Committee Minutes of 11/17/16
- D. Tourism Advisory Board- Minutes of 11/10/16
- E. Assembly Board Liaison Reports
- F. Assembly Standing Committee Reports

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10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

1. Resolution 17-01-704

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with proHNS LLC for an amount not to exceed \$70,896 for marine mammal observation services during construction of the Portage Cove Harbor Expansion project.

This resolution is recommended by the interim borough manager. <u>Motion</u>: Adopt Resolution 17-01-704.

*2. Resolution 17-01-705

A Resolution of the Haines Borough Assembly supporting full funding (\$18,160,055) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2018 state capital budget.

This resolution is recommended by the interim borough manager. <u>Motion</u>: Adopt Resolution 17-01-705.

3. Resolution 17-01-706

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Carson Dorn, Inc. for an amount not to exceed \$66,225 to provide construction period services for the Wastewater Treatment Plant Upgrade project.

This resolution is recommended by the interim borough manager. <u>Motion</u>: Adopt Resolution 17-01-706.

4. Resolution 17-01-707

A Resolution of the Haines Borough Assembly adopting the Alaska Capital Project Submission and Information System priorities (CPSIS) and legislative priorities for FY 2018.

This resolution is recommended by the interim borough manager. Motion: Adopt Resolution 17-01-707.

B. Ordinances for Introduction

1. None.

C. Other New Business

*1. Liquor License Renewals

The Alaska Alcohol Beverage Control Board has notified the borough of pending liquor license renewals for American Legion #12, Harbor Bar & Lighthouse Restaurant, and Port Chilkoot Distillery. The Board, prior to its final approval, is giving the local government an opportunity to make a statement, if so desired. Since these are pre-existing liquor licenses, assembly action is optional.

2. Discussion about Lobbyist- Tresham Gregg and Brad Ryan

The assembly may take some action with regard to the lobbyist contract.

3. <u>Discussion about Recruitment for the Haines Borough Manager Position</u>.

The assembly may take some action with regard to recruitment/advertising for the Haines Borough Manager position.

4. Executive Session

The borough attorney requests the assembly by motion move into executive session in order to discuss the following legal matters:

- 1) Nelson-Waterhouse Complaint and Request for Apology
- 2) Wm. Seward Public Records Request
- 3) APEI Policy

<u>Motion</u>: Move into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter Section 18.03 to discuss with the borough attorney three legal matters: Nelson-Waterhouse Complaint and Wm. Seward Public Records Request; these matters qualify for executive session because a public discussion will have an adverse effect on the borough's legal position and finances; the interim manager and borough attorney are asked to attend.

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12. CORRESPONDENCE/REQUESTS

A. Citizen Complaint regarding Alleged Malfeasance

A Citizen Complaint has been received by the Clerk's office and referred to the Borough Attorney for review.

- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT

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