

**Haines Borough  
Borough Assembly Meeting #329  
January 24, 2017  
MINUTES**

**Approved**

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

**Present:** Mayor Jan **HILL**, and Assembly Members Tresham **GREGG** (telephone), Ron **JACKSON**, Margaret **FRIEDENAUER**, Mike **CASE**, Tom **MORPHET**, and Heather **LENDE** (telephone).

**Staff Present:** Alekka **FULLERTON**/Acting Clerk, Brad **RYAN**/Interim Manager, Jila **STUART**/Finance Director, Heath **SCOTT**/Police Chief, Krista **KIELSMEIER**/ Executive Assistant, Tina **OLSEN**/Accounting Clerk, Shawn **BELL**/Acting Director of Facilities, Brayton **LONG**/Police Officer, Helen **ALTEN**/Museum Director, and others.

**Visitors Present:** Suzanne **ASHE**/CVN, Emily **FILES**/KHNS, Bill **THOMAS**/Borough Lobbyist, Don **TURNER Jr.**, Diana **LAPHAM**, Mike **DENKER**, Haynes **TORMEY**, Marty **SMITH**, Brent **CROWE**, Andrew **GRAY**, Debra **SCHNABEL**, Evelyn **VIGNOLA**, Kay **CLEMENTS**, Jeremy **STEPHENS**, Don **TURNER III**, Stewart **DEWITT**, Candace **MUSTARD-SCOTT**, Carol **TUYNMAN**, and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (\*):

3 – Approve Assembly Meeting Minutes

11A2 – Adopt Resolution 17-01-705

11C1 – Statement of non-objection to pending liquor license renewals

**Motion:** **CASE** moved to “approve the agenda/consent agenda,” and it was amended to remove Item 3 from the consent agenda. The motion, as amended, carried unanimously.

3. **APPROVAL OF MINUTES** – 1/10/17 Regular

**Motion:** **FRIEDENAUER** moved to “approve the minutes,” and it was amended to:

Clarify the previous amendment to remove “and said Haines has more cases” from the Magistrate’s report from the December 13, 2016 Meeting Minutes and remove the term “lengthy” from the description of Tom Morphet’s statement.

Correct **DENKER**’s public comment to provide “...assembly did not follow the charter which proscribes that the manager is selected solely on the basis of professional qualifications”.

The motion, as amended, carried unanimously.

4. **PUBLIC COMMENTS:** The following individuals made comments:

**TUYNMAN, M. SMITH, VIGNOLA, CROWE, TORMEY, DEWITT, and DENKER**

5. **ASSEMBLY COMMENTS:** The following assembly members made comments:

**CASE and FRIEDENAUER. RYAN** also made a comment.

6. **MAYOR’S REPORT/COMMENTS**

- A. Brief Presentation of FY17 Audit - Max Mertz (via telephone) made a PowerPoint presentation with **STUART** assisting.
- B. HEDC Presentation - Due to scheduling conflicts this will take place during the 2/14/17 assembly meeting.

7. **PUBLIC HEARINGS** –

A. **Ordinance 17-01-448** – First Hearing

**An Ordinance of the Haines Borough amending Haines Borough Code Title 12 to designate Haines Borough parks and establish definitions and regulations.**

Mayor **HILL** opened and closed the public hearing; **TUYNMAN** spoke in favor of the ordinance. **MORPHET** reiterated his concern with including Portage Cove Park.

*Note: Since the assembly already scheduled the second hearing for 2/14/17, no motion was needed unless some other action was desired such as amendments.*

**B. Ordinance 17-01-449 – First Hearing**

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(C) to clarify the publishing of planning commission agendas and packet.**

Mayor **HILL** opened and closed the public hearing; there were no public comments. There were no comments from the Assembly.

*Note: Since the assembly already scheduled the second hearing for 2/14/17, no motion was needed unless some other action was desired such as amendments.*

**8. STAFF/FACILITY REPORTS**

**A. Interim Borough Manager – 1/24/17 Report**

In addition to the written report, **RYAN** reported on the First Portage Cove and Trail planning meeting attended by approximately 32 people. He announced additional opportunities for public participation.

**Motion:** **FRIEDENAUER** moved “to implement the cost-saving measures with regard to solid waste.”

**Motion to Postpone:** **FRIEDENAUER** moved to “postpone the motion until 2/14/17 to provide the manager an opportunity to bring an implementation plan.” Such motion passed absent objection.

**B. Museum – Report of November-December 2016**

**C. Finance – 2016 Report Regarding Mosquito Lake Facility Rev and Expense**

**9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**

**A. Museum Board of Trustees – Minutes of 12/20/16**

**B. Parks and Recreation Advisory Committee – Minutes of 11/16/16**

**C. Port and Harbor Advisory Committee – Minutes of 11/17/16**

**D. ~~Tourism Advisory Board – Minutes of 11/10/16~~**

**E. Assembly Board Liaison Reports**

**Motion:** **FRIEDENAUER** moved that “the Code Review Commission use their discretion in determining where they want to start reviewing code,” and the motion carried unanimously.

**F. Assembly Standing Committee Reports**

**Finance,- CASE** reported they are putting together a budget amendment to address the Police Department deficit. FNBA will work with the Senior Village regarding their loan request.

**Commerce - FRIEDENAUER** reported the Commerce Committee met and there will be a report coming soon.

**10. UNFINISHED BUSINESS - None.**

**11. NEW BUSINESS**

**A. Resolutions**

**1. Resolution 17-01-704**

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with proHNS LLC for an amount not to exceed \$70,896 for marine mammal observation services during construction of the Portage Cove Harbor Expansion project.**

There was no public comment.

**Motion:** **CASE** moved to “adopt Resolution 17-01-704,” and the motion carried 4-3 in a roll call vote with **GREGG**, **LENDE** and **MORPHET** opposed and the mayor breaking the tie in the affirmative.

**\*2. Resolution 17-01-705**

**A Resolution of the Haines Borough Assembly supporting full funding (\$18,160,055) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2018 state capital budget.**

*The motion adopted by approval of the consent agenda: “adopt Resolution 17-01-705.”*

**3. Resolution 17-01-706**

**Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Carson Dorn, Inc. for an amount not to exceed \$66,225 to provide construction period services for the Wastewater Treatment Plant Upgrade project.**

There was no public comment.

**Motion:** **CASE** moved to "adopt Resolution 17-01-706," and the motion carried unanimously in a roll call vote.

**4. Resolution 17-01-707**

**A Resolution of the Haines Borough Assembly adopting the Alaska Capital Project Submission and Information System priorities (CPSIS) and legislative priorities for FY 2018.**

There was no public comment.

**Motion:** **JACKSON** moved to "adopt Resolution 17-01-707," and the motion carried unanimously in a roll call vote.

**B. Ordinances for Introduction – None**

**C. Other New Business**

**\*1. Liquor License Renewals**

*Note: the Alaska Alcohol Beverage Control Board notified the borough of pending liquor license renewals for American Legion #12, Harbor Bar & Lighthouse Restaurant, and Port Chilkoot Distillery. The Board, prior to its final approval, gave the local government an opportunity to make a statement, if so desired. Since these are pre-existing liquor licenses, assembly action was optional.*

**2. Discussion about Lobbyist**

**Motion:** **FRIEDENAUER** moved that "the manager renegotiate a contract with Bill Thomas for lobbyist services through June 2017," and the motion carried in a 4-2 roll call vote with **GREGG** and **MORPHET** opposed.

**Motion:** (prior to 9:30pm) **FRIEDENAUER** moved that "we finish the meeting tonight," and the motion carried 4-2 with **CASE** and **GREGG** opposed.

**3. Discussion about Recruitment for the Haines Borough Manager Position**

**Motion:** **FRIEDENAUER** moved to "recruit for the Manager position for 30 days using the Alaska Only option contained in the 1/10/17 Clerk's Memo," and the motion carried 5-1 with **MORPHET** opposed.

**4. Executive Session**

**Motion:** **Friedenauer** moved to "go into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter 18.03 to discuss with the borough attorney three legal matters: Nelson-Waterhouse Complaint, Wm. Seward Public Records Request and APEI Policy; these matters qualify for executive session because a public discussion may have an adverse effect on the borough' legal position and finances; the interim manager and the borough attorney are asked to attend." The motion carried 5-1 with **CASE** opposed.

Present: Mayor Hill; Assembly Members Morphet, Jackson, Lende (via telephone), Friedenauer, Case, and Gregg (on the telephone); Interim Manager Brad Ryan; and the Borough Attorneys Patrick Munson and Brooks Chandler. The executive session convened at 9:50 pm and ended at 11:03 p.m.

**12. CORRESPONDENCE/REQUESTS**

A. Citizen Complaint regarding Alleged Malfeasance

**13. SET MEETING DATES**

A. Joint School Board meeting will be either February 8 or 15.  
B. Government Affairs and Services Committee - TBD

**14. PUBLIC COMMENTS:** The following individual spoke at the meeting:

**GRAY**

- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS:** The following assembly members spoke at the end of the meeting:

**JACKSON, LENDE, MORPHET**

- 16. ADJOURNMENT – 11:13 p.m.**

**Motion: CASE** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:

  
Alekka Fullerton, Deputy Clerk



  
Janice Hill, Mayor