


Haines Borough
Borough Assembly Meeting #330
AGENDA

February 14, 2017 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Margaret Friedenauer
Assembly Member

Heather Lende
Assembly Member

Mike Case
Assembly Member

Tresham Gregg
Assembly Member

Tom Morphet
Assembly Member

Ron Jackson
Assembly Member

Brad Ryan,
Interim Manager

Julie Cozzi, MMC
Borough Clerk

Alekka Fullerton
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 – Approve Assembly Meeting Minutes

11A1 – Adopt Resolution 17-02-708

11A2 – Adopt Resolution 17-02-709

*** 3. APPROVAL OF MINUTES – 1/24/17 Regular**

4. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

5. ASSEMBLY COMMENTS

6. MAYOR'S REPORT/COMMENTS

A. Letter from Alaska Regulatory Commission regarding Haines Sanitation Inc.

B. Notice of Board Vacancies

The Mayor is advertising for various board vacancies, including but not limited to:

Public Safety Commission (interested parties don't always apply when current commissioners reapply, there are 3 open seats with one commissioner reapplying).

Historic Dalton Trail RMSA (Darsie Culbeck is not a resident of Porcupine Rd and therefore he has been determined to be ineligible to serve on the RMSA as a Subzone 3 representative).

Parks and Recreation Advisory Committee

Port and Harbor Advisory Committee

C. HEDC Presentation

7. PUBLIC HEARINGS

A. Ordinance 17-01-448 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 12 to designate Haines Borough parks and establish definitions and regulations.

*This ordinance is recommended by the Planning Commission and the Parks & Recreation Advisory Committee. It was introduced on 1/10/17 and had a first hearing on 1/24. **Motion:** Adopt Ordinance 17-01-448.*

B. Ordinance 17-01-449 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(C) to clarify the publishing of planning commission agendas and packet.

*This ordinance is recommended by the planning commission and was introduced on 1/10/17. It had a first hearing on 1/24. **Motion:** Adopt Ordinance 17-01-449.*

8. STAFF/FACILITY REPORTS

A. Interim Borough Manager – 2/14/17 Report

B. CFO Report- 2/14/17 Report – FY17 Q2 General Fund Financial Report.

9. **COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**
 - A. **Port & Harbor Advisory Committee** – *Minutes of 12/29/16*
 - B. **Solid Waste Working Group** – *Minutes of 1/16/17*
 - C. **Code Review Commission** – *Minutes of 1/17/17*
 - D. **Public Safety Commission**- *Minutes of 1/18/17 and Request for Action*
 - E. **Parks and Recreation Advisory Committee**- *Minutes of 12/5/16*
 - F. **Assembly Board Liaison Reports**
 - G. **Assembly Standing Committee Reports**
 1. **Commerce Committee** – Report of 1/19/17 Meeting (FRIEDENAUER)

10. UNFINISHED BUSINESS

A. Solid Waste Implementation Plan

On January 24, 2017, the assembly moved to postpone the following motion:

Motion: “to implement the cost-saving measures with regard to solid waste, until 2/14/17 to provide the manager an opportunity to bring an implementation plan.”

Since the motion is already on the table, discussion may resume at this time.

11. NEW BUSINESS

A. Resolutions

*1. **Resolution 17-02-708**

A Resolution of the Haines Borough authorizing and designating certain persons to sign and endorse checks pertaining to the borough’s First National Bank Alaska accounts, and authorizing certain persons as signatories for the Borough’s security cash accounts and investments.

*This resolution is necessary whenever there is a change in borough officers. In this case, a new interim borough manager has been appointed. **Motion:** Adopt Resolution 17-02-706.*

*2. **Resolution 17-02-709**

A Resolution of the Haines Borough Assembly certifying that the municipality did experience significant effects during the program base year from fisheries business activities that occurred within the FMA 17: Northern Southeast Fisheries Management Area.

*This is part of the annual application process for receiving fish tax revenue from the State of Alaska. **Motion:** Adopt Resolution 17-02-709.*

3. **Resolution 17-02-710**

A Resolution of the Haines Borough Assembly to Correct Manifest Clerical Errors in Four 2016 Property Tax Bills.

*This resolution is recommended by the interim borough manager. **Motion:** Adopt Resolution 17-02-710.*

4. **Resolution 17-02-711**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with MRV Architects for an amount not-to-exceed \$111,046 for Haines Library Addition design and a cost estimation fee proposal.

*This resolution is recommended by the interim borough manager. **Motion:** Adopt Resolution 17-02-711.*

B. Ordinances for Introduction

1. **Ordinance 17-02-450**

An Ordinance of the Haines Borough Providing for the Addition or Amendment of Specific Line Items to the FY17 Budget.

*This ordinance is recommended by the interim borough manager. **Motion:** Introduce Ordinance 17-02-450 and set a first public hearing for 2/28/17 and a second public hearing for 3/14/17.*

2. **Ordinance 17-02-451**

An Ordinance of the Haines Borough approving conveyance of any interest the Haines Borough may have, if any, in Lot 16A, Carr’s Cove Subdivision, as depicted on Plat Number 97-22, Haines Recording District, First Judicial District, State of Alaska

This ordinance is recommended by the interim borough manager and borough attorney. This ordinance corrects the conveyance of land which was purchased at auction by Gregg Bigsby and Beth MacCready in 1997. A portion of the property purchased by Bigsby/MacCready was never transferred to them. This ordinance needs to be done to allow the Mayor to sign the deed to correct title to such parcel.

Motion: Introduce Ordinance 17-02-451 and set a first public hearing for 2/28/17 and a second public hearing for 3/14/17.

C. Other New Business

1. Sales Tax Exemption Request – Genesis Presbyterian Church

*This 501(c)3 organization applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations. **Motion:** Approve the request from Genesis Presbyterian Church for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.*

2. Further Discussion Regarding Lobbyist Priorities

Establishment of list of priorities to convey to lobbyist. The assembly may take some action with regard to creating a list of priorities.

3. Further Discussion Regarding Recruitment for Manager

As request by Margaret Friedenauer, A recruitment plan needs to be created now that the Borough Manager position is being advertised. The assembly may take some action with regard to creating a timeline for contacting applicants, setting interviews, etc.

12. CORRESPONDENCE/REQUESTS

A. Letter from Carlos Jimenez Regarding Local Hire Preference

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT