

Haines Borough
Borough Assembly Meeting #330
February 14, 2017
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor Jan **HILL**, and Assembly Members Tresham **GREGG** (telephone), Ron **JACKSON**, Margaret **FRIEDENAUER**, Mike **CASE**, Tom **MORPHET**, and Heather **LENDE**.

Staff Present: Brad **RYAN**/Interim Manager, Julie **COZZI**/Borough Clerk, Jila **STUART**/Finance Director, Josh **DRYDEN**/Police Sergeant, Krista **KIELSMEIER**/Executive Assistant, Shawn **BELL**/Acting Director of Facilities, Holly **SMITH**/Planner, Brayton **LONG**/Police Officer, and others.

Visitors Present: Rep. Sam **KITO** (telephone), James **WALKER/RCA** (telephone), Don **TURNER Jr.**, Diana **LAPHAM**, Andrew **GRAY**, Debra **SCHNABEL**, Candace **MUSTARD-SCOTT**, Carol **TUYNMAN**, Duck and Karen **HESS**, Cindy **JONES**, Lowell **NARUM**, Zack **FERRIN**, Jack **SMITH Jr.**, Darsie **CULBECK**, Zachary **JACOBS**, Sean **GAFFNEY**, Kyle **GRAY**, Jessica **EDWARDS**, Tyrell **HORTON**, Ron **SLOPER**, Thom **ELY**, JoAnn **ROSS CUNNINGHAM**, Bill **MCCORD**, Mike **MACKOWIAK**, and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*):

- 3 – Approve Assembly Meeting Minutes
- 11A1 – Adopt Resolution 17-02-708
- 11A2 – Adopt Resolution 17-02-709

Motion: **LENDE** moved to “approve the agenda/consent agenda,” the motion carried unanimously.

Primary Amendment: **JACKSON** moved to “add Item 11C1 to the consent agenda,” and the motion **FAILED** 3-2 with **MORPHET** and **LENDE** opposed. (**GREGG** was absent during this vote)

- *3. **APPROVAL OF MINUTES** – 1/24/17 Regular

The motion adopted by approval of the consent agenda: “approve minutes of the 1/24/17 borough assembly meeting.”

4. **PUBLIC COMMENTS:**

Rep. **KITO** announced he was listening in on the meeting and available to answer questions.

The following individuals made comments:

SCHNABEL, **K.HESS**, **TURNER Jr.**, **TUYNMAN**, **J.SMITH**, **LAPHAM**, **JONES**, and **MACKOWIAK**.

5. **ASSEMBLY COMMENTS:** The following assembly members made comments:

MORPHET and **CASE**.

6. **MAYOR’S REPORT/COMMENTS**

Mayor **HILL** spoke about the length of assembly meetings and explained the intention of the 2013 ordinance that adopted the code to end meetings by 10:00. The assembly briefly discussed the topic.

- A. **Letter from Alaska Regulatory Commission regarding Haines Sanitation Inc.**

RYAN briefly summarized the letter and introduced Judge James Walker of the RCA. **WALKER** clarified the comment deadline and said the RCA must make a decision by May 27, 2017. He responded to various assembly questions.

- B. **Notice of Board Vacancies**

A new advertising is out for various board vacancies, and applications are encouraged. With enough applicants, it is easier to have balanced committees.

- C. **HEDC Presentation**

K.GRAY, president of HEDC, provided an introduction to the Haines Economic Development Corporation. This is envisioned as a public-private partnership. They will seek funding from the Haines Borough; the initial request is \$95,000. **GAFFNEY**, board member, spoke of grant-writing.

Motion: **LENDE** moved to “refer the HEDC request to the Commerce Committee,” and the motion carried unanimously.

7. PUBLIC HEARINGS

A. Ordinance 17-01-448 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 12 to designate Haines Borough parks and establish definitions and regulations.

Mayor **HILL** opened the public hearing at 7:27pm.

TURNER Jr. and **TUYNMAN** believe the ordinance needs more work.

Hearing no further comments, the mayor closed the public hearing at 7:30pm.

Motion: **JACKSON** moved to "refer Ordinance 17-01-448 to the Parks and Recreation Advisory Committee for more work," and the motion carried unanimously.

B. Ordinance 17-01-449 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(C) to clarify the publishing of planning commission agendas and packet.

Mayor **HILL** opened and closed the public hearing at 7:33pm; there were no public comments.

Motion: **LENDE** moved to "adopt Ordinance 17-01-449," and the motion carried unanimously in a roll call vote.

8. STAFF/FACILITY REPORTS

A. Interim Borough Manager – 2/14/17 Report

RYAN summarized his written report and responded to a few questions from the assembly, including Visitor Center location and Haines Police Department response.

Motion: **MORPHET** moved to "instruct the manager to take to the Planning Commission the idea of moving the Visitor Center to the Library or the Museum," and it was amended to instead send it to the Tourism Advisory Board and to also consider a third option of leaving the Visitor Center where it is. The amended motion carried 5-1 with **CASE** opposed.

Motion: **Morphet** moved to "send the question to the Public Safety Commission of what calls outside the Townsite Service Area the Haines Borough Police Department will respond to," and the motion **FAILED** 1-5 with **JACKSON, FRIEDENAUER, GREGG, MORPHET, and LENDE** opposed.

Note: during discussion, it was noted the Public Safety Commission has already asked the manager to explore whether the state would pay for police coverage, and that should play out first.

B. CFO Report- 2/14/17 Report – FY17 Q2 General Fund Financial Report

There were no assembly comments.

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Port & Harbor Advisory Committee – Minutes of 12/29/16

B. Solid Waste Working Group – Minutes of 1/16/17

C. Code Review Commission – Minutes of 1/17/17

D. Public Safety Commission- Minutes of 1/18/17 and Request for Action

Motion: **LENDE** moved to do what the PSC requested (costs incurred...), and it carried unanimously.

Motion: **LENDE** moved for the mayor to write a letter to the family of Bob Duis thanking him for his service and expressing our condolences.

E. Parks and Recreation Advisory Committee (PRAC) - Minutes of 12/5/16

Note: the minutes contained a motion asking the assembly to create a long term comprehensive plan for the present and future growth of winter recreation in the Haines Borough. Many citizens have expressed concern.

LENDE said the assembly does not plan to act on PRAC's request, at this time, and no objection to that position was expressed.

F. Assembly Board Liaison Reports

LENDE – Planning Commission

G. Assembly Standing Committee Reports

1. **Commerce - FRIEDENAUER** reported the committee met on the topic of heliski map committees. There were various options considered, as outlined in the committee's written report. She asked if the assembly wants the committee to flesh out any of the ideas. It was decided the committee would look at options 1, 2, and 4 to come up with a hybrid option.

10. **UNFINISHED BUSINESS**

A. **Solid Waste Implementation Plan**

On January 24, 2017, the assembly moved to postpone the following motion to provide the manager an opportunity to bring an implementation plan to the meeting.

Motion: "To implement the cost-saving measures with regard to solid waste."

Since the motion was already on the table, discussion resumed.

Motion to Refer: FRIEDENAUER moved to "refer the manager's solid waste implementation plan to the Solid Waste Working Group for review and recommendation," and the motion carried unanimously.

11. **NEW BUSINESS**

A. **Resolutions**

*1. **Resolution 17-02-708**

A Resolution of the Haines Borough authorizing and designating certain persons to sign and endorse checks pertaining to the borough's First National Bank Alaska accounts, and authorizing certain persons as signatories for the Borough's security cash accounts and investments.

The motion adopted by approval of the consent agenda: "adopt Resolution 17-02-708."

*2. **Resolution 17-02-709**

A Resolution of the Haines Borough Assembly certifying that the municipality did experience significant effects during the program base year from fisheries business activities that occurred within the FMA 17: Northern Southeast Fisheries Management Area.

The motion adopted by approval of the consent agenda: "adopt Resolution 17-02-709."

3. **Resolution 17-02-710**

Resolution of the Haines Borough Assembly to Correct Manifest Clerical Errors in Four 2016 Property Tax Bills.

There was no public comment.

Motion: LENDE moved to "adopt Resolution 17-02-710," and the motion carried unanimously in a roll call vote.

4. **Resolution 17-02-711**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with MRV Architects for an amount not-to-exceed \$111,046 for Haines Library Addition design and a cost estimation fee proposal.

There was no public comment.

Motion: LENDE moved to "adopt Resolution 17-02-711," and the motion carried unanimously in a roll call vote.

B. **Ordinances for Introduction**

1. **Ordinance 17-02-450**

An Ordinance of the Haines Borough Providing for the Addition or Amendment of Specific Line Items to the FY17 Budget.

Motion: CASE moved to "introduce Ordinance 17-02-450 and set a first public hearing for 2/28/17 and a second public hearing for 3/14/17," and the motion carried unanimously.

2. **Ordinance 17-02-451**

An Ordinance of the Haines Borough approving conveyance of any interest the Haines Borough may have, if any, in Lot 16A, Carr's Cove Subdivision, as depicted on Plat Number 97-22, Haines Recording District, First Judicial District, State of Alaska.

Motion: **LENDE** moved to "introduce Ordinance 17-02-451 and set a first public hearing for 2/28/17 and a second public hearing for 3/14/17," and the motion carried unanimously.

C. Other New Business

1. Sales Tax Exemption Request – Genesis Presbyterian Church

Motion: **MORPHET** moved to "approve the request from Genesis Presbyterian Church for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate," and the motion carried unanimously in a roll call vote.

Motion: **MORPHET** moved to "send to the Finance Committee the question of an annual sales tax exemption card (or other beneficial options) for recouping some of the lost revenue," and the motion carried unanimously.

2. Further Discussion Regarding Lobbyist Priorities

It was noted the lists in the packet are in no particular order but could be prioritized in a committee of the whole if it becomes necessary.

Motion: **FRIEDENAUER** moved to "ask the manager to direct the lobbyist to represent the borough on the items in Table 1 of the 2/14/17 memo from Brad Ryan," and the motion carried unanimously.

It was decided a committee of the whole meeting would be scheduled to look at the potential lobbying issues listed in Table 2.

3. Further Discussion Regarding Recruitment for Manager

FRIEDENAUER said she reached out to Barb Sheinberg and Mila Cosgrove and got good information about screening and interviewing candidates. She suggested the personnel committee work on this and bring back to the assembly.

Motion: **CASE** moved to "refer the manager recruitment to the Personnel Committee," and the motion carried unanimously.

12. CORRESPONDENCE/REQUESTS

A. Local Hire Preference – C.Jiminez

There were no assembly comments.

13. SET MEETING DATES

A. Committee of the Whole – February 21, 2017 at 4:00 pm; Topic: Table 2 Lobbying List

B. Personnel Committee – Saturday, February 18, 2017 at 1:00 pm; Topic: Manager Recruitment

C. Government Affairs & Services Committee – Tuesday, March 7, 4:00 pm; Topics: 1) Mosquito Lake School energy additions and 2) prioritization of committee's list of pending topics

D. Finance Committee – Monday, March 6, 4:00 pm; Topic: Tax Exemption Card issue

14. PUBLIC COMMENTS: The following individuals spoke at the meeting:

A.GRAY, MUSTARD-SCOTT, JONES, and ELY.

Motion: (prior to 9:30pm) **JACKSON** moved to "continue meeting past 10:00, if necessary," and the motion carried unanimously.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS: The following assembly members spoke at the end of the meeting:

LENDE, FRIEDENAUER, and CASE.

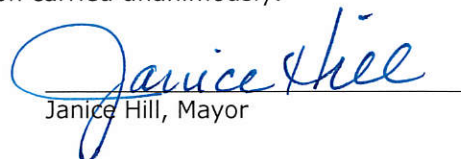
16. ADJOURNMENT – 9:38 p.m.

Motion: **CASE** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:


Julie Cozzi, MMC, Borough Clerk




Janice Hill, Mayor