

Approved

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a short-term professional services agreement with Alaska Assessment Services to provide tax assessment services for the borough.

WHEREAS, Haines Borough Code 2.38.040 requires that "[t]here shall be an assessor (or firm with responsible party named by said firm) who shall be appointed by the manager and provided with a job description and responsibilities"; and

WHEREAS, on July 13, 2010, the assembly authorized the borough manager to enter into an agreement for tax assessment services for an anticipated three-year period of time, and Appraisal Company of Alaska performed those services for the first two years; and

WHEREAS, the borough is in need of a contract assessor to assist with the 2013 tax roll; and

WHEREAS, the state assessor recommended Alaska Assessment Services for this short-term contract, and the borough received a proposal for a \$28,500 not-to-exceed amount; and

WHEREAS, the scope of services includes in-field, assessment work, and office work necessary to prepare and send out the 2013 assessment notices, hands-on training with the assistant assessor, re-inspection of appeals, appeal workups, and 2013 Board of Equalization (BOE) preparation, representing the borough during the BOE, certifying the 2013 assessment roll, and completing the state of Alaska annual report; and

WHEREAS, sufficient funding for these services is in the FY13 budget; and

NOW, THEREFORE, BE IT RESOLVED that the Haines Borough Assembly authorizes the Borough Manager to enter into a short-term professional services agreement with Alaska Assessment Services to provide tax assessment services for the borough.

Adopted by a duly-constituted quorum of the Haines Borough Assembly this 22nd day of January, 2013.


Stephanie Scott, Borough Mayor

Attest:


Michelle Webb, Deputy Clerk

