

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services agreement with CTA Architects and Engineers for Wood Heat Design for an amount not-to-exceed \$33,000.**

**WHEREAS**, the Haines Borough currently has \$35,000 remaining from a grant through the Alaska Energy Authority (AEA) for a Haines Central Wood Heating Feasibility Study; and

**WHEREAS**, this grant expires on December 31, 2013; and

**WHEREAS**, the AEA issued a grant amendment allowing the Borough to use grant funds for final design; and

**WHEREAS**, the Borough recently issued a Request for Qualifications (RFQ) for interested individuals or businesses to submit written qualifications to provide wood heat design services for the Borough; and

**WHEREAS**, the Borough Administration has received and reviewed three proposals and recommends award to CTA Architects and Engineers; and

**WHEREAS**, CTA Architects and Engineers will provide bid-ready design documents for biomass pellet boilers in up to three buildings: the Chilkat Center, Haines School/Pool and sewer treatment plant; and

**WHEREAS**, final design must meet State of Alaska requirements and include all necessary disciplines (Mechanical, Electrical, Architectural, and Structural); and

**WHEREAS**, all work must be completed by December 15, 2013, and final invoicing by December 31, 2013; and

**WHEREAS**, the project will be funded with remaining AEA grant funds, and available funds are sufficient for this work,

**NOW, THEREFORE, BE IT RESOLVED** that the Haines Borough Assembly authorizes the Borough Manager to enter into a professional services agreement with CTA Architects and Engineers for Wood Heat Design for an amount not-to-exceed \$33,000.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 12<sup>th</sup> day of November, 2013.



*Stephanie Scott*  
Stephanie Scott, Borough Mayor

Attest:

*Michelle Webb*  
Michelle Webb, Interim Borough Clerk

*M. Webb*  
M. Webb