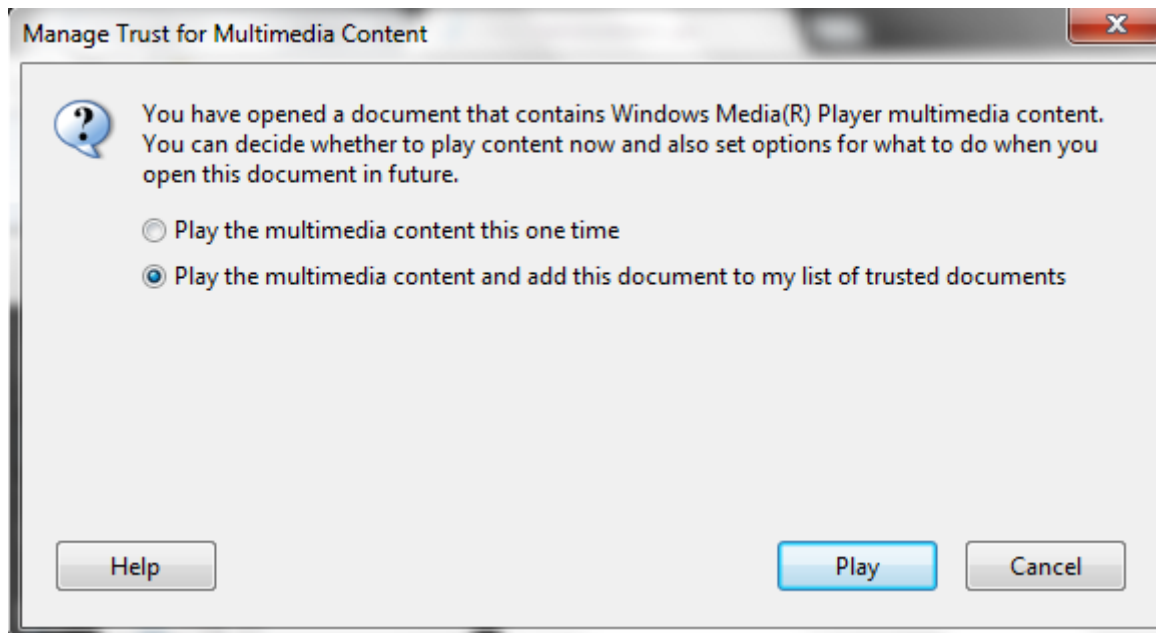


In Firefox:

You cannot listen to the audio clips in Firefox. You will have to download the PDF file to your computer and open it in Adobe reader.

To play audio clips from meeting minutes PDF files in Internet Explorer:

- 1) After the document loads in the browser, click on a green arrow to play the audio clip. When prompted, choose to play the multimedia content and add this document to the list of trusted documents. The audio will play when you click Play at the bottom of the box. (Note: The audio clip will open a popup window, so you may need to disable your pop-up blocker)



In Chrome:

- 1) In your address bar, type: `chrome://plugins`, then hit **Enter**



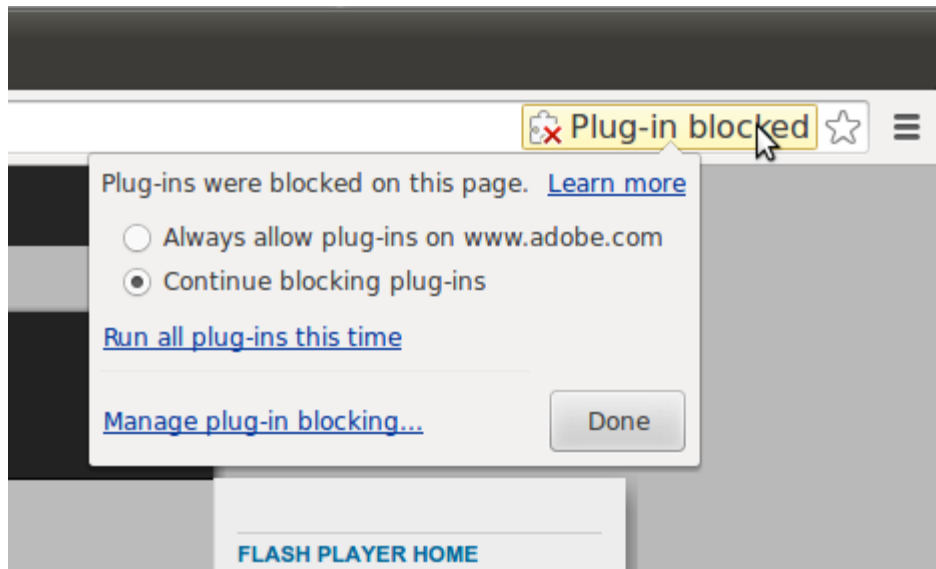
- 2) Scroll down to Chrome PDF viewer, and click **Disable**

Chrome PDF Viewer

[Disable](#) Always allowed

- 3) On the same screen, find **Adobe Reader**, and **Enable** it. (if you do not have Adobe Reader, you will need to download it from get.adobe.com/reader/)

- 4) Now navigate to the meeting minute link and click on it.
- 5) If you see “Plugin Blocked” to the right of the address bar, click to allow the plugin.



- 6) The document has now loaded. Click on a green play button in the document. You will see a bar at the top of the document that says “Some content has been disabled.” Click that message to allow the content.
- 7) If the above steps do not work, update your version of Adobe Reader, close Chrome, and try again.

If you have difficulty or wish further explanation, please contact the Borough Clerk: jcozzi@haines.ak.us or 907-766-2231 ext. 31. We want you to be able to listen to the audio!!