



Report

from the
Borough Manager

Date: 7/12/16
To: Mayor and Borough Assembly
From: William E. Seward, Borough Manager
Re: **Manager's Report**

ROADS

- Conducted town hall meeting between DOT and the residents of Mud Bay on Friday, July 8.
 - Discussed safety issues with not maintaining the right-of-way.
 - Discussed possible solutions to an ongoing parking problem.
 - No solution reached; borough manager will facilitate another town hall meeting within the next couple of weeks.

FACILITIES/PUBLIC WORKS

- Held biomass project update meeting on Monday, July 11, 2016.
 - Borough currently has \$1.45M in funds to design and install biomass boilers.
 - Just received news that the USDA awarded \$92k to the borough in the form of a grant.
 - Next 12 months:
 - Haines School Campus: will place a land exchange proposal before Planning Commission;
 - Followed by Request for Proposal;
 - Project execution targeted for spring 2017.
 - Next 24 months:
 - Chilkat Center for the Arts;
 - Public Safety Bldg;
 - Library/Admin Bldgs; and
 - New Borough Shop.
 - Current challenges:
 - Develop chip industry in Haines
 - Discuss passive drying.
 - ID location(s) for drying facility.
 - Collaborate with local timber businesses for chip production.
- Borough Manager is currently entertaining ideas from admin bldg staff to enhance physical security.
 - This initiative was prompted by recent and past disturbances involving safety and wellbeing of staff.

- The following is referenced in addressing this matter: 29 USC § 654 - Duties of employers and employees, often referred to as the General Duty Clause, requires employers to "furnish to each of his employees employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to his employees."

TOURISM

- 48th Annual State Fair coordination meeting took place on Monday, July 11.
 - Fair scheduled for 28-31 July (Thur-Sun).
 - Parking plan discussed.
 - Activity permit issued designating Tlingit Park as an overflow area.

FIRE/EMS

- Fire Chief instituted a burn ban during the period of July 8-12 (Fri.-Tue.), for high fire danger.
- Began replacement of Fire Truck transmission today, July 12; with an estimated return to service on Friday, July 15.

POLICE

- Developing new policies for Reserve Officer and Chaplain Programs.
- New dispatcher Max Jusi continues training.
- Re-organizing squad room to allow for more storage areas; deficit of storage space is developing.
- Getting ready for the Mr. Heath Scott's arrival on Monday, July 18.

HARBOR

- We have had a busy week already with the holiday weekend and three cruise ships.
- Harbor Master and crew was called out Sunday afternoon to assist a dead-in-the-water vessel that was having trouble with the sea state. The harbor skiff towed the vessel back to the port with no further incident.
- Harbor Master is collaborating with the Police Chief to become trained in issuing citations.
- Currently in the process of drafting a Request for Proposal (RFP) for Architecture and Engineering services for Lutak Dock capital improvement project. Borough Manager will be reviving the "Lutak Dock Committee" to review the draft RFP and to help develop a contingency plan.

LANDS

- Interim Borough Manager's 2016 Heli-skiing report released.
 - No violations noted.

WATER/SEWER

- Piedad Springs Water Treatment Plant is expected to come online by Friday, July 15.