

**An Ordinance of the Haines Borough Assembly Amending Haines
Borough Code Title 2.98 Public Library**

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Amendment of Section 2.98.020. Section 2.98.020 shall be amended as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED
~~STRIKETHROUGH~~ ITEMS ARE DELETED

2.98.020 Library director- Appointment

~~A. Under supervision of the Manager, the library director shall be the head of the library department. The library director, is appointed by the manager with the approval of both the library board and assembly. The director may be terminated by the manager only for just cause.~~ **shall supervise and manage all borough library employees and facilities and implement library policies.**

~~B. The library director shall carry out the duties and responsibilities of the public library department under the supervision of the library board and control of the borough manager.~~

~~C. The library director shall select personnel to serve as employees of the department, but all such appointments and the number thereof shall require prior approval by the manager.~~

~~D. The library director shall approve departmental expenditures in accordance with HBC 2.98.030(D).~~

Section 5. Amendment of Section 2.98.030. Section 2.98.030 shall be amended as follows:

2.98.030 Duties and responsibilities of department.

The library department, through the library director, shall have the duty and responsibility:

administer and perform all borough activities as they relate to library services, including the planning, operation and management of the library facility; enforcement of adopted

- ~~A. To plan, manage, improve, operate and maintain the library facility;~~
- ~~B. To enforce policies, rules and regulations adopted by the board relating to equipment, collections, and persons within the jurisdiction of the department;~~
- ~~C. To recommend rules and regulations to the board to facilitate the planning, management, operation and maintenance of the borough's library facility;~~
- ~~D. To **and** make recommendations to the board **manager** with regard to the annual **library operating** budget and capital improvement plan of the library department, ; and~~
- ~~E. To perform related duties, as assigned.~~

Section 6. Amendment of Section 2.98.040. Section 2.98.040 shall be amended as follows:

2.98.040 Library advisory board established.

There is established an advisory board known as the library advisory board which shall have the following duties and responsibilities: **develop and enact policy regarding the collection, use and distribution of library materials, deliberate over matters concerning the construction, improvement, maintenance, use, operation, and regulation of the library department and its facilities, and make recommendations regarding these issues to the library director, manager and/or assembly. At least one member of the Library Advisory Board shall serve on the hiring committee for library director. The library board shall review, investigate and make recommendations on any matter referred by the borough assembly or manager.**

- ~~A. The board is authorized to adopt policies, rules and regulations regarding the planning, management, operation and maintenance of the borough's public library.~~
- ~~B. The board shall review the performance of the library director on an annual basis and provide the results of that review to the borough manager and review applications for library director, interview candidates with a hiring committee, and make a recommendation for hire to the borough manager.~~
- ~~C. The board shall approve a proposed budget, appropriation request, and capital improvement plan on an annual basis and cause same to be timely delivered to the manager and review, investigate and make recommendations on any further matter referred by the borough assembly or manager.~~

Section 7. Amendment of Section 2.98.050. Section 2.98.050 shall be amended as follows:

2.98.050 Board composition and terms.

The library advisory board shall consist of ~~nine~~ **seven** members who shall serve staggered terms of three years. The board shall organize itself and function according to the provisions of Chapter 2.60 HBC. All appointments to the board shall be made according to the provisions of HBC 2.60.030. The library director shall be an ex officio member of the board. Members shall serve until their successors have been confirmed by the assembly. There shall be no pay for board membership.

Section 8. Amendment of Section 2.98.060. Section 2.98.060 shall be amended as follows:

2.98.060 Board structure.


A. The board shall, by majority vote, elect from its members a chairperson, a vice-chairperson, **and** a secretary, ~~and a treasurer.~~

1. The chairperson shall preside at board meetings, set meeting agendas, and attest to approved minutes. The chairperson shall vote in the same manner and with the same restrictions as other board members and shall be counted for quorum purposes.
2. In the absence of the chairperson, the vice-chairperson shall assume the chairperson's duties.

B. The library director, or the library director's designee, shall give notice of board meetings to each board member, attend board meetings, assure minutes of the meetings are taken **and delivered to the Borough Clerk**, and serve as staff resource to the board. The library director shall not vote on any matter before the board.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS 10th DAY OF OCTOBER, 2023.

ATTEST:


Alekka Fullerton, MMC, Borough Clerk


Thomas C. Morphet, Mayor

