

HAINES BOROUGH  
RESOLUTION No. 24-01-1084

Adopted

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a Professional Services Agreement with Appraisal Company of Alaska, LLC to provide contract Assessor Services for the Haines Borough.**

**WHEREAS**, due to the loss of the Haines Borough Assessor, the Haines Borough needs a contract Assessor to assist the Borough with consulting and administration of the ad valorem property tax assessments for the Haines Borough in 2024 and 2025; and

**WHEREAS**, Appraisal Company of Alaska, LLC has assessment contracts with several municipalities similar to the Haines Borough and

**WHEREAS**, Company President Michael Renfro is familiar with the Haines Borough; and

**WHEREAS**, the services Appraisal Company of Alaska, LLC proposes to provide to the Haines Borough are:

1. **Assessments**- Produce the assessment roll for the next two years, including administration and attendance at the Board of Equalization;
2. **Documentation**- Documentation of existing approach to assessment in the Haines Borough and communicate the assessment approach publicly;
3. **System Review and Design**- Review current assessment practices and help develop a transition plan;
4. **Technology Utilization** - Identify and/or implement the technology aspects of an assessment system;
5. **Training** - Provide training to Borough staff; and

**WHEREAS**, time is of the essence since the appraisal date is January 1, 2024; and

**WHEREAS**, Appraisal Company of Alaska, LLC proposes to provide services to the Haines Borough at a rate not to exceed \$50,000 for 2024 and \$100,000 for 2025; and

**WHEREAS**, Appraisal Company of Alaska, LLC shall be allowed to use a Borough vehicle for work as specifically authorized by this resolution per HBC 14.12.010(B) Personal Property or equipment; and

**WHEREAS**, the funding for these services will be achieved via line item transfer within the Lands Department,

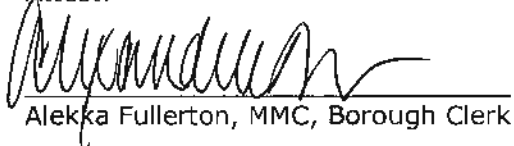
**NOW, THEREFORE, BE IT RESOLVED** that the Haines Borough Assembly authorizes the borough manager to enter into a professional services agreement with Appraisal Company of Alaska, LLC to provide contract Assessor Services for the Haines Borough.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 23rd day of January, 2024.



Thomas C. Morphet, Mayor

Attest:



Alekka Fullerton, MMC, Borough Clerk

