

HAINES BOROUGH MANAGERS BUDGET FY17



HAINES BOROUGH
PO BOX 1209
HAINES, AK 99827

907-766-2231 Phone
907-766-2716 Fax



HAINES BOROUGH

FY17 Operating Budget

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MEMORANDUM

Date: April 1, 2016
To: Mayor Hill and Members of the Assembly
Residents of the Haines Borough
From: Brad A. Ryan, Interim Borough Manager
Subject: FY17 Manager's Budget

In accordance with the provisions of Haines Borough Charter Section 9.01, I am pleased to present the proposed Haines Borough Fiscal Year 2017 (FY17) Operating and Capital Budget and six-year Capital Improvement Program (CIP) for your consideration. The budget contains the operating budgets for all funds and presents the goals and objectives for FY17, sources of revenues, and the plan of operating and capital expenditures.

This budget message is an explanation of the budget and CIP focusing on the work to be done and the financial policies that will direct the funding of that work. It is an outline of the proposed financial policies of the borough for the budget year that describes the most important features of the budget plan, major changes from the previous year in appropriation and revenue items, and major changes in structure and policy. It is intended to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process.

I believe the long-term goal of the Haines Borough is to provide quality municipal services in a fiscally responsible manner to maximize our citizens' quality of life. These services include education, economic development, planning and zoning, finance, fire and ambulance, library, museum, parks and recreation (including pool), Community Youth Development, law enforcement, dispatch and jail, ports and harbors, facilities maintenance, and public works (water, sewer, and roads).

Organization and Structure of the Budget

The FY17 budget presented in this document follows the same organizational structure presented in FY16, separated first by fund and then by department within a fund. In addition, I have continued to provide the opportunity for department heads to provide summary pages to illustrate the link between a department's mission, goals, and objectives and the budget.

Budget Development Process

When I began to review the FY17 budget it did not escape my attention that I am the third Manager in the last three years who will be presenting the budget. In FY15 and 16 department heads were asked to review the borough's Action Summary from the Comprehensive Plan, work toward budgets that are internally sustainable, and prioritize essential and mandated services. I feel these requests were well thought out and, in an attempt to bring consistency to the budget process, I requested department heads to continue with their efforts as presented in their FY16 budgets. To assist with the budget process, the finance department began in early 2016 to provide revenue projections for FY17 by fund. With these projections in hand, I began meeting with department heads and the

finance department to develop budgets based on the revenue projections for their departments.

As mentioned above, the general direction was to maintain the status quo and direction previously established over the past couple of years. One exception was Economic Development and Tourism, which has bounced back and forth between having and not having an Economic Development Director. I feel strongly that since the Manager reports directly to the Assembly, he/she should be more in line with the priorities outlined by our elected officials and therefore more successful at implementing economic opportunities. However, to have time to do this the Manager will need assistance and for this reason I am recommending not hiring an Economic Development Director and instead hiring an Executive Assistant to the managers. Therefor I am proposing to use a portion of economic development funds to offset increased personnel expenses associated with an Executive Assistant to the Manager. Even with this change, it will still impact the general fund through an increase in personnel for administration.

The process of developing a budget is labor intensive and often difficult due to requests exceeding the ability to finance them. The process of developing the budget is extensive and requires the cooperation and involvement of many borough staff members. Department managers submit reasonable budget requests based upon their professional assessment of the types and quality of services desired by the community. These requests are evaluated and modified to accomplish the goal of providing the highest level of service in the most cost-effective and efficient manner, under the Assembly's guidance, to maintain current service levels within available resources. I do not think it is necessary to recount the fiscal situation of the State of Alaska except to confirm that the impending cuts were considered at every juncture during the development of the proposed budget.

While I do not think it necessary to recount the State of Alaska's fiscal situation I want to assure the Assembly and community I am tracking the legislature to ensure we are aware of developments that will impact the budget. Bills that I am currently tracking with Assistance from our lobbyist are SB210, SB209, and SB207. These three bills could affect the amount of revenue sharing Haines will receive from the state, the required contribution for public employee's retirement, and the required contribution for teacher's retirements. However, at the time of release of this budget these bills have not been decided on.

Budget Highlights

Property Tax Mill Rates:

I am proposing no changes to the Townsite Service Area mill rate and only minor changes in mill rates outside of the Townsite. The one exception is the Eagle Vista RMSA, which increased from 10.97 to 12.29 (based on the funding request from the RMSA Board). The final mill rates may need to be further adjusted by the Assembly prior to adopting the FY17 budget.

Personnel Adjustments:

I am proposing the following significant changes to the staffing structure. These are reflected in the proposed organization chart included with the budget.

- Discontinue the Community and Economic Development Director (Fund 23) and reinstate the Executive Assistant to the Manager position. The Executive Assistant to the Manager would provide half-time support to Public Facilities and half-time support to the Manager. I believe the support necessary for Public Facilities aligns closely with

the support necessary for the Manager. As a large part of our grants is related to Public Facilities, the Executive Assistant should have strong grant management skills.

- Reduce the Deputy Clerk to half-time and assign the Public Facilities Clerk duties to the Executive Assistant to the Manager. It is important to remember if the Executive Assistant to the Manager is not put in place, then it will be necessary to maintain a full-time Deputy Clerk to continue providing the necessary support to Public Facilities.

General Fund (Fund 01):

Projected revenues for the Area Wide General Fund for FY17 are relatively flat with sales tax and property tax continuing to trend up and state revenue sharing taking a significant loss to offset the increase. Without accounting for Secure Rural Schools (SRS), which is currently unknown, the result is a 3 percent reduction in the overall Area Wide General Fund. Despite a 3 percent reduction in revenue, I have allowed an increase in expenses of approximately \$170,000 for the Area Wide General Fund due to the fact that we had surplus funds of \$336,000 in FY16 and a large fund balance. Including the \$170,000 dip into the fund balance, \$2.6 million will remain and constitute 54 percent of the total operating budget. The largest increase in expenses for the Area Wide General Fund comes from the Administration budget, mostly due to the potential increase in salary for a highly-qualified Manager and the addition of an Executive Assistant to the Manager. For the most part, the other departments show small increases due to increasing personnel costs.

"Community chest." I am proposing Fund 01 set aside the same amount as in the adopted FY16 budget for grants to community non-profit organizations (\$32,500).

School District. The school appropriation is presented at the same level as in FY16; however, I have proposed an increase in CIP funding to begin working on the school roof. The school board has not yet submitted the final district FY17 budget to the borough but a draft of the school's FY17 is attached.

Solid and Hazardous Waste Disposal. This event is increasingly successful at removing hazardous waste from our community and therefore it has been expanded to a day and a half.

Townsite Service Area (Fund 02):

The revenues in the Townsite Service Area are up a fraction of a percentage over FY16 despite the loss of state revenue due to increased property tax revenue and sales tax revenue. With this in mind and a fund balance of over \$1.3 million, I am proposing to use accumulated fund balance to help pay annual operating expenses for the Townsite fund.

Medical Services Area (Fund 20):

In an acknowledgement of the need for increasing medical services funding, I have recommended a reduction of \$13,750 in Assembly appropriations. The medical services are also paying a slightly higher percentage of the shared fire and ambulance personnel based on a review of need with the Fire Chief. In addition, I have budgeted for a part time employee to fill in when there is an increased need.

Economic Development/Tourism (Fund 23):

Economic Development and Tourism are obviously closely tied to each other; however, Tourism is not the only way to drive economic development. For this reason I have proposed \$90,000 of Fund 23 to upgrade the harbor fuel dock and match a grant for a new boat launch ramp. The fuel dock supports a variety of industries including commercial fishing, fast ferries, sport fishing, and visitors arriving by boat, to name a

few. The launch ramp will be used by local sport, commercial, and subsistence fishermen as well as visitors to Haines for a day of fishing or sightseeing. In addition, the new launch ramp should also be able to more readily accommodate larger vessels wanting to haul their boats for repair and storage.

The largest change between FY16 and FY17 is a move away from an Economic Development Director. This is to better serve Haines's economic development by placing economic development in the hands of the Manager and Executive Assistant to the Manager. Since the Manager reports directly to the Assembly, he/she should be more in line with the priorities outlined by our elected officials and therefore more successful at implementing economic opportunities. For this reason I am allocating approximately \$50,000 of payroll from Fund 23 to Fund 01 (Administration) to support the salaries for the Manager and Executive Assistant to the Manager. Both the Manager and assistant should constantly be working to improve the economic status of Haines by encouraging new sustainable industry, pursuing grants, and working with state and federal government.

Tourism continues to work toward promoting Haines and all it has to offer. A recent shift has been to use Internet marketing to more effectively promote Haines and the budget is structured to support this effort in FY17.

Commercial Passenger Vessel Tax (Fund 34):

The CVP tax needs to benefit cruise ship passengers and in this budget I am proposing to use CPV funds to paint the Port Chilkoot Dock restrooms, repair the fender used by cruise ships to dock, and implement a trail from Port Chilkoot to a pavilion at the small boat harbor with interpretive signs. These improvements are in addition to ongoing expense such as the passage shuttle and restroom maintenance.

Vehicle Impoundment Fund (Fund 35):

The borough's vehicle registration tax has been collecting fees for a little over a year. The first installments were used to purchase a tow truck and develop an impound lot. In FY17 I have budgeted to use the revenue to collect and dispose of approximately 25 derelict vehicles. This will be the first year of this program and I expect the number of vehicles to increase in future years.

Capital Improvement Projects (Fund 50):

The FY17 capital improvement list is focused on maintaining and/or improving existing facilities and infrastructure. I am not proposing to add any new facilities. Instead, I am focusing on upgrading what the borough already has. The primary focus is on the infrastructure necessary to support Water/Sewer and transportation. The secondary focus is on upgrading our existing buildings, such as the school, Chilkat Center, Public Safety Building, Museum, etc. The remaining funds are split between fire, police, harbor, and Excursion Inlet.

Sewer Revenue Fund (Wastewater Treatment) (Fund 91):

Bid documents to replace the shell of the wastewater treatment plant are being prepared at the time of submittal of this budget document. To accommodate the financial burden of this project, I have proposed to transfer \$200,000 from the FY16-17 CIP along with \$330,000 from the Fund 91 balance to match the \$1.3 million Alaska Department of Environmental Conservation matching grant or loan necessary to complete the project.

Boat Harbor (Fund 92):

The Harbor Enterprise Fund continues to struggle to raise enough revenue to pay its operating expenses. To assist with operating expenses, I am recommending a transfer of \$31,000 of Raw Fish Tax into the Harbor Fund (Fund 10 to Fund 92). In addition, I am proposing to place \$90,000 from Economic Development to upgrade the fuel dock electrical (\$15,000) and provide match for the new boat launch ramp grant (\$75,000), along with \$44,000 from CIP to install anodes on the steel piles.

Lutak Dock (Fund 93):

Replacing or refurbishing the Lutak Dock remains a priority for the borough, and for this reason I have included an increase in the professional and contractual budget line item to accommodate anticipated engineering design costs for these upgrades.

Port Chilkoot Dock (Fund 94):

In anticipation of the reduction of cruise ship dockage revenues due to the 50 percent discount incentive implemented for FY17, I have proposed a \$14,000 transfer from Fund 23 (Economic Development/Tourism).

Permanent Fund (Fund 97):

I have budgeted to transfer the maximum amount from the Permanent Fund earnings reserve to the Area Wide General Fund (\$293,000)

Conclusion

In my opinion Haines is a unique and beautiful place with a high quality of life based on the surrounding environment and local services provided to its citizens. As all Alaskans are aware, the future economic state of Alaska is not positive and it is time for communities to look closely at how they are going to proceed without the state funding we have grown accustomed to. This year we had the luxury of increased revenue from property taxes, sales taxes, and healthy fund balances to offset the cuts from the state. However, if we want to maintain the quality of life we enjoy in Haines, we should anticipate that the State of Alaska will continue to cut local funding in future years and begin our planning to offset these cuts.

I feel the first step in this process should be a Strategic Plan from the Assembly that provides guidance to the Manager and staff for an effective budget. Strategic planning is essential to effective budgeting and financial management, particularly given the high degree of economic uncertainty facing both governments and the private sector. The Strategic Plan should take a long-term perspective, be tied to broad organizational goals, focus decisions on results and outcomes, and be intentional. Ideally, the plan would have a minimum five-year outlook, with a one-year action plan that is updated annually.

Acknowledgments

I want to express my appreciation to all of the Haines Borough staff for their continued dedication and service. Deep gratitude goes to the Finance Director Jila Stuart, the finance staff, and the department heads for their long hours in the development of this budget. I also want to thank the Mayor and the members of the Assembly for your interest and support thus far during the budget process.

HAINES BOROUGH

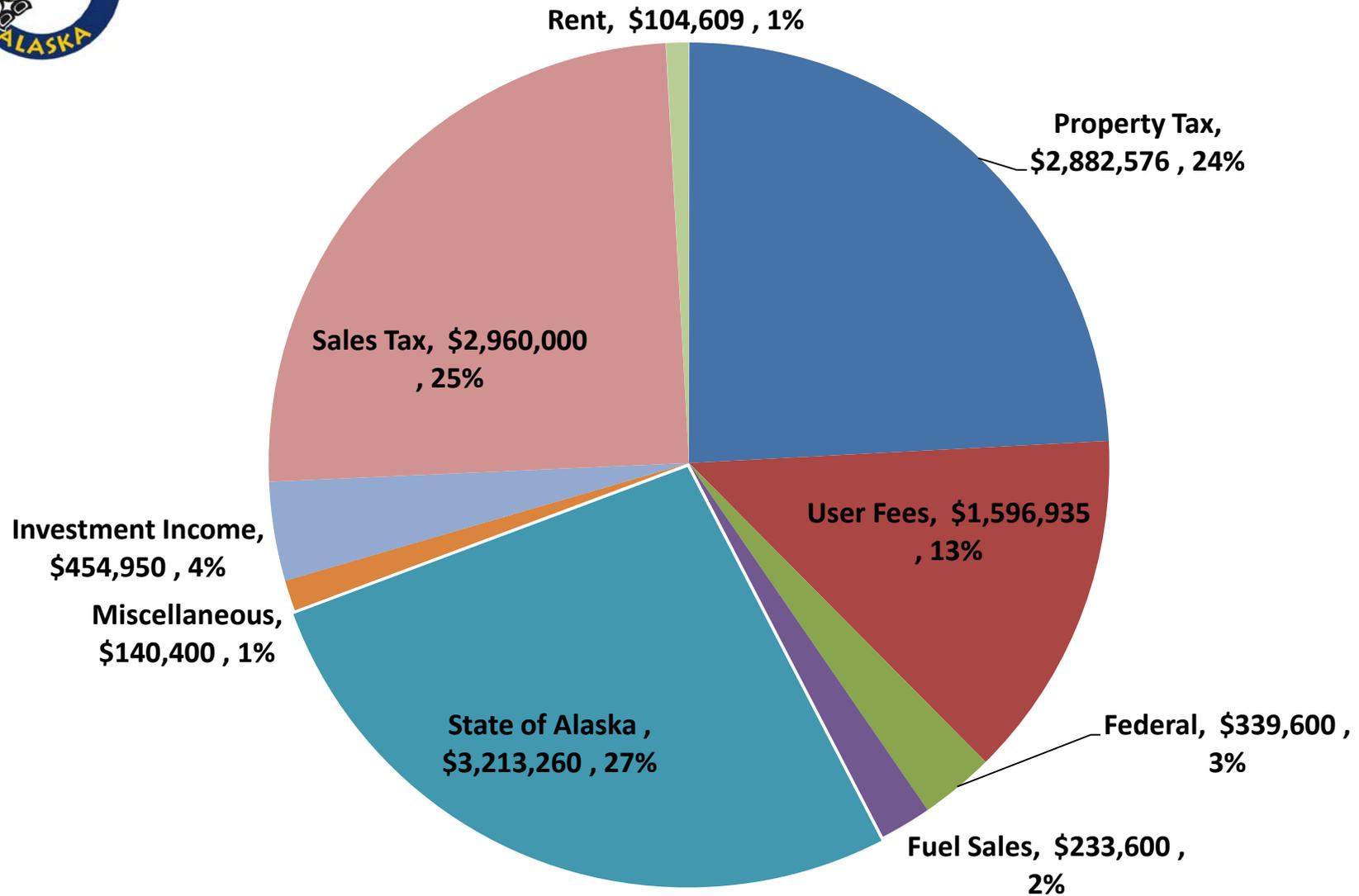
FY17 Budget Summary by Fund Type



	01 & 02 GENERAL FUNDS	17-35 SPECIAL REVENUE	50-61 CAPITAL IMPROVEMENTS	70-76 DEBT SERVICE	90-94 ENTERPRISE FUNDS	97 PERMANENT FUND	TOTALS
REVENUES							
Property Tax	\$ 2,263,500	\$ 227,908	\$ -	\$ 391,168	\$ -	\$ -	\$ 2,882,576
Sales Tax	1,352,000	804,000	804,000	-	-	-	2,960,000
User Fees	133,635	-	-	-	1,463,300	-	1,596,935
State of Alaska	805,434	210,000	-	900,826	1,297,000	-	3,213,260
Federal	339,600	-	-	-	-	-	339,600
Fuel Sales	-	-	-	-	233,600	-	233,600
Miscellaneous	93,000	21,000	-	-	26,400	-	140,400
Investment Income	111,500	-	-	-	6,250	337,200	454,950
Rent	104,609	-	-	-	-	-	104,609
	5,203,275	1,262,908	804,000	1,291,994	3,026,550	337,200	11,925,927
EXPENDITURES							
Payroll	3,193,408	342,990	-	-	446,684	-	3,983,082
Cost of Fuel	-	-	-	-	212,400	-	212,400
Supplies, Materials, Equipment & Computers	236,184	49,850	-	-	103,350	-	389,384
Professional & Contractual Services	428,064	170,500	-	-	191,300	21,250	811,114
Dues, Subscriptions, & Fees	9,375	11,288	-	-	4,455	-	25,118
Discretionary Expense	2,050	1,600	-	-	-	-	3,650
Travel, Per Diem, & Training	63,040	69,200	-	-	17,075	-	149,315
Advertising	9,690	131,200	-	-	2,700	-	143,590
Banking & Insurance	68,470	20,150	-	-	50,500	2,000	141,120
Vehicle Expense	88,400	6,500	-	-	13,020	-	107,920
Utilities	287,950	35,985	-	-	187,830	-	511,765
Maintenance & Repairs	39,500	3,500	-	-	94,400	-	137,400
Program / Project Expenditures, Misc.	12,050	10,000	465,503	-	1,886,000	-	2,373,553
School District	1,770,000	-	-	-	-	-	1,770,000
Principal	-	-	-	816,275	106,335	-	922,610
Interest	-	-	-	484,767	60,507	-	545,274
Assembly Appropriations	32,500	61,418	-	-	-	-	93,918
Work Orders	(197,000)	47,700	91,000	-	58,300	-	-
	6,043,681	961,881	556,503	1,301,042	3,434,856	23,250	12,321,213
TOTAL REVENUE OVER (UNDER) CASH EXPENDITURES	(840,406)	301,027	247,497	(9,048)	(408,306)	313,950	(395,286)
DEPRECIATION EXPENSE	-	-	-	-	1,380,000	-	1,380,000
TRANSFERS	(176,865)	200,000	116,265	-	(432,400)	293,000	-
ALLOCATIONS	(413,089)	248,316	48,597	-	116,176	-	-
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (250,452)	\$ (147,289)	\$ 82,635	\$ (9,048)	\$ (1,472,082)	\$ 20,950	\$ (1,775,286)

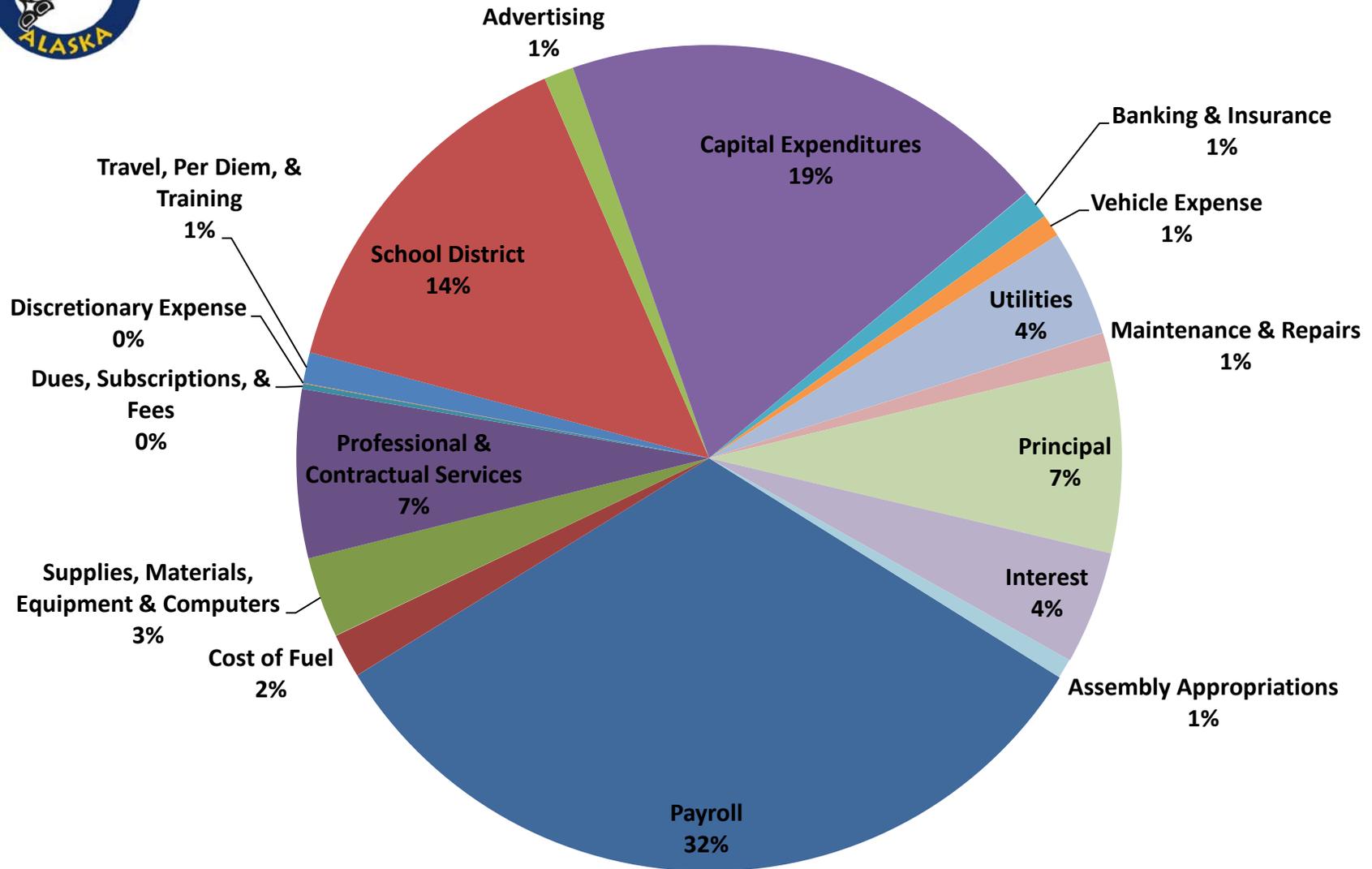


HAINES BOROUGH FY17 Manager's Budgeted Revenues - All Funds





HAINES BOROUGH FY17 Manager's Budgeted Expenditures - All Funds



HAINES BOROUGH -*Proposed* FY17 Real Property Tax Mill Rates*



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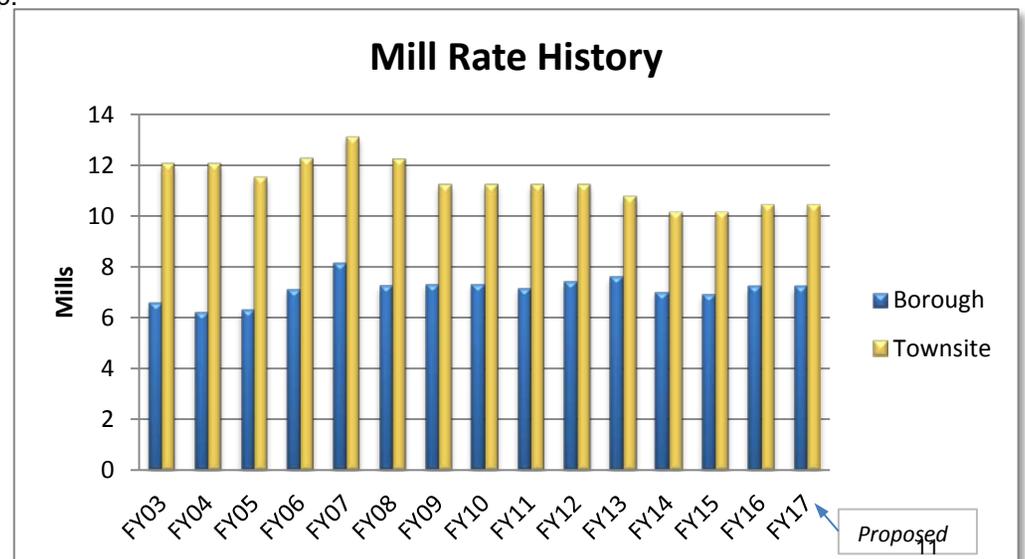
	<u>Borough Areawide</u>	<u>Fire Service Area</u>	<u>Road / Other Service Area</u>	<u>Total Mills without Debt Service</u>	<u>Debt Service Mills**</u>	<u>FY17 Total Levy</u>	<u>FY16 Total Levy</u>	<u>FY15 Total Levy</u>	<u>FY14 Total Levy</u>	<u>FY13 Total Levy</u>
Townsite	5.95	0.84	2.38	9.17	1.30	10.47	10.47	10.17	10.17	10.79
Fire District #1 (outside the Townsite)	5.95	0.84	-	6.79	1.30	8.09	8.12	7.82	7.90	8.59
Fire District #3	5.95	0.92	-	6.87	1.30	8.17	8.15	7.72	7.83	8.68
Dalton Trail RMSA	5.95	0.92	0.62	7.49	1.30	8.79	8.76	8.45	8.06	8.92
Dalton Trail RMSA (no fire service)	5.95	-	0.62	6.57	1.30	7.87	7.86	7.65	7.26	7.87
Dalton Trail & Eagle Vista RMSA	5.95	0.92	4.12	10.99	1.30	12.29	10.97	11.13	10.79	12.54
Dalton Trail & Chilkat Lake RMSA	5.95	-	0.62	6.57	1.30	7.87	8.09	7.95	7.26	8.22
Riverview RMSA	5.95	0.92	0.90	7.77	1.30	9.07	9.06	9.55	9.66	10.82
Letnikof RMSA	5.95	0.84	1.17	7.96	1.30	9.26	9.31	8.97	9.09	9.86
Borough	5.95	-	-	5.95	1.30	7.25	7.25	6.92	7.03	7.63

*A mill is equal to \$1.00 of tax for each \$1,000 of assessment.

**Per Alaska Statute debt service mills are not subject to the 10 mill tax cap.

Breakdown of Debt Service Mills

Boroughwide Debt	FY17	FY16
2005 School Construction Bond	1.17	1.33
2015 School Construction Bond	0.09	0.08
Library Bond	0.04	0.05
	<u>1.30</u>	<u>1.46</u>



Proposed

HAINES BOROUGH FY17 BUDGET

01 AREAWIDE GENERAL FUND



REVENUE

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
AREA WIDE REVENUE				
01-01-09-4011	Property Tax Revenue	\$ 1,634,303	\$ 1,694,452	\$ 1,800,000
01-01-09-4130	Sales Tax	522,743	503,000	533,000
01-01-09-4132	Sales Tax Lodging	98,709	93,000	99,000
01-01-09-4210	Business Licenses	12,900	21,000	13,000
01-01-09-4226	Burial Permits	4,413	3,000	4,000
01-01-09-4366	e911 Surcharge	-	35,135	35,135
01-01-09-4250	Miscellaneous Fines & Fees	14,294	11,000	14,000
01-01-09-4341	State Revenue - Other	1,061,159	-	-
01-01-09-4350	State Revenue - Beverage	11,400	13,500	12,000
01-01-09-4353	State Revenue - Revenue Sharing	505,589	481,650	320,500
01-01-09-4363	State Revenue - Raw Fish Tax	438,390	213,055	191,700
01-01-09-4364	State Revenue - Shared Fisheries	916	3,200	1,000
01-01-09-4365	State Revenue - Vehicle Tax	7,504	-	-
01-01-09-4532	Federal Revenue - P.I.L.T.	344,205	344,344	309,900
01-01-09-4534	Federal Revenue -Timber Receipts	-	-	29,700
01-01-09-4600	Miscellaneous Revenue	10,500	-	-
01-01-09-4610	Interest Earnings	90,660	95,000	110,000
01-01-09-4614	Penalty & Interest - Property Tax	59,276	25,000	32,000
01-01-09-4617	Penalty & Interest - Sales Tax	30,093	28,000	30,000
01-01-09-4620	Rent	39,461	38,365	51,565
01-01-09-4640	Sale of Fixed Asset	10,049	13,609	25,000
		\$ 4,896,565	3,616,310	3,611,500
ASSESSMENT/LAND MANAGEMENT				
01-01-17-4221	Building Permits	8,024	8,500	8,000
CHILKAT CENTER FOR THE ARTS				
01-08-00-4620	Rental Income	20,552	53,044	53,044
ROAD MAINTENANCE SERVICE AREAS				
01-09-49-4025	Property Tax - Letnikof RMSA	10,379	10,000	10,000
01-09-52-4031	Property Tax - Riverview RMSA	2,987	1,500	1,500
01-09-54-4025	Property Tax - Historic Dalton Trail	9,612	8,000	8,000
01-09-55-4025	Property Tax - Eagle Vista RMSA	6,022	5,000	8,000
01-09-56-4025	Property Tax - Chilkat Lake RMSA	2,000	1,500	-
		31,000	26,000	27,500
HAINES BOROUGH SCHOOL DISTRICT				
01-12-00-4534	Federal Revenue - Secure Schools	124,386	120,000	-

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
LIBRARY				
01-14-00-4250	User Fees - Library	16,106	16,500	16,000
COMMUNITY YOUTH DEVELOPMENT				
01-16-10-4250	User Fees - CYD	1,813	3,500	3,500
MUNICIPAL SWIMMING POOL				
01-16-15-4257	Swimming Pool Revenue	36,697	40,000	40,000
TOTAL AREAWIDE REVENUES		\$ 5,135,142	\$ 3,883,854	\$ 3,759,544
EXPENDITURES				
ADMINISTRATION				
01-01-10-6110	Salaries and wages	\$ 211,198	\$ 214,839	\$ 264,598
01-01-10-6115	Employee Burden	63,157	64,076	80,491
01-01-10-6116	PERS "On Behalf" Pd by State	1,059,886	-	-
01-01-10-6140	Health Insurance	49,636	50,268	46,980
01-01-10-7211	Supplies & Postage	5,506	4,850	4,175
01-01-10-7230	Material & Equipment	1,790	900	500
01-01-10-7241	Computers & Peripherals	1,062	2,375	1,450
01-01-10-7312	Professional & Contractual	86,001	92,335	88,806
01-01-10-7325	Dues, Subscriptions & Fees	6,661	6,752	6,700
01-01-10-7332	Discretionary Expense	351	750	750
01-01-10-7334	Travel & Per Diem	16,071	4,400	4,400
01-01-10-7335	Training	3,542	2,655	2,810
01-01-10-7340	Advertising	388	350	350
01-01-10-7351	Banking & Insurance	5,782	5,050	5,150
01-01-10-7355	Vehicle Expense	855	700	700
01-01-10-7360	Utilities	10,498	11,360	12,300
01-01-10-7900	Work Orders - Administration	(14,370)	(6,000)	(6,000)
01-01-10-7901	Work Orders - Public Works	516	2,000	1,000
		1,508,529	457,660	515,160
BOROUGH ASSEMBLY				
01-01-11-6110	Salaries and wages	\$ 32,674	\$ 36,150	36,150
01-01-11-6115	Employee Burden	5,893	7,763	6,191
01-01-11-7211	Supplies & Postage	1,026	850	800
01-01-11-7230	Material & Equipment	124	100	-
01-01-11-7241	Computers and Peripherals	2,111	1,650	2,970
01-01-11-7312	Professional & Contractual	5,399	5,900	5,900
01-01-11-7325	Dues, Subscriptions & Fees	100	200	200
01-01-11-7332	Discretionary Expense	582	1,000	1,000
01-01-11-7334	Travel & Per Diem	7,282	9,750	9,750
01-01-11-7335	Training	2,155	2,150	4,180
01-01-11-7340	Advertising	3,388	2,400	2,400
01-01-11-7351	Banking & Insurance	940	1,000	950
01-01-11-7360	Utilities	5,306	5,345	6,000
01-01-11-7710	Appropriations from the Assembly	32,482	32,500	32,500
		99,462	106,758	108,991

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
ELECTIONS				
01-01-14-6110	Salaries and wages	\$ 1,605	\$ 1,803	1,803
01-01-14-6115	Employee Burden	5	9	8
01-01-14-7211	Supplies & Postage	1,431	1,665	2,175
01-01-14-7312	Professional & Contractual	835	850	900
01-01-14-7334	Travel & Per Diem	31	100	-
01-01-14-7340	Advertising	1,089	850	850
01-01-14-7375	Rent	-	200	-
		<u>4,997</u>	<u>5,477</u>	5,736
FINANCE				
01-01-15-6110	Salaries and wages	\$ 186,242	\$ 192,109	197,329
01-01-15-6115	Employee Burden	56,928	59,287	60,781
01-01-15-6140	Health Insurance	62,400	62,640	62,640
01-01-15-7211	Supplies & Postage	6,650	7,000	7,000
01-01-15-7230	Material & Equipment	402	725	450
01-01-15-7241	Computers & Peripherals	1,265	15,400	14,000
01-01-15-7312	Professional & Contractual	67,172	59,020	60,000
01-01-15-7325	Dues, Subscriptions & Fees	343	255	250
01-01-15-7332	Discretionary Expense	192	300	300
01-01-15-7334	Travel & Per Diem	2,039	1,445	2,050
01-01-15-7335	Training	2,041	2,225	2,300
01-01-15-7340	Advertising	874	1,300	900
01-01-15-7351	Banking & Insurance	6,001	5,985	6,300
01-01-15-7360	Utilities	5,654	5,200	6,050
		<u>398,203</u>	<u>412,891</u>	420,350
ASSESSMENT/LAND MANAGEMENT				
01-01-17-6110	Salaries and wages	\$ 142,607	\$ 148,420	161,186
01-01-17-6115	Employee Burden	42,578	44,806	46,744
01-01-17-6140	Health Insurance	42,900	46,980	46,980
01-01-17-7211	Supplies & Postage	3,222	3,400	3,300
01-01-17-7230	Material & Equipment	589	250	250
01-01-17-7241	Computers & Peripherals	5,476	4,600	5,750
01-01-17-7312	Professional & Contractual	13,590	20,700	13,700
01-01-17-7325	Dues, Subscriptions & Fees	425	400	550
01-01-17-7334	Travel & Per Diem	2,650	4,250	5,750
01-01-17-7335	Training	445	1,250	1,250
01-01-17-7340	Advertising	2,001	1,000	2,500
01-01-17-7351	Banking & Insurance	945	1,000	950
01-01-17-7355	Vehicle Expense	708	700	700
01-01-17-7360	Utilities	3,867	3,885	4,535
		<u>262,003</u>	<u>281,641</u>	294,145
INFORMATION TECHNOLOGY				
01-01-20-6110	Salaries and wages	\$ 2,335	\$ 3,423	3,501
01-01-20-6115	Employee Burden	719	1,063	1,084
01-01-20-6140	Health Insurance	972	1,344	1,344
01-01-20-7211	Supplies & Postage	374	650	500
01-01-20-7241	Computers & Peripherals	6,097	7,600	16,240
01-01-20-7312	Professional & Contractual	62,779	63,150	63,150
01-01-20-7335	Training	-	1,000	500

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<i>(Information Technology continued)</i>				
01-01-20-7351	Banking & Insurance	492	550	550
01-01-20-7360	Utilities	2,388	2,415	1,800
		<u>76,194</u>	<u>81,195</u>	88,669
DISPATCH				
01-02-50-6110	Salaries and wages	\$ 214,993	\$ 205,749	209,139
01-02-50-6115	Employee Burden	63,952	63,786	64,838
01-02-50-6140	Health Insurance	67,600	78,300	78,300
01-02-50-7211	Supplies & Postage	1,737	2,300	2,700
01-02-50-7230	Material & Equipment	4,896	2,000	2,000
01-02-50-7241	Computers & Peripherals	1,250	1,200	2,700
01-02-50-7312	Professional & Contractual	879	23,135	2,800
01-02-50-7325	Dues, Subscriptions & Fees	69	50	50
01-02-50-7334	Travel & Per Diem	1,180	4,100	4,100
01-02-50-7335	Training	667	1,000	1,000
01-02-50-7340	Advertising	108	200	200
01-02-50-7351	Banking & Insurance	1,327	1,500	1,300
01-02-50-7360	Utilities	7,199	7,000	7,200
01-02-50-7908	Work Orders - Facilities	2,010	-	2,000
		<u>367,865</u>	<u>390,320</u>	378,327
PUBLIC FACILITIES				
01-04-20-6110	Salaries and wages	\$ 209,737	\$ 206,939	209,448
01-04-20-6115	Employee Burden	64,808	68,961	69,323
01-04-20-6140	Health Insurance	50,706	54,810	54,810
01-04-20-7211	Supplies & Postage	1,162	940	940
01-04-20-7230	Material & Equipment	14,678	14,000	14,000
01-04-20-7241	Computers and Peripherals	891	2,000	2,000
01-04-20-7312	Professional & Contractual	15,374	15,350	15,350
01-04-20-7325	Dues, Subscriptions & Fees	87	-	-
01-04-20-7334	Travel & Per Diem	3,235	4,000	4,000
01-04-20-7340	Advertising	80	100	100
01-04-20-7351	Banking & Insurance	7,324	7,600	7,200
01-04-20-7355	Vehicle Expense	5,132	5,750	5,750
01-04-20-7360	Utilities	27,422	31,510	43,895
01-04-20-7371	Building Maintenance	26,837	23,000	23,000
01-04-20-7901	Work Orders - Public Works	1,253	1,500	1,500
01-04-20-7908	Work Orders - Facilities	(175,462)	(161,200)	(161,200)
		<u>253,916</u>	<u>275,260</u>	290,116
SOLID & HAZARDOUS WASTE				
01-05-00-7230	Material & Equipment	\$ 69	\$ 50	250
01-05-00-7312	Professional & Contractual	19,447	20,500	22,205
01-05-00-7340	Advertising	143	100	100
01-05-00-7901	Work Orders - Public Works	2,165	2,100	3,500
01-05-00-7908	Work Orders - Facilities	636	700	700
		<u>22,460</u>	<u>23,450</u>	26,755

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
CHILKAT CENTER FOR THE ARTS				
01-08-00-7211	Supplies & Postage	\$ 995	\$ 1,050	1,050
01-08-00-7230	Material & Equipment	1,984	1,800	2,000
01-08-00-7312	Professional & Contractual	17,894	45,344	45,344
01-08-00-7340	Advertising	-	200	50
01-08-00-7351	Banking & Insurance	8,158	8,350	8,100
01-08-00-7360	Utilities	36,650	43,630	39,000
01-08-00-7371	Building Maintenance & Repairs	6,914	7,000	7,000
01-08-00-7908	Work Orders - Facilities	12,819	17,000	15,000
		<u>86,751</u>	<u>124,374</u>	117,544
ROAD MAINTENANCE SERVICE AREAS				
01-09-49-7312	Professional Service - Letnikof	\$ 1,710	\$ 9,000	9,000
01-09-49-7901	Work Orders (PW) - Letnikof	1,024	1,000	1,000
01-09-52-7312	Professional Service - Riverview	-	1,500	1,500
01-09-54-7312	Professional Service - Dalton Trail	1,495	8,000	8,000
01-09-55-7312	Professional Service - Eagle Vista	4,575	5,000	8,000
01-09-56-7312	Professional Service - Chilkat Lake	-	1,500	-
		<u>8,804</u>	<u>26,000</u>	27,500
HAINES BOROUGH SCHOOL DISTRICT				
01-12-00-7601	School District - Instructional	\$ 1,556,866	\$ 1,560,000	1,560,000
01-12-00-7602	School District - Activities	210,000	210,000	210,000
01-12-00-7901	Work Orders - Public Works	-	3,500	3,500
01-12-00-7908	Work Orders - Facilities	3,573	6,000	6,000
		<u>1,770,439</u>	<u>1,779,500</u>	1,779,500
LIBRARY				
01-14-00-6110	Salaries and wages	\$ 228,207	\$ 238,763	243,971
01-14-00-6115	Employee Burden	68,130	71,462	68,500
01-14-00-6140	Health Insurance	41,562	41,636	41,636
01-14-00-7210	Lending Materials	7,748	6,174	6,600
01-14-00-7211	Supplies & Postage	4,706	4,835	5,774
01-14-00-7230	Material & Equipment	1,115	400	400
01-14-00-7241	Computers & Peripherals	589	500	500
01-14-00-7305	Replacement Materials	274	195	250
01-14-00-7312	Professional & Contractual	5,255	4,750	3,568
01-14-00-7325	Dues, Subscriptions & Fees	419	375	375
01-14-00-7334	Travel & Per Diem	811	-	750
01-14-00-7335	Training	-	-	250
01-14-00-7340	Advertising	65	100	100
01-14-00-7351	Banking & Insurance	5,709	5,710	5,500
01-14-00-7360	Utilities	28,050	27,100	26,600
01-14-00-7371	Building Maintenance	1,358	2,000	2,000
01-14-00-7908	Work Orders - Facilities	2,388	2,000	2,000
		<u>396,385</u>	<u>406,000</u>	408,774

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
LIBRARY - IMLS BASIC GRANT				
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	(7,000)
01-14-02-7210	Lending Materials	3,235	3,150	3,150
01-14-02-7211	Supplies & Postage	281	300	300
01-14-02-7312	Professional & Contractual	2,250	2,250	2,250
01-14-02-7334	Travel & Per Diem	745	750	750
01-14-02-7335	Training	255	250	250
01-14-02-7392	Project Expenditures	234	300	300
		-	-	-
LIBRARY - IMLS ENHANCEMENT 2011				
01-14-04-4589	FEDERAL GRANT REVENUE	\$ (20,269)	\$ -	-
01-14-04-6110	Salaries and wages	10,068	-	-
01-14-04-6115	Employee Burden	2,563	-	-
01-14-04-7392	Project Expenditures	7,638	-	-
		-	-	-
LIBRARY GRANT - PLA				
01-14-05-4341	State Revenue - Library	\$ (6,650)	\$ (6,650)	(6,650)
01-14-05-7210	Lending Materials	5,650	5,650	5,650
01-14-05-7211	Supplies & Postage	500	500	500
01-14-05-7334	Travel & Per Diem	500	500	500
		-	-	-
LIBRARY SMALL GRANTS & AWARDS				
01-14-06-4604	Donations - Library	\$ (10,312)	\$ (10,536)	(13,206)
01-14-06-6110	Salaries and wages	3,767	1,493	2,925
01-14-06-6115	Employee Burden	333	135	262
01-14-06-7210	Lending Materials	-	2,000	-
01-14-06-7312	Professional & Contractual	-	1,908	1,500
01-14-06-7334	Travel & Per Diem	-	4,000	1,500
01-14-06-7335	Training	-	1,000	1,000
01-14-06-7392	Project Expenditures	6,212	-	6,019
		-	-	-
LIBRARY - IMLS GRANT 2014				
01-14-07-4589	FEDERAL GRANT REVENUE	\$ (29,253)	\$ (64,924)	(43,655)
01-14-07-6110	Salaries and wages	13,631	35,251	18,094
01-14-07-6115	Employee Burden	4,189	10,947	5,146
01-14-07-6140	Health Insurance	4,266	4,000	3,915
01-14-07-7210	Lending Materials	-	1,000	2,000
01-14-07-7312	Professional & Contractual	-	3,975	4,000
01-14-07-7334	Travel & Per Diem	-	2,250	2,250
01-14-07-7335	Training	-	250	250
01-14-07-7392	Project Expenditures	7,167	7,251	8,000
		-	-	-

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
MUSEUM GENERAL				
01-15-00-6110	Salaries and wages	\$ 132,692	\$ 125,366	122,224
01-15-00-6115	Employee Burden	36,164	34,767	36,992
01-15-00-6140	Health Insurance	29,900	31,320	31,320
01-15-00-7351	Banking & Insurance	4,632	5,200	4,800
01-15-00-7371	Building Maintenance & Repairs	1,080	-	1,500
01-15-00-7654	Component Unit Reimbursements	(7,093)	-	-
01-15-00-7908	Work Orders - Facilities	1,550	3,000	4,000
		<u>198,924</u>	<u>199,653</u>	200,836
MUSEUM - GRANT FUNDED				
01-15-08-6110	Salaries and wages	\$ 6,685	\$ -	49,400
01-15-08-6115	Employee Burden	369	-	6,445
01-15-08-6140	Health Insurance	-	-	15,660
01-15-08-7654	Component Unit Reimbursements	(7,054)	-	(71,505)
		<u>-</u>	<u>-</u>	-
PARKS				
01-16-05-6110	Salaries and wages	\$ 10,206	\$ 14,168	14,628
01-16-05-6115	Employee Burden	3,512	5,176	5,137
01-16-05-7211	Supplies & Postage	2,194	2,000	2,100
01-16-05-7230	Material & Equipment	7,768	3,800	3,300
01-16-05-7312	Professional & Contractual	2,247	2,500	3,000
01-16-05-7340	Advertising	-	90	90
01-16-05-7351	Banking & Insurance	562	400	900
01-16-05-7355	Vehicle Expense	1,834	2,100	1,500
01-16-05-7360	Utilities	4,667	5,110	5,800
01-16-05-7371	Building Maintenance & Repairs	217	1,000	1,000
01-16-05-7901	Work Orders - Public Works	2,817	3,000	3,000
01-16-05-7908	Work Orders - Public Facilities	4,057	3,000	3,000
		<u>40,080</u>	<u>42,344</u>	43,455
COMMUNITY YOUTH DEVELOPMENT				
01-16-10-6110	Salaries and wages	\$ 9,572	\$ 10,335	10,660
01-16-10-6115	Employee Burden	847	936	959
01-16-10-7211	Supplies & Postage	26	100	100
01-16-10-7230	Material & Equipment	4,401	1,400	1,700
01-16-10-7241	Computers & Peripherals	-	100	100
01-16-10-7334	Travel & Per Diem	6,059	9,250	10,000
01-16-10-7340	Advertising	325	500	500
01-16-10-7351	Banking & Insurance	847	900	900
01-16-10-7355	Vehicle Expense	1,143	900	900
01-16-10-7360	Utilities	311	325	1,295
01-16-10-7392	Program/Project Expenditures	3,909	2,050	2,050
01-16-10-7901	Work Orders - Public Works	141	-	200
		<u>27,581</u>	<u>26,796</u>	29,364
MUNICIPAL SWIMMING POOL				
01-16-15-6110	Salaries and wages	\$ 85,701	\$ 88,000	88,334
01-16-15-6115	Employee Burden	23,014	23,219	24,458
01-16-15-6140	Health Insurance	15,600	15,660	15,660
01-16-15-7211	Supplies & Postage	1,890	1,300	2,000

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED	
<i>(Swimming Pool continued)</i>				
01-16-15-7230	Material & Equipment	6,107	2,800	3,360
01-16-15-7241	Computers & Peripherals	-	200	1,400
01-16-15-7312	Professional & Contractual	1,324	1,950	1,950
01-16-15-7334	Travel & Per Diem	645	500	500
01-16-15-7335	Training	847	1,000	1,000
01-16-15-7340	Advertising	245	300	300
01-16-15-7351	Banking & Insurance	4,849	5,000	4,800
01-16-15-7360	Utilities	78,051	72,550	65,425
01-16-15-7371	Building Maintenance & Repairs	5,000	5,000	5,000
01-16-15-7908	Work Orders - Facilities	7,001	8,000	8,000
		<u>230,273</u>	<u>225,479</u>	<u>222,187</u>
TOTAL AREAWIDE EXPENSES		<u>5,752,867</u>	<u>4,864,798</u>	<u>4,957,409</u>
TOTAL REVENUE OVER (UNDER) EXPENDITURES		<u>(617,725)</u>	<u>(980,944)</u>	<u>(1,197,865)</u>
		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Transfer of Raw Fish Tax to Harbor Fund \$31,000 Transfer portion e911 surcharge to equipment sinking fund \$35,135 </div>		
TRANSFERS				
01-98-00-8200	Operating Transfers - OUT fr General	\$ 48,901	\$ 53,866	66,135
01-98-00-82XX	Operating Transfers - IN fr Vehicle Tax	-	(17,496)	-
01-98-00-8254	Operating Transfers - IN fr CPV Tax	-	(7,800)	-
01-98-97-8264	Operating Transfers - In fr Permanent	(267,000)	(281,000)	(293,000)
		<u>(218,099)</u>	<u>(252,430)</u>	<u>(226,865)</u>
ALLOCATED EXPENSE				
01-99-00-8101	Allocations - Administration	\$ (161,139)	\$ (157,086)	(195,865)
01-99-00-8104	Allocations - Finance	(179,233)	(193,725)	(196,783)
01-99-00-8105	Allocations - Assess/Planning	(9,829)	(7,516)	(7,659)
01-99-00-8106	Allocations - Dispatch Department	(367,865)	(366,851)	(378,327)
01-99-00-8120	Allocations - IT	(30,477)	(30,854)	(20,837)
01-99-00-8155	Allocations - Economic Development	12,097	15,573	-
		<u>(736,446)</u>	<u>(740,459)</u>	<u>(799,471)</u>
FUND 01 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS		<u>\$ 336,821</u>	<u>\$ 11,945</u>	<u>\$ (171,529)</u>
				\$ 2,827,848
				11,945
				(171,529)
				2,668,264
				54%

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
02 TOWNSITE SERVICE AREA				
REVENUE				
TOWNSITE				
02-01-09-4011	Property Tax Revenue	\$ 404,922	\$ 411,911	\$ 436,000
02-01-09-4130	Sales Tax	706,079	702,000	720,000
02-01-09-4341	State Revenue - General	96,000	91,200	60,500
02-01-09-4610	Interest Earnings	1,270	1,500	1,500
		<u>1,208,271</u>	<u>1,206,611</u>	<u>1,218,000</u>
POLICE				
02-02-00-4250	Miscellaneous Fines & Fees	5,959	4,500	6,000
02-02-00-4342	State Revenue - Corrections / Public S	396,423	219,734	219,734
		<u>402,382</u>	<u>224,234</u>	<u>225,734</u>
TOTAL TOWNSITE REVENUES		<u>1,610,653</u>	<u>1,430,845</u>	<u>1,443,734</u>
EXPENDITURES				
POLICE				
02-02-00-6110	Salaries & Wages	\$ 293,577	\$ 265,727	\$ 271,501
02-02-00-6115	Employee Burden	88,791	86,451	90,559
02-02-00-6140	Health Insurance	61,100	62,640	62,640
02-02-00-7211	Supplies & Postage	5,563	5,900	5,900
02-02-00-7230	Material & Equipment	14,382	12,700	19,700
02-02-00-7241	Computers & Peripherals	3,391	1,975	3,500
02-02-00-7312	Professional & Contractual	18,231	9,650	8,150
02-02-00-7325	Dues & Subscriptions	1,448	1,200	1,150
02-02-00-7334	Travel & Per Diem	9,579	15,500	8,500
02-02-00-7335	Training	300	6,300	6,500
02-02-00-7340	Advertising	913	750	750
02-02-00-7351	Banking & Insurance	12,359	12,700	11,870
02-02-00-7355	Vehicle Expense	14,320	13,300	11,500
02-02-00-7360	Utilities	13,932	14,535	14,050
02-02-00-7901	Work Orders - Public Works	807	2,800	2,000
02-02-00-7908	Work Orders - Facilities	303	500	2,000
		<u>538,994</u>	<u>512,628</u>	<u>520,270</u>
PUBLIC WORKS				
02-04-00-6110	Salaries & Wages	\$ 193,266	\$ 217,907	\$ 222,327
02-04-00-6115	Employee Burden	63,069	77,134	75,595
02-04-00-6140	Health Insurance	55,159	62,640	62,640
02-04-00-7211	Supplies & Postage	213	400	300
02-04-00-7230	Material & Equipment	159,977	99,000	92,000
02-04-00-7241	Computers & Peripherals	1,197	-	-
02-04-00-7312	Professional & Contractual	10,320	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	100	100
02-04-00-7334	Travel & Per Diem	234	2,450	2,450

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<i>(Public Works continued)</i>				
02-04-00-7335	Training	225	1,000	1,000
02-04-00-7340	Advertising	163	500	500
02-04-00-7351	Banking & Insurance	9,688	7,600	9,200
02-04-00-7355	Vehicle Expense	67,769	71,350	67,350
02-04-00-7360	Utilities	57,415	58,850	54,000
02-04-00-7371	Building Maintenance & Repairs	343	-	-
02-04-00-7901	Work Orders - Public Works	(90,147)	(95,000)	(103,200)
02-04-00-7908	Work Orders - Facilities	10,150	15,000	15,000
		539,039	557,131	537,462
ANIMAL CONTROL				
02-04-10-7312	Professional & Contractual	47,813	30,753	28,541
TOTAL TOWNSITE EXPENSES		1,125,846	1,100,512	1,086,273
TOTAL REVENUE OVER (UNDER) EXPENDITURES		484,807	330,333	357,461
TRANSFERS				
02-98-00-8228	Operating Transfers - OUT fr TSA	257,028	-	50,000
02-98-00-8254	Operating Transfers - IN fr CPV Tax	-	(33,216)	-
		257,028	(33,216)	50,000
<div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> Transfer of TSA funds to CIP fund for: - \$25,000 purchase LED street lights - \$25,000 public safety building exterior renovation </div>				
ALLOCATED EXPENSE				
02-99-00-8101	Allocations - Administration	101,017	91,115	95,374
02-99-00-8104	Allocations - Finance	56,109	49,371	48,260
02-99-00-8106	Allocations - Dispatch Department	225,012	223,740	230,779
02-99-00-8120	Allocations - IT	15,848	15,427	11,970
		397,986	379,653	386,383
FUND 02 EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (170,207)	\$ (16,104)	\$ (78,922)
FY15 Ending Fund (02) Balance				\$ 1,486,460
FY16 Budgeted (02) Revenue Over (Under) Expenditures				(16,104)
FY17 Budgeted (02) Revenue Over (Under) Expenditures				(78,922)
Projected FY17 Ending Fund (02) Balance				1,391,433
Projected 06/30/16 Fund Balance as % of Operating Budget				128%

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
17 LAND DEVELOPMENT & SALES				
REVENUES				
17-01-00-4615	Proceeds from Land Sales	\$ 113,512	\$ 20,000	\$ 20,000
EXPENDITURES				
17-01-00-7211	Supplies & Postage	\$ 3	\$ 50	\$ 50
17-01-00-7312	Professional & Contractual	549	1,150	21,150
17-01-00-7340	Advertising	43	500	500
17-01-00-7351	Banking & Insurance	150	200	200
17-01-00-7901	Work Orders - Public Works	6,690	-	10,000
		7,435	1,900	31,900
TRANSFERS				
17-98-00-8252	Operating Transfers - OUT to Perm. Fi	93,344	7,022	-
ALLOCATED EXPENSE				
17-99-00-8101	Allocations - Administration	\$ 2,945	\$ 2,951	1,587
17-99-00-8104	Allocations - Finance	3,730	4,722	3,921
17-99-00-8105	Allocations - Assessment/Land Mgmt	5,739	3,405	3,482
		12,414	11,078	8,990
Total Expenditures, Transfers, & Allocations		113,192	20,000	40,890
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 320	\$ -	\$ (20,890)
FY15 Ending Fund (17) Balance				\$ 410,289
FY16 Budgeted (17) Revenue Under Expenditures				-
FY17 Budgeted (17) Revenue Under Expenditures				(20,890)
Projected FY17 Ending Fund (17) Balance				\$ 389,399
20 MEDICAL SERVICE AREA				
REVENUE				
20-01-09-4130	Sales Tax	\$ 262,897	\$ 252,000	\$ 268,000
EXPENDITURES				
LOCAL EMERGENCY PLANNING				
20-01-00-7211	Supplies & Postage	\$ 261	\$ 500	\$ 500
20-01-00-7230	Material & Equipment	7,058	-	-
20-01-00-7312	Professional & Contractual	-	8,000	\$ 6,000
20-01-00-7335	Training	-	1,500	1,500
		7,319	10,000	8,000
OTHER MEDICAL SERVICES				
20-02-00-7710	Appropriations from the Assembly	28,750	28,750	\$ 15,000

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION				
REVENUES				
23-01-09-4130	Sales Tax	\$ 525,794	\$ 503,000	536,000
		525,794	503,000	536,000
EXPENDITURES				
TOURISM				
23-02-00-6110	Salaries & Wages	\$ 93,608	\$ 108,229	111,252
23-02-00-6115	Employee Burden	27,973	33,531	34,404
23-02-00-6140	Health Insurance	25,400	31,320	31,320
23-02-00-7211	Supplies & Postage	3,481	9,150	9,150
23-02-00-7230	Material & Equipment	977	2,000	2,000
23-02-00-7241	Computers & Peripherals	2,530	500	600
23-02-00-7312	Professional & Contractual	77,550	48,500	18,000
23-02-00-7325	Dues & Subscriptions	2,727	9,000	9,000
23-02-00-7332	Discretionary Expense	589	500	1,000
23-02-00-7334	Travel & Per Diem	11,110	14,672	16,250
23-02-00-7335	Training & Registration	5,383	6,125	6,775
23-02-00-7340	Advertising	74,028	102,850	130,000
23-02-00-7351	Banking & Insurance	1,686	1,800	1,700
23-02-00-7360	Utilities	19,196	17,650	15,800
23-02-00-7371	Building Maintenance & Repairs	728	3,500	3,500
23-02-00-7392	Events & Projects	1,682	10,000	10,000
23-02-00-7710	Appropriations from Assembly	16,100	17,500	17,500
23-02-00-7901	Work Orders - Public Works	-	100	500
23-02-00-7908	Work Orders - Facilities	1,874	4,000	2,000
23-02-00-7955	Work Orders-Tour/Econ Dev	(21,963)	(15,700)	(23,700)
		344,660	405,227	397,051
ECONOMIC DEVELOPMENT				
23-03-00-6110	Salaries & Wages	\$ 47,703	\$ 24,638	-
23-03-00-6115	Employee Burden	12,780	7,750	-
23-03-00-6140	Health Insurance	11,248	7,428	-
23-03-00-7211	Supplies & Postage	722	622	200
23-03-00-7230	Material & Equipment	299	500	5,500
23-03-00-7241	Computers & Peripherals	2,064	-	-
23-03-00-7312	Professional & Contractual	6,141	45,000	55,000
23-03-00-7325	Dues & Subscriptions	380	800	800
23-03-00-7332	Discretionary Expense	159	600	600
23-03-00-7334	Travel & Per Diem	7,838	6,100	6,100
23-03-00-7335	Training & Registration	2,445	725	725
23-03-00-7340	Advertising	1,287	500	500
23-03-00-7351	Banking & Insurance	365	375	400
23-03-00-7360	Utilities	1,378	1,745	1,745
		94,674	96,783	71,570

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
TRANSFERS				
23-98-00-8255	Operating Transfers - OUT from EconDev	19,253	-	104,000
		<u>19,253</u>	<u>-</u>	<u>104,000</u>
	Transfers to other funds: -\$15,000 to Harbor Fund (92) for Fuel dock electrical upgrade -\$75,000 to Harbor Fund (92) towards local match for boat launch ramp -\$14,000 to PC Dock Fund (94) to offset 50% dockage discount initiative			
ALLOCATED PAYROLL EXPENSE				
23-99-01-8101	Allocations - Administration	\$ 10,307	\$ 14,328	50,301
23-99-01-8104	Allocations - Finance	12,855	19,467	19,850
23-99-01-8120	Allocations - IT	6,096	7,120	2,660
23-99-03-8155	Allocations - Economic Development	(12,097)	(15,573)	-
		<u>17,161</u>	<u>25,342</u>	<u>72,811</u>
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		<u>\$ 50,046</u>	<u>\$ (24,352)</u>	<u>\$ (109,432)</u>
ALLOCATIONS, & OPERATING TRANSFERS				
	FY15 Ending Fund (23) Balance			\$ 441,050
	FY16 Budgeted (23) Revenue Over (Under) Expenditures			(24,352)
	FY17 Budgeted (23) Revenue Over (Under) Expenditures			(109,432)
	Projected FY16 Ending Fund (23) Balance			307,266
25 FIRE SERVICE AREAS				
Fire District #1				
REVENUES				
25-01-00-4021	Real Property Taxes	\$ 198,659	\$ 194,381	\$ 195,500
EXPENDITURES				
25-01-00-6110	Salaries & Wages	\$ 105,034	\$ 100,505	100,704
25-01-00-6115	Employee Burden	35,414	35,245	33,990
25-01-00-6140	Health Insurance	31,200	31,320	31,320
25-01-00-7211	Supplies & Postage	521	1,200	1,200
25-01-00-7230	Material & Equipment	9,636	10,200	12,600
25-01-00-7312	Professional & Contractual	1,712	900	900
25-01-00-7325	Dues & Subscriptions	34	1,050	1,050
25-01-00-7334	Travel & Per Diem	5,704	4,000	4,500
25-01-00-7335	Training	3,678	5,000	10,000
25-01-00-7340	Advertising	225	100	100
25-01-00-7351	Banking & Insurance	12,311	12,135	12,550
25-01-00-7355	Vehicle Expense	5,348	5,150	4,150
25-01-00-7360	Utilities	10,579	11,375	10,905
25-01-00-7901	Work Orders - Public Works	985	1,000	1,500
TOTAL DIRECT EXPENSE - FD#1		<u>222,379</u>	<u>219,180</u>	<u>225,469</u>

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
TRANSFERS				
25-98-00-8207	Operating Xfer - From Fire	7,681	-	-
ALLOCATED PAYROLL EXPENSE				
25-99-01-8101	Allocations - Administration	\$ 1,472	\$ 1,476	1,587
25-99-01-8104	Allocations - Finance	3,730	4,722	5,723
25-99-01-8106	Allocations - Dispatch Department	71,427	68,065	70,284
25-99-01-8107	Allocations - Fire Department	(92,524)	(89,825)	(105,188)
25-99-01-8120	Allocations - Information Technology	610	593	443
		(15,285)	(14,969)	(27,151)
Total Expenditures, Transfers & Allocations - FD#1		214,775	204,211	198,318
FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (16,117)	\$ (9,830)	\$ (2,818)
FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT				
REVENUES				
25-02-00-4025	Real Property Taxes	\$ 27,890	\$ 31,600	\$ 32,408
EXPENDITURES				
25-02-00-7710	Appropriations from the Assembly	27,926	28,418	28,918
ALLOCATED EXPENSE				
25-99-02-8106	Allocations - Dispatch Department	-	3,490	3,490
FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (36)	\$ (308)	\$ -
FY15 Ending Fund (25) Balance				\$ 47,279
FY16 Budgeted (25) Revenue Over (Under) Expenditures				(9,830)
FY17 Budgeted (25) Revenue Over (Under) Expenditures				(2,818)
Projected FY17 Ending Fund (25) Balance				34,631

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
34 COMMERCIAL PASSENGER VESSEL TAX				
REVENUES				
34-01-00-4341	State Revenue	\$ 140,944	\$ 190,000	\$ 185,000
EXPENDITURES				
34-01-00-7211	Supplies & Postage	\$ 1,395	\$ 1,500	1,500
34-01-00-7230	Material & Equipment	4,903	-	2,500
34-01-00-7312	Professional & Contractual	51,540	51,125	50,100
34-01-00-7907	Work Orders - Ports/Harbor	28,346	29,400	26,200
34-01-00-7908	Work Orders - Public Facilities	11,653	3,000	2,500
34-01-00-7955	Work Orders-Tour/Econ Dev	21,963	15,700	23,700
34-98-00-8254	Operating Transfers - CPV Tax	16,743	65,016	86,000
		136,544	165,741	192,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 4,400	\$ 24,259	\$ (7,500)
	FY15 Ending Fund (34) Deferred Revenue			\$ 4,400
	FY16 Budgeted (34) Unearned Revenue			24,259
	FY17 Budgeted (34) Unearned Revenue			(7,500)
	Projected FY17 Ending Fund (34) Deferred Revenue Balance			\$ 21,159
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> Operating Transfers for: -\$6,000 to water fund for full cost of water purchased by ships -\$20,000 to PC Dock fund to repaint PC Dock restrooms -\$15,000 to PC Dock fund to repair fender -\$45,000 to CIP for Portage Cove trail & pavilion </div>				
35 VEHICLE IMPOUNDMENT FUND				
REVENUES				
35-01-00-4250	User Fees	\$ -	\$ -	\$ 1,000
35-01-00-4341	State Revenue	-	40,000	25,000
		\$ -	\$ 40,000	\$ 26,000
EXPENDITURES				
35-01-00-7230	Material & Equipment	-	3,000	3,500
35-01-00-7312	Professional & Contractual	-	-	17,000
35-01-00-7901	Work Orders - Public Works	-	-	3,500
35-01-00-7908	Work Orders - Public Facilities	-	-	1,000
35-98-00-8200	Transfer to General Fund	-	17,496	-
		-	20,496	25,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ -	\$ 19,504	\$ 1,000

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
50 CAPITAL IMPROVEMENT PROJECTS				
REVENUES				
50-01-09-4130	Sales Tax	\$ 788,691	\$ 755,000	\$ 804,000
EXPENDITURES				
50-01-00-7392	Project Expenditures	579,893	742,200	465,503
50-01-00-7900	Work Orders - Administration	21	6,000	6,000
50-01-00-7901	Work Orders - Public Works	18,781	18,500	20,000
50-01-00-7908	Work Orders - Pub. Facilities	69,914	72,000	65,000
		668,609	838,700	556,503
TRANSFERS				
50-98-00-8207	Operating Transfers - In from Fire	\$ (7,681)	\$ -	\$ -
50-98-00-8228	Operating Transfers - In from TSA	(257,028)	-	(50,000)
50-98-00-8253	Operating Transfers -In from Medical	(7,681)	-	-
50-98-00-8254	Operating Transfers -In from CVP	-	(18,000)	(45,000)
50-98-00-8257	Operating Transfers - OUT from CIP	70,068	157,500	393,900
		(202,322)	139,500	298,900
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> Transfers OUT from CIP: -To Water Fund (90) for hydrants \$12,400 -To Harbor Fund (92) for harbor pile anodes \$44,000 -To Sewer Fund (91) for WWTP Renovation \$200,000 To Equipment Sinking Fund (61) for future purchase of: -Chilkat Center Air Handling Unit Replacement \$25,000 -HVFD Truck Replacement \$25,000 -HVFD SCBA Equipment Replacement \$32,500 -KVVFD Tanker Truck \$10,000 -Public Works Heavy Equipment \$25,000 -Police Patrol Vehicle \$20,000 </div>				
ALLOCATED EXPENSE				
50-99-00-8101	Allocations - Administration	\$ 18,890	\$ 17,703	16,869
50-99-00-8104	Allocations - Finance	22,871	30,235	31,728
		41,761	47,938	48,597
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 280,644	\$ (271,138)	\$ (100,000)
FY15 Ending Fund (50) Balance				\$ 1,552,456
FY16 Budgeted (50) Revenue Over (Under) Expenditures				(271,138)
FY17 Budgeted (50) Revenue Over (Under) Expenditures				(100,000)
Projected FY17 Ending Fund (50) Balance				1,181,318
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> This balance is for ongoing projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end. </div>				

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
61 EQUIPMENT SINKING FUND			
<i>TRANSFERS</i>			
61-98-00-8200 Transfers - In from General Fund	\$ -	\$ (19,466)	\$ (35,135)
61-98-00-8253 Transfers -In from Medical	(5,000)	(5,000)	(10,000)
61-98-00-8257 Transfers - In from CIP	(70,000)	(157,500)	(137,500)
	<u>(75,000)</u>	<u>(181,966)</u>	<u>(182,635)</u>
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ 75,000</u>	<u>\$ 181,966</u>	<u>\$ 182,635</u>

Proceeds from e911 surcharge for e911 equipment replacement.

Transfers IN from CIP to (61) for future purchase of:

- Chilkat Center Air Handling Unit Replacement \$25,000
- HVFD Pumper Truck Replacement \$25,000
- HVFD SCBA Equipment Replacement \$32,500
- KVVFD Tanker Truck \$10,000
- Public Works Heavy Equipment \$25,000
- Police Patrol Vehicle \$20,000

FY15 Ending Fund (61) Balance	\$ 323,791
FY16 Budgeted (61) Revenue Over (Under) Expenditures	181,966
FY17 Budgeted (61) Revenue Over (Under) Expenditures	182,635
Projected FY17 Ending Fund (61) Balance	688,392

75 LIBRARY BOND FUND

REVENUES

75-01-00-4021 Property Tax Revenue	\$ 14,100	\$ 14,219	\$ 14,100
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EXPENDITURES

75-01-00-7510 Principal	\$ 6,016	\$ 6,275	6,275
75-01-00-7520 Interest	8,132	7,873	7,873
	<u>14,148</u>	<u>14,148</u>	<u>14,148</u>

EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ (48)</u>	<u>\$ 71</u>	<u>\$ (48)</u>
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76 SCHOOL G.O. BOND FUND

2005 School Bonds

REVENUES

76-01-00-4021 Property Tax Revenue	\$ 379,615	\$ 388,366	\$ 350,683
76-01-00-4389 State of Alaska Revenue	878,107	897,795	837,791
	<u>1,257,722</u>	<u>1,286,161</u>	<u>1,188,474</u>

EXPENDITURES

76-01-00-7510 Principal	\$ 795,000	\$ 835,000	775,000
76-01-00-7520 Interest	459,439	447,563	421,844
	<u>1,254,439</u>	<u>1,282,563</u>	<u>1,196,844</u>

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
2015 School Bonds				
REVENUES				
76-02-00-4021	Property Tax Revenue	\$ -	\$ 24,687	\$ 26,385
76-02-00-4389	State of Alaska Revenue	-	57,050	63,035
		-	81,737	89,420
EXPENDITURES				
76-02-00-7510	Principal	\$ -	\$ -	35,000
76-02-00-7520	Interest	-	81,500	55,050
		-	81,500	90,050
EXCESS REVENUE OVER (UNDER) EXPENDITURES,		\$ 3,283	\$ 3,835	\$ (9,000)
ALLOCATIONS, & OPERATING TRANSFERS				
	FY15 Ending Fund (76) Balance			\$ 5,549
	FY16 Budgeted (76) Revenue Over (Under) Expenditures			3,835
	FY17 Budgeted (76) Revenue Over (Under) Expenditures			(9,000)
	Projected FY17 Ending Fund (76) Balance			384
90 WATER REVENUE FUND				
REVENUES				
90-01-00-4401	Water Service Revenue	\$ 343,849	\$ 341,500	\$ 362,000
90-01-00-4408	Cruise Ship Water Sales	10,839	15,000	10,000
90-01-00-4402	New Connection Hookup Fees	9,080	4,500	5,500
90-01-00-4407	Water Expansion Fee	5,661	2,000	4,500
90-01-00-4600	Miscellaneous Revenue	9,793	8,000	8,000
90-01-00-4610	Interest Earnings	2,362	3,750	3,750
	TOTAL REVENUES	381,583	374,750	393,750
EXPENDITURES				
90-01-00-6110	Salaries and wages	\$ 85,881	\$ 83,396	\$ 84,352
90-01-00-6115	Employee Burden	26,470	28,304	27,958
90-01-00-6140	Health Insurance	18,935	23,490	23,490
90-01-00-7211	Supplies & Postage	2,667	2,650	2,750
90-01-00-7230	Material & Equipment	64,106	48,600	48,600
90-01-00-7241	Computers & Peripherals	1,098	500	500
90-01-00-7312	Professional & Contractual	35,826	21,000	32,000
90-01-00-7325	Dues, Subscriptions & Fees	150	1,300	1,425
90-01-00-7334	Travel & Per Diem	1,139	2,100	2,200
90-01-00-7335	Training	410	600	600
90-01-00-7340	Advertising	-	1,000	1,000
90-01-00-7351	Banking & Insurance	7,595	7,750	7,500
90-01-00-7355	Vehicle Expense	2,538	3,700	3,570
90-01-00-7360	Utilities	22,382	26,900	28,800
90-01-00-7371	Maintenance & Repairs	8,395	18,000	29,400
90-01-00-7510	Principal	-	45,139	56,711
90-01-00-7520	Interest	6,496	10,812	16,867
90-01-00-7900	Work Orders - Administration	2,592	-	-
90-01-00-7901	Work Orders - Public Works	23,626	35,000	25,000

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<i>(Water Fund continued)</i>			
90-01-00-7908 Work Orders - Facilities	6,293	9,000	9,000
90-01-00-7961 Work Orders - Water Department	(307)	-	-
TOTAL CASH DIRECT EXPENDITURES	316,293	369,241	401,723
TRANSFERS			
90-98-00-8254 Operating Transfer - In from CPV Tax	-	(6,000)	(6,000)
90-98-00-8257 Operating Transfers - In from CIP	-	-	(12,400)
TOTAL TRANSFERS	-	(6,000)	(18,400)
ALLOCATED PAYROLL EXPENSE			
90-99-00-8101 Allocations - Administration	\$ 2,945	\$ 2,951	3,173
90-99-00-8104 Allocations - Finance	22,976	23,650	24,131
90-99-00-8105 Allocation - Assessment / Land Mgmt	2,045	2,055	2,089
90-99-00-8120 Allocations - IT	1,829	1,780	887
90-99-00-8161 Allocations - Water Revenue	(44,738)	(49,293)	(49,427)
90-99-00-8162 Allocations - Sewer Department	17,543	17,293	17,530
TOTAL ALLOCATED EXPENSE	2,600	(1,564)	(1,617)
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	318,893	361,677	381,706
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	62,690	13,073	12,044
NON-CASH EXPENDITURES			
90-01-00-7385 DEPRECIATION EXPENSE	247,379	259,000	269,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (184,689)	\$ (245,927)	\$ (257,456)
			\$ 176,349
			13,073
			12,044
			201,466
			3%

91 SEWER REVENUE FUND (WASTEWATER TREATMENT)

SEWER FUND OPERATIONS

REVENUES

91-01-00-4404 Sewer Service Revenue	\$ 432,131	\$ 428,600	\$ 475,000
91-01-00-4405 Sewer Hookup Revenue	1,739	1,000	1,500
91-01-00-4407 Sewer Expansion Fee	4,030	1,500	3,000
91-01-00-4600 Miscellaneous Revenue	1,871	1,350	1,500
91-01-00-4610 Interest Earnings	891	500	500
	440,662	432,950	481,500

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
91-01-00-6110	Salaries and wages	\$ 53,388	\$ 49,739	50,869
91-01-00-6115	Employee Burden	16,686	16,948	16,945
91-01-00-6140	Health Insurance	15,600	15,660	15,660
91-01-00-7211	Supplies & Postage	2,275	2,250	2,300
91-01-00-7230	Material & Equipment	13,295	23,800	23,000
91-01-00-7241	Computers & Peripherals	1,032	500	500
91-01-00-7312	Professional & Contractual	11,357	6,000	6,000
91-01-00-7325	Dues, Subscriptions & Fees	1,680	2,080	2,280
91-01-00-7334	Travel & Per Diem	2,027	1,500	1,500
91-01-00-7335	Training	1,065	825	825
91-01-00-7340	Advertising	364	1,000	1,000
91-01-00-7351	Banking & Insurance	13,687	14,000	14,000
91-01-00-7355	Vehicle Expense	2,701	3,450	3,450
91-01-00-7360	Utilities	78,258	85,790	90,500
91-01-00-7371	Maintenance & Repairs	6,839	18,000	18,000
91-01-00-7510	Principal	-	49,556	49,624
91-01-00-7520	Interest	40,766	43,709	43,640
91-01-00-7900	Work Orders - Administration	2,848	-	-
91-01-00-7901	Work Orders - Public Works	10,611	16,000	16,000
91-01-00-7908	Work Orders - Facilities	8,263	8,000	8,000
		282,742	358,807	364,093
ALLOCATED PAYROLL EXPENSE				
91-99-00-8101	Allocations - Administration	\$ 2,945	\$ 2,951	3,173
91-99-00-8104	Allocations - Finance	22,976	23,650	24,131
91-99-00-8105	Allocation - Assessment / Land Mgmt	2,045	2,055	2,089
91-99-00-8120	Allocations - IT	1,829	1,780	887
91-99-00-8161	Allocations - Water Revenue	44,738	49,293	49,427
91-99-00-8162	Allocations - Sewer Department	(17,543)	(17,293)	(17,530)
		56,990	62,436	62,177
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSE		339,732	421,243	426,270
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		100,929	11,707	55,230
NON-CASH EXPENDITURES				
91-01-00-7385	Depreciation Expense	236,076	239,000	251,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS FROM OPERATIONS		\$ (135,147)	\$ (227,293)	\$ (196,270)
SEWER FUND CAPITAL PROJECTS		ADEC Municipal Matching Grant and / or loan proceeds		
REVENUES (Wastewater Treatment Plant Phase I)				
91-50-00-4341	State Revenue			\$ 1,297,000
EXPENDITURES (Wastewater Treatment Plant Phase I)				
91-50-00-7392	Project Expenditures			1,827,000

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
TRANSFERS			
91-98-00-8257	Transfer IN from CIP (\$100,000 from FY16)		(200,000)
	Contribution from Sewer Fund Balance for WWTP Phase I		\$ (330,000)
	FY15 Ending Fund (91) Unrestricted Net Assets		\$ 660,181
	FY16 Budgeted (91) Revenue Under CASH Expenditures		11,707
	FY17 Budgeted (91) Revenue Over CASH Operating Expenditures		55,230
	FY17 Contribution from Sewer Fund Balance for WWTP Phase I		(330,000)
	Projected FY17 Ending Fund (91) Unrestricted Net Assets		397,118
	Projected 06/30/17 Fund Balance as % of Fund Capital Assets		8%

92 BOAT HARBOR FUND

BOAT HARBOR FUND OPERATIONS

REVENUES

92-01-00-4421	Transient Moorage	\$ 49,848	\$ 30,500	\$ 48,000
92-01-00-4422	Annual Slip Rental	95,047	89,400	98,000
92-01-00-4425	Ramp Fees	15,556	13,800	15,000
92-01-00-4427	Ice Sales	7,170	11,000	14,500
92-01-00-4428	Fuel Sales	282,055	274,299	233,600
92-01-00-4423	Electrical Service Maintenance	7,881	-	7,000
92-01-00-4600	Miscellaneous Revenue	22,479	16,800	16,900
92-01-00-4610	Interest Earnings	2,756	2,000	2,000
		482,792	437,799	435,000

OPERATING EXPENDITURES

92-01-00-5000	Cost of Fuel Sold	\$ 259,494	\$ 240,613	212,400
92-01-00-6110	Salaries and wages	136,381	144,600	140,709
92-01-00-6115	Employee Burden	45,652	52,376	48,856
92-01-00-6140	Health Insurance	29,900	37,845	37,845
92-01-00-7211	Supplies & Postage	2,069	2,600	2,600
92-01-00-7230	Material & Equipment	31,639	7,850	7,850
92-01-00-7241	Computers & Peripherals	-	200	3,200
92-01-00-7312	Professional & Contractual	4,576	2,000	2,000
92-01-00-7325	Dues, Subscriptions & Fees	293	150	150
92-01-00-7334	Travel & Per Diem	1,080	1,800	4,300
92-01-00-7335	Training	330	350	2,850
92-01-00-7340	Advertising	1,192	500	500
92-01-00-7351	Banking & Insurance	17,125	16,400	17,000
92-01-00-7355	Vehicle Expense	1,689	2,400	2,400
92-01-00-7360	Utilities	43,708	57,800	52,800
92-01-00-7371	Maintenance & Repairs	1,104	9,000	9,000

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
92-01-00-7901 Work Orders - Public Works	6,290	4,000	4,000
92-01-00-7908 Work Orders - Facilities	1,894	5,000	5,000
92-01-00-7963 Work Orders - Harbors	(268)	(5,000)	-
	<u>584,724</u>	<u>580,484</u>	<u>553,460</u>
TRANSFERS			
92-98-00-8200 Operating Transfers - Gen Fund	(47,500)	(34,400)	(31,000)
<i>ALLOCATED PAYROLL EXPENSE</i>			
92-99-00-8101 Allocations - Administration	\$ 4,417	\$ 5,903	7,934
92-99-00-8104 Allocations - Finance	12,790	14,197	14,852
92-99-00-8120 Allocations - IT	1,219	1,187	1,773
92-99-00-8163 Allocations - Harbor	(117,872)	(122,249)	(117,954)
	<u>(99,446)</u>	<u>(100,962)</u>	<u>(93,395)</u>
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	437,778	445,122	429,065
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	45,014	(7,323)	5,935
<i>NON-CASH EXPENSE</i>			
92-01-00-7385 Depreciation Expense	311,870	292,230	316,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (266,856)	\$ (299,553)	\$ (310,065)
BOAT HARBOR FUND CAPITAL PROJECTS			
EXPENDITURES			
92-50-00-7392 Project Expenditures (fuel dock electrical & anodes)			\$ 59,000
TRANSFERS			
92-98-00-8255 Transfer from Economic Development			(90,000)
92-98-00-8257 Transfer from CIP			(44,000)
			<u>(134,000)</u>
Contribution to Harbor Fund Balance (drive down ramp)			\$ 75,000
<div style="border: 1px solid black; padding: 5px;"> Transfers IN from: -Economic Development Fund for Fuel Dock Electrical Upgrades \$15,000 -Economic Development Fund towards boat launch ramp match \$75,000 -CIP Fund for harbor pile anodes \$44,000 </div>			
FY15 Ending Fund (92) Unrestricted Net Assets			\$ 402,442
FY16 Budgeted (92) Revenue Over (Under) CASH Expenditures			(7,323)
FY17 Budgeted (92) Revenue Over (Under) CASH Expenditures			5,935
FY17 Contribution to Harbor Fund Balance (boat launch ramp)			75,000
Projected FY17 Ending Fund (92) Unrestricted Net Assets			\$ 476,054
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			5%

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
93 LUTAK DOCK FUND			
REVENUES			
93-01-00-4217 Lutak Dock Fees	\$ 416,440	\$ 320,000	\$ 350,000
EXPENDITURES			
93-01-00-7211 Supplies & Postage	\$ 554	\$ 800	800
93-01-00-7230 Material & Equipment	8,117	8,250	8,250
93-01-00-7241 Computers & Peripherals	-	200	300
93-01-00-7312 Professional & Contractual	50,317	108,800	150,000
93-01-00-7325 Dues, Subscriptions & Fees	244	300	300
93-01-00-7334 Travel & Per Diem	851	2,050	2,050
93-01-00-7335 Training	330	350	350
93-01-00-7340 Advertising	566	100	100
93-01-00-7351 Banking & Insurance	3,563	3,650	4,700
93-01-00-7355 Vehicle Expense	1,434	2,400	2,400
93-01-00-7360 Utilities	5,658	5,260	6,880
93-01-00-7371 Maintenance & Repairs	1,500	4,000	1,500
93-01-00-7901 Work Orders - Public Works	6,315	3,000	5,000
93-01-00-7908 Work Orders - Facilities	3,916	2,000	6,000
	83,365	141,160	188,630
<i>ALLOCATED PAYROLL EXPENSE</i>			
93-99-00-8101 Allocations - Administration	\$ 10,307	\$ 11,805	9,520
93-99-00-8104 Allocations - Finance	7,651	7,524	7,680
93-99-00-8120 Allocations - IT	1,219	1,187	887
93-99-00-8163 Allocations - Harbor	73,560	76,211	72,771
	92,737	96,727	90,858
TOTAL CASH EXPENDITURES & ALLOCATIONS	176,102	237,887	279,488
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	240,338	82,113	70,512
<i>NON-CASH EXPENSE</i>			
93-01-00-7385 Depreciation Expense	172,116	165,000	173,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ 68,222	\$ (82,887)	\$ (102,488)
FY15 Ending Fund (93) Unrestricted Net Assets			\$ 891,630
FY16 Budgeted (93) Revenue Over CASH Expenditures			82,113
FY17 Budgeted (93) Revenue Over CASH Expenditures			70,512
Projected FY17 Ending Fund (93) Unrestricted Net Assets			1,044,255
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			47%

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
94 PORT CHILKOOT DOCK FUND				
REVENUES				
94-01-00-4218	PC Dock Usage Fee	\$ 74,896	\$ 74,000	\$ 69,000
94-01-00-4225	PC Dock Parking Permit	150	500	300
94-01-00-4600	Miscellaneous Revenue	1,176	-	
		<u>76,222</u>	<u>74,500</u>	<u>69,300</u>
EXPENDITURES				
94-01-00-7211	Supplies & Postage	\$ 473	\$ 750	750
94-01-00-7230	Material & Equipment	6,277	1,750	1,750
94-01-00-7241	Computers & Peripherals	-	200	200
94-01-00-7312	Professional & Contractual	2,043	1,300	1,300
94-01-00-7325	Dues, Subscriptions & Fees	244	300	300
94-01-00-7334	Travel & Per Diem	851	2,050	2,050
94-01-00-7335	Training	330	350	350
94-01-00-7340	Advertising	358	100	100
94-01-00-7351	Banking & Insurance	7,434	7,600	7,300
94-01-00-7355	Vehicle Expense	892	1,200	1,200
94-01-00-7360	Utilities	8,031	9,290	8,850
94-01-00-7371	Repairs & Maintenance	1,218	1,500	36,500
94-01-00-7901	Work Orders - Public Works	1,955	1,000	1,500
94-01-00-7907	Work Orders - Ports/Harbor	(28,346)	(29,400)	(26,200)
94-01-00-7908	Work Orders - Facilities	1,441	3,000	5,000
		<u>3,201</u>	<u>990</u>	<u>40,950</u>
TRANSFERS				
94-98-00-8254	Transfers - CPV Tax	\$ -	\$ -	(35,000)
94-98-00-8255	Operating Transfers - from EconDev	-	-	(14,000)
		<u>-</u>	<u>-</u>	<u>(49,000)</u>
	Transfers in from CPV Tax: - \$20,000 Repaint PC Dock Restroom - \$15,000 PC Dock Fender Repair			
	Transfers in from Fund 23 to cover the estimated 2017 50% cruise ship dockage discount.			
ALLOCATED PAYROLL EXPENSE				
94-99-00-8101	Allocations - Administration	\$ 4,417	\$ 4,427	4,760
94-99-00-8104	Allocations - Finance	6,972	7,173	7,323
94-99-00-8120	Allocations - IT	1,219	1,187	887
94-99-00-8163	Allocations - Harbor	44,312	46,038	45,183
		<u>56,920</u>	<u>58,825</u>	<u>58,153</u>
TOTAL CASH EXPENDITURES & ALLOCATIONS		60,121	59,815	50,103
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		16,101	14,685	19,197
NON-CASH EXPENSE				
94-01-00-7385	Depreciation Expense	369,305	391,310	370,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (353,204)	\$ (376,625)	\$ (350,803)

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
FY15 Ending Fund (94) Unrestricted Net Assets			\$ (7,003)
FY16 Budgeted (94) Revenue Over (Under) CASH Expenditures			14,685
FY17 Budgeted (94) Revenue Over (Under) CASH Expenditures			19,197
Projected FY17 Ending Fund (94) Unrestricted Net Assets			26,879
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			0%

97 PERMANENT FUND

REVENUE

97-01-00-4610	Permanent Fund Income	\$ 197,426	\$ 344,000	\$ 337,200
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EXPENDITURES

97-01-00-7312	Professional & Contractual	\$ 21,458	\$ 21,500	21,250
97-01-00-7351	Banking & Insurance	1,761	2,000	2,000
		23,219	23,500	23,250

TRANSFERS

97-98-00-8252	Operating Transfers - IN from Land Sales	\$ (93,344)	\$ (7,022)	-
97-98-00-8260	Operating Transfers - IN from LID Fund	-	-	-
97-98-00-8264	Operating Transfers - OUT from Permanen	267,000	281,000	293,000
		173,656	273,978	293,000

EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS

	\$ 551	\$ 46,522	\$ 20,950
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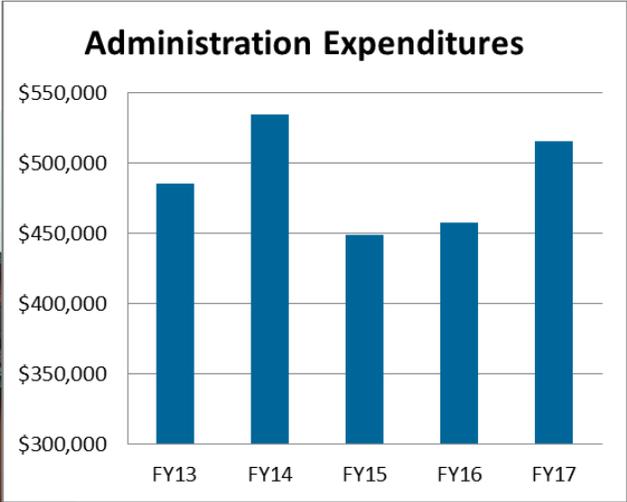
FY15 Ending Fund (97) Balance	\$ 8,679,073
FY16 Budgeted (97) Revenue Over (Under) Expenditures	46,522
FY17 Budgeted (97) Revenue Over (Under) Expenditures	20,950
Projected FY17 Ending Fund (97) Balance	\$ 8,746,545



ADMINISTRATION GENERAL FUND 01-01-10

Administration Description:

The Haines Borough has a manager form of government, and the department includes two of the four borough officers appointed by the borough assembly to advise and assist the mayor and assembly: the Manager and the Borough Clerk. The Borough Manager is the chief administrative officer and is responsible for government administration under the ordinances and policies established by the Borough Assembly in accordance with State Statutes, the Home Rule Charter, and the Municipal Code. The Borough Clerk is head of the Office of the Clerk and statutorily administers democratic processes such as elections, access to borough records, permitting, contracting, and all legislative actions ensuring transparency to the public.



- ### Personnel (3¼ FTE):
- Borough Manager (FT)
 - Borough Clerk (FT)
 - Deputy Clerk (FT)
 - Office Assistant (PT - 10 hrs/wk)

Key Objectives for FY17:

- Allocate resources in a manner consistent with the vision, goals, strategies and priority projects outlined in the Strategic Plan
- Support programs and policies consistent with long-term fiscal sustainability
- Identify potential cost-recovery and contracting opportunities
- Implement a new employee orientation and handbook
- Support employee professional development and encourage low/no cost online training opportunities as an alternative to some of the out of town trainings
- Continue establishing or updating various personnel policies, including harassment and travel media
- Improve grant management
- Improve administration communication with employees
- Identify needed staff training and conduct inhouse as much as possible



ADMINISTRATION

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
01-01-10-6110	Salaries and wages	\$ 211,198	\$ 214,839	\$ 264,598
01-01-10-6115	Employee Burden	63,157	64,076	80,491
01-01-10-6116	PERS "On Behalf" Pd by State	1,059,886	-	-
01-01-10-6140	Health Insurance	49,636	50,268	46,980
01-01-10-7211	Supplies & Postage	5,506	4,850	4,175
01-01-10-7230	Material & Equipment	1,790	900	500
01-01-10-7241	Computers & Peripherals	1,062	2,375	1,450
01-01-10-7312	Professional & Contractual	86,001	92,335	88,806
01-01-10-7325	Dues, Subscriptions & Fees	6,661	6,752	6,700
01-01-10-7332	Discretionary Expense	351	750	750
01-01-10-7334	Travel & Per Diem	16,071	4,400	4,400
01-01-10-7335	Training	3,542	2,655	2,810
01-01-10-7340	Advertising	388	350	350
01-01-10-7351	Banking & Insurance	5,782	5,050	5,150
01-01-10-7355	Vehicle Expense	855	700	700
01-01-10-7360	Utilities	10,498	11,360	12,300
01-01-10-7900	Work Orders - Administration	(14,370)	(6,000)	(6,000)
01-01-10-7901	Work Orders - Public Works	516	2,000	1,000
		<u>1,508,529</u>	<u>457,660</u>	<u>515,160</u>



ASSEMBLY / MAYOR GENERAL FUND 01-01-11

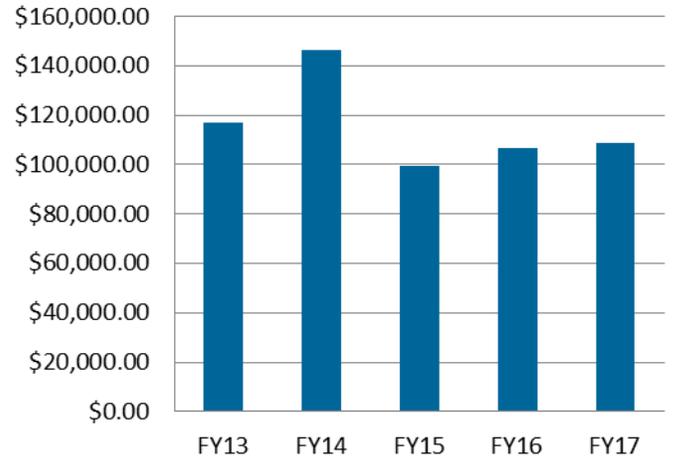
Assembly / Mayor Description:

The borough assembly is elected by the citizens of the Haines Borough and is the sole lawmaking body for the borough, creating and adopting any and all new borough laws and amendments, or repealing laws and amendments. The assembly also serves as the election canvass board and, as needed, acts in a quasi-judicial capacity, including serving as the Board of Equalization (BOE) and hearing various appeals. The assembly annually adopts an operating budget and establishes tax levies. The executive power of the borough is vested in the mayor. The mayor presides at assembly meetings, acts as the ceremonial head for the borough, and executes other powers and duties prescribed by borough code or Alaska Statute Title 29.

Personnel:

- Mayor
- Six Assembly Members

Assembly Expenditures





BOROUGH ASSEMBLY

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
01-01-11-6110	Salaries and wages	\$ 32,674	\$ 36,150	36,150
01-01-11-6115	Employee Burden	5,893	7,763	6,191
01-01-11-7211	Supplies & Postage	1,026	850	800
01-01-11-7230	Material & Equipment	124	100	-
01-01-11-7241	Computers and Peripherals	2,111	1,650	2,970
01-01-11-7312	Professional & Contractual	5,399	5,900	5,900
01-01-11-7325	Dues, Subscriptions & Fees	100	200	200
01-01-11-7332	Discretionary Expense	582	1,000	1,000
01-01-11-7334	Travel & Per Diem	7,282	9,750	9,750
01-01-11-7335	Training	2,155	2,150	4,180
01-01-11-7340	Advertising	3,388	2,400	2,400
01-01-11-7351	Banking & Insurance	940	1,000	950
01-01-11-7360	Utilities	5,306	5,345	6,000
01-01-11-7710	Appropriations from the Assembly	32,482	32,500	32,500
		<u>99,462</u>	<u>106,758</u>	108,991



ELECTIONS GENERAL FUND 01-01-14

Elections Description:

A general Haines Borough municipal election is held annually on the first Tuesday in October in accordance with the Borough Charter. The election is conducted on a nonpartisan basis to allow the borough voters to elect a mayor, assembly members, and school board members, and to vote on citizens' initiatives and referendums and other ballot propositions. Additionally, the borough assembly may from time to time order a special election, at its discretion. The Borough Clerk conducts all election proceedings as the borough's Election Supervisor.

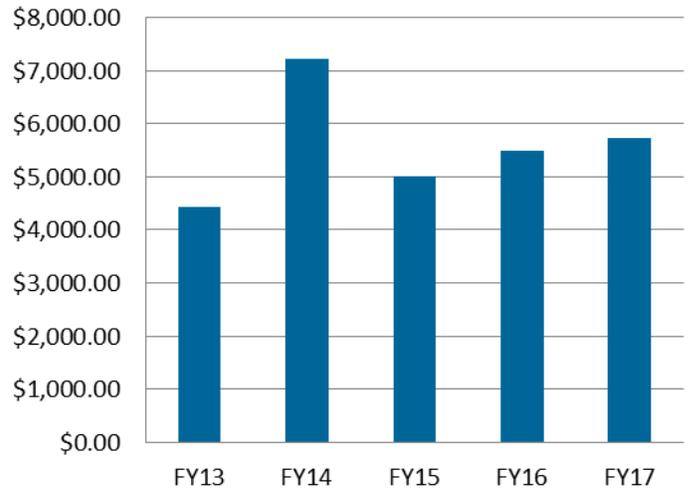
Personnel:

- Three Election Judges, each precinct
- Up to three Election Clerks, each precinct
(temporary short-term employees, hired as needed)

Voter Turnout Since 2002 Consolidation

Election Date	Registered Voters	Votes Cast	%
2002	2217	1183	53%
2003	2227	813	37%
2004	2196	830	38%
2005	2097	1067	51%
2006	2196	842	38%
2007	2254	761	34%
2008	2273	1200	53%
2009	2244	1059	47%
2010	2255	1094	49%
2011	2272	1172	52%
2012	2222	865	39%
2013	2247	1014	45%
2014	2226	1051	47%
2015	2228	838	38%

Borough Elections Expenditures



Key Objectives for FY17:

- Continue to conduct all elections in accordance with the Haines Borough Charter and to prevent fraud, deceit, or abuse in that conduct.
- Continue with efforts to increase voter turnout.
- Conduct the annual election worker training.
- Conduct a training for potential assembly candidates prior to the filing period.



ELECTIONS

EXPENDITURES

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-01-14-6110 Salaries and wages	\$ 1,605	\$ 1,803	1,803
01-01-14-6115 Employee Burden	5	9	8
01-01-14-7211 Supplies & Postage	1,431	1,665	2,175
01-01-14-7312 Professional & Contractual	835	850	900
01-01-14-7334 Travel & Per Diem	31	100	-
01-01-14-7340 Advertising	1,089	850	850
01-01-14-7375 Rent	-	200	-
	<u>4,997</u>	<u>5,477</u>	5,736



Finance GENERAL FUND 01-01-15

Department Description:

The Finance department ensures Borough financial resources are collected, protected, invested and distributed in a fiscally responsible manner in accordance with Haines Borough policy and generally accepted accounting principles. Additionally the department serves elected officials, Borough departments, and the citizens of Haines by providing timely, accurate, and clear information about the Haines Borough's financial position.



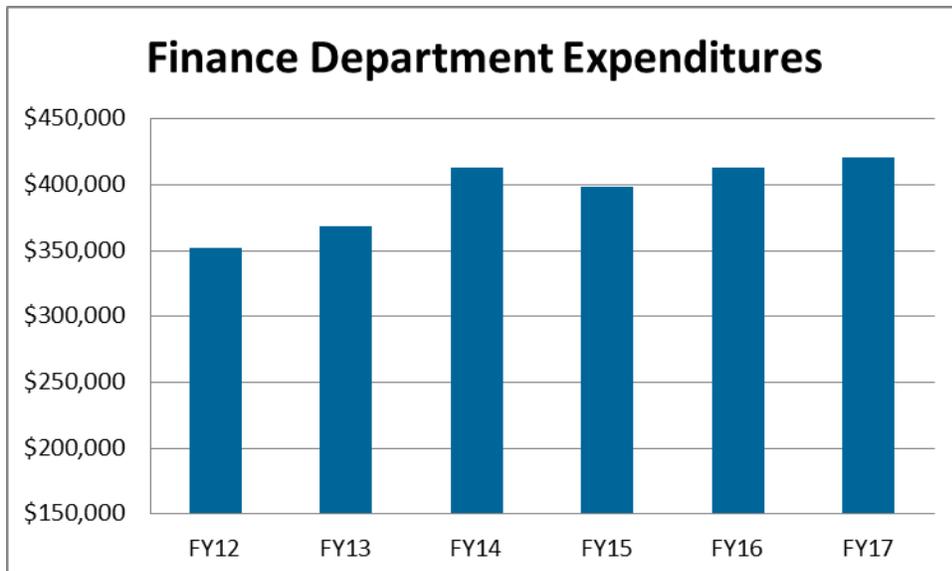
FY14 Payables & Receivables Activity	
Bills Paid	6,321
Paychecks Produced	1,809
Payments Received (est.)	16,745

Personnel (4 FTEs):

- Chief Fiscal Officer (FT)
- Accounts Receivable (FT)
- Accounts Payable / Payroll (FT)
- Sales Tax (FT)

FY17 Objectives:

- Plan for compliance with new federal reporting requirements related to Affordable Care Act
- Assist assessment department as needed with data migration for new assessment database.
- Improve electronic communications to reduce paper, postage, and print ads.
- Work with Manager's Executive Assistant to ensure grant compliance.
- Continue and increase online training, including human resources training.
- Increase Haines Borough financial information available on website to increase transparency.
- Improve training for department directors related to budget and finance policies & procedures.





FINANCE

EXPENDITURES

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-01-15-6110	Salaries and wages	\$ 186,242	\$ 192,109	197,329
01-01-15-6115	Employee Burden	56,928	59,287	60,781
01-01-15-6140	Health Insurance	62,400	62,640	62,640
01-01-15-7211	Supplies & Postage	6,650	7,000	7,000
01-01-15-7230	Material & Equipment	402	725	450
01-01-15-7241	Computers & Peripherals	1,265	15,400	14,000
01-01-15-7312	Professional & Contractual	67,172	59,020	60,000
01-01-15-7325	Dues, Subscriptions & Fees	343	255	250
01-01-15-7332	Discretionary Expense	192	300	300
01-01-15-7334	Travel & Per Diem	2,039	1,445	2,050
01-01-15-7335	Training	2,041	2,225	2,300
01-01-15-7340	Advertising	874	1,300	900
01-01-15-7351	Banking & Insurance	6,001	5,985	6,300
01-01-15-7360	Utilities	5,654	5,200	6,050
		<u>398,203</u>	<u>412,891</u>	420,350



Assessment & Land Management : GENERAL FUND 01-01-17

Assessment & Land Management:

The role of the Assessment & Land management Section is to administer and perform all functions of borough government related to planning, platting, zoning, land use permitting and regulation, real and personal property assessment, and environmental protection as provided for elsewhere in the Haines Borough Code. The department shall further administer, regulate, and enforce provisions of HBC Title [18](#) .

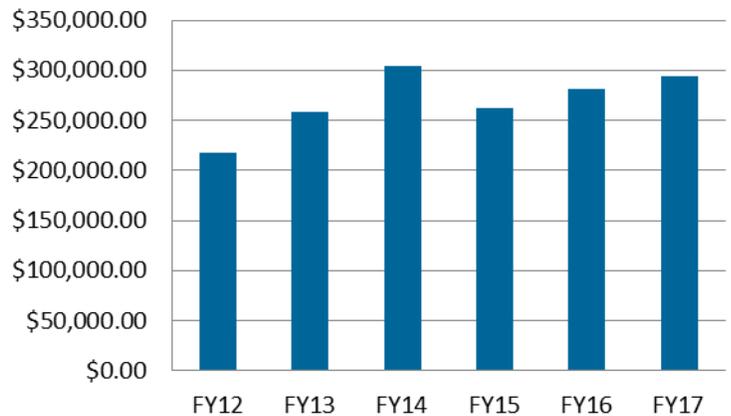
Personnel (3 FTE):

- Borough Manager (Additional Duty)
- Borough Clerk (Additional Duty)
- Assessor (FT)
- Planner (FT)
- Administrative Assistant (FT)

Key Metrics

	<i>Properties Assessed</i>	<i>New or Amended Accounts</i>	<i>Site Visits</i>
FY14	2,506	123	237
FY15	2,597	212	438

Assessment Department Expenditures



Key Objectives for FY17:

- Complete site visits of Fire District 3 properties.
- Establish & maintain Access Database for all real property accounts.
- Process requests for exemptions within 10 business days of receipt.
- Complete the tax roll for submission to the finance department by February 1 of 2017.
- Process requests for information within 4 business days.
- Establish a database for property records.
- Continue the Physical Addressing Project beyond Townsite.
- Ensure regular updates are input into the Geographic Information System (GIS)
- Issue building permits within 10 business days of submission
- Enforce zoning code in accordance with Borough Code
- Provide effective and timely administrative support to the Planning Commission.



ASSESSMENT / LAND MANAGEMENT

EXPENDITURES

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-01-17-6110 Salaries and wages	\$ 142,607	\$ 148,420	161,186
01-01-17-6115 Employee Burden	42,578	44,806	46,744
01-01-17-6140 Health Insurance	42,900	46,980	46,980
01-01-17-7211 Supplies & Postage	3,222	3,400	3,300
01-01-17-7230 Material & Equipment	589	250	250
01-01-17-7241 Computers & Peripherals	5,476	4,600	5,750
01-01-17-7312 Professional & Contractual	13,590	20,700	13,700
01-01-17-7325 Dues, Subscriptions & Fees	425	400	550
01-01-17-7334 Travel & Per Diem	2,650	4,250	5,750
01-01-17-7335 Training	445	1,250	1,250
01-01-17-7340 Advertising	2,001	1,000	2,500
01-01-17-7351 Banking & Insurance	945	1,000	950
01-01-17-7355 Vehicle Expense	708	700	700
01-01-17-7360 Utilities	3,867	3,885	4,535
	<u>262,003</u>	<u>281,641</u>	294,145



INFORMATION TECHNOLOGY GENERAL FUND 01-01-20

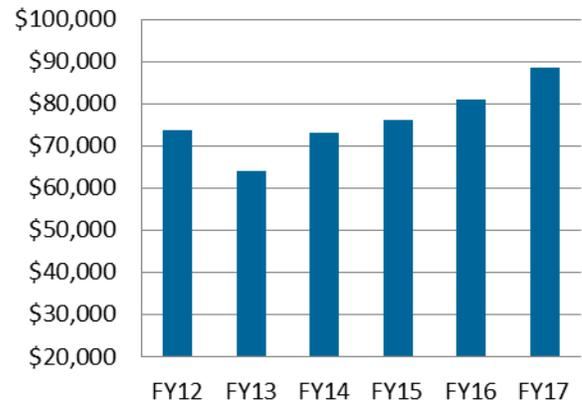
Information Technology Description:

The Information Technology budget funds technology maintenance and support services for the borough, excluding the library and museum. The borough is currently under contract with Kingfisher Consulting (KC) to provide the support services, and the current contract has been in place since January 2012. The services include comprehensive technical computer and network support with a significant portion handled remotely. Components currently include five physical servers, 17 virtual servers, 62 computers/iPads, cell phones, dock security cameras, wireless bridges and site-to-site VPN connections between facilities, and audio/visual equipment. The borough's Library Technology Coordinator provides 2-3 hours of general IT labor each week to assist the contractor onsite.

Personnel:

- Contracted Consultant
- IT assistant - 2-3 hrs/wk

Information Technology Expenditures



System Administrator Hours Since 7/1/12					
	FY13	FY14	FY15	FY16	Total
	7/1/12-6/30/13	7/1/13-6/30/14	7/1/14-3/31/15	7/1/15-3/31/16	
Hours	817	890	915	Projected 827	3449
% Diff	---	+ 8.94%	+ 2.89%	- 9.64%	

Note: Hours are based on tasks/projects completed & do not reflect a significant number of unfinished/delayed tasks.

Key Objectives for FY17:

- Continue to maintain and upgrade all of the Borough's ever-expanding technology resources to minimize total cost of ownership and ensure maximum availability for staff use
- Ensure the preservation, availability, security and integrity of the information contained on the borough's computers and information systems
- File Storage improvements
- Update Disaster Recovery manual
- Separate Police Department domain
- Provide technology-related training to borough staff to increase efficiency and responsiveness to the public



INFORMATION TECHNOLOGY

EXPENDITURES

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-01-20-6110	Salaries and wages	\$ 2,335	\$ 3,423	3,501
01-01-20-6115	Employee Burden	719	1,063	1,084
01-01-20-6140	Health Insurance	972	1,344	1,344
01-01-20-7211	Supplies & Postage	374	650	500
01-01-20-7241	Computers & Peripherals	6,097	7,600	16,240
01-01-20-7312	Professional & Contractual	62,779	63,150	63,150
01-01-20-7335	Training	-	1,000	500
01-01-20-7351	Banking & Insurance	492	550	550
01-01-20-7360	Utilities	2,388	2,415	1,800
		<u>76,194</u>	<u>81,195</u>	88,669



DISPATCH GENERAL FUND 01-02-50

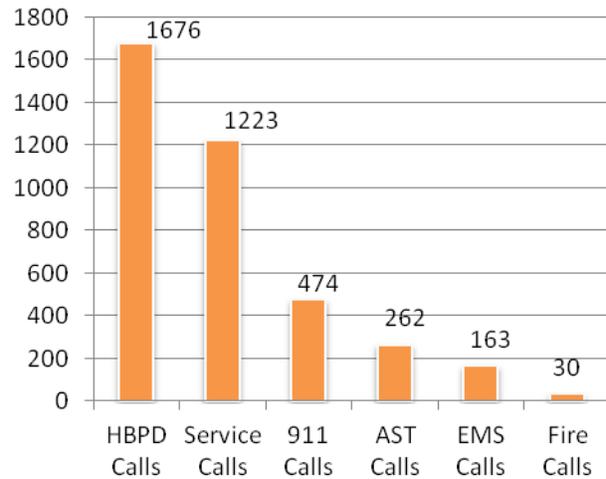
Department Description:

The Haines Borough Police Department dispatch center is the Borough's 911 and public safety central point of contact for dispatch services to the Haines Borough Police Department, Haines Volunteer Fire Department, Klehini Valley Fire Department, Alaska State Troopers and State Parks. It is staffed 24 hours a day, 365 days a year by a team of five trained telecommunicators.

Dispatchers receive calls for medical care, traffic accidents, domestic disturbances, reports of crime, weather reports, road condition updates, complaints about domestic and wild animals as well as a multitude of other issues related to public safety.

They also serve as Jailers, monitoring and supervising those lodged in the Haines Rural Jail Facility.

Types of Dispatch Calls for 2014



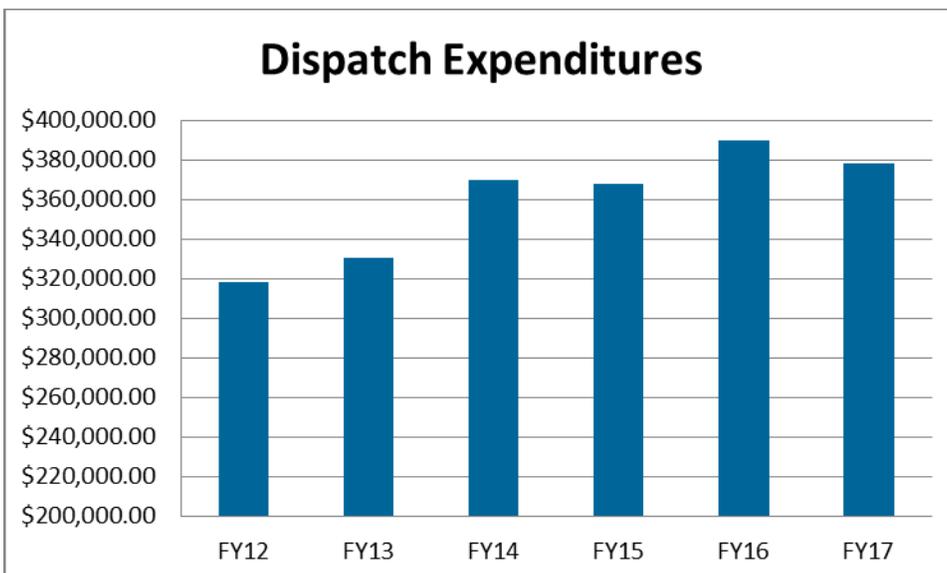
Personnel (#of FTEs):

- Dispatch/Jailers – 5

FY17 Objectives:

- To receive, confirm, and direct public safety requests to the appropriate public safety service provider.
- To assist the public with general inquiries of a non-public safety nature and direct them to available resources in the community or elsewhere.
- To update and maintain records data bases used by local public safety agencies.
- To improve current records management by establishing a records management system to track types of calls, the time spent relative to each call, and documents generated by calls.
- To complete Emergency Medical Dispatch and jailer training and/or refresher training.

Dispatch Expenditures





DISPATCH

EXPENDITURES

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-02-50-6110	Salaries and wages	\$ 214,993	\$ 205,749	209,139
01-02-50-6115	Employee Burden	63,952	63,786	64,838
01-02-50-6140	Health Insurance	67,600	78,300	78,300
01-02-50-7211	Supplies & Postage	1,737	2,300	2,700
01-02-50-7230	Material & Equipment	4,896	2,000	2,000
01-02-50-7241	Computers & Peripherals	1,250	1,200	2,700
01-02-50-7312	Professional & Contractual	879	23,135	2,800
01-02-50-7325	Dues, Subscriptions & Fees	69	50	50
01-02-50-7334	Travel & Per Diem	1,180	4,100	4,100
01-02-50-7335	Training	667	1,000	1,000
01-02-50-7340	Advertising	108	200	200
01-02-50-7351	Banking & Insurance	1,327	1,500	1,300
01-02-50-7360	Utilities	7,199	7,000	7,200
01-02-50-7908	Work Orders - Facilities	2,010	-	2,000
		<u>367,865</u>	<u>390,320</u>	378,327



Public Facilities GENERAL FUND 01-04-20

Maintenance Department Personnel (2.5 FTEs): Facilities Maintenance Superintendent (1FTE), 1 Facilities Maintenance Tech II (1 FTE), and Facilities Laborer II (0.5 FTE)

Mission: To enhance and maintain community facilities through quality maintenance, energy efficient construction practice, and systematically addressed deferred maintenance.

FY16 Upgrades

Public Safety Building

- New sinks & toilets in jail cells
- Mechanical room upgrades
- New radiators in police and dispatch
- Security cameras for the sally port
- Lighting in the fire & ambulance bays

Haines Borough Pool

- Privacy stall upgrades women's locker room.
- Eliminated leak into high school locker room
- Upgraded men's locker room showers
- Installed new exhaust fans
- Mechanical room floor finishing

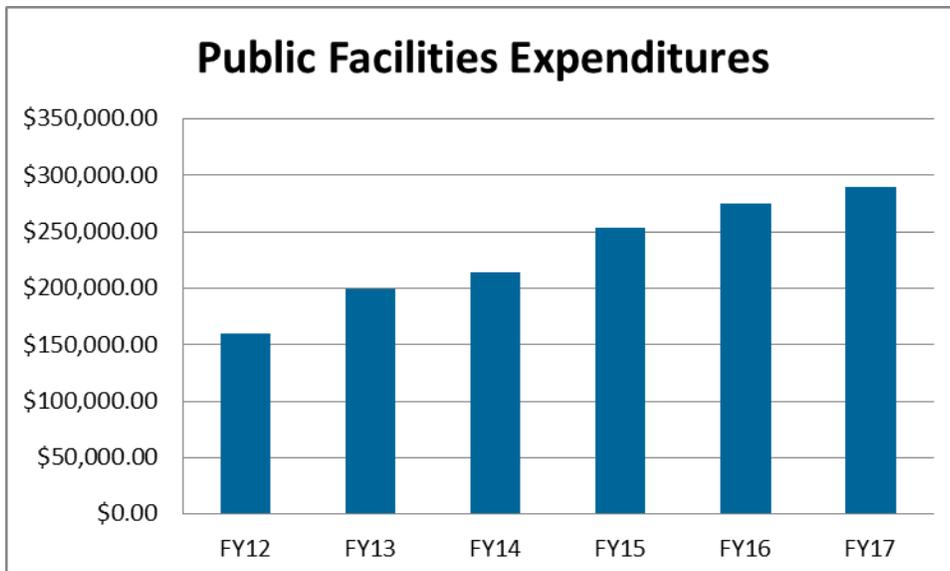
Other Facilities

- Drywall in Museum
- Door in admin building
- Restroom upgrades Senior Center
- Pellet stove and storage Senior Center
- Library roof maintenance



FY17 Objectives:

- Systematically address deferred maintenance at Borough facilities.
- Upgrade the FAA water plant siding and doors.
- Upgrade existing public facilities shop.
- Continued upgrades to the Public Safety Building, museum, and pool facility.
- Continue to use FacilityDude maintenance program to track personnel time and allow department heads to efficiently request required maintenance.
- Regular maintenance and monitoring mechanical systems in all borough facilities.





PUBLIC FACILITIES

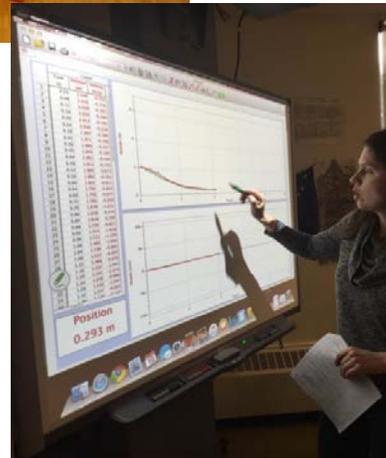
EXPENDITURES

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-04-20-6110	Salaries and wages	\$ 209,737	\$ 206,939	209,448
01-04-20-6115	Employee Burden	64,808	68,961	69,323
01-04-20-6140	Health Insurance	50,706	54,810	54,810
01-04-20-7211	Supplies & Postage	1,162	940	940
01-04-20-7230	Material & Equipment	14,678	14,000	14,000
01-04-20-7241	Computers and Peripherals	891	2,000	2,000
01-04-20-7312	Professional & Contractual	15,374	15,350	15,350
01-04-20-7325	Dues, Subscriptions & Fees	87	-	-
01-04-20-7334	Travel & Per Diem	3,235	4,000	4,000
01-04-20-7340	Advertising	80	100	100
01-04-20-7351	Banking & Insurance	7,324	7,600	7,200
01-04-20-7355	Vehicle Expense	5,132	5,750	5,750
01-04-20-7360	Utilities	27,422	31,510	43,895
01-04-20-7371	Building Maintenance	26,837	23,000	23,000
01-04-20-7901	Work Orders - Public Works	1,253	1,500	1,500
01-04-20-7908	Work Orders - Facilities	(175,462)	(161,200)	(161,200)
		<u>253,916</u>	<u>275,260</u>	290,116



HAINES BOROUGH SCHOOL DISTRICT

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
01-12-00-7601	School District - Instructional	\$ 1,556,866	\$ 1,560,000	1,560,000
01-12-00-7602	School District - Activities	210,000	210,000	210,000
01-12-00-7901	Work Orders - Public Works	-	3,500	3,500
01-12-00-7908	Work Orders - Facilities	3,573	6,000	6,000
		<u>1,770,439</u>	<u>1,779,500</u>	1,779,500



To: Mayor Jan Hill
Chief Financial Officer Jila Stuart
Interim Borough Manager Brad Ryan
Borough Assembly Members

From: Richard E. Carlson, Interim Superintendent

Date: March 31, 2016

Subject: FY17 Draft School District Budget

Attached please find the Haines Borough School District's "draft" budget for FY17. The district has been working on the FY17 budget for several months and while there remains a few "unknowns" the "draft" is where we stand at the current time. We anticipate that the final budget will go to the Board on June 7, 2016, and we will provide the Borough with the final approved budget on June 8th.

As you look at the budget, a bit of a clarification may be helpful. The first column of numbers represents the original FY16 budget approved by the Board on June 29, 2015. The second column is the first budget revision of FY16 approved on January 12, 2016. The third (salmon colored) column is the FY17 draft budget. The final column represents the changes between the FY16 budget revision and the FY17 draft budget.

It is also important to point out that we will have a second FY16 budget revision in May and a final revision in June. We are currently in the process of ordering supplies/ materials and equipment for FY17. Most of our supplies and materials will come out of the FY16 budget. You will note that for FY17 many line items have been reduced. This reflects the purchases out of the FY16 budget. Please be aware that the "Ending General Fund Balance" of \$871,416 as it appears in column two was as of 1/12/16 (the date of the first FY16 revision) and does not reflect the spring orders and pre-paid expenses (such as property and liability insurance). This fund balance will be reduced after these expenses are incurred.

Please Note: On March 30th we received the new health insurance rates which increased the district's share of the premium by 13%. The new rates are reflected in the FY17 budget.

As with all budgets, the FY17 budget has been developed on certain assumptions or estimates. The following are those assumptions:

- *Student count of 260 (which includes 14 correspondence/homeschool students and 5 special education "intensive" students)
- *Base Student Allocation (BSA) of \$5,930
- *Borough contribution same as FY16
- *The rate of TRS/PERS contributions remaining the same at 12.5% for TRS and 22% for PERS

HBSD FY17 DRAFT Budget
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	FY16 BUDGET <u>APPROVED 062915</u>	FY16 BUDGET1 <u>APPVD 011216</u>	FY17 DRAFT1 <u>032816</u>	CHANGE
Borough Minimum	1,029,497	1,029,497	1,049,241	
Borough Maximum	1,886,988	1,886,988	1,886,988	
Base Student Allocation	5,880	5,880	5,930	50
	FY16 BUDGET FY16	FY16 BUDGET FY16	FY17 DRAFT FY17	CHANGE
General Fund Revenue				
State Foundation	2,619,243	2,922,297	2,606,598	(315,699)
State HB Outside Formula	-	-	-	-
State on-behalf	303,836	290,196	321,716	31,520
Misc receipts	2,500	2,500	500	(2,000)
E-rate	174,615	174,615	175,000	385
BOROUGH	1,560,000	1,560,000	1,560,000	-
INTEREST	2,150	2,150	2,150	-
FEDERAL GRANT FUNDS	-	-	-	-
Total Revenue	4,662,344	4,951,758	4,665,964	(285,794)
Expenditures	4,774,379	4,990,448	4,961,326	(29,122)
Transfers	40,000	40,000	-	(40,000)
Total	4,814,379	5,030,448	4,961,326	(69,122)
Revenue Less Expense	(152,034)	(78,689)	(295,361)	(216,672)
Beginning Unappropriated FUND	883,968	950,105	871,416	(78,689)
Ending Gen Fund Balances	731,934	871,416	576,054	(295,361)
Student Count	FY16 BUDGET <u>APPROVED 062915</u>	FY16 BUDGET <u>APPVD 011216</u>	FY17 DRAFT1 <u>032816</u>	CHANGE
INTENSIVES	4	6	5	(1)
K-6	119	130	133	3
7-12	120	121	108	(13)
correspond	9	20	14	(6)
	252	277	260	(17)
General Fund Borough Support	1,560,000	1,560,000	1,560,000	-
Other Borough Support				
Fac/Equip	-	-	-	-
Comm Ed	25,000	25,000	25,000	-
Hot Lunch	75,000	75,000	75,000	-
Activities	110,000	110,000	110,000	-
Snow Plow	-	-	-	-
sub-total	210,000	210,000	210,000	-
Total Borough Support	1,770,000	1,770,000	1,770,000	-
Instructional %	75%	76%	76%	

HBSD FY17 DRAFT Budget		FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
		<u>APPROVED 062915</u>	<u>APPVD 011216</u>	<u>032816</u>	
100	REGULAR INSTRUCTION				
	315 Teacher Salary	1,021,651	1,003,995	1,083,949	79,954
	316 Extra-Duty Comp	5,000	5,000	5,000	-
	317 Subst/Temp Certified	22,000	40,000	30,000	(10,000)
	323 Classified Salary	85,965	77,338	87,927	10,589
	329 Subst/Temp Noncertified	5,000	9,000	6,000	(3,000)
	360 On-behalf retirement	176,015	172,617	186,527	13,910
	361 Insurance	311,035	295,737	350,876	55,139
	362 UE	5,698	5,677	6,064	388
	363 WC	14,359	14,532	15,525	993
	364 MED FICA/FICA	16,831	20,280	20,598	318
	365 TRS	128,319	126,102	136,144	10,042
	366 PERS	17,033	14,248	17,475	3,227
	367 SBS	4,746	3,970	4,869	899
	411 Prof/Tech	2,500	25,000	5,000	(20,000)
	420 Travel	4,650	10,000	5,000	(5,000)
	425 Field Trips	1,500	1,500	2,000	500
3	440 Equip Repair/Mnt	1,000	1,000	1,000	-
	450 Supplies-Non Instructional	13,640	2,640	-	(2,640)
	451 Supplies	15,245	40,000	10,000	(30,000)
	471 Textbooks -District	2,500	20,000	2,500	(17,500)
	479 Other Supplies Media	-	-	-	-
	491 Dues/fees	1,500	1,500	1,000	(500)
	510 Equipment	1,400	1,400	1,000	(400)
	530 Other-Recert	1,000	1,000	2,000	1,000
	TOTAL REGULAR	1,858,587	1,892,536	1,980,454	87,919
130	GIFTED/TALENTED				
	314 Coordinator	-	-	-	-
36X	benefits	-	-	-	-
	411 Prof/Tech	-	-	-	-
	451 Supplies	6,000	6,000	3,000	(3,000)
	Total	6,000	6,000	3,000	(3,000)
140	HOME SCHOOL				
	315 Certified Salary	24,183	21,996	24,363	2,367
	360 On-behalf retirement	4,041	3,675	4,071	396
	361 Insurance	5,170	5,260	5,928	668
36X	benefits	762	710	787	77
	365 TRS	3,037	2,763	3,060	297
	411 Student Lessons	7,000	8,000	7,000	(1,000)
	420 Travel	-	-	-	-
	433 Communication	2,350	2,750	2,500	(250)
	451 Teaching Supplies	17,000	30,000	30,000	-
	510 Equipment	3,637	5,000	4,000	(1,000)
	TOTAL CORRESP	67,179	80,154	81,709	1,555

	HBSD FY17 DRAFT Budget	FY16 BUDGET <u>APPROVED 062915</u>	FY16 BUDGET <u>APPVD 011216</u>	FY17 DRAFT1 <u>032816</u>	CHANGE
160	VOCATIONAL ED INSTRUCTION				
315	Teacher Salary	59,401	61,800	63,000	1,200
317	Subst/Temp	978	994	747	(247)
360	On-behalf retirement	9,926	10,327	10,527	200
361	Insurance	17,233	17,533	19,759	2,226
362	UE	302	314	319	5
363	WC	761	4,160	4,237	77
364	MED FICA	875	911	924	13
365	TRS	7,461	7,762	7,913	151
366	PERS	-	-	-	-
367	SBS	-	-	-	-
410	Prof/Tech	-	-	-	-
420	Travel	1,900	1,900	1,500	(400)
443	Equipment Repair	-	-	-	-
450	All Supplies	6,000	6,000	1,500	(4,500)
451	Teaching Supplies	200	300	300	-
471	Textbooks	-	-	-	-
510	Equipment	2,500	2,500	1,000	(1,500)
	TOTAL VOC ED	107,537	114,500	111,726	(2,775)
200	SPECIAL EDUCATION				
315	Teacher Salary	166,269	182,642	171,800	(10,842)
317	Subst/Temp	2,000	2,000	1,500	(500)
323	Classified Salary	194,732	233,043	202,639	(30,404)
329	Subst/Temp	10,000	10,000	10,000	-
318	Specialists	52,920	52,920	44,648	(8,272)
360	On-behalf retirement	37,890	42,614	39,225	(3,390)
361	Insurance	152,340	184,092	194,767	10,675
362	UE	2,130	2,403	2,153	(250)
363	WC	5,367	6,152	5,512	(640)
364	MED FICA/FICA	8,661	7,713	6,957	(756)
365	TRS	20,133	22,877	21,578	(1,299)
366	PERS	42,841	51,269	44,581	(6,689)
367	SBS	11,937	14,286	12,422	(1,864)
410	Prof/Tech	49,500	49,500	35,000	(14,500)
420	Travel	4,500	4,500	2,000	(2,500)
433	Internet-student	600	600	600	-
425	Travel - Student	-	-	-	-
440	Other Expenses	-	-	-	-
451	Supplies	4,320	3,820	2,000	(1,820)
479	Other Supplies	-	500	500	-
510	Equipment	-	-	-	-
	TOTAL SPED	766,140	870,931	797,881	(73,051)

	HBSD FY17 DRAFT Budget	FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
		<u>APPROVED 062915</u>	<u>APPVD 011216</u>	<u>032816</u>	
320	GUIDANCE				
	318 Specialist Sal	57,373	60,941	61,296	355
	360 On-behalf retirement	9,587	10,183	10,243	59
	361 Insurance	14,428	14,678	19,759	5,081
	362 UE	287	305	306	2
	363 WC	723	780	785	5
	364 MED FICA	832	884	889	5
	365 TRS	7,206	7,654	7,699	45
	411 Prof/Tech	500	700	200	(500)
	420 Travel	-	1,525	1,525	-
	433 Postage	64	50	50	-
	451 Supplies	500	500	200	(300)
	TOTAL GUIDANCE	91,500	98,200	102,951	4,751
350	Support Services-Instruction				
	315 Teacher Salary	19,784	26,733	31,905	5,172
	360 On-behalf retirement	3,306	4,467	5,331	864
	361 Insurance	4,308	6,112	7,904	1,792
	362 UE	99	134	160	26
	363 WC	249	335	408	73
	364 MED FICA	287	388	463	75
	365 TRS	2,485	3,358	4,007	650
	410 Professional Development	3,130	3,130	3,625	495
	420 Travel	4,000	4,000	1,200	(2,800)
	433 Communication	211,720	229,620	229,620	-
	450 Supplies	11,490	490	9,482	8,992
	451 Instruct Supply-Tech Hardwa	8,992	8,992	-	(8,992)
	479 Supplies - Software	48,828	59,828	45,000	(14,828)
	510 Technology Expenses - Comp	25,000	25,000	-	(25,000)
		343,678	372,587	339,105	(33,481)
352	LIBRARY SERVICES				
	323 Aides	31,354	31,975	32,527	552
	329 Subst/Temp	840	840	830	(10)
	360 On-behalf retirement	1,627	1,659	1,687	28
	361 Insurance	17,233	17,233	19,459	2,226
	362 UE	161	164	167	3
	363 WC	406	413	427	13
	364 MED FICA/FICA	519	528	535	7
	366 PERS	6,898	7,034	7,156	122
	367 SBS	1,922	1,960	1,994	34
	411 Prof/Tech	-	-	-	-
	420 Travel/PD	750	750	-	(750)
3	440 Equip Repair/Mnt	-	-	-	-
	451 Supplies	500	500	500	-
	472 Library Books	4,500	4,500	2,571	(1,929)
	479 Other Supplies	-	1,005	1,100	95
	510 Equipment	-	-	-	-
	TOTAL LIBRARY	66,710	68,562	68,952	391

	HBSD FY17 DRAFT Budget	FY16 BUDGET APPROVED 062915	FY16 BUDGET APPVD 011216	FY17 DRAFT1 032816	CHANGE
400	SCHOOL ADMINISTRATION				
313	Principals Salary	166,660	165,883	166,713	830
360	On-behalf retirement	27,849	27,719	27,858	139
361	Insurance	34,466	35,066	39,518	4,452
362	UE	833	829	834	4
363	WC	2,100	2,123	2,134	11
364	MED FICA	2,417	2,405	2,417	12
365	TRS	20,933	20,835	20,939	104
420	Travel	2,750	4,000	-	(4,000)
433	Communication	7,670	7,670	4,000	(3,670)
454	Office Supplies	8,000	15,000	7,500	(7,500)
479	Other Supplies	-	-	-	-
491	Dues & Fees	600	1,600	1,600	-
510	Equipment	-	-	-	-
	TOTAL SCHOOL ADMIN	274,278	283,130	273,513	(9,618)
450	SCHOOL SUPPORT STAFF				
324	Support Salaries	82,386	84,962	86,174	1,212
329	Subst/Temp	1,000	1,000	1,000	-
360	On-behalf retirement	4,276	4,410	4,472	63
361	Insurance	34,466	34,466	38,918	4,452
362	UE	417	430	436	6
363	WC	1,051	1,100	1,116	16
364	MED FICA/FICA	1,271	1,308	1,326	18
366	PERS	18,125	18,692	17,638	(1,053)
367	SBS	5,050	5,208	5,282	74
454	Office Supplies	5,300	5,300	1,500	(3,800)
	TOTAL ADM SUPPORT	153,342	156,876	157,863	987
512	DISTRICT ADMINISTRATION				
311	Superintendent	103,000	101,695	113,000	11,305
320	Non-Cert (Board)	7,700	7,700	7,700	-
360	On-behalf retirement	17,411	200	19,082	18,882
361	Insurance	17,233	5,500	19,884	14,384
363	WC	1,395	1,471	1,545	74
364	MED FICA/FICA	1,844	1,905	1,989	84
365	TRS	12,937	-	14,193	14,193
366	PERS	847	847	847	-
367	SBS	236	236	236	-
410	Professional Dev-Transition 1	-	4,500	-	(4,500)
411	Professional Dev-BOD	11,000	15,000	12,000	(3,000)
420	Travel - Supt	3,000	5,500	5,500	-
420	Travel - District	2,550	16,000	10,000	(6,000)
433	Communication	4,380	4,380	4,268	(112)
440	Moving Expenses	-	10,000	-	(10,000)
454	Office Supplies	1,200	3,000	1,500	(1,500)
479	Acct/Payroll Software	-	-	2,600	2,600
491	Dues/Fees	8,700	8,700	8,700	-
	TOTAL DISTRICT ADM	193,433	186,634	223,044	36,410

	HBSD FY17 DRAFT Budget	FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
	DISTRICT SUPPORT STAFF	<u>APPROVED 062915</u>	<u>APPVD 011216</u>	<u>032816</u>	
550	324 Support Staff	111,917	111,918	114,168	2,250
	360 On-behalf retirement	5,808	5,809	5,925	117
	361 Insurance	34,466	34,466	38,918	4,452
	362 UE	560	560	571	11
	363 WC	1,410	1,410	1,461	51
	364 MED FICA/FICA	1,623	1,623	1,655	33
	366 PERS	24,622	24,622	25,117	495
	367 SBS	6,860	6,861	6,998	138
	411 Prof/Tech	2,000	2,000	2,000	-
	412 Audit/Account	29,000	29,000	32,000	3,000
	414 Legal Services	6,000	10,000	6,000	(4,000)
	420 Travel-Professional Dev	2,000	2,000	1,000	(1,000)
	433 Communications	4,055	4,055	4,000	(55)
3	440 3 Equip Repair/Mnt	-	-	-	-
	447 Insurance-Liability	16,000	19,613	20,000	387
	448 Fidelity bond	1,300	1,300	1,300	-
	454 Office Supplies	200	500	250	(250)
	491 Dues/Fees	2,500	2,500	1,000	(1,500)
	495 indirect	(21,140)	(21,140)	(20,000)	1,140
	510 Equipment	-	-	-	-
	TOTAL DIST SUPPORT	229,181	237,096	242,364	5,269
600	OPER/MAINT				
	325 Mnt/Cust Salaries	117,527	125,561	130,397	4,836
	329 Subst/Temp	3,000	3,000	3,000	-
	360 On-behalf retirement	6,100	6,517	6,768	251
	361 Insurance	51,699	38,696	58,377	19,681
	362 UE	603	643	667	24
	363 WC	7,641	8,151	8,951	800
	364 MED FICA/FICA	1,934	2,050	2,120	70
	366 PERS	25,856	27,623	28,687	1,064
	367 SBS	7,204	7,697	7,993	296
	411 Prof/Tech	18,000	18,000	15,000	(3,000)
	420 Travel	250	3,000	1,500	(1,500)
	431 Water & Sewer	5,500	5,500	4,500	(1,000)
	432 Garbage	35,000	35,000	31,000	(4,000)
	436 Electricity	136,500	136,500	126,500	(10,000)
	438 Fuel for Heating	105,000	105,000	85,000	(20,000)
2	440 Bldg repair/main	10,000	10,000	8,000	(2,000)
3	440 Equip Repair	3,000	3,000	2,000	(1,000)
	444 Site Repair/maint (snow)	7,500	7,500	5,500	(2,000)
	445 Insurance-Auto	3,000	3,004	3,004	-
	446 Insurance-Property	27,000	25,300	25,300	-
	452 Mnt Supplies	25,000	25,000	10,000	(15,000)
	453 Janitorial Supplies	12,000	16,000	10,000	(6,000)
	479 Maint Software	-	3,000	1,000	(2,000)
	491 Dues & Fees	2,500	2,500	1,500	(1,000)
	510 Equipment	5,000	5,000	2,000	(3,000)
	TOTAL MNT/CUST	616,814	623,243	578,764	(44,478)

HBSD FY17 DRAFT Budget	FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
	<u>APPROVED 062915</u>	<u>APPVD 011216</u>	<u>032816</u>	

900 TRANSFERS

552 trans to pupil trans	-	-	-	-
554 trans to Cap Projects	-	-	-	-
558 Transfer to Activities	40,000	40,000	-	(40,000)
TOTAL TRANSFERS	40,000	40,000	-	(40,000)
TOTAL GENERAL FUND	4,814,379	5,030,448	4,961,326	(69,121)

HBSD FY17 DRAFT Budget		FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
100 GENERAL FUND EXPENDITURES BY LINE ITEM		APPROVED 062915	APPVD 011216	032816	
		FY16 BUDGET	FY16 BUDGET	FY17 BUDGET	
	315 Teacher Salary	1,291,288	1,297,166	1,375,018	77,852
	316 Extra Duty Comp	5,000	5,000	5,000	-
	317 Subst/Temp	24,978	42,994	32,247	(10,747)
	318 Specialist	110,293	113,861	105,944	(7,917)
	323 Classified Salary	312,051	342,356	323,093	(19,263)
	311 Supt Salary	103,000	101,695	113,000	11,305
	313 Principal	166,660	165,883	166,713	830
	320 Non-Cert (Board)	7,700	7,700	7,700	-
	324 Support Staff	194,303	196,880	200,342	3,462
	325 Mnt/Cust Salary	117,527	125,561	130,397	4,836
	329 Subst/Temp	19,840	23,840	20,830	(3,010)
	360 Benefits-On behalf of	303,836	290,196	321,716	31,520
36X	Benefits	762	710	787	77
	361 Insurance	694,077	688,839	814,066	125,227
	362 UE	11,089	11,458	11,676	218
	363 WC	35,461	40,627	42,100	1,473
	364 FICA	37,093	39,995	39,874	(121)
	365 TRS	202,511	191,350	215,533	24,183
	366 PERS	136,221	144,335	141,501	(2,835)
	367 SBS	37,956	40,217	39,795	(422)
	410 Prof/Tech	52,630	57,130	38,625	(18,505)
	411 Prof/Tech	41,000	68,700	41,200	(27,500)
	412 Audit/Accounting	29,000	29,000	32,000	3,000
	414 Legal	6,000	10,000	6,000	(4,000)
	420 Travel	26,350	53,175	29,225	(23,950)
	425 Field Trips-ML/Student Trave	1,500	1,500	2,000	500
	431 Water & Sewer	5,500	5,500	4,500	(1,000)
	432 Garbage	35,000	35,000	31,000	(4,000)
	433 Communications	230,839	249,125	245,038	(4,087)
	436 Electricity	136,500	136,500	126,500	(10,000)
	438 Fuel for Heating	105,000	105,000	85,000	(20,000)
	440 Bldg/Equip repair/moving ex	14,000	24,000	11,000	(13,000)
	444 Site Repair maint (snow)	7,500	7,500	5,500	(2,000)
	445 Auto Insurance	3,000	3,004	3,004	-
	446 Property Insurance	27,000	25,300	25,300	-
	447 Liability Ins	16,000	19,613	20,000	387
	448 Fidelity Bond	1,300	1,300	1,300	-
	450 Supplies	31,130	9,130	10,982	1,852
	451 Teaching Supplies	52,757	90,112	46,000	(44,112)
	454 Office Supplies	14,700	23,800	10,750	(13,050)
	452 Mnt Supplies	25,000	25,000	10,000	(15,000)
	453 Janitorial Supplies	12,000	16,000	10,000	(6,000)
	471 Textbooks	2,500	20,000	2,500	(17,500)
	472 Library Books	4,500	4,500	2,571	(1,929)
	479 Other Media Supplies	48,828	60,328	50,200	(10,128)
	491 Dues/Fees	15,800	16,800	13,800	(3,000)
	530 Recert	1,000	1,000	2,000	1,000
	510 Equipment	37,537	38,900	8,000	(30,900)
	495 Indirect	(21,140)	(21,140)	(20,000)	1,140
	558 Transfer to Activities/Transp	40,000	40,000	-	(40,000)
	Grand Total General Fund	4,814,377	5,026,442	4,961,326	(65,116)

	HBSD FY17 DRAFT Budget	FY16 BUDGET	FY16 BUDGET	FY17 DRAFT1	CHANGE
700 PUPIL ACTIVITIES		<u>APPROVED 062915</u>	<u>APPVD 011216</u>	<u>032816</u>	
Rev- Borough		110,000	110,000	110,000	-
Fund Balance		78,239	79,354	79,354	-
Transfer from ACTIVITIES FB		-	-	(39,354)	(39,354)
Transfer from General F		40,000	40,000	-	(40,000)
		228,239	229,354	150,000	(79,354)

700 PUPIL ACTIVITIES

316 Extra Duty Compensation	34,500	34,500	34,500	-
317 SUB/TEMP REFS/TIMER/SCO	5,800	5,800	5,800	-
361 Insurance	375	375	375	-
362 UE	200	200	200	-
363 WC	435	435	435	-
364 FICA	2,140	2,140	2,140	-
365 TRS	200	200	200	-
366 PERS	-	-	-	-
367 SBS	350	350	350	-
425 Travel-Extra Curr	106,000	106,000	106,000	-
450 Supplies	-	-	-	-
491 Dues & Fees	-	-	-	-
TOTAL PUPIL ACTIVITIES	150,000	150,000	150,000	-

HOT LUNCH

Borough	75,000	75,000	75,000	-
Fund Balance	58,083	58,069	22,942	(35,127)
Federal Food Program (free & On-Behalf of Retirement Transfer frm General	98,500	98,500	98,500	-
Lunch Receipts (Full pay plus	4,881	5,434	5,132	(302)
Total	55,000	55,000	55,000	-
Total	291,464	292,003	256,574	(35,429)

EXPENDITURES

326 Super/Head Cook/Asst	94,045	104,709	98,887	(5,822)
329 Subst/Temp	-	-	821	821
360 On-behalf retirement	4,881	5,434	5,132	(302)
361 Insurance	34,466	34,499	38,918	4,419
362 UE	470	524	499	(25)
363 WC	5,962	6,639	6,322	(317)
364 MED FICA/FICA	1,364	2,484	1,935	(549)
366 PERS	19,204	19,609	20,159	550
367 SBS	5,351	5,464	5,617	153
420 Travel	450	450	450	-
433 Communication	200	200	200	-
438 Propane	550	550	550	-
459 Food Supplies	75,000	75,000	75,000	-
479 Supplies	7,500	7,500	7,500	-
491 Dues & Fees	1,000	1,000	1,000	-
510 Equipment	5,000	5,000	5,000	-
Total Food Service	255,444	269,061	267,989	(1,072)
Fund Balance	36,020	22,942	(11,415)	(34,357)

760	HBSD FY17 DRAFT Budget PUPIL TRANSPORT	FY16 BUDGET APPROVED 062915	FY16 BUDGET APPVD 011216	FY17 DRAFT1 032816	CHANGE
	Income & Beginning Fund Ba	-	-		
	State	170,586	178,059	175,000	(3,059)
	Trans Gen fund	177,904	177,904	224,539	46,634
	Total Revenue	348,490	355,963	399,539	43,575
	Expenditures:				
	Contracted Services	122,925	122,925	122,925	0
760	Transport Purchase	-	-	-	-
	In-Lieu-Of Payments	8,500	8,500	8,500	-
	Total Expenses	131,425	131,425	131,425	0
	Fund Balance	217,066	224,539	268,114	43,575

880	FACILITIES/EQUIPMENT	FY16 BUDGET APPROVED 062915	FY16 BUDGET APPVD 011216	FY17 DRAFT1 032816	CHANGE
	Revenue:				
	STATE SB18 - Pending	-	-	-	-
	Transfer	-	-	-	-
	Fund Balances	442,102	402,962	269,346	(133,616)
	Expenditures: Bldg Maint				
	Elementary Gym Stage Impro	18,579	18,579	-	(18,579)
	Exterior Lights/Cameras	-	-	-	-
	Equipment/Technology/MS	-	-	-	-
	PE-Weight Room Upgrades		35,037	-	(35,037)
	New Instruments for Music Pi	40,000	40,000	-	(40,000)
	Locker Room Renovation	40,000	40,000	-	(40,000)
	Fund Bal	98,579	133,616	-	(133,616)
	Total Expenditures	98,579	133,616	-	(133,616)
	Fund Balances	343,523	269,346	269,346	-

COMMUNITY EDUCATION

Revenue:

Borough	25,000	25,000	25,000	-
Local Revenue	6,000	6,000	6,000	-
UAS Outreach	-	-	-	-
On-behalf retirement	1,079	1,100	1,121	21
Fund Balance	50,667	50,647	41,428	(9,219)
TOTAL REVENUE	82,746	82,747	73,549	(9,199)

Expenditures:

321 Director Salary	20,790	21,200	21,600	400
324 Support Staff	6,800	5,760	5,760	-
329 Subst/Temp	-	-	-	-
360 On-behalf retirement	1,079	1,100	1,121	21
361 Insurance	-	-	-	-
362 UE	138	135	137	2
363 WC	450	340	350	10
364 FICA	822	748	754	6
366 PERS	4,574	4,664	4,752	88
367 SBS	1,274	1,300	1,324	25
411 Prof/Tech	4,000	4,000	4,000	-
418 Adv/Printing	200	200	200	-
433 Communication	240	240	240	-
440 3 Equip Repair/Mnt	50	50	50	-
454 Supplies	1,583	1,583	1,212	(371)
TOTAL COMMUNITY ED	42,000	41,320	41,500	180

Fund Balance	40,747	41,428	32,049	(9,379)
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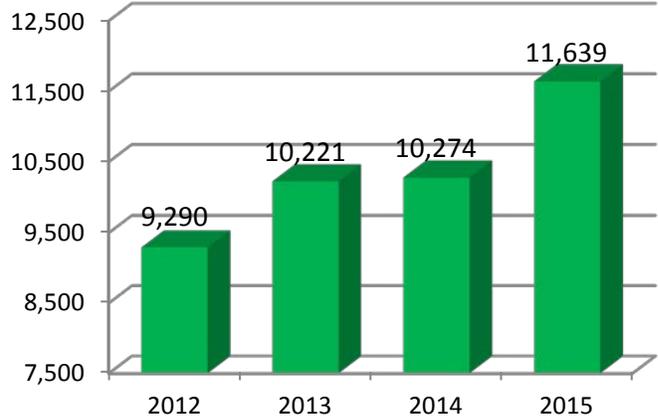


LIBRARY GENERAL FUND 01-14-00

Department Description:

The mission of the Haines Borough Public Library is to be responsive to community needs by assembling, preserving, and providing access to materials, information, and technology. The Library offers an environment conducive to providing programs, sharing information, and stimulating ideas. HBPL is a community gathering place where all ages are welcome.

Meeting & Program Attendance

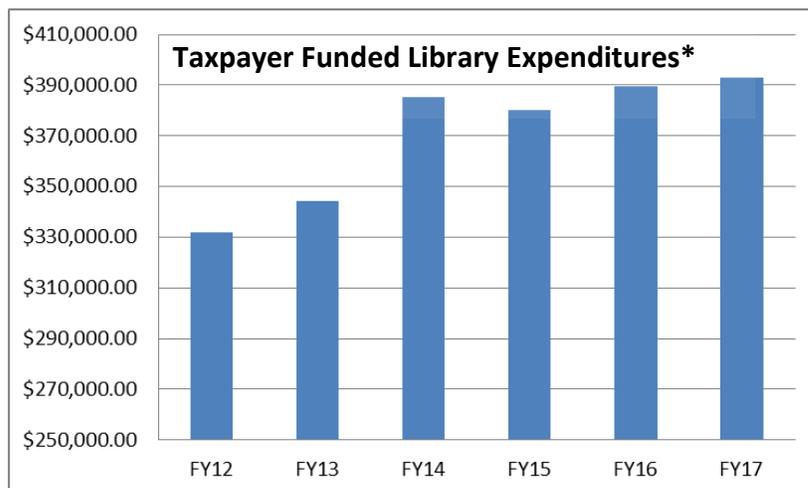


Personnel (#of FTEs): 5.5

- Director, 1 employee in position (FT)
- Circulation Services, 3 employees in position (PT)
- Children’s Librarian, 1 employee (PT)
- Ed./Cultural Coordinator, 1 employee (PT)
- Technology Coordinator, 1 employee (PT)
- Assistant Director, 1 employee (PT)
- Collection Development, 1 employee (PT)
- Custodian, 1 employee in position (PT)

FY17 Objectives:

- To continue to maintain a vital collection, information resources, public internet, adult and children’s programming, and meeting room space in accordance with our mission and the needs of the community.
- To continue to contribute to funding by applying for Public Library Assistance grants, CE grants, CVCF grants, IMLS Native American Library Services grants in partnership with the Chilkoot Indian Association and E-rate funding for telephone and internet.
- To reduce costs by participating in the Alaska Library Network and Online with Libraries (OWL) state-wide broadband initiative.
- To increase available collection materials for our patrons by participation in the Alaska Joint Library Catalog shared catalog.



* Total expenditures less grant funded expenditures and user fees



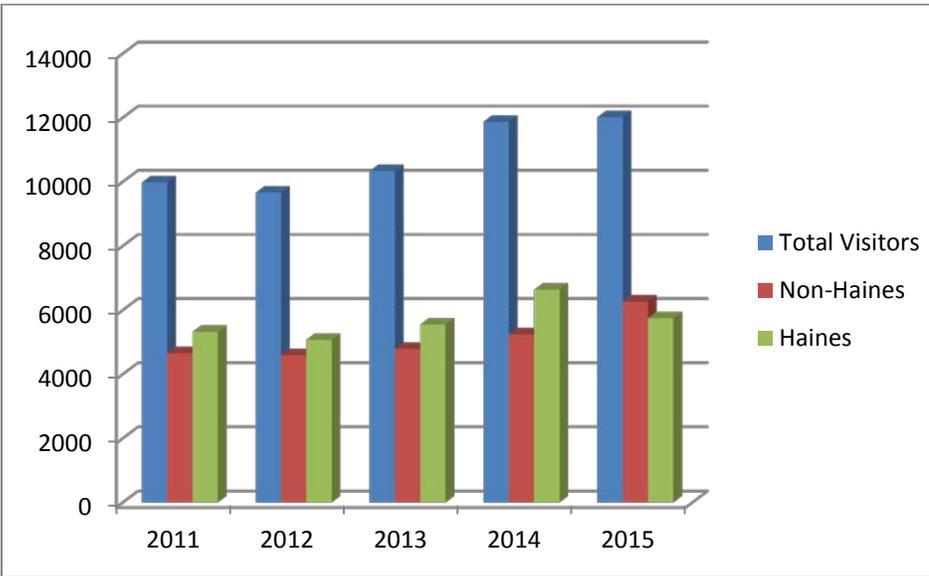
LIBRARY

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
LIBRARY - GENERAL				
REVENUE				
01-14-00-4250	User Fees - Library	16,106	16,500	16,000
EXPENDITURES				
01-14-00-6110	Salaries and wages	\$ 228,207	\$ 238,763	243,971
01-14-00-6115	Employee Burden	68,130	71,462	68,500
01-14-00-6140	Health Insurance	41,562	41,636	41,636
01-14-00-7210	Lending Materials	7,748	6,174	6,600
01-14-00-7211	Supplies & Postage	4,706	4,835	5,774
01-14-00-7230	Material & Equipment	1,115	400	400
01-14-00-7241	Computers & Peripherals	589	500	500
01-14-00-7305	Replacement Materials	274	195	250
01-14-00-7312	Professional & Contractual	5,255	4,750	3,568
01-14-00-7325	Dues, Subscriptions & Fees	419	375	375
01-14-00-7334	Travel & Per Diem	811	-	750
01-14-00-7335	Training	-	-	250
01-14-00-7340	Advertising	65	100	100
01-14-00-7351	Banking & Insurance	5,709	5,710	5,500
01-14-00-7360	Utilities	28,050	27,100	26,600
01-14-00-7371	Building Maintenance	1,358	2,000	2,000
01-14-00-7908	Work Orders - Facilities	2,388	2,000	2,000
		396,385	406,000	408,774
LIBRARY - IMLS BASIC GRANT				
01-14-02-4589	FEDERAL GRANT REVENUE	\$ (7,000)	\$ (7,000)	(7,000)
01-14-02-7210	Lending Materials	3,235	3,150	3,150
01-14-02-7211	Supplies & Postage	281	300	300
01-14-02-7312	Professional & Contractual	2,250	2,250	2,250
01-14-02-7334	Travel & Per Diem	745	750	750
01-14-02-7335	Training	255	250	250
01-14-02-7392	Project Expenditures	234	300	300
		-	-	-
LIBRARY - IMLS ENHANCEMENT 2011				
01-14-04-4589	FEDERAL GRANT REVENUE	\$ (20,269)	\$ -	-
01-14-04-6110	Salaries and wages	10,068	-	-
01-14-04-6115	Employee Burden	2,563	-	-
01-14-04-7392	Project Expenditures	7,638	-	-
		-	-	-

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
LIBRARY GRANT - PLA				
01-14-05-4341	State Revenue - Library	\$ (6,650)	\$ (6,650)	(6,650)
01-14-05-7210	Lending Materials	5,650	5,650	5,650
01-14-05-7211	Supplies & Postage	500	500	500
01-14-05-7334	Travel & Per Diem	500	500	500
		-	-	-
LIBRARY SMALL GRANTS & AWARDS				
01-14-06-4604	Donations - Library	\$ (10,312)	\$ (10,536)	(13,206)
01-14-06-6110	Salaries and wages	3,767	1,493	2,925
01-14-06-6115	Employee Burden	333	135	262
01-14-06-7210	Lending Materials	-	2,000	-
01-14-06-7312	Professional & Contractual	-	1,908	1,500
01-14-06-7334	Travel & Per Diem	-	4,000	1,500
01-14-06-7335	Training	-	1,000	1,000
01-14-06-7392	Project Expenditures	6,212	-	6,019
		-	-	-
LIBRARY - IMLS GRANT 2014				
01-14-07-4589	FEDERAL GRANT REVENUE	\$ (29,253)	\$ (64,924)	(43,655)
01-14-07-6110	Salaries and wages	13,631	35,251	18,094
01-14-07-6115	Employee Burden	4,189	10,947	5,146
01-14-07-6140	Health Insurance	4,266	4,000	3,915
01-14-07-7210	Lending Materials	-	1,000	2,000
01-14-07-7312	Professional & Contractual	-	3,975	4,000
01-14-07-7334	Travel & Per Diem	-	2,250	2,250
01-14-07-7335	Training	-	250	250
01-14-07-7392	Project Expenditures	7,167	7,251	8,000
		-	-	-



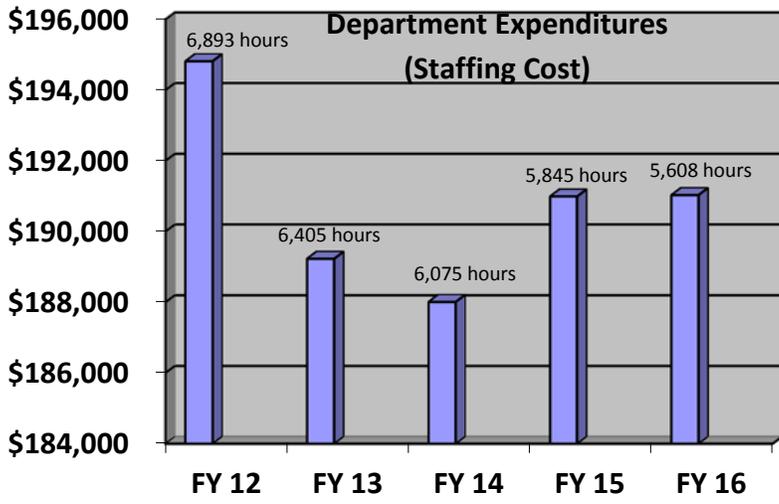
Sheldon Museum GENERAL FUND 01-01-15



Haines Sheldon Museum maintains the historical record of the community, preserving photographs, documents, film, art, audiotape, books and objects that record the story of Haines and its importance to Alaska.

Secondly, Haines Sheldon Museum is an educational resource for Haines, providing a nationally accredited venue that can borrow and display objects from other museums for the enjoyment and edification of our populace.

Thirdly, Haines Sheldon Museum promotes Haines and serves as a visitor destination.



Personnel (# of FTEs): 3 FTE

- Museum Director, 1 FTE
- Community Coordinator, 4/5 FTE
- Collections/Exhibits Coordinator, PT (1/2 FTE)
- Bookkeeper (Museum Assistant), PT (1/2 FTE)
- Museum Assistant, Collections, PT (1/6 FTE)
- Janitor, PT (1/7 FTE)

Fiscal Year	Staff Hours
FY 12	6,893
FY 13	6,405
FY 14	6,075
FY 15	5,845
FY 16	5,608

FY17 Objectives:

- Begin fundraising for a facilities expansion to comply with ADA requirements, reduce energy costs and improve harbor-side access to the museum. Improving our facility makes visitor access easier, promotes the town more, serves all ages better, and makes us more capable of borrowing significant collection items from other museums.
- Begin a traveling exhibit program to promote Haines outside of our region.
- Increase the ranges for our two key staff positions to promote retention.
- Reinstitute two core positions – Education and Collections. Make full-time and permanent. This gives us adequate staffing for negotiating loans of Haines material currently stored in Eastern and foreign museums and creating exhibits to travel outside of Haines.
- Increase local, regional and national promotion of the museum by 25%.
- Incorporate oral histories, historic film and Tlingit language into exhibits.



MUSEUM



MUSEUM GENERAL

EXPENDITURES

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
01-15-00-6110	Salaries and wages	\$ 132,692	\$ 125,366	122,224
01-15-00-6115	Employee Burden	36,164	34,767	36,992
01-15-00-6140	Health Insurance	29,900	31,320	31,320
01-15-00-7351	Banking & Insurance	4,632	5,200	4,800
01-15-00-7371	Building Maintenance & Repairs	1,080	-	1,500
01-15-00-7654	Component Unit Reimbursements	(7,093)	-	-
01-15-00-7908	Work Orders - Facilities	1,550	3,000	4,000
		<u>198,924</u>	<u>199,653</u>	200,836

MUSEUM - GRANT FUNDED

01-15-08-6110	Salaries and wages	\$ 6,685	\$ -	49,400
01-15-08-6115	Employee Burden	369	-	6,445
01-15-08-6140	Health Insurance	-	-	15,660
01-15-08-7654	Component Unit Reimbursements	(7,054)	-	(71,505)
		<u>-</u>	<u>-</u>	-



Sheldon Museum Profit Loss

			FY 2017 Proposed budget
Income			
	Admissions & Museum Passes		\$ 25,000.00
Total Admissions			\$ 25,000.00
	Haines Borough - building maintenance		\$ 3,000.00
	Haines Borough - work orders		
	Haines Borough - building insurance		\$ 5,200.00
	Haines Borough - architect		\$ -
	Haines Borough - technology		\$ -
	Haines Borough Appropriation (Staff)		\$ 236,658.00
Haines Borough Appropriation-Total			\$ 244,858.00
	Sales, Store		\$ 30,000.00
	Sales, Online Store		\$ 500.00
	Store Purchases		\$ 10,000.00
Store Income			\$ 20,500.00
Special Events / Fundraisers / Raffles			\$ 5,000.00
	Special Events(Is this what we paid boro?)		
	Totem Trot		\$ 7,000.00
	Dinner and a Movie		\$ 4,000.00
	TLC (Tlingit Language Class) fundraising		\$ -
	Free Ride World Tour		\$ 1,000.00
	Membership		\$ 3,000.00
	Workshop & Event Fees		\$ 1,000.00
	Restricted Donations		\$ -
	Other Donations		
	Individual Donations		\$ 6,000.00
	Business Donations		\$ 1,000.00
Total Donations			\$ 28,000.00
Payroll Funded by Grants			\$ 74,505.00
Copies/Reproductions			\$ 1,000.00
Interest			\$ -
Miscellaneous (Pass admin fee, other)			\$ 900.00
Rent (equipment and space)			\$ 500.00
Total Income			\$ 395,263.00
Expense			
Personnel Costs			
	Payroll Funded by Borough		\$ 236,658.00
	Payroll not funded by Borough		\$ 81,343.00
	Annual Leave Expense		
	Tlingit Language Class, Teacher		(In Payroll)
	Intern (ASM Grant)		(In Grants)
	Consultant (Architect)		\$ -
Total Personnel Costs			\$ 318,001.00
Administrative			
	Honoraria		
	Supplies - Office & Building		\$ 2,500.00
	Copies/Reproduction/Research		\$ 50.00
	Donations to other orgs		
	Advertising & Marketing		\$ 2,500.00
	Membership & Subscriptions		\$ 1,000.00
	Museum Membership		

**Sheldon Museum
Profit Loss**

			FY 2017 Proposed budget
		Postage and Shipping	\$ 950.00
		Telephone, Fax, email	\$ 3,600.00
		Licenses, Permits, Taxes	\$ 400.00
		Travel/Training	
		CHAMP	\$ 1,000.00
		Museums Alaska	\$ 3,000.00
		Other	
		Rent	
		Bank Service Charges	\$ 175.00
		Finance Charges	
		Insurance (Museum Pays)	\$ 4,800.00
		Insurance (Haines Boro)	\$ 5,200.00
		Total Administrative Costs	\$ 25,175.00
		Miscellaneous Expenses	
		Petty Cash Discrepancies	
		Equipment Purchase	GRANT
		Reconciliation Discrepancies	
		Depreciation Expense	
		Total Miscellaneous Expenses	\$ -
		Professional Services	
		Professional Svs Grant Funded	
		Professional Services - Other	\$ 1,000.00
		Total Professional Services	\$ 1,000.00
		Store Expenses: Phone, Charge Card	
		Fees, Bus. License, postage, supplies	\$ 2,400.00
		Utilities	
		Electric	\$ 4,500.00
		Fuel Oil	\$ 10,000.00
		Trash	\$ 2,000.00
		Water	\$ 1,500.00
		Total Utilities	\$ 18,000.00
		Maintenance	
		Building Maintenance & Repairs	\$ -
		Boro Maintenance	\$ 3,000.00
		Museum Maintenance	\$ 3,000.00
		Security	\$ 1,500.00
		Computer Maintenance & Repairs	\$ 10,000.00
		Equipment Maintenance & Repairs	\$ 200.00
		Grounds Maintenance	\$ 2,500.00
		Total Maintenance	\$ 20,200.00
		Special Event / Fundraising Expenses	\$ 6,000.00
		Education	
		Programs (Special Events) (Supplies, History Day, Doll Fair)	\$ 2,000.00
		Total Education	\$ 2,000.00
		Collections	
		Acquisitions	
		Oral History	\$ -
		Other	
		Supplies	\$ -
		Collections Care (Tape Digitization)	\$ -
		Total Collections	\$ -
		Exhibits, misc.	
		Fall - Early Winter Exhibit (October - Dec)	\$ 750.00
		Winter Exhibit (Jan - March)	\$ 750.00
		Spring Exhibit (April-May)	\$ 750.00

Sheldon Museum Profit Loss

		FY 2017 Proposed budget
	Total Exhibits	\$ 2,250.00
	Other Programs	
	Totem Carving	\$ -
	Newsletter	\$ 200.00
	Volunteers	\$ 200.00
	Total Program	\$ 400.00
	Board Discretionary Fund	\$ -
	Sub-total Expense	\$ 395,426.00
	Net Ordinary Income	\$ (163.00)
Proposed Grants Income		
	ASM Grant-In-Aid: Intern and Collections Care	\$4,000
	Alaska Humanities Forum	\$9,000
	Chilkat Valley Foundation	\$1,200
	Museums Alaska Collections Management Fund	\$ 15,000.00
	Museums Alaska Art Acquisitions Fund	\$ 35,000.00
	National Endowment for the Humanities	
	Preservation Assistance Grant	\$ 6,000.00
	Sustainability	\$ 200,000.00
	Museum Planning Grant	\$ 75,000.00
	NHPRC	\$ 200,000.00
	Harper Touring Arts Fund	\$ 2,000.00
	Rasmuson	\$ 25,000.00
	New Pathways	
	Total Grants	\$ 572,200.00
Proposed Grants Expenses		
	ASM Grant-In-Aid: Summer Intern	\$ 4,000.00
	Collections Care Supplies	\$ -
	AK Humanities Forum : Personnel (Archivist)	\$ 9,000.00
	Chilkat Valley Foundation: Archives Supplies	\$ 1,200.00
	Museums Alaska: Collections Management	
	Personnel	\$ 11,200.00
	Collections Care Supplies	\$ 3,800.00
	Museums Alaska: Art Acquisitions	
	Collections Acquisitions	\$ 35,000.00
	National Endowment for the Humanities: PAG	
	Consultant	\$ 3,800.00
	Equipment	\$ 2,200.00
	National Endowment for the Humanities: Sustainable	
	Equipment: LED lights	\$ 175,000.00
	Personnel: Electrician	\$ 25,000.00
	National Endowment for the Humanities: Planning	\$75,000
	NHPRC (2 yrs Archivist, storage supplies, services)	\$200,000
	Harper Touring Arts Fund	
	Traveling Exhibit Expenses	\$ 2,000.00
	Rasmuson	\$ 25,000.00
	New Pathways	
	Total Grant Expenses	\$ 572,200.00



Parks & Recreation: Swimming Pool 01-16-15

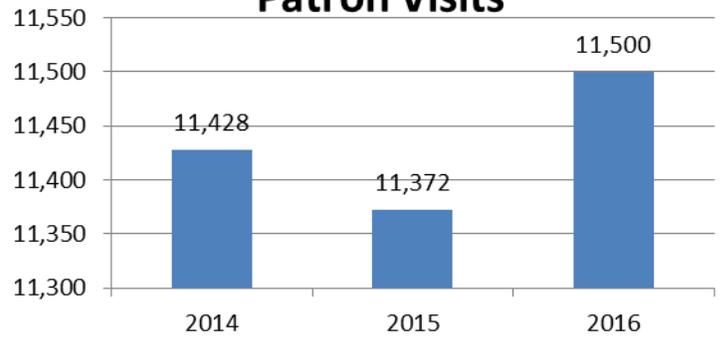
Department Description:

Access to aquatic programs, particularly in communities with working waterfronts, supports the quality of life that economic development wants to achieve. The Haines Swimming Pool offers accessible and enjoyable indoor recreation opportunities for all residents, particularly children, during the long winter months. The Pool is a place where patrons can exercise, relax, and learn to be safe in the water. It offers the community an opportunity to learn how to swim as well as access to cold water safety training programs.

Personnel (#of FTEs):

- 2.55 FTE @ 5,374 hours of staff time to operate the pool for roughly 48 hours per week.

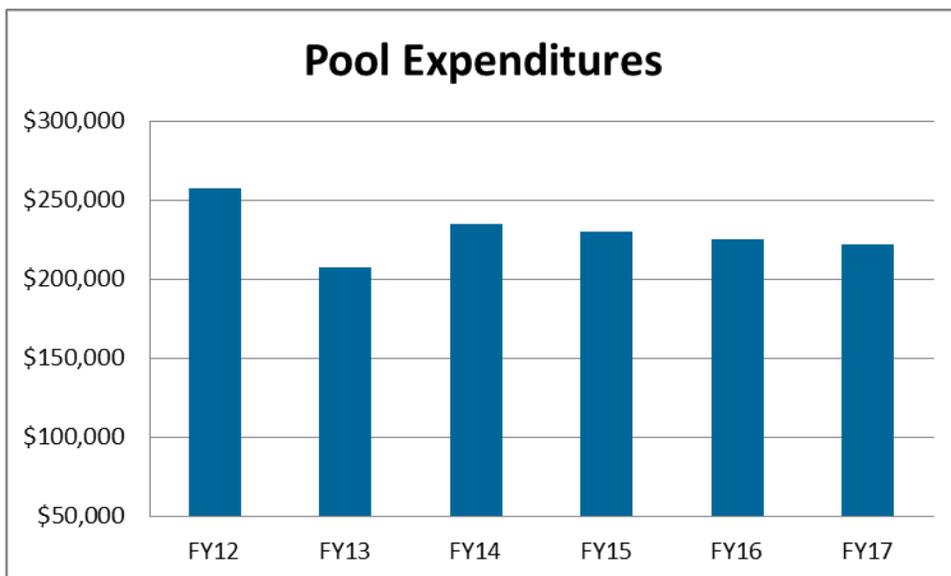
Patron Visits



GOAL: Support Economic Growth and Sustainability

- The pool will be open approximately 48 hours per week for 49 weeks. It will strive to maintain an average attendance of 30 swimmers per day or 10,000 swimmers (or uses) per year.
- Diversification of amenities such as an inflatable module and a sauna will target specific age groups and attract more users.
- Implementation of new programs such as year round lessons and cold water safety training for youth, kayaking, and deckhand training for high school age students.

Pool Expenditures





MUNICIPAL SWIMMING POOL

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
01-16-15-6110	Salaries and wages	\$ 85,701	\$ 88,000	88,334
01-16-15-6115	Employee Burden	23,014	23,219	24,458
01-16-15-6140	Health Insurance	15,600	15,660	15,660
01-16-15-7211	Supplies & Postage	1,890	1,300	2,000
01-16-15-7230	Material & Equipment	6,107	2,800	3,360
01-16-15-7241	Computers & Peripherals	-	200	1,400
01-16-15-7312	Professional & Contractual	1,324	1,950	1,950
01-16-15-7334	Travel & Per Diem	645	500	500
01-16-15-7335	Training	847	1,000	1,000
01-16-15-7340	Advertising	245	300	300
01-16-15-7351	Banking & Insurance	4,849	5,000	4,800
01-16-15-7360	Utilities	78,051	72,550	65,425
01-16-15-7371	Building Maintenance & Repairs	5,000	5,000	5,000
01-16-15-7908	Work Orders - Facilities	7,001	8,000	8,000
		<u>230,273</u>	<u>225,479</u>	222,187





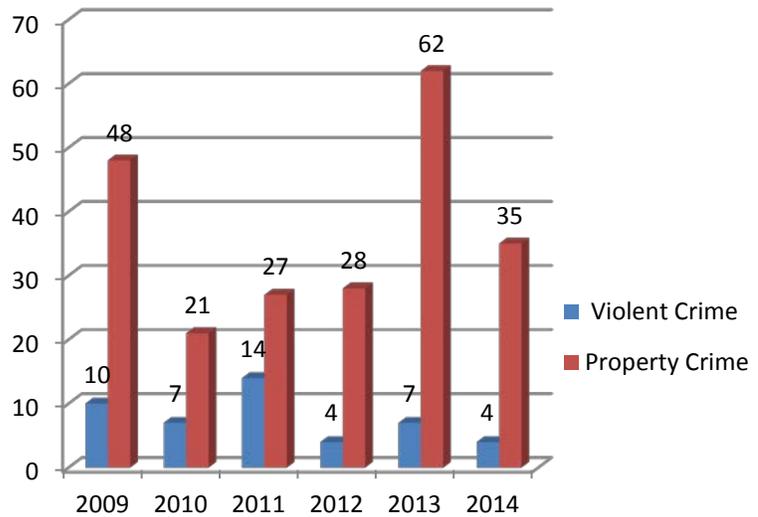
POLICE TOWNSITE FUND 02-02-00

POLICE DEPARTMENT

MISSION:

To protect and serve the residents and visitors of the Haines Borough through collaborative partnerships within the community that focus on education, prevention, and enforcement activities that ensure our quality of life.

6 Year Crime Trend Based on Haines Uniform Crime Reports



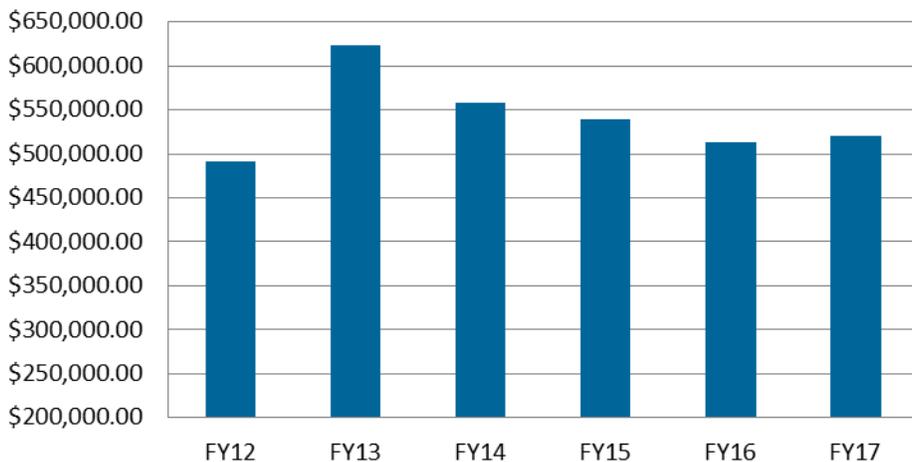
Personnel (#of FTEs):

- Chief of Police – 1 Full Time Position
- Police Officer - 3 Full Time Positions

FY17 Objectives:

- Continue to establish up to date and proper policies and procedures.
- More proactive drug enforcement and investigations. Form and ensure healthy working partnerships with the local/state/federal drug task force.
- Form a working relationship with the area schools and to better prepare for any emergency.
- To implement and move forward on Police Management Audit Study recommendations. Mainly evidence room and patrol vehicles.
- To enhance and build community and police relations.

Police Department Expenditures





POLICE

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUE				
02-02-00-4250	Miscellaneous Fines & Fees	5,959	4,500	6,000
02-02-00-4342	State Revenue	396,423	219,734	219,734
		<u>402,382</u>	<u>224,234</u>	225,734
EXPENDITURES				
02-02-00-6110	Salaries & Wages	\$ 293,577	\$ 265,727	\$ 271,501
02-02-00-6115	Employee Burden	88,791	86,451	90,559
02-02-00-6140	Health Insurance	61,100	62,640	62,640
02-02-00-7211	Supplies & Postage	5,563	5,900	5,900
02-02-00-7230	Material & Equipment	14,382	12,700	19,700
02-02-00-7241	Computers & Peripherals	3,391	1,975	3,500
02-02-00-7312	Professional & Contractual	18,231	9,650	8,150
02-02-00-7325	Dues & Subscriptions	1,448	1,200	1,150
02-02-00-7334	Travel & Per Diem	9,579	15,500	8,500
02-02-00-7335	Training	300	6,300	6,500
02-02-00-7340	Advertising	913	750	750
02-02-00-7351	Banking & Insurance	12,359	12,700	11,870
02-02-00-7355	Vehicle Expense	14,320	13,300	11,500
02-02-00-7360	Utilities	13,932	14,535	14,050
02-02-00-7901	Work Orders - Public Works	807	2,800	2,000
02-02-00-7908	Work Orders - Facilities	303	500	2,000
		<u>538,994</u>	<u>512,628</u>	520,270



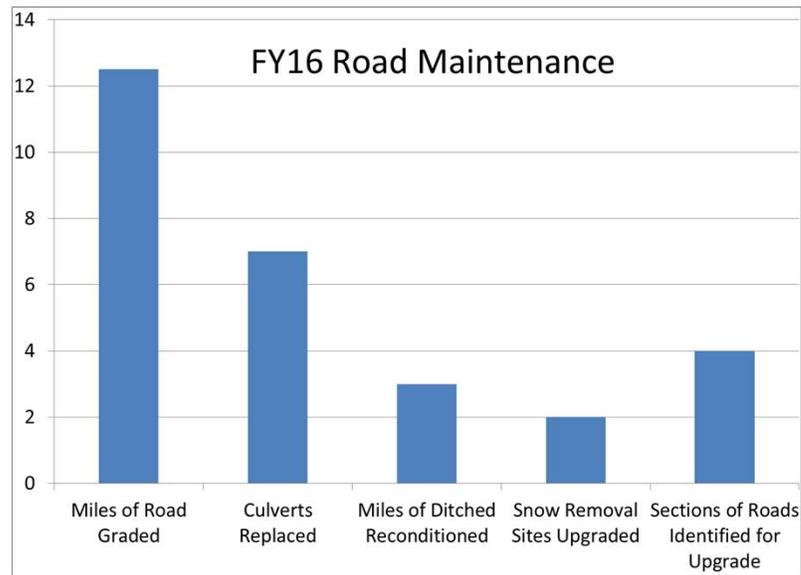
Public Works Department 02-04-00

Public Works Mission:

The Public Works Department provides essential public services and ensures maintenance, safety and serviceability of roads, parks and fleet vehicles through direct action or contracted services.

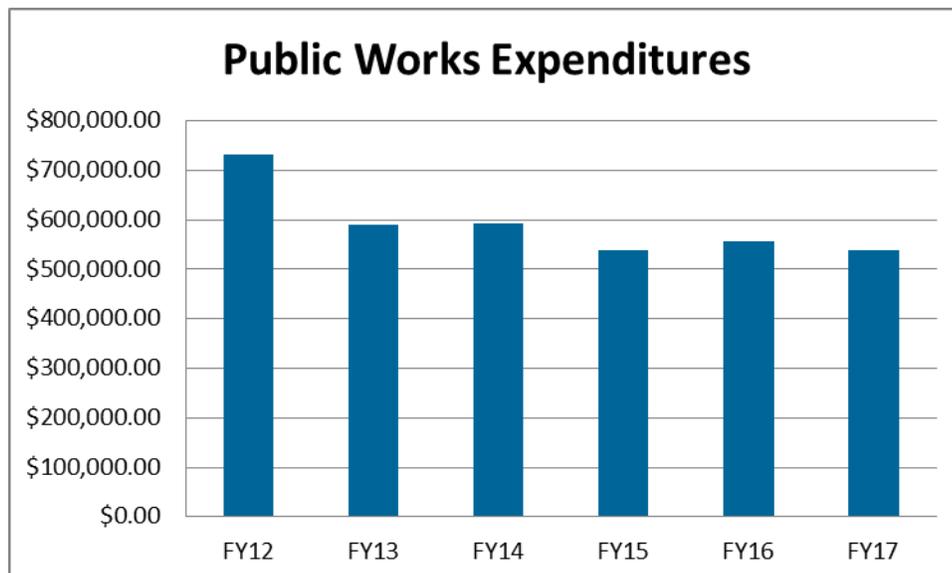
Personnel (#of FTEs):

- 1 Public Works Superintendent (FT)
- 1 Mechanic/Operator (FT)
- 2 Operators (FT)



FY17 Objectives:

- Update the road maintenance plan for townsite roads.
- Continue to identify areas within the townsite for snow storage (purchase/lease).
- Continue operator training through AKDOT.
- Develop an equipment replacement schedule and budget





PUBLIC WORKS

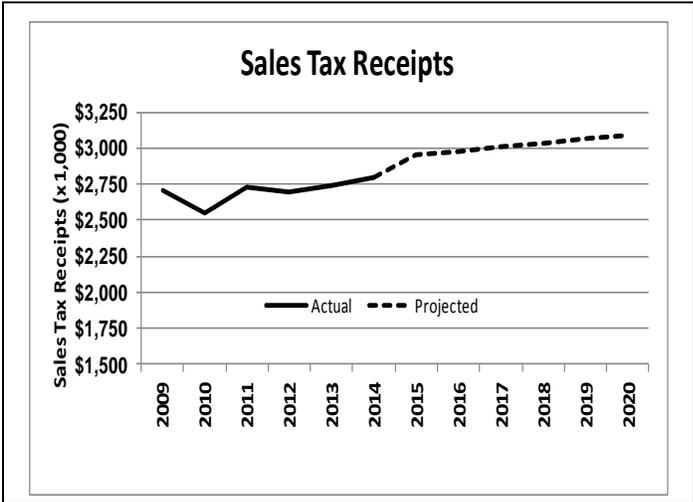
		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
EXPENDITURES				
02-04-00-6110	Salaries & Wages	\$ 193,266	\$ 217,907	\$ 222,327
02-04-00-6115	Employee Burden	63,069	77,134	75,595
02-04-00-6140	Health Insurance	55,159	62,640	62,640
02-04-00-7211	Supplies & Postage	213	400	300
02-04-00-7230	Material & Equipment	159,977	99,000	92,000
02-04-00-7241	Computers & Peripherals	1,197	-	-
02-04-00-7312	Professional & Contractual	10,320	38,200	38,200
02-04-00-7325	Dues & Subscriptions	-	100	100
02-04-00-7334	Travel & Per Diem	234	2,450	2,450
02-04-00-7335	Training	225	1,000	1,000
02-04-00-7340	Advertising	163	500	500
02-04-00-7351	Banking & Insurance	9,688	7,600	9,200
02-04-00-7355	Vehicle Expense	67,769	71,350	67,350
02-04-00-7360	Utilities	57,415	58,850	54,000
02-04-00-7371	Building Maintenance & Repairs	343	-	-
02-04-00-7901	Work Orders - Public Works	(90,147)	(95,000)	(103,200)
02-04-00-7908	Work Orders - Facilities	10,150	15,000	15,000
		<u>539,039</u>	<u>557,131</u>	<u>537,462</u>



TOURISM PROMOTION 23-02-00

Department Description:

The primary mission of the Tourism Department is to sustain and grow tourism and hospitality industries that generate revenue in the form of sales tax. The Tourism Dept is supported by Fund 23 and is one of the largest promoters of this tax base. Tourism promotes Haines as a popular destination for visitors, conferences and events from all over the world through online, print, and destination marketing.

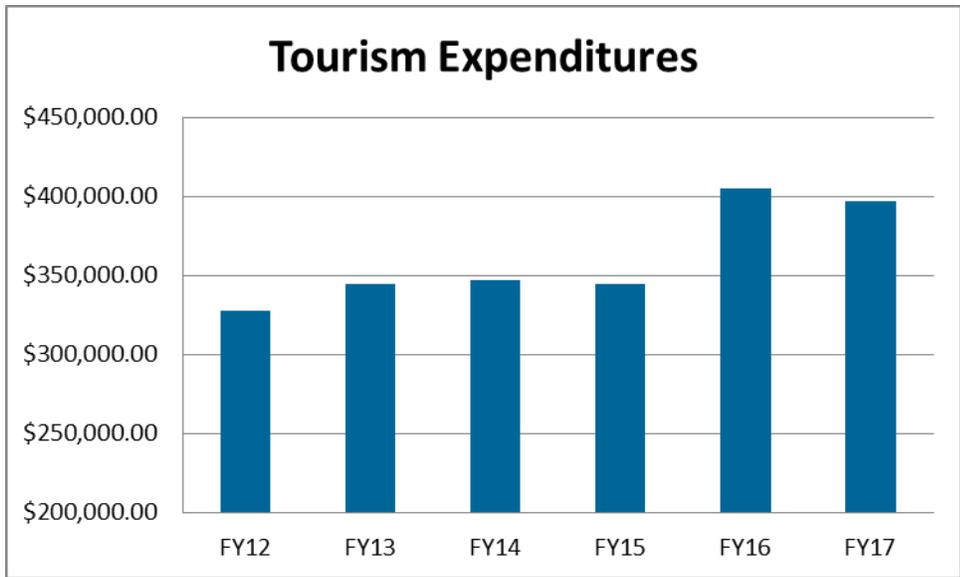


Personnel (#of FTEs):

- 2.91 FTE (2.00 full-time and 0.91 part-time/seasonal)

Goal: Support Economic Growth and Sustainability

- Follow up with cruise line industries to promote Haines destination with incentives bringing additional ships to Haines for 2017, 2018, 2019.
- Continue to foster a strong winter tourism industry, working with organizations and businesses to promote winter growth.
- Support and coordinate current large events and festivals in Haines, and work to promote new events that promote extended day visitation from regional areas.
- Work with online audit to move Haines Tourism forward in web-based and online marketing presence, solidifying an online marketing platform.
- Work to promote rubber tire and AMHS ferry traffic to destination Haines.





23 ECONOMIC DEVELOPMENT & TOURISM PROMOTION

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUES				
23-01-09-4130	Sales Tax	\$ 525,794	\$ 503,000	536,000
		525,794	503,000	536,000
EXPENDITURES				
TOURISM				
23-02-00-6110	Salaries & Wages	\$ 93,608	\$ 108,229	111,252
23-02-00-6115	Employee Burden	27,973	33,531	34,404
23-02-00-6140	Health Insurance	25,400	31,320	31,320
23-02-00-7211	Supplies & Postage	3,481	9,150	9,150
23-02-00-7230	Material & Equipment	977	2,000	2,000
23-02-00-7241	Computers & Peripherals	2,530	500	600
23-02-00-7312	Professional & Contractual	77,550	48,500	18,000
23-02-00-7325	Dues & Subscriptions	2,727	9,000	9,000
23-02-00-7332	Discretionary Expense	589	500	1,000
23-02-00-7334	Travel & Per Diem	11,110	14,672	16,250
23-02-00-7335	Training & Registration	5,383	6,125	6,775
23-02-00-7340	Advertising	74,028	102,850	130,000
23-02-00-7351	Banking & Insurance	1,686	1,800	1,700
23-02-00-7360	Utilities	19,196	17,650	15,800
23-02-00-7371	Building Maintenance & Repairs	728	3,500	3,500
23-02-00-7392	Events & Projects	1,682	10,000	10,000
23-02-00-7710	Appropriations from Assembly	16,100	17,500	17,500
23-02-00-7901	Work Orders - Public Works	-	100	500
23-02-00-7908	Work Orders - Facilities	1,874	4,000	2,000
23-02-00-7955	Work Orders-Tour/Econ Dev	(21,963)	(15,700)	(23,700)
		344,660	405,227	397,051
ECONOMIC DEVELOPMENT				
23-03-00-6110	Salaries & Wages	\$ 47,703	\$ 24,638	-
23-03-00-6115	Employee Burden	12,780	7,750	-
23-03-00-6140	Health Insurance	11,248	7,428	-
23-03-00-7211	Supplies & Postage	722	622	200
23-03-00-7230	Material & Equipment	299	500	5,500
23-03-00-7241	Computers & Peripherals	2,064	-	-
23-03-00-7312	Professional & Contractual	6,141	45,000	55,000
23-03-00-7325	Dues & Subscriptions	380	800	800
23-03-00-7332	Discretionary Expense	159	600	600
23-03-00-7334	Travel & Per Diem	7,838	6,100	6,100

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
23-03-00-7335	Training & Registration	2,445	725	725
23-03-00-7340	Advertising	1,287	500	500
23-03-00-7351	Banking & Insurance	365	375	400
23-03-00-7360	Utilities	1,378	1,745	1,745
		<u>94,674</u>	<u>96,783</u>	<u>71,570</u>
TRANSFERS				
23-98-00-8255	Operating Transfers - OUT from EconDev	19,253	-	104,000
		<u>19,253</u>	<u>-</u>	<u>104,000</u>
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> Transfers to other funds: -\$15,000 to Harbor Fund (92) for Fuel dock electrical upgrade -\$75,000 to Harbor Fund (92) towards local match for boat launch ramp -\$14,000 to PC Dock Fund (94) to offset 50% dockage discount initiative </div>				
ALLOCATED PAYROLL EXPENSE				
23-99-01-8101	Allocations - Administration	\$ 10,307	\$ 14,328	50,301
23-99-01-8104	Allocations - Finance	12,855	19,467	19,850
23-99-01-8120	Allocations - IT	6,096	7,120	2,660
23-99-03-8155	Allocations - Economic Development	(12,097)	(15,573)	-
		<u>17,161</u>	<u>25,342</u>	<u>72,811</u>
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		<u>\$ 50,046</u>	<u>\$ (24,352)</u>	<u>\$ (109,432)</u>
FY15 Ending Fund (23) Balance				\$ 441,050
FY16 Budgeted (23) Revenue Over (Under) Expenditures				(24,352)
FY17 Budgeted (23) Revenue Over (Under) Expenditures				(109,432)
Projected FY16 Ending Fund (23) Balance				307,266



FIRE DISTRICT #1 25-01-00

Department Description:

The Haines Volunteer Fire Department, through its members, is dedicated to protecting life and property through public safety education, fire prevention, fire suppression and emergency medical response.



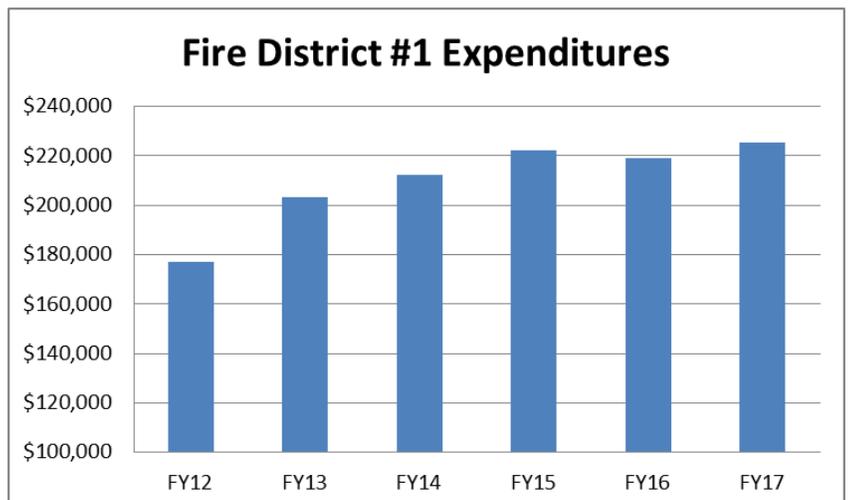
Year	EMS Calls	Fire Calls	Ave Training Hrs	Vol. Response Hrs	Total Vol. Hrs
2005	218	30	132	5437	5569
2006	267	20	132	5028	5160
2007	241	28	132	4474	4606
2008	20	32	132	4564	4696
2009	202	30	132	4551	4683
2010	250	25	132	4094	4226
2011	325	33	132	4961	5093
2012	251	27	132	4242	4374
2013	249	40	132	4028	4160
2014	263	25	132	5107	5239
2015	294	24	132	4628	4760
Totals 2005-2015	2580	314	1452	51114	52566

Personnel (#of FTEs):

- 1 Fire Chief (Stipend)
- 1 Training Officer (FT)
- 1 EMT Fire Fighter (FT)
- 48 Volunteers

FY17 Objectives:

- Hire a Training/EMT/Firefighter.
- Hire a Part Time EMT/Firefighter.
- Provide for continued advanced training opportunities for members in both Fire and EMS. These training opportunities will be both in area with visiting instructors, and out of area with ride along FD cooperators in State.
- Begin funding a training CIP to provide FF1 course locally in fy19. This basic structural FF course is considered essential crew training and an excellent team building event for volunteer departments.
- Continue to add to the equipment sinking fund. Engine 1, a 1976 pumper, needs to be replaced (new vehicle cost \$400,000).
- Continue to support remaining five year funding plan for replacement SCBA's (air packs, est. cost at replacement \$150,000).
- Continue to fund the remaining 2 years to support the replacement of our 2 ½ and 3 inch fire hose.
- A new fully equipped Ambulance is \$175,000 we have been very fortunate that the last 3 ambulances have been grant funded with as little as a 17% match. In the next 10 years without a grant we will need to look at funding a new ambulance.





25 FIRE SERVICE AREAS

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
Fire District #1				
REVENUES				
25-01-00-4021	Real Property Taxes	\$ 198,659	\$ 194,381	\$ 195,500
EXPENDITURES				
25-01-00-6110	Salaries & Wages	\$ 105,034	\$ 100,505	100,704
25-01-00-6115	Employee Burden	35,414	35,245	33,990
25-01-00-6140	Health Insurance	31,200	31,320	31,320
25-01-00-7211	Supplies & Postage	521	1,200	1,200
25-01-00-7230	Material & Equipment	9,636	10,200	12,600
25-01-00-7312	Professional & Contractual	1,712	900	900
25-01-00-7325	Dues & Subscriptions	34	1,050	1,050
25-01-00-7334	Travel & Per Diem	5,704	4,000	4,500
25-01-00-7335	Training	3,678	5,000	10,000
25-01-00-7340	Advertising	225	100	100
25-01-00-7351	Banking & Insurance	12,311	12,135	12,550
25-01-00-7355	Vehicle Expense	5,348	5,150	4,150
25-01-00-7360	Utilities	10,579	11,375	10,905
25-01-00-7901	Work Orders - Public Works	985	1,000	1,500
TOTAL DIRECT EXPENSE - FD#1		222,379	219,180	225,469
TRANSFERS				
25-98-00-8207	Operating Xfer - From Fire	7,681	-	-
ALLOCATED PAYROLL EXPENSE				
25-99-01-8101	Allocations - Administration	\$ 1,472	\$ 1,476	1,587
25-99-01-8104	Allocations - Finance	3,730	4,722	5,723
25-99-01-8106	Allocations - Dispatch Department	71,427	68,065	70,284
25-99-01-8107	Allocations - Fire Department	(92,524)	(89,825)	(105,188)
25-99-01-8120	Allocations - Information Technology	610	593	443
		(15,285)	(14,969)	(27,151)
Total Expenditures, Transfers & Allocations - FD#1		214,775	204,211	198,318
FD#1 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ (16,117)	\$ (9,830)	\$ (2,818)

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
FIRE DISTRICT #3 - KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT			
REVENUES			
25-02-00-4025 Real Property Taxes	\$ 27,890	\$ 31,600	\$ 32,408
EXPENDITURES			
25-02-00-7710 Appropriations from the Assembly	27,926	28,418	28,918
<i>ALLOCATED EXPENSE</i>			
25-99-02-8106 Allocations - Dispatch Department	-	3,490	3,490
FD#3 EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ (36)	\$ (308)	\$ -
FY15 Ending Fund (25) Balance			\$ 47,279
FY16 Budgeted (25) Revenue Over (Under) Expenditures			(9,830)
FY17 Budgeted (25) Revenue Over (Under) Expenditures			(2,818)
Projected FY17 Ending Fund (25) Balance			34,631

KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT

HC 60 Box 2890
Haines, AK 99827
(907)767-5550

RECEIVED HAINES BOROUGH

MAR 15 2016

CLERK'S OFFICE

02/05/2016

**KVVFD
FY 2017
BUDGET**

1. Building Maintenance	\$2000.00
2. Communications	\$1000.00
3. Equipment	\$1000.00
4. General Fund	\$1500.00
5. Insurance	\$6400.00
6. Officer Compensation	\$5400.00
7. Training	\$1500.00
8. Equipment Sinking Fund	\$1000.00
9. Trucks	\$9118.00
10. Dispatch	\$3490.00
TOTAL	\$32,408.00

KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT
HC 60 Box 2890
Haines, AK 99827
(907)767-5550

2017 Budget

EQUIPMENT SINKING FUND **\$1000.00**

TRUCKS

- Fuel **\$1000.00**
- Maintenance **\$1300.00**
- Payments **\$6818.00**

Total **\$9118.00**

DISPATCH **\$3490.00**

TOTAL BUDGET **\$32,408.00**

KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT

HC 60 Box 2890
Haines, AK 99827
(907)767-5550

2017 Budget

BUILDING

- Maintenance \$1200.00
- Phone \$ 800.00

- Total** **\$2000.00**

COMMUNICATIONS **\$1000.00**

EQUIPMENT **\$1000.00**

GENERAL FUND

- Office supplies \$ 400.00
- Miscellaneous \$1100.00

Total **\$1500.00**

INSURANCE **\$6400.00**

OFFICER COMPENSATION

- Chief \$3600.00
- Treasurer \$1800.00

Total **\$5400.00**

TRAINING

- Books \$1000.00
- Classes \$ 500.00

Total **\$1500.00**

KLEHINI VALLEY VOLUNTEER FIRE DEPARTMENT

HC 60 Box 2890
Haines, AK 99827
(907)767-5550

2017 Budget

Board of Directors

This budget "FY 2017" for KVVFD has been approved

By the Board of Directors

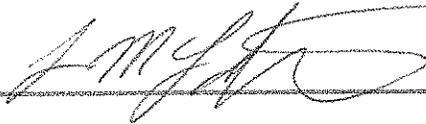
Chief- Robert Clay



Assistant Chief - Sage Thomas



Sean McLaughlin



Robert Venables



Keith Brooks



50 CAPITAL IMPROVEMENT PROJECTS

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUES				
50-01-09-4130	Sales Tax	\$ 788,691	\$ 755,000	\$ 804,000
EXPENDITURES				
50-01-00-7392	Project Expenditures	579,893	742,200	465,503
50-01-00-7900	Work Orders - Administration	21	6,000	6,000
50-01-00-7901	Work Orders - Public Works	18,781	18,500	20,000
50-01-00-7908	Work Orders - Pub. Facilities	69,914	72,000	65,000
		668,609	838,700	556,503
TRANSFERS				
50-98-00-8207	Operating Transfers - In from Fire	\$ (7,681)	\$ -	\$ -
50-98-00-8228	Operating Transfers - In from TSA	(257,028)	-	(50,000)
50-98-00-8253	Operating Transfers -In from Medical	(7,681)	-	-
50-98-00-8254	Operating Transfers -In from CVP	-	(18,000)	(45,000)
50-98-00-8257	Operating Transfers - OUT from CIP	70,068	157,500	393,900
		(202,322)	139,500	298,900
ALLOCATED EXPENSE				
50-99-00-8101	Allocations - Administration	\$ 18,890	\$ 17,703	16,869
50-99-00-8104	Allocations - Finance	22,871	30,235	31,728
		41,761	47,938	48,597
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS		\$ 280,644	\$ (271,138)	\$ (100,000)
FY15 Ending Fund (50) Balance				\$ 1,552,456
FY16 Budgeted (50) Revenue Over (Under) Expenditures				(271,138)
FY17 Budgeted (50) Revenue Over (Under) Expenditures				(100,000)
Projected FY17 Ending Fund (50) Balance				1,181,318

Transfers OUT from CIP:

- To Water Fund (90) for hydrants \$12,400
- To Harbor Fund (92) for harbor pile anodes \$44,000
- To Sewer Fund (91) for WWTP Renovation \$200,000

To Equipment Sinking Fund (61) for future purchase of:

- Chilkat Center Air Handling Unit Replacement \$25,000
- HVFD Truck Replacement \$25,000
- HVFD SCBA Equipment Replacement \$32,500
- KVFD Tanker Truck \$10,000
- Public Works Heavy Equipment \$25,000
- Police Patrol Vehicle \$20,000

This balance is for ongoing projects appropriated in previous years. Per HBC Section 9.05 capital appropriations do not lapse at year end.



Capital Improvement Projects (CIP) Six-Year Plan FY17-FY22

Year	Department/Facility	Description	Cost	Funding Source
FY17	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY17	Excursion Inlet	Community-wide Improvements	\$20,000	CIP
FY17	Facilities	PC Dock Restroom Repair	\$20,000	CPV Tax Funds
FY17	Facilities	Utility Truck	\$38,500	CIP
FY17	Facilities	Deffered Maintanance	\$27,603	CIP
FY17	Fire Department	Replace Fire Hose (2nd of 3 phases)	\$5,400	CIP
FY17	Fire Department	Equipment Sinking Fund Fire Truck	\$25,000	CIP
FY17	Fire Department	Equipment Sinking Fund (HVFD SCBA 2 of 5)	\$32,500	CIP
FY17	PC Dock	Port Chilkoot Dock Repair Fender	\$15,000	CPV Tax Funds
FY17	Harbor	Fuel Dock Electrical	\$15,000	Economic Development
FY17	Harbor	Harbor Pile Anodes	\$44,000	CIP
FY17	Harbor	Portage Cove Interpretive Trail & Pavilion	\$45,000	CPV Tax Funds
FY17	Harbor	New Boat Launch Ramp Match	\$75,000	Economic Development
FY17	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP
FY17	Museum	Exterior Upgrades (Siding/Windows/Door/ADA)	\$50,000	CIP
FY17	Police Department	Patrol Vehicle Sinking Fund	\$20,000	CIP
FY17	Pool	Repairs and Improvements	\$30,000	CIP
FY17	Pool	Heat Exchanger	\$15,000	CIP/AEA
FY17	Pool	Water Safety/Activity Equipment	\$15,000	CIP
FY17	Public Safety Building	PSB Exterior Renovation Sinking Fund	\$25,000	CIP/TSA Transfer
FY17	Public Works	LED Street Lights	\$25,000	CIP/TSA Transfer
FY17	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$25,000	CIP
FY17	Public Works	Road Improvements	\$125,000	CIP
FY17	School	High School Roof	\$65,000	CIP
FY17	Sewer	WWTP Sinking Fund	\$100,000	CIP
FY17	Sewer	Wastewater Treatment Facility Upgrades Phase I	\$1,827,000	DEC / CIP / Sewer Fund
FY17	Tech	Wireless Bridge Phase I	\$15,000	CIP
FY17	Tech	Server and Software at PSB	\$25,000	CIP
FY17	Tech	Phone System (\$50,000 Include 10K Library)	\$20,000	CIP
FY17	Water/Sewer	Townsite Water & Sewer Line Repairs/Upgrades	\$25,000	CIP
FY17	Water	Town site Fire Hydrants	\$12,400	CIP



Capital Improvement Projects (CIP) Six-Year Plan FY17-FY22

Year	Department/Facility	Description	Cost	Funding Source
FY18	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY18	Excursion Inlet	Community-wide Improvements	\$20,000	CIP
FY18	Facilities	Deffered Maintanance	\$25,000	CIP
FY18	Fire Department	Replace Fire Hose (3rd of 3 phases)	\$5,400	CIP
FY18	Fire Department	Equipment Sinking Fund Fire Truck	\$25,000	CIP
FY18	Fire Department	Equipment Sinking Fund (HVFD SCBA 3 Of 5)	\$32,500	CIP
FY18	Harbor	PC Dock Improvements Phase IV	\$25,000	CPV Tax Funds
FY18	Harbor	New Boat Launch Ramp	\$75,000	CIP
FY18	Harbor	Wave Barrier Anodes (sinking fund need \$400K)	\$50,000	CIP
FY18	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP / KVVFD
FY18	Library	Expansion (sinking fund)	\$50,000	CIP
FY18	Museum	Exterior Upgrades (Siding/Windows/Door/ADA)	\$50,000	CIP
FY18	Parks	Parks Pick-Up Truck	\$25,000	CIP
FY18	Police Department	Sinking Vehicle Fund	\$20,000	CIP
FY18	Pool	Repairs and Improvements	\$30,000	CIP
FY18	Public Safety Building	PSB Exterior Renovation	\$25,000	CIP
FY18	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$50,000	CIP
FY18	Public Works	Road Improvements	\$125,000	CIP
FY18	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY18	Sewer	Office Roof, windows and insulated siding	\$50,000	CIP
FY18	Sewer	Wastewater Treatment Facility Upgrades Phase II	\$2,173,000	DEC / CIP / Sewer Fund
FY18	Sewer	WWTP Sinking Fund	\$100,000	CIP
FY18	Sewer	Skyline Lift Station upgrade	\$155,000	CIP/DEC
FY18	Tech	Wireless Bridge Phase II	\$50,000	CIP
FY18	Water	Townsite Fire Hydrants	\$12,800	CIP
FY18	Water	Front Street AC pipe	\$100,800	CIP/DEC
FY18	Water	Booster Pump Cathedral View Subdivision	\$450,000	CIP/DEC
FY18	Water	Mud Bay Asbestos Pipe Replacement	\$693,840	CIP/DEC
FY18	Water	Young Road Water Main Relocation	\$293,200	DEC
FY18	Water	Extend Water Main Small Tracts/Bear Trail Lane	\$1,725,000	LID/DEC Loan
FY19	Chilkat Center	Insulate Attic Areas	\$15,000	CIP
FY19	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY19	Facilities	Deffered Maintanance	\$25,000	CIP
FY19	Fire	Equipment Sinking Fund (HVFD SCBA 4 Of 5)	\$32,500	CIP



Capital Improvement Projects (CIP) Six-Year Plan FY17-FY22

Year	Department/Facility	Description	Cost	Funding Source
FY19	Fire	New Pickup Truck	\$30,000	CIP
FY19	Fire	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY19	Harbor	Wave Barrier Anodes (sinking fund need \$400K)	\$50,000	CIP
FY19	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP / KVVFD
FY19	Library	Carpet	\$30,000	
FY19	Museum	Exterior Upgrades (Siding/Windows/Door/ADA)	\$50,000	CIP
FY19	Police Department	Police Vehicle Sinking Fund	\$20,000	CIP
FY19	Pool	Repairs and Improvements	\$30,000	CIP
FY19	Public Safety Building	PSB Exterior Renovation	\$25,000	CIP
FY19	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$50,000	CIP
FY19	Public Works	Road Improvements	\$125,000	CIP
FY19	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY19	School	High School Locker Room Renovations	\$783,938	CIP/School
FY19	Sewer	WWTP Sinking Fund	\$100,000	CIP
FY19	Tlingit Park	Tlingit Park Pavilion Replacement	\$50,000	CIP
FY19	Tlingit Park Restroom	Replace Roofing on Tlingit Park Restrooms	\$10,000	CIP
FY19	Water	Town site Fire Hydrants	\$13,200	CIP
FY19	Water	Heating System for FAA Water Plant	\$25,000	CIP
FY19	Water	Water Plant Expansion and Upgrades	\$2,500,000	DEC/Water/CIP
FY19	Water Plant	Bathroom and Septic Upgrades	\$12,000	CIP
FY19	Water/Sewer	New Utility Pickup Truck	\$30,000	CIP
FY20	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY20	Facilities	Deffered Maintanance	\$25,000	CIP
FY20	Fire Department	Equipment Sinking Fund Fire Truck	\$40,000	CIP
FY20	Fire Department	Equipment Sinking Fund (HVFD SCBA 5 of 5)	\$32,500	CIP
FY20	Harbor	Wave Barrier Anodes (sinking fund need \$400K)	\$100,000	CIP
FY20	Harbor	New Harbor Floats Small Boat Harbor	\$50,000	CIP
FY20	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP / KVVFD
FY20	Library	Window	\$50,000	
FY20	Museum	Lighting	\$15,000	CIP
FY20	Police Department	Vehicle Sinking Fund	\$20,000	CIP
FY20	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$50,000	CIP
FY20	Public Works	Road Improvements	\$150,000	CIP
FY20	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY20	Sewer	WWTP Sinking Fund	\$100,000	CIP



Capital Improvement Projects (CIP) Six-Year Plan FY17-FY22

Year	Department/Facility	Description	Cost	Funding Source
FY20	Water	Town site Fire Hydrants	\$13,500	CIP
FY21	Admin	New Copier	\$25,000	CIP
FY21	Facilities	Deffered Maintanance	\$25,000	CIP
FY21	Chilkat Center	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY21	Fire Department	Equipment Sinking Fund Fire Truck	\$50,000	CIP
FY21	Harbor	Wave Barrier Anodes (sinking fund need \$400K)	\$50,000	CIP
FY21	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP / KVVFD
FY21	Police Department	Vehicle Sinking Fund	\$22,500	CIP
FY21	Port Chilkoot Dock	Port Chilkoot Dock Improvements - Phase III	\$860,000	Legislative Request
FY21	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$55,000	CIP
FY21	Public Works	Road Improvements	\$130,000	CIP
FY21	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY21	Sewer	WWTP Sinking Fund	\$100,000	CIP
FY21	Water	Town site Fire Hydrants	\$14,000	CIP
FY22	Facilities	Deffered Maintanance	\$25,000	CIP
FY22	Facilities	Equipment Sinking Fund (CCA AHU 2021)	\$25,000	CIP
FY22	Fire Department	Equipment Sinking Fund Fire Truck	\$30,000	CIP
FY22	Lutak Dock	Fender Replacement for the Lutak Barge Ramp	\$80,000	CIP
FY22	Harbor	Wave Barrier Anodes (sinking fund need \$400K)	\$50,000	CIP
FY22	KVVFD	Equipment Sinking Fund (KVVFD Tanker)	\$10,000	CIP / KVVFD
FY22	Police Department	Vehicle Sinking Fund	\$22,500	CIP
FY22	Public Works	Road Improvements	\$130,000	CIP
FY22	Public Works	Equipment Sinking Fund (PW Heavy Equipment)	\$55,000	CIP
FY22	School	High School Roof (Sinking Fund)	\$100,000	CIP
FY22	Sewer	Highland Estates Sewer Extension	\$930,690	CIP/DEC
FY22	Sewer	WWTP Sinking Fund	\$100,000	CIP
FY22	Water	Water Line Extend FAA, Mt. Riley, Small Tracts	\$1,000,000	DEC/LID/CIP
FY22	Sheldon Museum	ADA Elevator	\$75,000	CIP



61 EQUIPMENT SINKING FUND

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Proceeds from e911 surcharge for </div>			
<i>TRANSFERS</i>			
61-98-00-8200 Transfers - In from General Fund	\$ -	\$ (19,466)	\$ (35,135)
61-98-00-8253 Transfers -In from Medical	(5,000)	(5,000)	(10,000)
61-98-00-8257 Transfers - In from CIP	(70,000)	(157,500)	(137,500)
	<u>(75,000)</u>	<u>(181,966)</u>	<u>(182,635)</u>
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ 75,000</u>	<u>\$ 181,966</u>	<u>\$ 182,635</u>
<div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> Transfers IN from CIP to (61) for future purchase of: -Chilkat Center Air Handling Unit Replacement \$25,000 -HVFD Pumper Truck Replacement \$25,000 -HVFD SCBA Equipment Replacement \$32,500 -KVFD Tanker Truck \$10,000 -Public Works Heavy Equipment \$25,000 -Police Patrol Vehicle \$20,000 </div>			
FY15 Ending Fund (61) Balance			\$ 323,791
FY16 Budgeted (61) Revenue Over (Under) Expenditures			181,966
FY17 Budgeted (61) Revenue Over (Under) Expenditures			182,635
Projected FY17 Ending Fund (61) Balance			688,392

**Haines Borough
Equipment Sinking Fund
Projected Balances as of June 30, 2017**

Ambulance

FY96	Appropriation	\$ 5,000
FY97	Appropriation	5,000
FY98	Appropriation	5,000
FY99	Appropriation	5,000
FY00	Appropriation	5,000
FY01	Appropriation	5,000
FY02	Appropriation	5,000
FY03	Appropriation	5,000
FY05	Appropriation	5,000
FY05	Purchase Ambulance	(32,364)
FY06	Appropriation	5,000
FY07	Appropriation	5,000
FY08	Appropriation	5,000
FY09	Appropriation	5,000
FY10	Appropriation	5,000
FY11	Appropriation	5,000
FY11	Match for Ambulance Grant	(17,432)
FY12	Appropriation	5,000
FY13	Appropriation	5,000
FY14	Appropriation	5,000
FY15	Appropriation	5,000
FY16	Appropriation	5,000
FY17	Proposed Budget	10,000
		-
	Projected Balance	<u>\$ 60,204</u>

HVFD Fire Department

FY03	Appropriation	\$ 15,000
FY05	Appropriation	30,000
FY06	Appropriation	15,000
FY07	Appropriation	10,000
FY07	Purchase Fire Truck	(35,200)
FY08	Appropriation	5,000
FY09	Appropriation	5,000
FY10	Appropriation	5,000
FY11	Appropriation	5,000
FY13	Appropriation	40,000
FY14	Appropriation	35,000

FY14	Purchase Fire Truck	(46,842)
FY15	Appropriation	20,000
FY16	Appropriation	25,000
FY17	Proposed Budget	25,000
		-
	Projected Balance	\$ 152,958

Public Works Equipment

	Cumulative Fund Balance	\$ 5,435
FY98	Appropriation	60,000
FY99	Appropriation	10,000
FY00	Appropriation	10,000
FY01	Appropriation	10,000
FY02	Appropriation	10,000
FY03	Appropriation	10,000
FY03	Transfer OUT CIP Fund	(115,435)
FY04	Transfer OUT CIP Fund	(20,000)
FY05	Appropriation	16,040
FY06	Appropriation	10,000
FY07	Appropriation	10,000
FY08	Appropriation	10,000
FY09	Appropriation	20,000
FY10	Appropriation	10,000
FY11	Transfer to CIP for Equipment	(50,000)
FY11	Transfer balance from Fund 40 CIP	54,588
FY13	Appropriation	65,000
FY15	Appropriation	50,000
FY16	Appropriation	50,000
FY17	Proposed Budget	25,000
		-
		\$ 250,628

Chilkat Center Air Handling Unit Replacement

FY16	Appropriation	25,000
FY17	Proposed Budget	25,000
		50,000

SCBA Replacement HVFD

FY16	Appropriation	32,500
FY17	Proposed Budget	32,500
		65,000

KVVFD Fire Truck

	FY16 Appropriation	25,000
	FY17 Proposed Budget	<u>10,000</u>
		35,000
e911 surcharge for Equipment Replacement		
	FY16 Appropriation	19,466
	FY17 Proposed Budget	<u>35,135</u>
		54,601
Police Patrol Vehicle		
	FY17 Proposed Budget	<u>20,000</u>
		20,000
	Projected 06/30/2017 Balance	\$ 688,392



Water Department 90-01-00

Department Mission: Water Utility mission is to collect, provide proper treatment for, and distribute water to the residents of the Haines Townsite for the lowest practical costs in a prudent, reasonable and responsible manner.

Significant Water Projects Completed in the Last 10 Years:

- Replaced Lily Lake transmission line. 10,080 feet.
- Replaced wood stave pipe Young Road. 2,208 feet of 8-inch pipe.
- Replaced AC pipe Willard, Mission and 1st Ave. 2,010 feet of 8-inch pipe.
- Replaced AC pipe Oceanview , View St. 773 feet of 8-inch pipe.
- Replaced AC pipe 4th, View and Lynnview. 3,283 feet of 8-inch pipe.
- Replaced AC pipe Muncaster and Oslund. 3,407 feet of 8-inch pipe.
- Total pipe replaced in the last 10 years = 21,761 feet.
- Replaced Young Road water tank.
- Water Plant upgrades –electrical upgrades & emergency generator.
- Replaced Barnett Water tank and pump station.

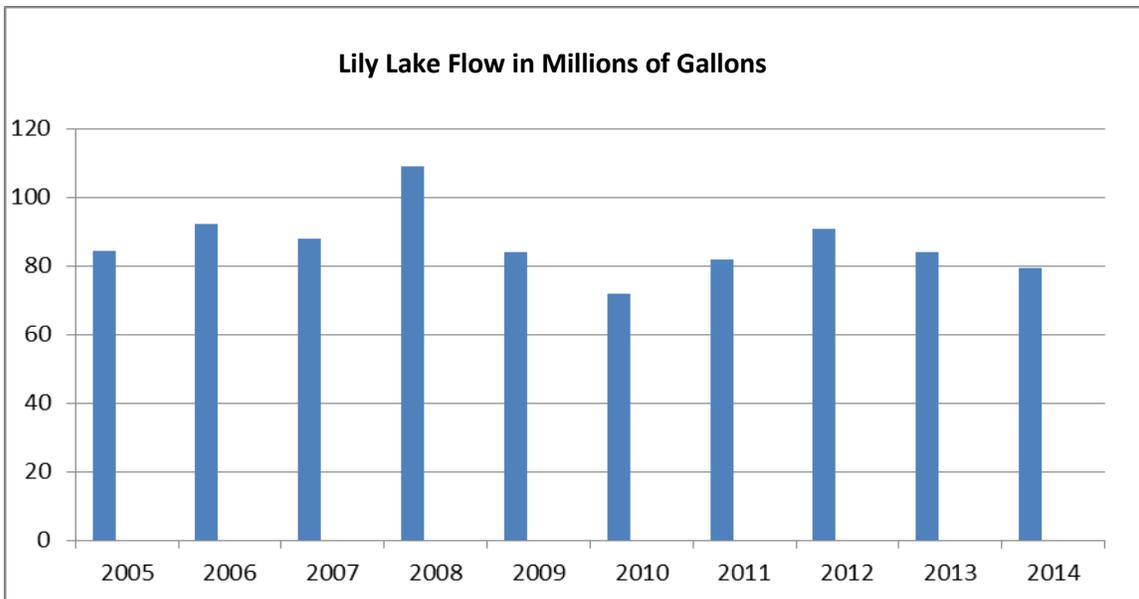


FY17 Objectives:

- Replace siding on water plant old addition.
- Piedad Springs upgrades/transmission line replacement.
- Install backflow devices on infrastructure as risk warrants.
- Add hydrants in Piedad/Comstock/Crystal Cathedral area.
- Flush hydrants and water mains throughout the system.
- Exercise main valves.

Personnel (#of FTEs):

- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Laborer (FT/Seasonal)





90 WATER REVENUE FUND

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUES				
90-01-00-4401	Water Service Revenue	\$ 343,849	\$ 341,500	\$ 362,000
90-01-00-4408	Cruise Ship Water Sales	10,839	15,000	10,000
90-01-00-4402	New Connection Hookup Fees	9,080	4,500	5,500
90-01-00-4407	Water Expansion Fee	5,661	2,000	4,500
90-01-00-4600	Miscellaneous Revenue	9,793	8,000	8,000
90-01-00-4610	Interest Earnings	2,362	3,750	3,750
TOTAL REVENUES		381,583	374,750	393,750
EXPENDITURES				
90-01-00-6110	Salaries and wages	\$ 85,881	\$ 83,396	\$ 84,352
90-01-00-6115	Employee Burden	26,470	28,304	27,958
90-01-00-6140	Health Insurance	18,935	23,490	23,490
90-01-00-7211	Supplies & Postage	2,667	2,650	2,750
90-01-00-7230	Material & Equipment	64,106	48,600	48,600
90-01-00-7241	Computers & Peripherals	1,098	500	500
90-01-00-7312	Professional & Contractual	35,826	21,000	32,000
90-01-00-7325	Dues, Subscriptions & Fees	150	1,300	1,425
90-01-00-7334	Travel & Per Diem	1,139	2,100	2,200
90-01-00-7335	Training	410	600	600
90-01-00-7340	Advertising	-	1,000	1,000
90-01-00-7351	Banking & Insurance	7,595	7,750	7,500
90-01-00-7355	Vehicle Expense	2,538	3,700	3,570
90-01-00-7360	Utilities	22,382	26,900	28,800
90-01-00-7371	Maintenance & Repairs	8,395	18,000	29,400
90-01-00-7510	Principal	-	45,139	56,711
90-01-00-7520	Interest	6,496	10,812	16,867
90-01-00-7900	Work Orders - Administration	2,592	-	-
90-01-00-7901	Work Orders - Public Works	23,626	35,000	25,000
90-01-00-7908	Work Orders - Facilities	6,293	9,000	9,000
90-01-00-7961	Work Orders - Water Department	(307)	-	-
TOTAL CASH DIRECT EXPENDITURES		316,293	369,241	401,723
TRANSFERS				
90-98-00-8254	Operating Transfer - In from CPV Tax	-	(6,000)	(6,000)
90-98-00-8257	Operating Transfers - In from CIP	-	-	(12,400)
TOTAL TRANSFERS		-	(6,000)	(18,400)

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<i>ALLOCATED PAYROLL EXPENSE</i>			
90-99-00-8101 Allocations - Administration	\$ 2,945	\$ 2,951	3,173
90-99-00-8104 Allocations - Finance	22,976	23,650	24,131
90-99-00-8105 Allocation - Assessment / Land Mgmt	2,045	2,055	2,089
90-99-00-8120 Allocations - IT	1,829	1,780	887
90-99-00-8161 Allocations - Water Revenue	(44,738)	(49,293)	(49,427)
90-99-00-8162 Allocations - Sewer Department	17,543	17,293	17,530
<i>TOTAL ALLOCATED EXPENSE</i>	<u>2,600</u>	<u>(1,564)</u>	(1,617)
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	318,893	361,677	381,706
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	62,690	13,073	12,044
<i>NON-CASH EXPENDITURES</i>			
90-01-00-7385 DEPRECIATION EXPENSE	247,379	259,000	269,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ (184,689)</u>	<u>\$ (245,927)</u>	<u>\$ (257,456)</u>
FY15 Ending Fund (90) Unrestricted Net Assets			\$ 176,349
FY16 Budgeted (90) Revenue Under CASH Expenditures			13,073
FY17 Budgeted (90) Revenue Over CASH Expenditures			12,044
Projected FY17 Ending Fund (90) Unrestricted Net Assets			201,466
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			3%

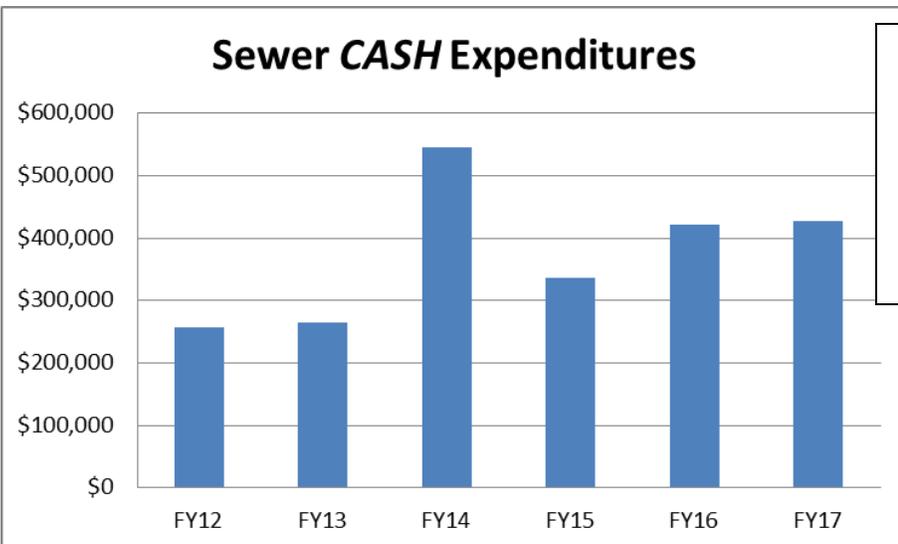
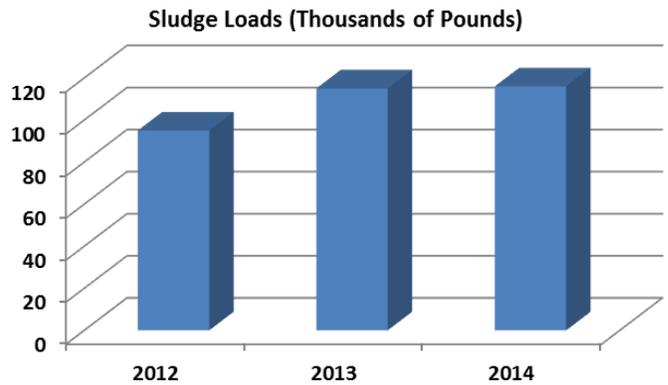


Sewer Department 91-01-00

Sewer Department
Mission:
 To ensure the health and safety of the community by safely treating and processing the wastewater generated.

FY16 Objectives:

- Phase I Sewer Plant Upgrades including new building shell and electrical components.
- Base utility rates on an equitable and true assessment of the costs to operate, maintain, and contribute to an equipment replacement fund. Periodically perform rate study of utility fees and adjust fees as needed based on results.
- Jet sewers throughout the system and inspect manholes for damage and leaks.
- Video inspection/assessment of sewer mains to generate a replacement schedule.



Personnel (#of FTEs):

- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Operator (FT)
- 1 Water/Sewer Laborer (FT/Seasonal)



91 SEWER REVENUE FUND (WASTEWATER TREATMENT)

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
SEWER FUND OPERATIONS				
REVENUES				
91-01-00-4404	Sewer Service Revenue	\$ 432,131	\$ 428,600	\$ 475,000
91-01-00-4405	Sewer Hookup Revenue	1,739	1,000	1,500
91-01-00-4407	Sewer Expansion Fee	4,030	1,500	3,000
91-01-00-4600	Miscellaneous Revenue	1,871	1,350	1,500
91-01-00-4610	Interest Earnings	891	500	500
		<u>440,662</u>	<u>432,950</u>	<u>481,500</u>
EXPENDITURES				
91-01-00-6110	Salaries and wages	\$ 53,388	\$ 49,739	50,869
91-01-00-6115	Employee Burden	16,686	16,948	16,945
91-01-00-6140	Health Insurance	15,600	15,660	15,660
91-01-00-7211	Supplies & Postage	2,275	2,250	2,300
91-01-00-7230	Material & Equipment	13,295	23,800	23,000
91-01-00-7241	Computers & Peripherals	1,032	500	500
91-01-00-7312	Professional & Contractual	11,357	6,000	6,000
91-01-00-7325	Dues, Subscriptions & Fees	1,680	2,080	2,280
91-01-00-7334	Travel & Per Diem	2,027	1,500	1,500
91-01-00-7335	Training	1,065	825	825
91-01-00-7340	Advertising	364	1,000	1,000
91-01-00-7351	Banking & Insurance	13,687	14,000	14,000
91-01-00-7355	Vehicle Expense	2,701	3,450	3,450
91-01-00-7360	Utilities	78,258	85,790	90,500
91-01-00-7371	Maintenance & Repairs	6,839	18,000	18,000
91-01-00-7510	Principal	-	49,556	49,624
91-01-00-7520	Interest	40,766	43,709	43,640
91-01-00-7900	Work Orders - Administration	2,848	-	-
91-01-00-7901	Work Orders - Public Works	10,611	16,000	16,000
91-01-00-7908	Work Orders - Facilities	8,263	8,000	8,000
		<u>282,742</u>	<u>358,807</u>	<u>364,093</u>
ALLOCATED PAYROLL EXPENSE				
91-99-00-8101	Allocations - Administration	\$ 2,945	\$ 2,951	3,173
91-99-00-8104	Allocations - Finance	22,976	23,650	24,131
91-99-00-8105	Allocation - Assessment / Land Mgmt	2,045	2,055	2,089
91-99-00-8120	Allocations - IT	1,829	1,780	887
91-99-00-8161	Allocations - Water Revenue	44,738	49,293	49,427
91-99-00-8162	Allocations - Sewer Department	(17,543)	(17,293)	(17,530)
		<u>56,990</u>	<u>62,436</u>	<u>62,177</u>

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
TOTAL CASH EXPENDITURES & ALLOCATED EXPENSE	339,732	421,243	426,270
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	100,929	11,707	55,230
<i>NON-CASH EXPENDITURES</i>			
91-01-00-7385 Depreciation Expense	236,076	239,000	251,500
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS FROM OPERATIONS	<u>\$ (135,147)</u>	<u>\$ (227,293)</u>	<u>\$ (196,270)</u>
SEWER FUND CAPITAL PROJECTS			
ADEC Municipal Matching Grant and / or loan proceeds			
REVENUES (Wastewater Treatment Plant Phase I)			
91-50-00-4341 State Revenue			<u>\$ 1,297,000</u>
EXPENDITURES (Wastewater Treatment Plant Phase I)			
91-50-00-7392 Project Expenditures			<u>1,827,000</u>
<i>TRANSFERS</i>			
91-98-00-8257 Transfer IN from CIP (\$100,000 from FY16)			<u>(200,000)</u>
Contribution from Sewer Fund Balance for WWTP Phase I			<u>\$ (330,000)</u>
FY15 Ending Fund (91) Unrestricted Net Assets			\$ 660,181
FY16 Budgeted (91) Revenue Under CASH Expenditures			11,707
FY17 Budgeted (91) Revenue Over CASH Operating Expenditures			55,230
FY17 Contribution from Sewer Fund Balance for WWTP Phase I			(330,000)
Projected FY17 Ending Fund (91) Unrestricted Net Assets			397,118
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			8%

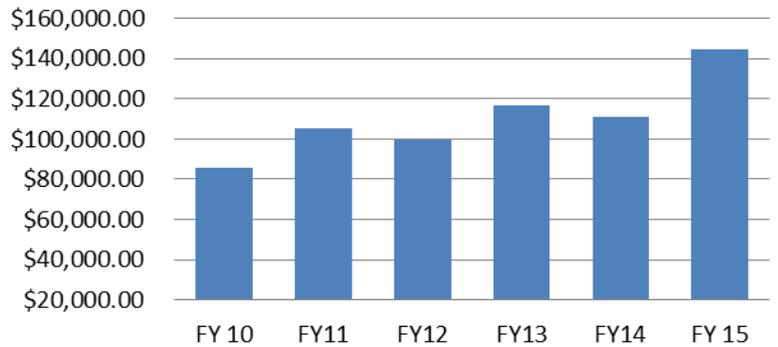


HARBOR FUND 92 01-00

Department Description:

The Harbor Department Enterprise Fund is responsible for maintaining and providing moorage at the Portage Cove and Letnikof Cove Harbors. We strive to meet the demands of our customers by insuring the facility is operating in a safe and efficient manner. Our top priority is to insure that the needs of our customers are met. In cooperation with Borough Staff and the Advisory Committee, we work hard to meet those needs.

HARBOR MOORAGE



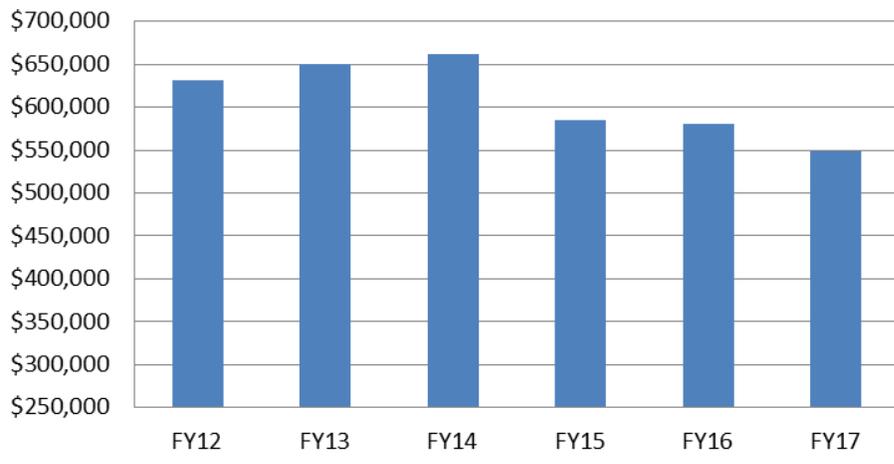
Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Assistant Harbormaster: 2 personnel (PT)

FY17 Objectives:

- To provide a year round facility to safely moor and store vessels and related equipment.
- To give a high level of customer service and to assist harbor users in a consistent and professional manner.
- To provide fuel, power, water, waste disposal, and related harbor services efficiently and safely.
- To maintain and/or repair docks, launch ramps, harbor facilities, and equipment.
- To finish changing out the harbor lighting to LEDs.
- To install anodes on the fuel dock piles.
- To replace the fuel dispenser stations with The Commander Dispenser, this will connect to FSM.
- To help facilitate the ongoing Portage Cove Harbor Expansion project.

Harbor Operating Expenditures*



*Excluding depreciation Expense



92 BOAT HARBOR FUND

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
BOAT HARBOR FUND OPERATIONS				
REVENUES				
92-01-00-4421	Transient Moorage	\$ 49,848	\$ 30,500	\$ 48,000
92-01-00-4422	Annual Slip Rental	95,047	89,400	98,000
92-01-00-4425	Ramp Fees	15,556	13,800	15,000
92-01-00-4427	Ice Sales	7,170	11,000	14,500
92-01-00-4428	Fuel Sales	282,055	274,299	233,600
92-01-00-4423	Electrical Service Maintenance	7,881	-	7,000
92-01-00-4600	Miscellaneous Revenue	22,479	16,800	16,900
92-01-00-4610	Interest Earnings	2,756	2,000	2,000
		<u>482,792</u>	<u>437,799</u>	<u>435,000</u>
OPERATING EXPENDITURES				
92-01-00-5000	Cost of Fuel Sold	\$ 259,494	\$ 240,613	212,400
92-01-00-6110	Salaries and wages	136,381	144,600	140,709
92-01-00-6115	Employee Burden	45,652	52,376	48,856
92-01-00-6140	Health Insurance	29,900	37,845	37,845
92-01-00-7211	Supplies & Postage	2,069	2,600	2,600
92-01-00-7230	Material & Equipment	31,639	7,850	7,850
92-01-00-7241	Computers & Peripherals	-	200	3,200
92-01-00-7312	Professional & Contractual	4,576	2,000	2,000
92-01-00-7325	Dues, Subscriptions & Fees	293	150	150
92-01-00-7334	Travel & Per Diem	1,080	1,800	4,300
92-01-00-7335	Training	330	350	2,850
92-01-00-7340	Advertising	1,192	500	500
92-01-00-7351	Banking & Insurance	17,125	16,400	17,000
92-01-00-7355	Vehicle Expense	1,689	2,400	2,400
92-01-00-7360	Utilities	43,708	57,800	52,800
92-01-00-7371	Maintenance & Repairs	1,104	9,000	9,000
92-01-00-7901	Work Orders - Public Works	6,290	4,000	4,000
92-01-00-7908	Work Orders - Facilities	1,894	5,000	5,000
92-01-00-7963	Work Orders - Harbors	(268)	(5,000)	-
		<u>584,724</u>	<u>580,484</u>	<u>553,460</u>
TRANSFERS				
92-98-00-8200	Operating Transfers - Gen Fund	(47,500)	(34,400)	(31,000)

Raw Fish Tax



	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
ALLOCATED PAYROLL EXPENSE			
92-99-00-8101 Allocations - Administration	\$ 4,417	\$ 5,903	7,934
92-99-00-8104 Allocations - Finance	12,790	14,197	14,852
92-99-00-8120 Allocations - IT	1,219	1,187	1,773
92-99-00-8163 Allocations - Harbor	(117,872)	(122,249)	(117,954)
	(99,446)	(100,962)	(93,395)
TOTAL CASH EXPENDITURES, TRANSFERS, & ALLOCATIONS	437,778	445,122	429,065
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	45,014	(7,323)	5,935
NON-CASH EXPENSE			
92-01-00-7385 Depreciation Expense	311,870	292,230	316,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ (266,856)</u>	<u>\$ (299,553)</u>	<u>\$ (310,065)</u>

BOAT HARBOR FUND CAPITAL PROJECTS

EXPENDITURES

92-50-00-7392 Project Expenditures (fuel dock electrical & anodes) \$ 59,000

TRANSFERS

92-98-00-8255 Transfer from Economic Development (90,000)

92-98-00-8257 Transfer from CIP (44,000)

(134,000)

Contribution to Harbor Fund Balance (drive down ramp) \$ 75,000

Transfers IN from:

-Economic Development Fund for Fuel Dock Electrical Upgrades	\$15,000
-Economic Development Fund towards boat launch ramp match	\$75,000
-CIP Fund for harbor pile anodes	\$44,000

FY15 Ending Fund (92) Unrestricted Net Assets \$ 402,442

FY16 Budgeted (92) Revenue Over (Under) CASH Expenditures (7,323)

FY17 Budgeted (92) Revenue Over (Under) CASH Expenditures 5,935

FY17 Contribution to Harbor Fund Balance (boat launch ramp) 75,000

Projected FY17 Ending Fund (92) Unrestricted Net Assets \$ 476,054

Projected 06/30/17 Fund Balance as % of Fund Capital Assets 5%

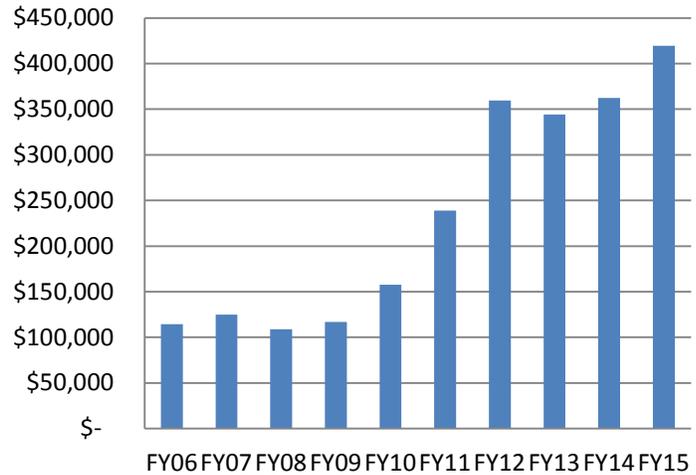


LUTAK DOCK 93 01-00

Department Description:

The Lutak Dock Enterprise Fund is responsible for maintaining the Lutak Dock and related facilities. Our top priority is to insure the security and safety of the vessels and equipment that utilize this facility. Limiting access and maintaining the dock structure are of the utmost importance. In cooperation with Borough leadership, the entities that utilize this facility, and the public at large, we are striving to meet those goals.

LUTAK DOCK REVENUES



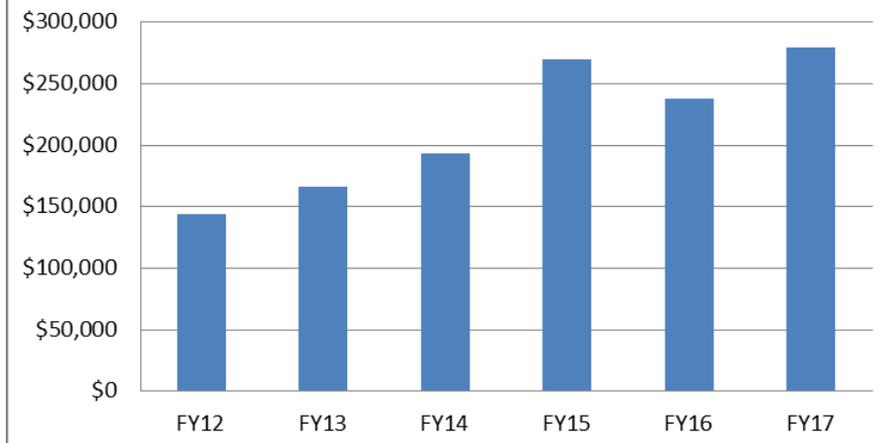
FY17 Objectives:

- To provide a year round facility to store and safely load and unload goods from vessels.
- To monitor and maintain existing structure weakness and repair as needed.
- To maintain the integrity of the security fence and equipment at this facility.
- To help facilitate any dock repairs and/or dock expansion to extend service life.
- To assist with the Lutak Dock RFP and help secure new dock designs.

Personnel (#of FTEs):

- Harbormaster (FT)
- Assistant Harbormaster (FT)
- Seasonal Assistant Harbormaster: 2 personnel (PT)

Lutak Dock Cash Expenditures





93 LUTAK DOCK FUND

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUES			
93-01-00-4217 Lutak Dock Fees	\$ 416,440	\$ 320,000	\$ 350,000
EXPENDITURES			
93-01-00-7211 Supplies & Postage	\$ 554	\$ 800	800
93-01-00-7230 Material & Equipment	8,117	8,250	8,250
93-01-00-7241 Computers & Peripherals	-	200	300
93-01-00-7312 Professional & Contractual	50,317	108,800	150,000
93-01-00-7325 Dues, Subscriptions & Fees	244	300	300
93-01-00-7334 Travel & Per Diem	851	2,050	2,050
93-01-00-7335 Training	330	350	350
93-01-00-7340 Advertising	566	100	100
93-01-00-7351 Banking & Insurance	3,563	3,650	4,700
93-01-00-7355 Vehicle Expense	1,434	2,400	2,400
93-01-00-7360 Utilities	5,658	5,260	6,880
93-01-00-7371 Maintenance & Repairs	1,500	4,000	1,500
93-01-00-7901 Work Orders - Public Works	6,315	3,000	5,000
93-01-00-7908 Work Orders - Facilities	3,916	2,000	6,000
	83,365	141,160	188,630
<i>ALLOCATED PAYROLL EXPENSE</i>			
93-99-00-8101 Allocations - Administration	\$ 10,307	\$ 11,805	9,520
93-99-00-8104 Allocations - Finance	7,651	7,524	7,680
93-99-00-8120 Allocations - IT	1,219	1,187	887
93-99-00-8163 Allocations - Harbor	73,560	76,211	72,771
	92,737	96,727	90,858
TOTAL CASH EXPENDITURES & ALLOCATIONS	176,102	237,887	279,488
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS	240,338	82,113	70,512
<i>NON-CASH EXPENSE</i>			
93-01-00-7385 Depreciation Expense	172,116	165,000	173,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	\$ 68,222	\$ (82,887)	\$ (102,488)
FY15 Ending Fund (93) Unrestricted Net Assets			\$ 891,630
FY16 Budgeted (93) Revenue Over CASH Expenditures			82,113
FY17 Budgeted (93) Revenue Over CASH Expenditures			70,512
Projected FY17 Ending Fund (93) Unrestricted Net Assets			1,044,255
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			47%

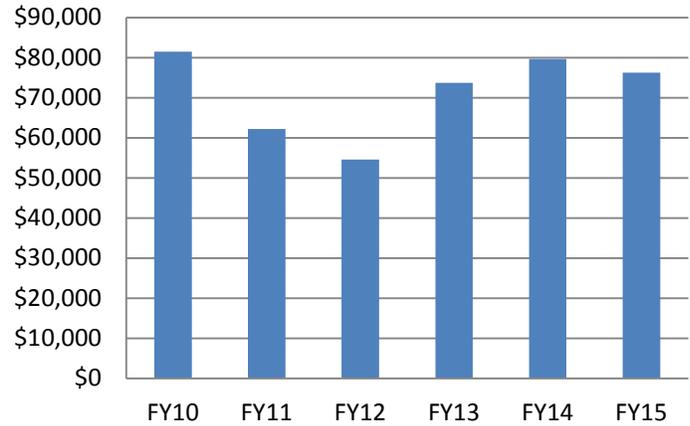


PC DOCK 94 01-00

Department Description:

The Port Chilkoot Cruise Ship Dock Enterprise Fund is responsible for maintaining the PC Cruise Ship Dock structure and meeting the security needs of the vessels that utilize this facility. Our top priority is to insure the safety of these vessels and its passengers. In cooperation with the USCG, cruise ship companies, tour operators, and Borough staff, we strive to meet those needs.

PC DOCK REVENUES

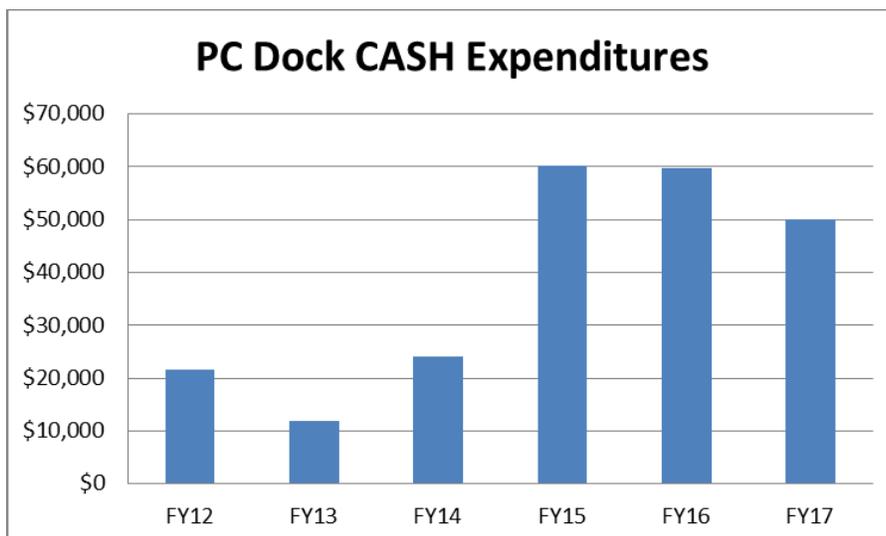


- Personnel (#of FTEs):**
- Harbormaster (FT)
 - Assistant Harbormaster (FT)
 - Seasonal Assistant Harbormaster: 2 personnel (PT)

FY17 Objectives:

- To continue providing a facility in which vessels can be safely moored and passengers can be loaded and unloaded.
- To provide a high level of security, controlling access to restricted areas.
- To present a clean and attractive facility in which to welcome passengers and encourage future visits.
- To maintain and/or repair docks, lightering float, and related equipment as needed.
- To fairly and indiscriminately enforce Borough code, Federal, and State laws.
- To operate the PC Dock within the budgetary limits while maintaining a high quality of service.

PC Dock CASH Expenditures





94 PORT CHILKOOT DOCK FUND

		FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUES				
94-01-00-4218	PC Dock Usage Fee	\$ 74,896	\$ 74,000	\$ 69,000
94-01-00-4225	PC Dock Parking Permit	150	500	300
94-01-00-4600	Miscellaneous Revenue	1,176	-	
		<u>76,222</u>	<u>74,500</u>	<u>69,300</u>
EXPENDITURES				
94-01-00-7211	Supplies & Postage	\$ 473	\$ 750	750
94-01-00-7230	Material & Equipment	6,277	1,750	1,750
94-01-00-7241	Computers & Peripherals	-	200	200
94-01-00-7312	Professional & Contractual	2,043	1,300	1,300
94-01-00-7325	Dues, Subscriptions & Fees	244	300	300
94-01-00-7334	Travel & Per Diem	851	2,050	2,050
94-01-00-7335	Training	330	350	350
94-01-00-7340	Advertising	358	100	100
94-01-00-7351	Banking & Insurance	7,434	7,600	7,300
94-01-00-7355	Vehicle Expense	892	1,200	1,200
94-01-00-7360	Utilities	8,031	9,290	8,850
94-01-00-7371	Repairs & Maintenance	1,218	1,500	36,500
94-01-00-7901	Work Orders - Public Works	1,955	1,000	1,500
94-01-00-7907	Work Orders - Ports/Harbor	(28,346)	(29,400)	(26,200)
94-01-00-7908	Work Orders - Facilities	1,441	3,000	5,000
		<u>3,201</u>	<u>990</u>	<u>40,950</u>
TRANSFERS				
94-98-00-8254	Transfers - CPV Tax	\$ -	\$ -	(35,000)
94-98-00-8255	Operating Transfers - from EconDev	-	-	(14,000)
		<u>-</u>	<u>-</u>	<u>(49,000)</u>
<div data-bbox="228 1432 823 1560" style="border: 1px solid black; padding: 5px;"> Transfers in from CPV Tax: - \$20,000 Repaint PC Dock Restroom - \$15,000 PC Dock Fender Repair </div>		<div data-bbox="859 1514 1294 1619" style="border: 1px solid black; padding: 5px;"> Transfers in from Fund 23 to cover the estimated 2017 50% cruise ship dockage discount. </div>		
ALLOCATED PAYROLL EXPENSE				
94-99-00-8101	Allocations - Administration	\$ 4,417	\$ 4,427	4,760
94-99-00-8104	Allocations - Finance	6,972	7,173	7,323
94-99-00-8120	Allocations - IT	1,219	1,187	887
94-99-00-8163	Allocations - Harbor	44,312	46,038	45,183
		<u>56,920</u>	<u>58,825</u>	<u>58,153</u>
TOTAL CASH EXPENDITURES & ALLOCATIONS		60,121	59,815	50,103
REVENUE OVER (UNDER) CASH EXPENDITURES & ALLOCATIONS		16,101	14,685	19,197

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
<i>NON-CASH EXPENSE</i>			
94-01-00-7385 Depreciation Expense	369,305	391,310	370,000
EXCESS REVENUE OVER (UNDER) EXPENDITURES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ (353,204)</u>	<u>\$ (376,625)</u>	<u>\$ (350,803)</u>
FY15 Ending Fund (94) Unrestricted Net Assets			\$ (7,003)
FY16 Budgeted (94) Revenue Over (Under) <i>CASH</i> Expenditures			14,685
FY17 Budgeted (94) Revenue Over (Under) <i>CASH</i> Expenditures			19,197
Projected FY17 Ending Fund (94) Unrestricted Net Assets			26,879
Projected 06/30/17 Fund Balance as % of Fund Capital Assets			0%



97 PERMANENT FUND

	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED
REVENUE			
97-01-00-4610 Permanent Fund Income	\$ 197,426	\$ 344,000	\$ 337,200
EXPENDITURES			
97-01-00-7312 Professional & Contractual	\$ 21,458	\$ 21,500	21,250
97-01-00-7351 Banking & Insurance	1,761	2,000	2,000
	<u>23,219</u>	<u>23,500</u>	<u>23,250</u>
TRANSFERS			
97-98-00-8252 Operating Transfers - IN from Land Sales	\$ (93,344)	\$ (7,022)	-
97-98-00-8260 Operating Transfers - IN from LID Fund	-	-	-
97-98-00-8264 Operating Transfers - OUT from Permanen	267,000	281,000	293,000
	<u>173,656</u>	<u>273,978</u>	<u>293,000</u>
EXCESS REVENUE OVER (UNDER) EXPENSES, ALLOCATIONS, & OPERATING TRANSFERS	<u>\$ 551</u>	<u>\$ 46,522</u>	<u>\$ 20,950</u>
FY15 Ending Fund (97) Balance			\$ 8,679,073
FY16 Budgeted (97) Revenue Over (Under) Expenditures			46,522
FY17 Budgeted (97) Revenue Over (Under) Expenditures			20,950
Projected FY17 Ending Fund (97) Balance			\$ 8,746,545



Haines Borough Permanent Fund

Summary of Principal & Earnings Reserve Balances

As of 06/30/15

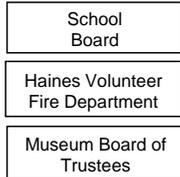
	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15
Beginning Principal Balance	5,563,090	5,606,471	5,798,593	5,988,014	6,111,766	6,213,629	6,304,762	6,449,772	7,013,115
Add									
Transfer from Land Sales/LID	-	16,453	-	-	-	-	-	417,148	93,344
Inflation Proofing	43,381	175,669	189,421	123,752	101,863	91,133	145,010	146,195	121,561
Ending Principal Balance	5,606,471	5,798,593	5,988,014	6,111,766	6,213,629	6,304,762	6,449,772	7,013,115	7,228,020
Beginning Earnings Reserve Balance	45,669	326,202	418,339	418,697	838,984	1,237,608	1,313,886	1,389,719	1,665,407
Add									
Earnings/Change in Value	433,812	289,359	208,532	564,262	661,714	328,899	382,364	593,987	197,426
Less									
Inflation Proofing	(43,381)	(175,669)	(189,421)	(123,752)	(101,863)	(91,133)	(145,010)	(146,195)	(121,561)
Expenses	(23,591)	(21,553)	(18,754)	(20,223)	(21,227)	(21,488)	(21,521)	(22,105)	(23,219)
Transfer to General Fund	(86,307)	-	-	-	(140,000)	(140,000)	(140,000)	(150,000)	(267,000)
Ending Earnings Reserve Balance	326,202	418,339	418,697	838,984	1,237,608	1,313,886	1,389,719	1,665,407	1,451,053
Total Fund Balance	5,932,673	6,216,932	6,406,711	6,950,750	7,451,238	7,618,648	7,839,492	8,678,522	8,679,073

Haines Borough Organization Chart - Proposed FY17 Budget



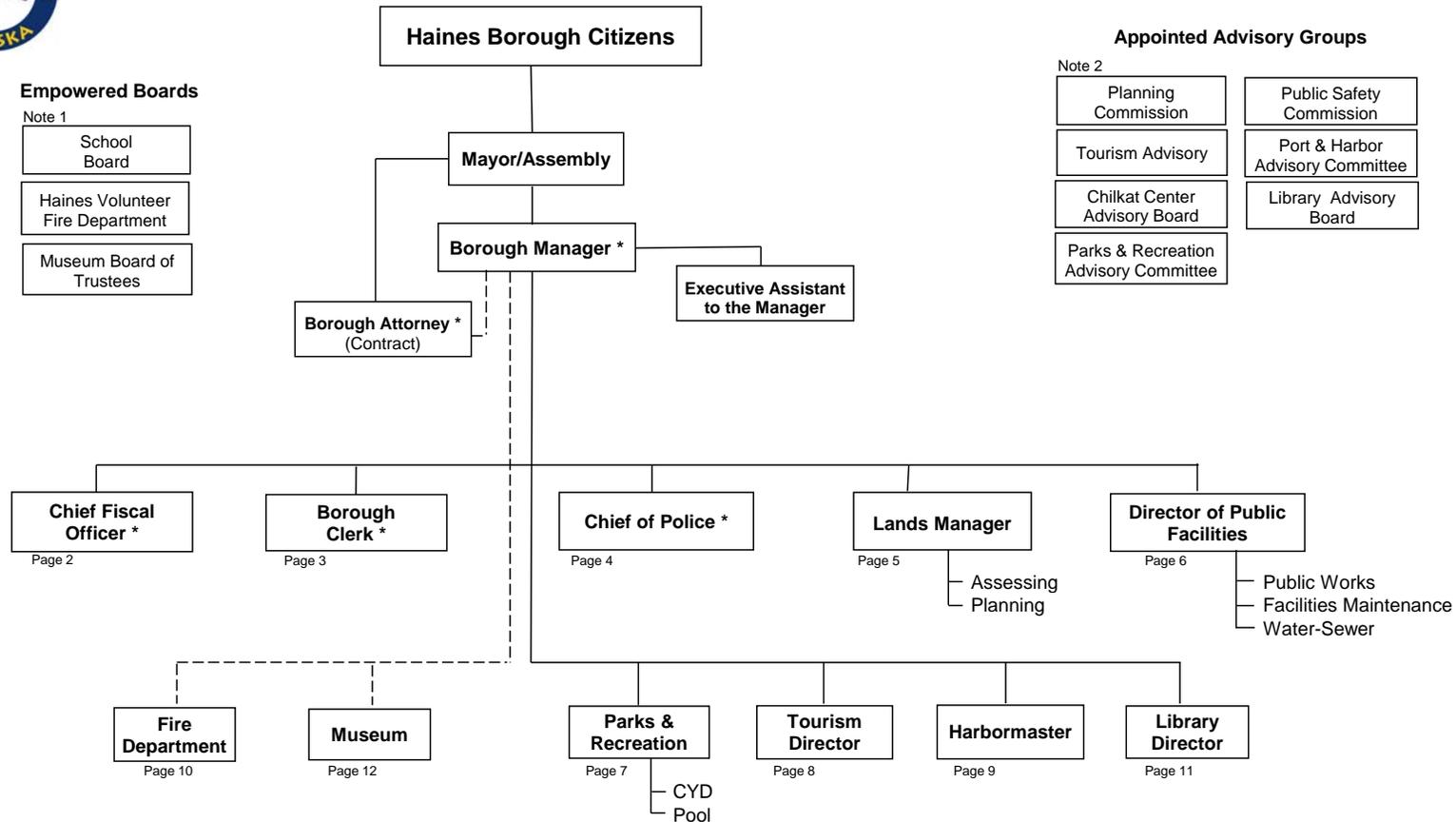
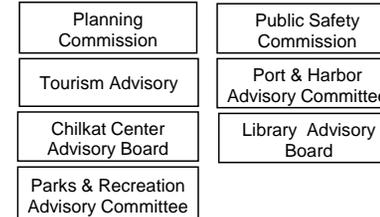
Empowered Boards

Note 1



Appointed Advisory Groups

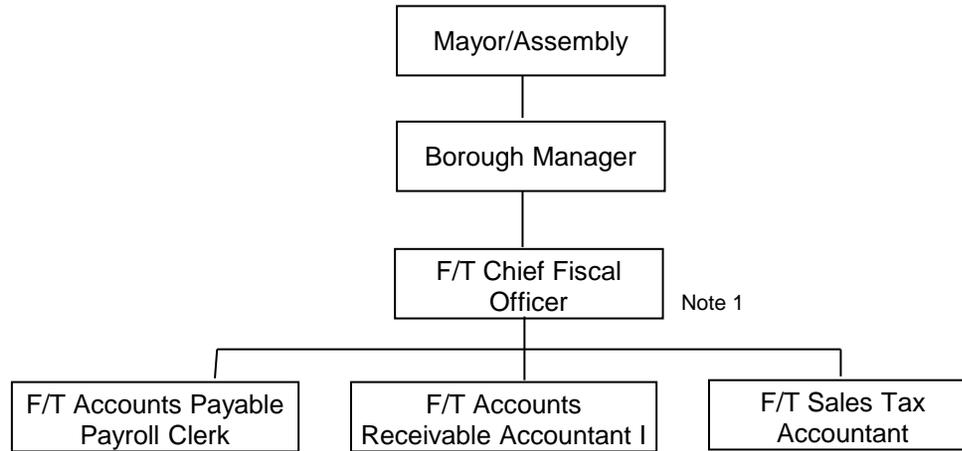
Note 2



Notes:

1. The term "Empowered Boards" is explained on Page 13.
2. Advisory Groups and their duties are mandated by ordinance. Members serve at the pleasure of the mayor. Appointments are by the mayor subject to assembly confirmation.
Note: From time to time, ad hoc Groups are created for a specific purpose and are intended to have a limited timeframe and scope. These are typically created by resolution or motion.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship
4. An asterisk (*) indicates that the position is a borough officer. Officers are appointed by and serve at the pleasure of the assembly. However, each one works under the direct supervision of the Borough Manager.
5. In the Borough Manager's absence, the Borough Clerk will act as manager followed by other borough officers in order of seniority.

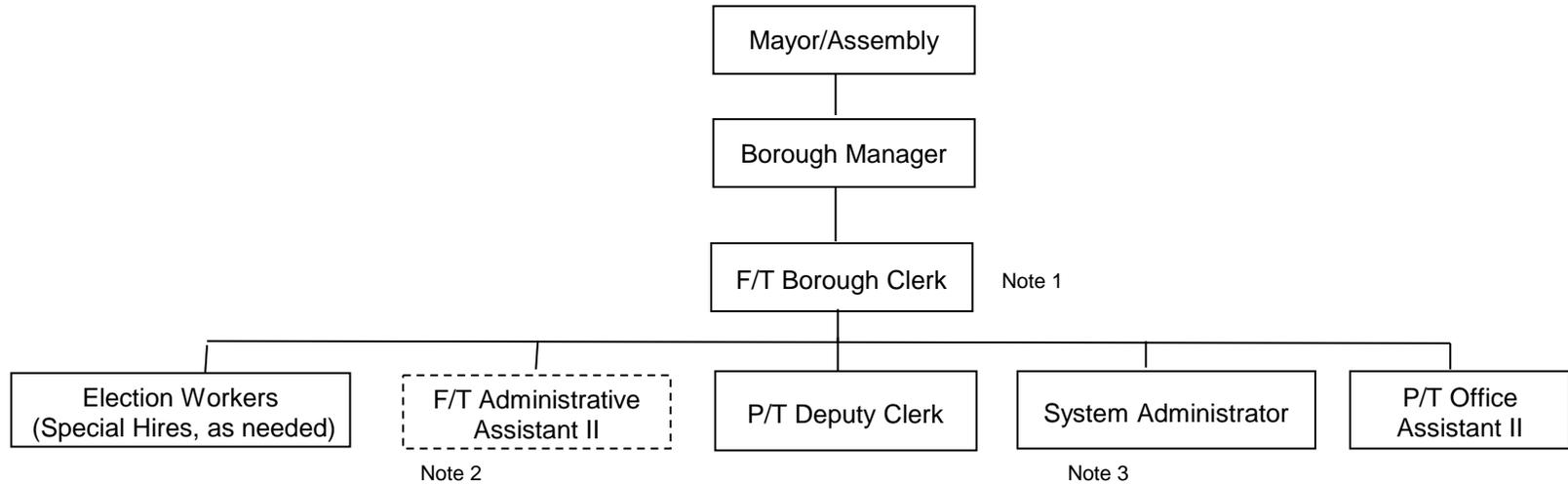
FINANCE DEPARTMENT



Notes:

1. The Chief Fiscal Officer is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. This position is more commonly known as Finance Director.

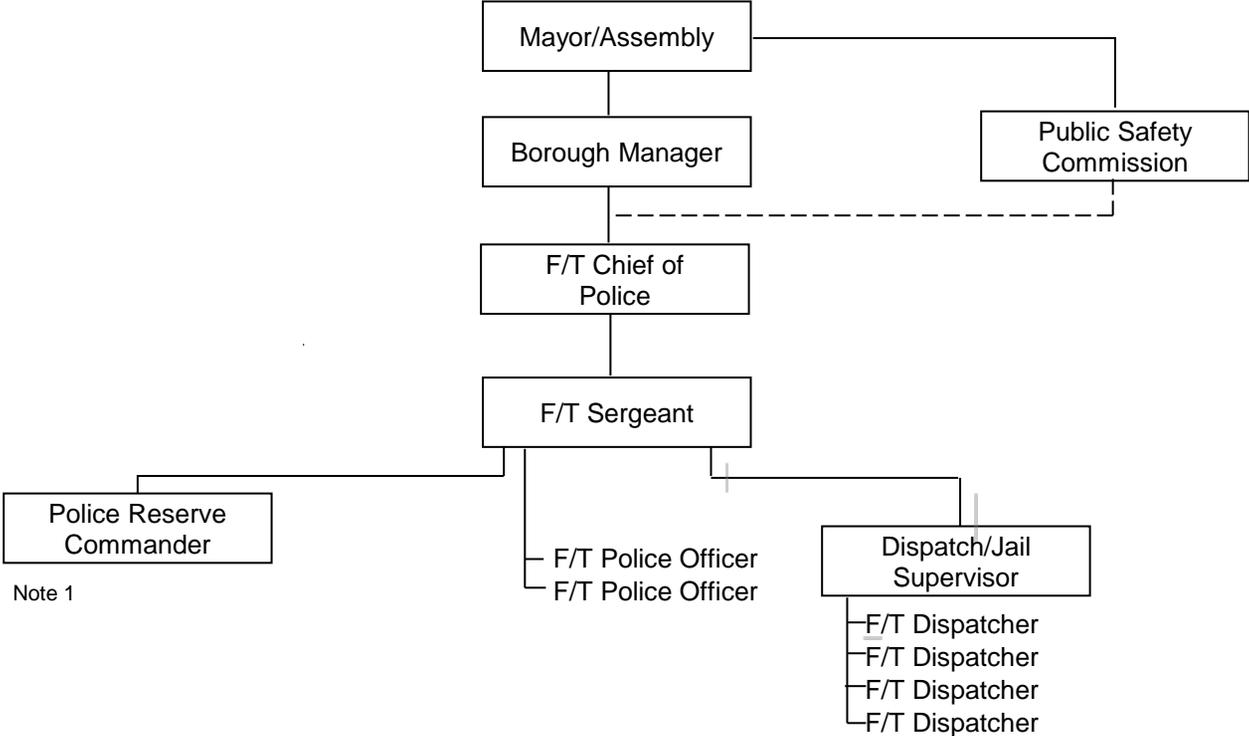
CLERK'S OFFICE



Notes:

1. The Borough Clerk is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly.
2. This position reports directly to the borough clerk but is part of the Lands Dept.; this position splits time between these two departments.
3. Currently a contract position.

POLICE DEPARTMENT

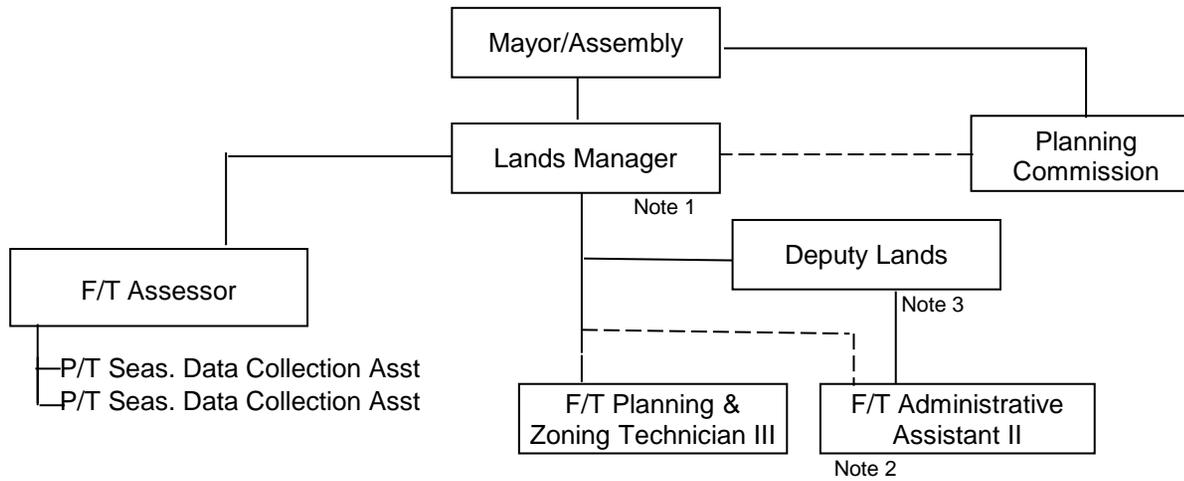


Note 1

Notes:

1. The Police Reserve Commander position is normally held by one of the police officers.
2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

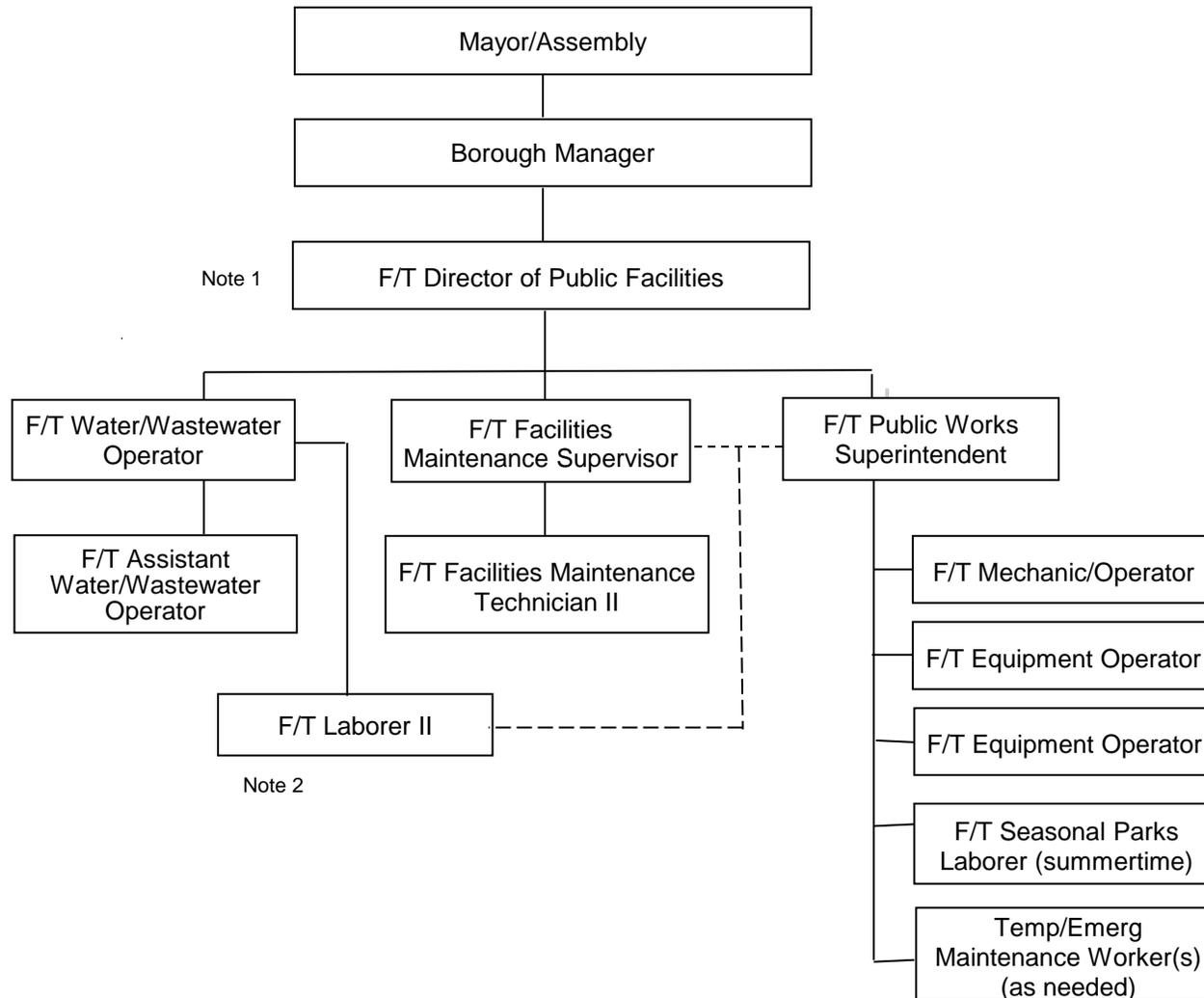
LANDS MANAGEMENT / ASSESSMENT DEPARTMENT



Notes:

1. The borough manager serves as Lands Manager.
2. This position reports to the borough clerk but splits time between this department and administration.
3. The Borough Clerk serves as the Deputy Lands Manager

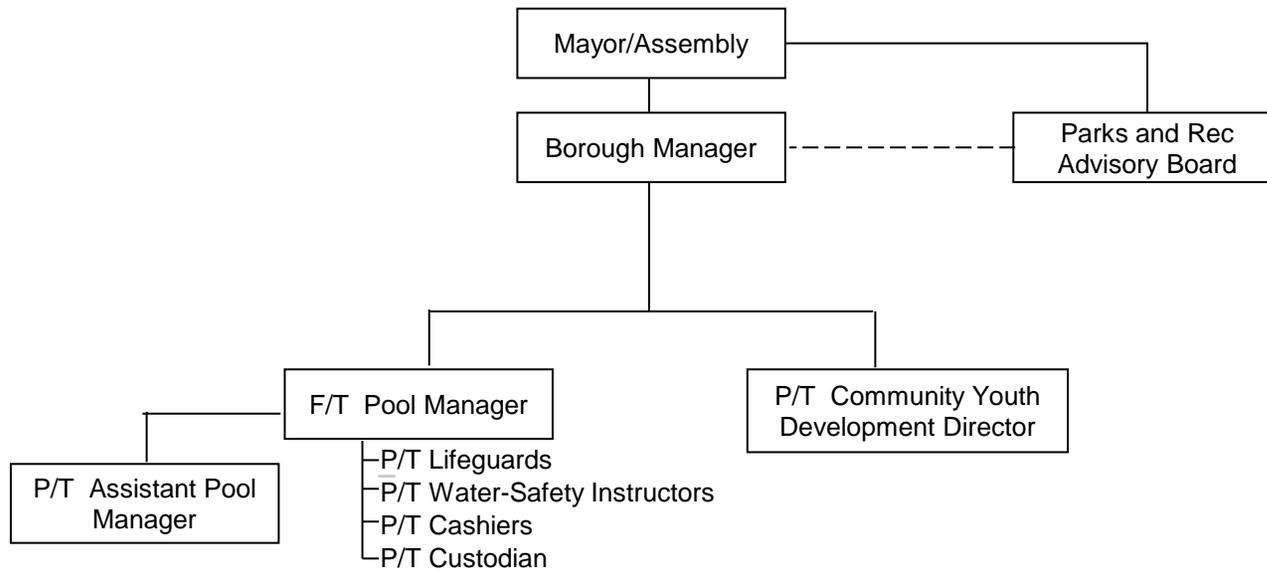
DEPARTMENT OF PUBLIC FACILITIES



Notes:

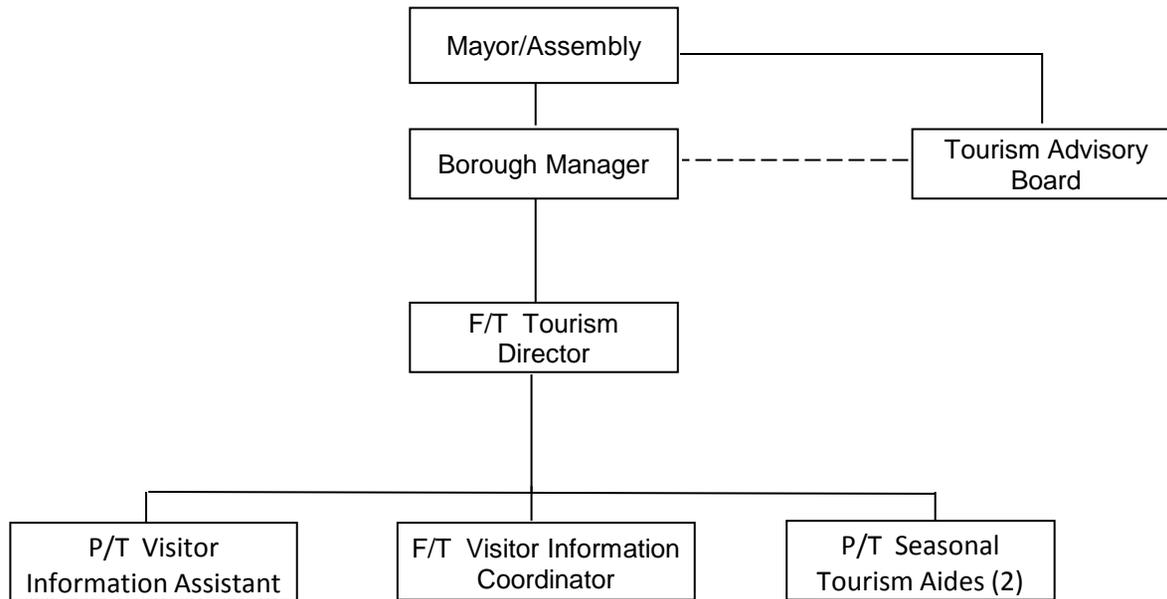
1. The Executive Assistant to the Manager provides part-time administrative support for the Director.
2. This position reports to the W/S Operator but splits time between water/wastewater, public works, and facilities maintenance.

PARKS AND RECREATION DEPARTMENT



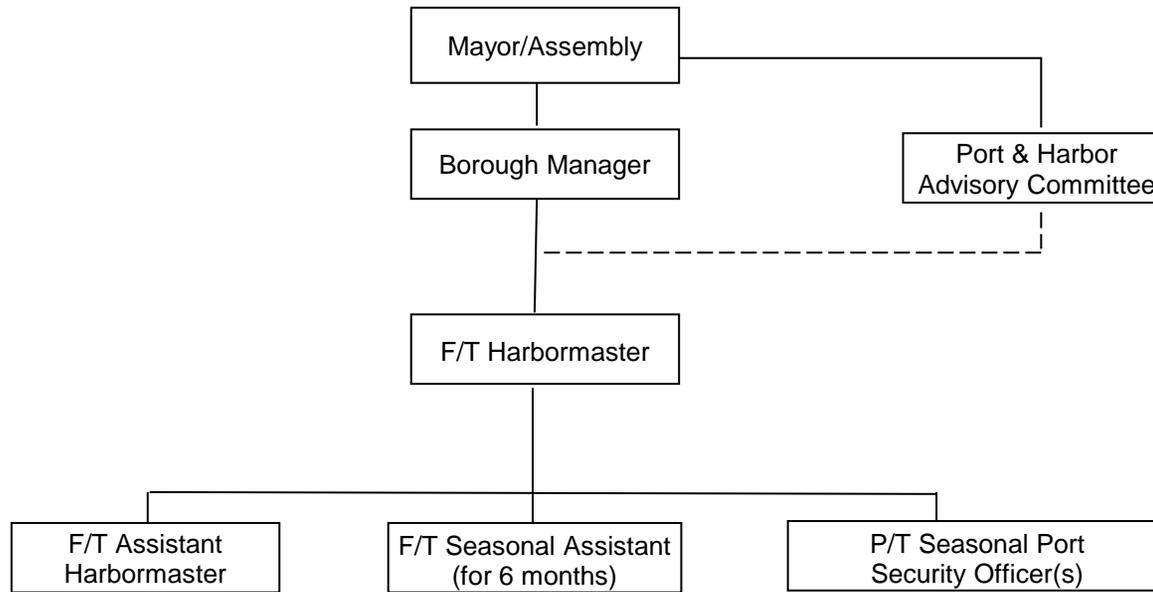
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

TOURISM



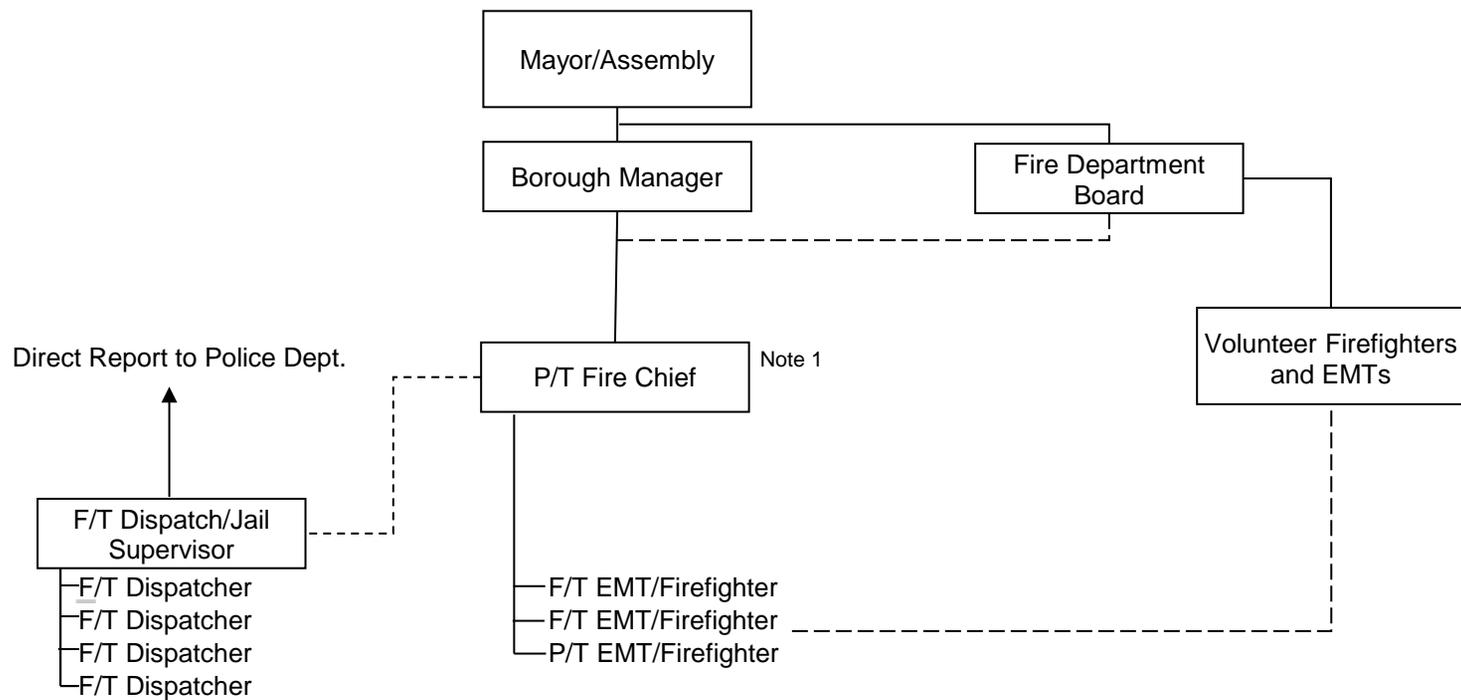
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

PORTS & HARBORS



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

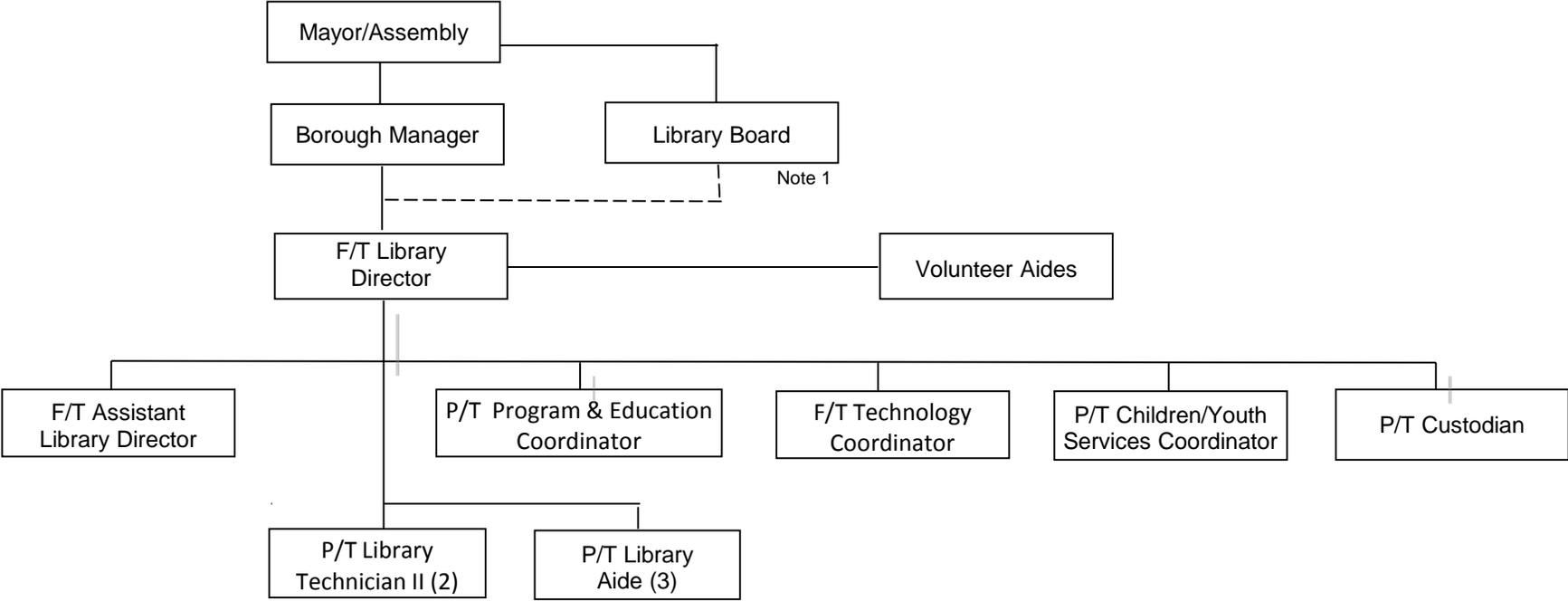
FIRE DEPARTMENT



Notes:

1. Fire Chief reports directly to both the Manager and the Fire Department (per code).
2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

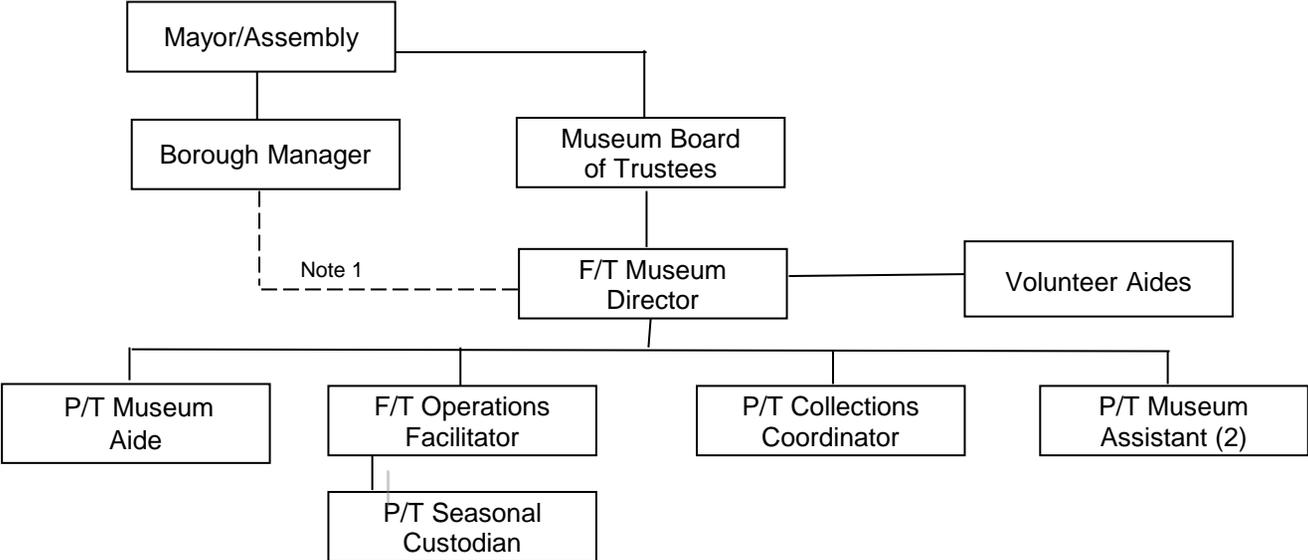
LIBRARY



Notes:

- 1. The library staff members are Borough Employees. The Library Director reports directly to the Borough Manager. The library is a department of the borough with a somewhat empowered board per HBC 2.98.

MUSEUM



Notes:

1. The museum staff members are Borough Employees. The Museum Director reports directly to the Museum Board of Trustees but has a functional support relationship with the manager (and the manager's staff as so delegated for payroll and accounting services). Funds for the operation of the museum are appropriated by the assembly each year. To the extent the museum's expenses exceed such appropriations, the deficit is made up from unrestricted grants and income to the museum.
2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

Empowered Boards

The Museum Board of Trustees and, to a certain extent, the Library Board and Fire Department Board are designated as "empowered" boards although the respective enabling codes do not use that term. Members are appointed.

The School Board is an "empowered" board, as well, but its members are elected during the Haines Borough General Municipal Election.

An empowered board has overall authority to...

- Assume responsibility and stewardship over assets
- Promulgate regulations, fees, charges, and policies
- Negotiate and enter into contracts and grant agreements
- Apply for and administer funds from state and federal agencies (as well as from the borough assembly)



HAINES BOROUGH

FY17 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS	SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Administration													
Borough Manager	TBD	2,080	0	0	52.89	110,011	24,202	6,744	1,595	n/a	459	15,660	158,671
Borough Clerk	Julie Cozzi	2,080	0	0	36.68	76,295	16,785	4,677	1,106	397	318	15,660	115,239
Executive Assistant	TBD	2,080	0	0	22.00	45,760	10,067	2,805	664	397	191	15,660	75,544
Deputy Clerk	Krista Kielsmeier	1,300	0	0	20.18	26,234	5,771	1,608	380	262	109	n/a	34,366
Office Assistant	Donna Lambert	520	0	0	12.11	6,297	1,385	386	91	63	26	n/a	8,249
Totals		8,060	0	0		264,598	58,211	16,220	3,837	1,119	1,104	46,980	392,069
Assembly													
Mayor	Jan Hill	0	0	0	0.00	15,000	3,300	920	218	n/a	63	n/a	19,500
Deputy Mayor Member B	Diana Lapham	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Assembly Member A	Margaret Friedenauer	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Assembly Member C	Mike Case	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Assembly Member D	Tresham Gregg	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Assembly Member E	George Campbell	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Assembly Member F	Ron Jackson	0	0	0	0.00	3,525	n/a	216	51	n/a	15	n/a	3,807
Totals		0	0	0		36,150	3,300	2,216	524		151	-	42,341
Assessment / Land Management													
Assessor	Dean Olsen	2080	0	0	27.5517	57,308	12,608	3,513	831	397	239	15,660	90,555
P & Z Technican III	Xi Cui (Tracy)	2080	0	0	24.96	51,917	11,422	3,182	753	397	217	15,660	83,547
Administrative Assistant	Kathy Friedle	2080	0	0	18.67	38,834	8,543	2,380	563	397	162	15,660	66,540
Temp Admin. Assistant	TBD	520	0	0	17.17	8,928	n/a	547	129	89	37	n/a	9,732
Planning Commissioner A		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner B		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner C		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner D		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner E		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner F		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Planning Commissioner G		0	0	0	0.00	600	n/a	37	9	n/a	3	n/a	648
Totals		6,760	-	-		161,186	32,573	9,881	2,337	1,280	672	46,980	254,910
Community Youth Development													
CYD Coordinator	Al Giddings	650	0	0	16.4	10660	n/a	653	155	107	44	n/a	11,619
Totals		650	0	0		10,660	-	653	155	107	44	-	11,619
Dispatch													
Dispatcher A	Jane Clark	2080	100	0	20.66	46,072	10,136	2,824	668	397	214	15,660	75,971
Dispatcher B Supervisor	TBD Step 3	2080	100	0	19.18	42,771	9,410	2,622	620	397	208	15,660	71,689
Dispatcher C	Sierra Hinkle	2080	100	0	17.66	39,382	8,664	2,414	571	394	182	15,660	67,267
Dispatcher D	Brittany Miller	2080	100	0	17.16	38,267	8,419	2,346	555	383	177	15,660	65,805
Dispatcher E	Linda Waldo	2080	100	0	17.16	38,267	8,419	2,346	555	383	177	15,660	65,805
Shift Differential	Swing Shift	2920	0	0	0.50	1,460	321	89	21	15	7	n/a	1,913
Shift Differential	Grave Yard	2920	0	0	1.00	2,920	642	179	42	29	14	n/a	3,827
Totals		10,400	500	0		209,139	46,010	12,820	3,033	1,997	978	78,300	352,277



HAINES BOROUGH

FY17 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS	SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Elections													
Precinct Chairman	To be determined	18	0	0	12.50	225	n/a	n/a	n/a	n/a	1	n/a	226
Precinct Chairman	To be determined	18	0	0	12.50	225	n/a	n/a	n/a	n/a	1	n/a	226
Election Worker	To be determined	18	0	0	11.00	198	n/a	n/a	n/a	n/a	1	n/a	199
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Election Worker	To be determined	15	0	0	11.00	165	n/a	n/a	n/a	n/a	1	n/a	166
Totals		159	0	0		1,803					8		1,811
Finance													
Chief Fiscal Officer	Jila Stuart	1,924	0	0	31.83	61,234	13,471	3,754	888	397	255	15,660	95,659
Accounts Receivable Clerk	Tina Olsen	2,080	20	0	20.17	42,559	9,363	2,609	617	397	178	15,660	71,382
Payroll/Accounts Payable	Cathy Keller	2,080	20	0	24.94	52,623	11,577	3,226	763	397	219	15,660	84,466
Sales Tax Clerk	Jessie Badger	2,080	0	0	19.67	40,914	9,001	2,508	593	397	171	15,660	69,243
Totals		8,164	40	0		197,329	43,412	12,096	2,861	1,588	823	62,640	320,751
Fire													
Firefighter	TBD	2,184	12	0	20.20	44,480	9,786	2,727	645	397	2,796	15,660	76,491
EMT	Kyle Fossman	2,184	12	0	18.68	41,133	9,049	2,521	596	397	2,586	15,660	71,943
Fire Chief	Greg Palmieri	0	0	0	0.00	6,000	n/a	368	87	n/a	377	n/a	6,832
Seasonal PT EMT	TBD	500	0	0	18.18	9,090	n/a	557	132	397	571	n/a	10,747
Totals		4,868	24	0		100,704	18,835	6,173	1,460	1,191	6,331	31,320	166,014
Harbors													
Harbormaster	Shawn Bell	2,080	330	0	25.75	66,287	14,583	4,063	961	397	3,324	15,660	105,276
Assistant Harbormaster	Gabe Thomas	2,080	10	0	18.17	38,066	8,375	2,333	552	397	1,909	15,660	67,292
Seasonal Assistant	Mark Allen	1,040	0	0	18.40	19,136	4,210	1,173	277	397	960	6,525	32,678
Port Security Officer	Henry Pollan	700	0	0	16.90	11,830	2,603	725	172	118	593	n/a	16,041
Port Security Officer	TBD	350	0	0	15.40	5,390	n/a	330	78	54	270	n/a	6,123
Totals		6,250	340	0		140,709	29,770	8,625	2,040	1,363	7,057	37,845	227,410
Information Technology													
IT Technician	Erik Baldwin Stevens	156	0	0	22.44	3,501	770	215	51	35	15	1,344	5,929
Totals		156	0	0		3,501	770	215	51	35	15	1,344	5,929



HAINES BOROUGH

FY17 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS	SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Library													
Library Director	Patricia Brown	2,080	188	0	28.75	67,908	14,940	4,163	985	397	283	15,660	104,335
Library Aide/Technician	Lisa Blank	621	0	0	17.75	11,014	n/a	675	160	110	46	-	12,005
Assistant Librarian	Rebecca Heaton	1,560	0	0	23.17	36,145	7,952	2,216	524	361	151	15,660	63,009
Library Aide/Administration	Deborah Gravel	520	0	0	15.25	7,930	n/a	486	115	79	33	-	8,643
Library Tech II	Elizabeth Jurgeleit	754	0	0	15.25	11,499	n/a	705	167	115	48	-	12,533
Library Janitor	Dale Sanne	910	0	0	18.14	16,507	3,632	1,012	239	165	737	-	22,293
Library Tech II	Jedidiah Blum-Evitts	1,350	0	0	15.75	21,263	4,678	1,303	308	213	89	-	27,853
Technology Coordinator	Erik Baldwin Stevens	1,248	0	0	22.44	28,005	6,161	1,717	406	280	117	10,316	47,002
Education Coordinator	Jessie Morgan	1,131	0	0	17.66	19,973	4,394	1,224	290	200	83	-	26,165
Children/Youth Svcs Coord	Holly Davis	1,092	0	0	21.16	23,107	5,083	1,416	335	231	96	-	30,269
Library Aide	TBD	-	0	0	11.11	-	n/a	-	-	-	-	-	-
Library Grants													
Technology Coordinator	Erik Baldwin Stevens	416	0	0	22.44	9,335	2,054	572	135	93	39	3,915	16,144
Program Coordinator	Jessie Morgan	377	0	0	17.66	6,658	1,465	408	97	67	28	-	8,722
Cataloger-Special coll	Rebecca Heaton	-	0	0	23.17	-	-	-	-	-	-	-	-
Cultural Coordinator	TBD Range I	130	0	0	16.16	2,101	n/a	129	30	21	9	-	2,290
Library Page	TBD Range A	300	0	0	9.75	2,925	n/a	179	42	29	12	-	3,188
Totals		12,489	188	0	296	264,369	50,358	16,206	3,833	2,362	1,771	45,551	384,450
Museum													
Museum Director	Helen Alten	2080	0	0	26.75	55,640	12,241	3,411	807	397	232	15,660	88,387
Operations Faciliator	Madeline Witek	1650	0	0	16.66	27,489	6,048	1,685	399	275	115	15,660	51,670
Collections Coordinator	Andrea Nelson	630	0	0	17.16	10,811	2,378	663	157	108	45	n/a	14,162
Museum Assistant	Donna Lambert	1040	0	0	15.25	15,860	3,489	972	230	159	66	n/a	20,776
Museum Aide	J. St. Clair	250	0	0	11.11	2,778	611	170	40	28	12	n/a	3,638
Museum Aide	Sara Chetney	500	0	0	11.11	5,555	1,222	341	81	56	23	n/a	7,277
Janitor	TBD	300	0	0	13.64	4,092	n/a	251	59	41	183	n/a	4,626
Museum Grants													
Tlingit Language Instructor	Elsie Spud	140	0	0	16.66	2,332	n/a	143	34	23	104	n/a	2,637
Grant Funded Intern		1040	0	0	9.75	10,140	n/a	622	147	101	453	n/a	11,463
Grant Funded Intern		340	0	0	9.75	3,315	n/a	203	48	33	148	n/a	3,747
Grant Funded Coordinator (Temporary)		2080	0	0	16.16	33,613	n/a	2,060	487	336	1,501	15,660	53,658
Totals		10,050	0	0		171,625	25,989	10,521	2,489	1,557	2,882	46,980	262,041
Parks													
Parks Laborer II	Kyle Klinger	920	0	0	15.9	14,628	3,218	897	212	146	664	n/a	19,765
Totals		920	0	0		14,628	3,218	897	212	146	664	-	19,765
Police													
Chief of Police	TBD	2,080	0	0	43.27	90,002	19,800	5,517	1,305	397	2,856	15,660	135,538
Police Sergeant	Joshua Dryden	2,080	100	265	26.74	62,214	13,687	3,814	902	397	1,975	15,660	98,648
Police Officer	Brayton Long	2,080	100	265	24.23	56,617	12,456	3,471	821	397	1,797	15,660	91,218
Police Officer II	Chris Brown	2,080	100	265	24.98	58,289	12,824	3,573	845	397	1,850	15,660	93,438
PD Shift Differential	Swing Shift	2,920	0	0	0.50	1,460	321	89	21	0	46	n/a	1,938
PD Shift Differential	Grave Yard	2,920	0	0	1.00	2,920	642	179	42	0	93	n/a	3,876
Totals		8,320	300	795		271,501	59,730	16,643	3,937	1,588	8,617	62,640	424,656



HAINES BOROUGH

FY17 BUDGETED PAYROLL

Position	Current Employee	Straight Time Hours	Over-time Hours	Standby Hours	Hourly Rate	Gross Earnings	PERS	SBS	Medicare	Alaska ESD	Worker's Comp	Union Health Insurance	Total Costs
Pool													
Pool Manager	RaeAnne Galasso	1976	0	0	21.17	41,832	9,203	2,564	607	397	1,868	15,660	72,131
Pool Custodian	Milosz Rybinski	520	0	0	14.14	7,353	n/a	451	107	74	328	n/a	8,312
Lifeguard Step 1	Various	936	0	0	11.72	10,970	n/a	672	159	110	490	n/a	12,401
Lifeguard Step 2	Various	832	0	0	12.22	10,167	n/a	623	147	102	454	n/a	11,493
Instructor	Various	70	0	0	13.64	956	n/a	59	14	10	43	n/a	1,081
Assistant Manager	Maggie Martin	1040	0	0	16.4	17,056	3,752	1,046	247	171	762	n/a	23,033
Totals		5,374	0	0		88,334	12,955	5,415	1,281	862	3,945	15,660	128,452
Public Facilities													
Public Facilities Director	Brad Ryan	2,080	0	0	39.81	82,797	18,215	5,075	1,201	397	345	15,660	123,690
Facility Maint. Tech II	Eddie Bryant	2,080	0	0	27.98	58,198	12,804	3,568	844	397	2,599	15,660	94,069
Facility Maint. Tech II	Andus Hale	2,080	0	0	24.46	50,877	11,193	3,119	738	397	2,272	15,660	84,255
Laborer II	Allan Jobbins	1,040	0	0	16.90	17,576	3,867	1,077	255	176	785	7,830	31,566
Totals		7,280	0	0		209,448	46,079	12,839	3,037	1,367	6,001	54,810	333,581
Public Works													
Public Works Superintendent	Ralph Borders	2,080	65	0	30.98	67,459	14,841	4,135	978	397	3,061	15,660	106,531
Mechanic/Operator II	Will Hickman	2,080	65	0	23.23	51,543	11,128	3,160	747	397	2,338	15,660	84,974
Equipment Operator	Ted Cheney	2,080	65	0	19.94	43,419	9,552	2,662	630	397	1,970	15,660	74,290
Equipment Operator	John Spencer	2,080	65	0	23.94	52,129	11,468	3,196	756	397	2,365	15,660	85,971
Seasonal Operator	Roger Ingledue	200	0	0	19.94	3,988	n/a	244	58	40	181	n/a	4,511
Seasonal Operator	Ryan Cook	200	0	0	18.94	3,788	n/a	232	55	38	172	n/a	4,285
Totals		8,720	260	0		222,327	46,990	13,629	3,224	1,666	10,087	62,640	360,562
Tourism Promotion													
Tourism Director	Leslie Ross	2080	0	0	22.96	47,757	10,506	2,927	692	397	199	15,660	78,139
Information Coordinator	Tammy Piper	2080	0	0	17.75	36,920	8,122	2,263	535	369	154	15,660	64,024
Tourism Information Asst.	Linda Moyer	1205	0	0	15.22	18,340	4,035	1,124	266	183	76	n/a	24,025
Staff Aide - Seasonal	Malcolm Kanahale	680	0	0	12.11	8,235	1,812	505	119	82	34	n/a	10,787
Totals		6,045	0	0		111,252	24,475	6,820	1,613	1,032	464	31,320	176,976
Water/Sewer													
Water/Sewer Operator	Scott Bradford	2,080	50	20	30.24	65,362	14,380	4,007	948	397	1,875	15,660	102,628
Laborer II	Allan Jobbins	1,040	50	30	16.90	18,990	4,178	1,164	275	190	545	7,830	33,172
Asst. Water/Sewer Operator	Dennis Durr	2,080	100	30	22.68	50,869	11,191	3,118	738	397	1,501	15,660	83,474
Totals		5,200	200	80		135,221	29,749	8,289	1,961	984	3,920	39,150	219,273
COMBINED TOTALS		109,865	1,852	875		2,614,483	532,426	160,157	37,884	20,244	55,532	664,160	4,084,886



HAINES BOROUGH

FY17 BUDGET

SUMMARY OF ALLOCATED EXPENSES BY DEPARTMENT

	ALLOCATIONS FROM									Total Allocation to Dept
	8101	8104	8106	8107	8120	8163	8105	8161	8162	
	Admin	Finance	Dispatch	F.D. #1	Information Technology	Harbor	Assessment	Water	Sewer	
Fire Department (FD#1)	\$ 1,587	5,723	73,774		443					\$ 81,526
Townsite Service Area	95,374	48,260	230,779		11,970					386,384
Lands Sales	1,587	3,921					3,482			8,990
Medical Service (Ambulance)	1,587	9,184	73,774	105,188	443					190,175
Economic Development /Tourism	50,301	19,850			2,660					72,810
Capital Improvement Projects	16,869	31,728								48,597
Water Revenue Fund	3,173	24,131			887		2,089		17,530	47,810
Sewer Revenue Fund	3,173	24,131			887		2,089	49,427		79,707
Small Boat Harbor	7,934	14,852			1,773					24,559
Lutak Dock	9,520	7,680			887	72,771				90,858
Port Chilkoot Dock	4,760	7,323			887	45,183				58,153
TOTAL Allocation from Dept	\$ 195,865	196,783	378,327	105,188	20,837	117,954	7,659	49,427	17,530	\$ 1,089,570

HAINES BOROUGH

FY17 BUDGET

ALLOCATED EXPENSES

Allocations are a way of distributing shared expenses between funds. Allocations are used primarily for distributing payroll costs. The following is a synopsis of the FY17 allocations:

Administration Department

- The Borough Manager's salary and burden is allocated 1% to Land Sales, 1% to Ambulance, 20% to the Economic Development Fund, 1% to Fire District #1, 7% to capital projects, 2% to Water, 2% to Sewer, 5% to Harbors, 6% to the Lutak dock, and 3% to the Port Chilkoot Dock.
- The Clerk's wages and burden is allocated 5% to the capital projects fund & 3% to Economic Development.
- The Executive Assistant to the Manager's payroll is allocated 20% to Economic Development.

Finance Department

- The Accounts Receivable Clerk is allocated 20% to the Water Fund, 20% to the Sewer Fund, 7% to the Harbor Fund, 2% to the Lutak dock, and 1.5% to the Port Chilkoot dock.
- The Accounts Payable/Payroll Clerk and the CFO are each allocated 2% to fire, 1% to Ambulance, 1% to land sales, 6.5% to the Capital Improvement Project fund, 4% to Economic Development/Tourism, and 4% to each Water, Sewer, and Ports.
- A total of 49% of the annual financial audit is allocated from Finance to the following places: Fire, Lands, Ambulance, Economic Development, CIP, Water, Sewer, Ports, and Harbors.
- The Sales Tax Audit and the payroll for the Sales Tax Accountant are allocated to the funds that receive proceeds from sales tax: the Medical Service Area Fund, Economic Development, and Capital Improvement Projects.

Information Technology (IT) Department

- 15% of all IT expense is allocated to the Townsite Service Area (police & Public works)
- 2% of IT expense is allocated to Economic Development / Tourism and the Harbor
- 1% of IT expense is allocated to each Fire, Water, Sewer, Lutak Dock, and PC Dock

Dispatch Department

- 19.5% to Fire Districts #1 & #3
- 19.5% to the Ambulance Department
- 61% to the Police Department

Fire Department

- 65% of the Fireman and EMT's wages and burden are allocated to Ambulance.
- 25% of the Fire Chief's stipend is allocated to Ambulance

Harbor Fund

- 70% of the Harbormaster is allocated to the Port Funds
- 20% of the Assistant Harbormaster is allocated to the Port Funds
- 40% of the Harbor seasonal assistant is allocated to the Port Funds
- 80% of the Port Security Officer is allocated to the Port Funds

Assessment / Land Management Department

- The Planning & Zoning Tech III is allocated 2% to Lands, 2.5% to each Water and Sewer
- The Assessor is allocated 2% to the Land Sales Fund

**HAINES BOROUGH
FY17 BUDGET
ALLOCATED EXPENSES**

Water Revenue Fund

- 32% of the Water Operator's wages and burden are allocated to the Sewer Fund
- 50% of the Laborer II wages and burden are allocated to the Sewer Fund

Sewer Revenue Fund

- 21% of the Assistant Sewer Operator wages and burden are allocated to Water Revenue

Allocation from Fund 01 to Fund 02

23% of Administration and Finance costs which have not already been allocated elsewhere are allocated from the Area-wide General Fund (01) to the Townsite Service Area Fund (02).

Haines Borough
FY17 Summary of Budgeted Interfund Transfers



	Transfers In	Transfers Out	Total Transfers
01 Areawide General Fund			
Share of Raw Fish Tax to Harbor		31,000	
e911 surcharge to Equipment Sinking Fund		35,135	
In From Permanent Fund Earnings Reserve	293,000		
	293,000	66,135	(226,865)
02 Townsite Service Area			
To CIP fund for LED Street Lights		25,000	
To CIP fund for Public Safety building renovation		25,000	
		50,000	50,000
20 Medical Service Area			
To Equipment Sinking Fund for Ambulance		10,000	10,000
23 Economic Development / Tourism Promotion			
To Harbor Fund for fuel dock electrical upgrades		15,000	
To Harbor Fund towards drive down ramp match		75,000	
To PC Dock Fund to offset 50% dockage discount		14,000	
		104,000	104,000
34 Commerical Passenger Vessel Tax			
To PC Dock Fund to repaint PC Dock restrooms		20,000	
To PC Dock Fund for fender repair		15,000	
To CIP Fund for Portage Cove trail / pavilion		45,000	
To water fund for cruise ship water		6,000	
		86,000	86,000
50 Capital Improvement Projects			
From TSA for LED Street Lights	25,000		
From TSA for Public Safety Building	25,000		
From CPV for Portage Cove trail / pavilion	45,000		
To Equipment Sinking for Chilkat Ctr AHU		25,000	
To Equipment Sinking for HVFD Truck		25,000	
To Equipment Sinking for HVFD SCBA		32,500	
To Equipment Sinking for KVVFD Truck		10,000	
To Equipment Sinking for PW Equipment		25,000	
To Equipment Sinking for Police Vehicle		20,000	
To Water Fund for hydrants		12,400	
To Harbor Fund for pile anodes		44,000	
To Sewer Fund for WWTP Upgrades (\$100K from FY16)		200,000	
	95,000	393,900	298,900

61 Equipment Sinking Fund		
From GF for e911 Equipment	35,135	
From MSA for Ambulance	10,000	
From CIP for Chilkat Ctr AHU	25,000	
From CIP for HVFD Truck	25,000	
From CIP for HVFD SCBA	32,500	
From CIP for KVVFD Truck	10,000	
From CIP for PW Equipment	25,000	
From CIP for Police Vehicle	20,000	
	<u>182,635</u>	<u>(182,635)</u>
90 Water Fund		
From CPV for Cruise Ship Water	6,000	
From CIP for hydrants	12,400	
	<u>18,400</u>	<u>(18,400)</u>
91 Sewer Fund		
From CIP for WWTP (\$100k from FY16)	200,000	(200,000)
92 Harbor Fund		
Share of Raw Fish tax from Fund 01	31,000	
From EconDev for fuel dock electrical upgrades	15,000	
From EconDev towards drive down ramp match	75,000	
From CIP Fund for pile anodes	44,000	
	<u>165,000</u>	<u>(165,000)</u>
94 PC Dock Fund		
From CPV Fund to repaint PC Dock restrooms	20,000	
From CPV Fund for fender repair	15,000	
To PC Dock Fund to offset 50% dockage discount	14,000	
	<u>49,000</u>	<u>(49,000)</u>
97 Permanent Fund		
To Fund 01 for operations		293,000
	<u>293,000</u>	<u>293,000</u>
	<u>\$ 1,003,035</u>	<u>\$ 1,003,035</u>
		<u>\$ -</u>